

PALO VERDE COMMUNITY COLLEGE DISTRICT

**REGULAR MEETING
BOARD OF TRUSTEES**

Tuesday, January 19, 2016

5:00 p.m.

One College Drive, Blythe, CA – CL 101

(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)

Palo Verde Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Carrie Mullion at 760-921-5440 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Hearing of Citizens need to complete a Speaker Request Form (available at the reception table).

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Palo Verde Community College District, Office of the Superintendent/President, One College Drive, Blythe, CA 92225; at the College website www.paloverde.edu; or at the scheduled meeting.

Meeting 16-01

AGENDA

I. OPENING OF MEETING

- 1. Call to Order
- 2. Flag Salute
- 3. Roll Call

George Thomas, President	_____
Ned Hyduke II, Vice President	_____
Ermila Rodriguez, Clerk	_____
Ted Arneson, Trustee	_____
Ed Gonzales, Trustee	_____
Jerry Lewis, Trustee	_____
Suzanne Woods, Trustee	_____
Grace Quist, Student Trustee	_____

Donald Wallace, Superintendent/President	_____
Sean Hancock, Vice President of Instruction and Student Services	_____
Russi Egan, Vice President of Administrative Services	_____

- 4. Approval of the Minutes of the Organizational/Regular Meeting of December 8, 2015.
- 5. Approval of the Minutes of the Regular/Annual Organizational Meeting of the PVCCD COP Financing Corporation of December 8, 2015.
- 6. Approval of the Agenda for this meeting.

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

IV. RECESS TO CLOSED SESSION

There are no Closed Session items for this meeting.

V. RECONVENE TO OPEN SESSION *(not applicable)*

VI. REPORTS

1. Associated Student Government – Grace Quist, Student Trustee or designee
2. Academic Senate – Biju Raman, President or designee
3. CSEA, Chapter 180 – Richard Soto, President or designee
4. CCA/CTA – Derek Copple, President or designee
5. Don Wallace – Superintendent/President
6. Sean Hancock – Vice President of Instruction and Student Services
7. Russi Egan – Vice President of Administrative Services
8. Executive Cabinet
9. Board of Trustees Comments and Discussion

VII. PUBLIC NOTICE/HEARING

Open the Public Hearing on the following item:

1. Palo Verde Community College District requests to sunshine Initial Proposal concerning 2016-2017 Successor Agreement Negotiations with Palo Verde College California Teachers Association *(shown loose in Board folders)*.

Take comments.

Close Public Hearing.

VIII. PRESENTATION

1. Review and Acceptance of Palo Verde College Student Equity Plan – Jaclyn Randall, Student Success Manager.

IX. DISCUSSION

1. Second Read of Board Policy 1200 District Mission Statement *(shown loose in Board folders)*.

X. INFORMATION ITEMS

1. Report of Purchases and Warrants for December 2015 *(shown loose in Board folders)*.
2. The Chancellor's Office has announced that the Contract Bid Threshold for Inflation has been adjusted to reflect a rate increase of 2.12% for 2016, resulting in an increase from \$86,000 to \$87,800 *(shown as Reference X.2)*.
3. The Internal Revenue Service (IRS) has issued their standard mileage rates at .54 cents per mile for business miles driven, effective January 1, 2016 *(shown as Reference X.3)*.
4. The U.S. General Services Administration has announced that the per diem rates for meals for 2016 are as follows: breakfast \$15.00, lunch \$16.00, dinner \$28.00 *(shown as Reference X.3)*.
5. Update on ACCJC Recommendations *(shown loose in Board folders)*.

XI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

XI. CONSENT RESOLUTIONS (continued)

A. INSTRUCTION

Resolution 16-01 A-01 – PART-TIME INSTRUCTORS/COUNSELORS FOR SPRING SEMESTER 2016

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves instructors/counselors for spring semester 2016; shown as Reference A-01.

Resolution 16-01 A-02 – CURRICULUM APPROVAL

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves new and revised courses in various curriculum areas; shown as Reference A-02.

B. BUSINESS

Resolution 16-01 B-01 – CLINICAL AGREEMENT WITH BLYTHE FAMILY HEALTH CLINIC

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement with Blythe Family Health Clinic, to provide clinical experiences for student enrolled in the Vocational Nursing Program. Term of Agreement: January 1, 2016 to January 1, 2017; shown as Reference B-01.

