

CRIMINAL JUSTICE

PROGRAM REVIEW 08-09

ONE COLLEGE WAY
BLYTHE, CA 92225

EXECUTIVE SUMMARY

CRIMINAL JUSTICE

The Criminal Justice program services a critical community and student need in providing basic as well as specialized training for careers in law enforcement. Enrollment in program courses has increased steadily during the past six semesters, suggesting the program continues to do well in attracting students. The opening of the Clancy Osborne PE Complex on campus has provided excellent facilities for training in specific courses offered in the program.

The lack of AS degree or certificate of achievement awards is of concern to the Program Review Committee. This observation, coupled with high enrollment and high successful completion rates for individual courses, suggests that students enroll in program courses not necessarily with a degree or certificate objective, but with the goal to upgrade skills, fulfill prerequisite requirements for a 4-year degree, or to satisfy in-service training requirements. The program would be greatly enhanced by the addition of vocational counseling services, as well as expected online registration and class delivery resulting from the implementation of Colleague.

The Committee asks whether the degree and certificate programs need to be revised, or removed altogether. The Committee, therefore, requests that that Criminal Justice program be evaluated again in two years, focusing specifically on the issue of the degree and certificate programs, and that a plan of action be developed on how to proceed with those programs.

PART 1: MISSION

State the purpose of program.

The purpose of the Criminal Justice program is to provide students with the necessary skills to work in an ever-expanding field. To this end, the Criminal Justice program provides students with the basic, entry-level skills, professional development opportunities, and certification and degree options.

Associate of Science (Occupational) Criminal Justice

The Associate of Science in Criminal Justice is a two-year course of study designed to prepare students intending either to continue their studies at a university, or to enter the workforce. The Associate of Science in Criminal Justice includes courses in general education, e.g., English, Math, Psychology, Health, etc. The general education courses are, for the most part, articulated within the CSU systems, and some are UC articulated as well, making them transferable within the State of California.

Certificate in Criminal Justice

The certificate in Criminal Justice is a 35 unit course of study designed to prepare students interested in entry-level knowledge or job advancement with a background in either police science or corrections and probation.

In addition to the desirability of the degree and certificate programs, individual CRJ courses provide students with practical skills.

Describe how the program supports the overall mission of the College as adopted by the Board of Trustees.

The program supports the overall mission of the College by providing high quality programming in a particular vocational area. CRJ courses provide an opportunity for lifelong learning in that they offer the opportunity for professional development and certification.

Describe the unique institutional goal the program achieves.

The program satisfies a unique goal by providing technical education in this field. Without the Criminal Justice program, a key component of the Vocational Education Division programs, the College would not be able to provide the necessary range of technical, vocational training to students intending to enter an ever-expanding, in-demand field.

PART 2: ACCOMPLISHMENTS IN ACHIEVING GOALS OUTLINED IN THE PREVIOUS PROGRAM REVIEW

Describe progress in achieving goals outlined in the previous program review, providing evidence documenting such achievements.

Course outlines are continually being updated as planned.

Explain modifications of goals outlined in the previous program review, providing evidence documenting such modifications.

The program review was completed last year, so no modifications are planned at this time.

PART 3: POPULATIONS SERVED

Describe the populations served by the program, including special populations.

The Criminal Justice program is open to all Palo Verde College students and the general public interested in police science or corrections.

The Criminal Justice program serves students wishing to work in Criminal Justice fields.

Describe other populations that should be served by the program, and describe plans to serve them in the future.

While the Criminal Justice program does serve students of varying needs and interests, ideally, the program should enroll a greater number of working, adult students.

PART 4: CURRICULUM HISTORY

List the courses constituting the program. Of the courses constituting the program, list those courses that have not been successfully offered at least once during the preceding six (6) semesters.

CRIMINAL JUSTICE		
COURSE ID	COURSE NAME	UNITS
CRJ 080	Explorer Academy – Basic	1.5
CRJ 082	Explorer Academy – Advanced	1.5
CRJ 085	Police Explorer Academy I	2
CRJ 086	Police Explorer Academy II	2
CRJ 100	Correctional Officer Basic	12
CRJ 102	Juvenile Procedures	3
CRJ 103	Criminal Law	3
CRJ 104	Criminal Investigation	3
CRJ 105	Identification and Impact of Gangs	3
CRJ 108	Reserve Officer Training I	3
CRJ 109	Reserve Officer Level II	5
CRJ 110	Juvenile Corrections Officer Core	6.25
CRJ 111	Jail Operations	3
CRJ 112	Probation Officer Core	7
CRJ 114	Public Safety Dispatch	6
CRJ 115	Intro. To Law Enforcement/Corrections	3
CRJ 118	The Prison System in America	3
CRJ 120	Community Relations	3
CRJ 121	Field Training Officer	2
CRJ 122	Inland Boating Enforcement	1.5
CRJ 124	Writing Skills for Corrections	1
CRJ 125	Report Writing	3
CRJ 128	Latent Fingerprint Retrieval	.5
CRJ 129	Drug Use Recognition	1
CRJ 130	Alcohol, Narcotics and Drug Abuse	3
CRJ 132	Family Intervention	1
CRJ 133	Women and Crime	3
CRJ 135	Spanish for Emergency Services Personnel	3
CRJ 137	California Family Law	3
CRJ 140	Correctional Investigation	3
CRJ 145	Wildlife Law Enforcement	3
CRJ 149	Bicycle Patrol	.5
CRJ 150	Patrol Procedures	3
CRJ 151	Traffic Control	3
CRJ 154	Crime Scene Examination	.5
CRJ 155	Crime Scene Investigation	3
CRJ 160	Reserve Officer Level III	2
CRJ 164	Laws of Arrest, Search & Seizure	2

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COURSE ID	COURSE NAME	UNITS
CRJ 165	Arrest and Firearms	3
CRJ 168	Stun-Tech R.E.A.C.T. Belt Training	.5
CRJ 169	Facility Security Training	.25
CRJ 178	Desert Survival and Rescue, Part I	3
CRJ 179	Search & Rescue Field Practice	1
CRJ 181	Search & Rescue Techniques I	1
CRJ 182	Search & Rescue Techniques II	1
CRJ 183	Search & Rescue Techniques III	1
CRJ 184	Search & Rescue Techniques IV	1
CRJ 185	Search & Rescue Techniques V	1
CRJ 186	Search & Rescue Techniques VI	1
CRJ 187	Police Supervision	3
CRJ 190	GPS-Map Interface Techniques	.25
CRJ 191	Basic and Advanced Maps, Compasses, GPS's	2
CRJ 195	Advanced Corrections Training	.5
CRJ 200	Correctional Supervision I	4.5
CRJ 206	Legal Aspects of Evidence	3
CRJ 210	Adult Correction Officer Enhancement	6
CRJ 219	Interview and Interrogation	.25
CRJ 220	Interviewing and Counseling	3
CRJ 225	Law Enforcement Ethics	3
CRJ 280	Selected Topics in Criminal Justice	.25-4
CRJ 290	Selected Studies in Criminal Justice	.25-4
CRJ 295	Topics for Career Officers	.5-3

Explain why such courses were not successfully offered. Provide a strategy for improving their success, or explain why they should not be removed from the program.

Spring 2007-08		
COURSE ID	COURSE NAME	UNITS
CRJ 220 1	Interviewing and Counseling	3
Fall 2007-08		
COURSE ID	COURSE NAME	UNITS
CRJ 120 1	Community Relations	3
Spring 2006-07		
COURSE ID	COURSE NAME	UNITS
CRJ 104 1	Criminal Investigation	3

Spring 2006-07 continued		
COURSE ID	COURSE NAME	UNITS
CRJ 115 1	Intro. To Law Enforcement/Corrections	3
CRJ 220 1	Interviewing and Counseling	3
Fall 2006-07		
COURSE ID	COURSE NAME	UNITS
CRJ 115 2	Intro. To Law Enforcement/Corrections	3
CRJ 120 1	Community Relations	3
CRJ 132 1	Family Intervention	1

The scheduled courses did not have enough interest in viable numbers to hold the class.

PART 5: COURSE SCHEDULING AND AVAILABILITY

Describe how effectively the scheduling process of classes in the program:

Optimizes class availability for day students, evening students and distance education students.

Within the Criminal Justice program, courses are scheduled at times that allow appropriate instructional methodology. At this time day and night classes are scheduled to accommodate the students interested in this field.

Optimizes student learning.

Courses are scheduled at locations and times to meet the needs of students.

PART 6: STUDENT LEARNING OUTCOMES

Describe the process by which the program identifies, measures and evaluates student learning outcomes at the course, program and degree levels, and provide evidence that this process is being followed.

The CRJ Program is beginning to implement pre and post testing at the course level.

Describe the process by which program improvements are made, and provide evidence that this process is being followed.

The process is in development.