C. PERSONNEL

Resolution 16-01 C-01 – EMPLOYMENT OF PERMANENT FULL-TIME FINANCIAL AID TECHNICIAN II

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the employment of Alejandro Rico Clark, as permanent full time, 40 hours per week, Financial Aid Technician II position at a classification of Row 8, Step 1, on the Classified Salary Schedule, effective December 15, 2015. Human Resources has verified that the applicant meets the required minimum qualifications.

Resolution 16-01 C-02 – EMPLOYMENT OF PERMANENT FULL-TIME FINANCIAL AID TECHNICIAN II

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the employment of Yaneli Rangel-Bedolla, as permanent full time, 40 hours per week, Financial Aid Technician II position at a classification of Row 8, Step 1, on the Classified Salary Schedule, effective December 15, 2015. Human Resources has verified that the applicant meets the required minimum qualifications.

Resolution 16-01 C-03 – EMPLOYMENT OF PERMANENT PART-TIME CUSTODIAN

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the employment of Martha Celaya, as permanent part-time, 19 hours per week, Custodian position at a classification of Row 1, Step 4, on the Classified Hourly Salary Schedule, effective January 5, 2016. Human Resources has verified that the applicant meets the required minimum qualifications.

Resolution 16-01 C-04 – EMPLOYMENT OF PERMANENT PART-TIME ADMISSIONS & RECORDS TECHNICIAN I

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the employment of Cynthia Lofton Reaume, as permanent part-time, 19 hours per week, Admissions & Records Technician I position at a classification of Row 5, Step 1, on the Classified Hourly Salary Schedule, effective January 11, 2016. Human Resources has verified that the applicant meets the required minimum qualifications.

XI. CONSENT RESOLUTIONS (continued)

Resolution 16-01 C-05 – PART-TIME TEMPORARY STUDENT EMPLOYEE FOR SPRING SEMESTER 2016

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employee for Spring Semester 2015:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Aguilar Mendoza, Casandra	Tutor – BSI	\$10.75
Jones, Jacob	Tutor – BSI	\$10.75
Martinez, Vanessa	Tutor – BSI	\$10.75
McMillin, Tyler	Tutor – BSI	\$10.75
Pryor, Matthew	Student Clerk – Bus. Services	\$10.25
Reyna Mendez, Ailyn	Tutor – BSI/ESL	\$10.75
Sanchez, Yvette	Student Clerk – CAW	\$10.25
Sawada, Tammi	Tutor – BSI	\$10.75
Soto Ortiz, Guadalupe	Tutor – BSI	\$10.75

(Blanket Motion)

It was moved by _____, and seconded by _____, that Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS

B. BUSINESS

Resolution 16-01 B-02 – ISSUANCE OF 2014 BONDS

BE IT RESOLVED that Palo Verde Community College District Board of Trustees authorizes the issuance of Palo Verde Community College District, Riverside and San Bernardino counties, California, Election of 2014 General Obligation Bonds, Series A, and actions related thereto; *(all documents shown loose in Board folders).*

It was moved by _____, and seconded by _____, that Resolution 16-01 B-02 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 16-02 B-03 – REFINANCE OF 2004 NEEDLES BONDS

BE IT RESOLVED that Palo Verde Community College District Board of Trustees authorizes the issuance of Palo Verde Community College District, Riverside and San Bernardino counties, California, 2016 General Obligation Refunding Bonds (School Facilities Improvement District No. 2004-1), and actions related thereto; *(all documents shown loose in Board folders).*

XII. ACTION ITEMS (continued)

It was moved by _____, and seconded by _____, that Resolution 16-01 B-03 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 16-01 B-04 – INCREASE TO CONTRACT WITH CDE AND PVCCD CHILD DEVELOPMENT CENTER, AMENDMENT 01, FY 2015-2016

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves Amendment 01, FY 2015-2016, of the Annual Contract (CSPP-5350) between California Department of Education and PVCCD Child Development Center. Amendment 01 increases the amount of funding PVCCD Child Development Center will receive to \$337,287, an increase of \$21,895 for fiscal year 2015-2016; shown as Reference B-04.

It was moved by _____, and seconded by _____, that Resolution 16-01 B-04 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 16-01 B-05 – NON-RESIDENT TUITION FEE FOR 2016-2017

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the non-resident tuition fee for 2016-2017 fiscal year be established at \$200 per semester unit (\$141 per quarter unit), as computed on a statewide basis per Ed. Code Section 76140; shown as Reference B-05.