PART 7: PROGRAM AND COURSE COVERAGE

Describe how effectively courses in the program are covered by:

Full-time Faculty; Part-time (adjunct)

Criminal Justice faculty, all meeting or exceeding the minimum qualifications, have been adequate to support the program. The Criminal Justice program is supported by adjunct faculty and administered by the Office of Instruction.

Describe ongoing or projected deficiencies in faculty coverage of courses in the program.

There are no dedicated support staff for the Criminal Justice program but faculty secretaries are adequate to support the clerical needs of the program.

Describe plans to improve program and course coverage, if applicable.

All of our faculty are current and knowledgeable in the field and bring up-to-date information and skills to the learning environment.

PART 8: PROFESSIONAL DEVELOPMENT

Describe specific professional development activities in which faculty members in the program participate, and explain how such activities benefit or enhance the program and support and facilitate student learning outcomes.

Instructors routinely participate in professional development in terms of continuing professional education and seminars. The Criminal Justice faculty has completed additional coursework in the subject area, at PVC. This training has allowed for skills updates in an ever-changing field. The faculty's continuous attention to professional development ultimately helps students by providing them a highly skilled and highly qualified faculty.

Adjunct faculty, as primarily employed by other agencies, has not historically participated in College in-service activities, as they are working during regular business hours. However, many of the CRJ adjunct faculty attended an in-service training workshop held at the main campus.

Describe areas of unmet professional development needs among faculty in the program, if applicable, and outline plans to address those needs.

No unmet professional development needs have been identified at this time.

PART 9: STUDENT PERFORMANCE AND COMPLETION

Display and comment on semester-by-semester course completions in the program over the preceding six (6) semesters. (Course completion rate = A, B, C, D, or CR divided by A, B, C, D, F, CR, NC, W, MW, IP)

Summer 2007-08					
Course Code	Short Title	Enrollment	Successful Completion	Day/ Evening	Credit Hrs
CRJ 130 1	Drug Abuse	1	100%	D	3.00
Spring 2007-08					
Course Code	Short Title	Enrollment	Successful Completion	Day/ Evening	Credit Hrs
CRJ 085 1	Police Exp Ac I	31	100%	D	2.00
CRJ 104 1	Criminal Invest	13	100%	D	3.00
CRJ 120 1	Community Relat	15	80%	E	3.00
CRJ 132 1	Family Interven	12	92%	E	1.00
CRJ 135 1	Spanish for EMS	16	88%	E	3.00
CRJ 155 1	Crime Scene Inv	22	91%	E	3.00
CRJ 206 1	Legal Aspects	14	100%	E	3.00
CRJ 220 2	Interview/Couns	1	100%	D	3.00
Fall 2007-08					
Course Code	Short Title	Enrollment	Successful Completion	Day/ Evening	Credit Hrs
CRJ 082 1	Exp Academ Adv	15	100%	D	1.00
CRJ 085 1	Police Exp Ac I	33	100%	D	2.00
CRJ 103 1	Criminal Law	17	94%	E	3.00
CRJ 115 1	Intro to Law En	49	88%	E	3.00
Fall 2007-08 continued					

CRJ 125 1	Report Writing	11	91%	E	3.00
CRJ 132 1	Family Interven	12	92%	E	1.00
CRJ 135 1	Spanish for EMS	14	100%	E	3.00
CRJ 165 1	Arrest&Firearms	13	85%	E	3.00
Summer 2006-07					
No courses held this semester.					
Spring 2006-07					
Course Code	Short Title	Enrollment	Successful Completion	Day/ Evening	Credit Hrs
CRJ 085 1	Police Exp Ac I	27	100%	D	2.00
CRJ 120 1	Community Relat	14	64%	E	3.00
CRJ 132 1	Family Interven	15	87%	E	1.00
CRJ 135 1	Spanish for EMS	18	83%	E	3.00
CRJ 206 1	Legal Aspects	13	100%	E	3.00
Fall 2006-07					
Course Code	Short Title	Enrollment	Successful Completion	Day/ Evening	Credit Hrs
CRJ 085 3	Police Exp Ac I	22	100%	D	2.00
CRJ 103 1	Criminal Law	12	83%	E	3.00
CRJ 121 1	Field Train Off	22	100%	D	1.50
CRJ 121 2	Field Train Off	31	100%	D	1.50
CRJ 125 1	Report Writing	12	92%	E	3.00
CRJ 135 1	Spanish for EMS	10	90%	E	3.00
CRJ 155 1	Crime Scene Inv	13	54%	E	2.00
CRJ 165 1	Arrest & Firearms	10	80%	E	3.00

Display and comment on semester-by-semester degree or certificate completions, if applicable.

CRIMINAL JUSTICE		
Type	Name	Completed
A.S. Degree	Criminal Justice	0
Certificate of Achievement	Criminal Justice	0

PART 10: ENROLLMENT AND FINANCIAL TRENDS

Display and comment on year-by-year enrollments in the program over the preceding five (5) years.

Year	FTE's	Headcount*	Sections
2007-08	64.27	289	17
2006-07	22.30	219	13
2005-06	24.29	264	18
2004-05	9.60	178	12
2003-04	16.20	824	19

*Duplicate Headcount

Display and comment on year-by-year expenses incurred by the program over the preceding five (5) years, as to: supplies, contracts, capital outlay and other non-salary expenses.

	Salaries	Benefits	Supplies	Contracts	Capital	TOTAL			
							FTES	Rate	Income
2007-2008	\$ 32,372.76	\$3,316.99	\$ 409.72	\$ 55,559.44	\$ -	\$ 91,658.91	63.64	\$4,771.00	\$303,626.44
2006-2007	\$ 24,004.59	\$2,573.46	\$ 131.86	\$105,186.01	\$ -	\$131,895.92	22.30	\$4,564.00	\$101,777.20
2005-2006	\$ 23,957.28	\$2,750.25	\$1,028.41	\$100,920.29	\$ -	\$128,656.23	24.29	\$4,367.00	\$106,074.43
2004-2005	\$ 76,696.72	\$2,930.93	\$ 245.53	\$ 59,516.29	\$ -	\$139,389.47	9.60	\$5,509.33	\$ 52,889.57
2003-2004	\$124,459.32	\$6,572.56	\$ 174.30	\$ 26,581.71	\$ -	\$157,787.89	16.20	\$5,106.59	\$ 82,726.76

PART 11: FACILITIES AND EQUIPMENT

Are current facilities, such as classrooms, offices and equipment, adequate to support the program? Explain.

As the practicum is central to all of the courses in the program, general use facilities on the Palo Verde College main campus are available and adequate.

Is available dedicated space adequate to support the program? Explain.

There is adequate space for the Criminal Justice program.

There is no dedicated space for the Criminal Justice program, aside from office space. As noted in the last review, and in Part 4 of this report, at some point additional facilities will become necessary. Physical education facilities are necessary for appropriate instruction in some CRJ courses, as is an accessible firing range.

Is available equipment adequate to support the program? Explain.

Dedicated equipment needs to include mats for practical training in courses such as “Defensive Tactics” and “Arrest and Firearms.” This deficiency is also noted on the previous report. No dedicated equipment issues have been addressed.

Describe plans for future changes in support facilities or equipment.

Additional support facilities are not a priority for the Criminal Justice program. Scheduled Phase 3 construction on the Palo Verde main campus should mitigate facilities issues, and lead to the resolution of equipment issues. Until construction is complete, the program will continue to contract with off-site locations in an effort to provide students and instructors with adequate facilities.

PART 12: STRENGTHS AND WEAKNESSES

List and comment on the major strengths of the program.

The following are the major strengths of the department:

- Criminal Justice faculty are flexible and adaptable, looking for opportunities to design and offer classes to meet student, community, and employer needs
- Criminal Justice faculty have a record of carefully sequencing program courses, ensuring that entering students can complete the program according to a reasonable timeline
- Criminal Justice faculty bring years of education, practical work experience, and training to every class
- Criminal Justice maintains a steady student enrollment in classes

List and comment on the major weaknesses of the program.

With our current program, we do not have any major weaknesses. However, if we are able to secure a Correctional Basic Training Program, we will need props, mats, a firing range, etc.

PART 13: PLANS TO REMEDY WEAKNESSES

Identify specific steps to correct identified weaknesses and provide them timeline by which they are to be corrected.

In order to better serve students, facilities would ideally include space for a mock living room and storefront for shooting practice and investigation simulation. This context would better prepare students for work in Criminal Justice fields. This was noted in the last Program Review.

Additionally, both an indoor and an outdoor firing range are necessary. At present, range work within courses is subject to availability. If a range were to be located on campus, that issue would be

resolved. Also, the installation of both indoor and outdoor ranges would serve local and regional law enforcement agencies, mandated to maintain a standard of range time. This was also noted in the last Program Review.

Course outlines are being evaluated annually to insure up to date content is being taught and student learning outcomes are being evaluated and modified.

The program needs to establish an approved adjunct faculty pool to meet the future demands of the program and provide coverage as necessary on an emergency basis.

PART 14: PLANS TO ADVANCE THE PROGRAM

Describe other plans that will advance the program.

None at this time.