It was moved by _____, and seconded by _____, that Resolution 16-01 B-05 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 16-01 B-06 – LEXMARK ENTERPRISE SOFTWARE PROFESSIONAL SERVICES

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Statement of Work with Lexmark for upgrading of software to Image Now Imaging System. The upgrade includes migration to new servers and software, remote testing and issue management, and remote go-live support. Fiscal implication: \$27,400 paid through categorical funds; shown as Reference B-06.

It was moved by _____, and seconded by _____, that Resolution 16-01 B-06 be: _____ (approved) _____ (tabled until _____) _____ (denied)

XII. ACTION ITEMS (continued)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 16-01 B-07 – ELLUCIAN CONSULTING SERVICES

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the agreement for consulting services with Ellucian to repair MIS file submission errors which includes review of file parameters, setup, and testing. Fiscal implication: \$4,000 paid through categorical funds; shown as Reference B-07.

It was moved by _____, and seconded by _____, that Resolution 16-01 B-07 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 16-01 B-08 – CONTRACT WITH EVERBRIDGE FOR EMERGENCY NOTIFICATION SERVICES

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the contract with Everbridge for an emergency management system that will notify students, staff, and the community of emergencies and closures via SMS text, email, phone and social media. Term of contract: 3 years. Fiscal implication: \$15,400; shown as Reference B-08.

It was moved by _____, and seconded by _____, that Resolution 16-01 B-08 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 16-01 B-09 – REQUEST TO SURPLUS DISTRICT PROPERTY AND DONATE TO IRONWOOD STATE PRISON

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the surplus of an embosser for braille that was purchased through the DSP&S program in 2001, and further approves donating the embosser for braille to Ironwood State Prison; shown as Reference B-09.

It was moved by _____, and seconded by _____, that Resolution 16-01 B-09 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS (continued)

Resolution 16-01 B-10 – CONSULTING AGREEMENT WITH BURNHAM BENEFITS INSURANCE SERVICES

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the contract for consulting services with Burnham Benefits Insurance Services to provide medical benefits marketing analysis. This analysis will include seeking competitive medical benefits products from vendors for college employees, and negotiating benefits packages as well as costs. Fiscal implications: \$15,000 paid with one-time funds; shown as Reference B-10.

It was moved by _____, and seconded by _____, that Resolution 16-01 B-10 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

C. PERSONNEL

Resolution 16-01 C-06 – APPROVAL OF INITIAL PROPOSAL OF PVCCD TO PVC CALIFORNIA TEACHERS ASSOCIATION 2016-2017 SUCCESSOR AGREEMENT NEGOTIATIONS

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Initial Proposal of the Palo Verde Community College District 2016-2017 Successor Agreement to Palo Verde College California Teachers Association *(shown loose in Board folders)*.

It was moved by _____, and seconded by _____, that Resolution 16-01 C-06 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

D. MISCELLANEOUS

Resolution 16-01 D-01 – APPROVAL OF BOARD POLICY 1200 - DISTRICT MISSION STATEMENT

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves Board Policy 1200 – District Mission Statement *(shown loose in Board folders)*.

It was moved by _____, and seconded by _____, that Resolution 16-01 D-01 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS (continued)

Resolution 16-01 D-02 – ACCEPTANCE OF PALO VERDE COLLEGE STUDENT EQUITY PLAN

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Palo Verde College Student Equity Plan as presented at this meeting, and authorizes submission of this Plan to the California Community Colleges Chancellor's Office (*shown loose in Board folders*).

It was moved by _____, and seconded by _____, that Resolution 16-01 D-02 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

Resolution 16-01 D-03 – TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Trustee Jerry Lewis from the Regular Board Meeting on December 8, 2015.

It was moved by _____, and seconded by _____, that Resolution 16-01 D-03 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

XIV. RECESS TO CLOSED SESSION

Members of the public may be present to hear the Closed Session announcements and/or action and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Speaker Request Form available at the reception table. There are no Closed Session items for this meeting.

XV. RECONVENE TO OPEN SESSION (not applicable)

XVI. ADJOURN

The next Regular Meeting of the Board of Trustees will take place Tuesday, February 9, 2016 at 5:00 p.m. in CL 101 of the Blythe campus.