

PALO VERDE COMMUNITY COLLEGE DISTRICT

**REGULAR MEETING
BOARD OF TRUSTEES**

Tuesday, January 20, 2015

5:00 p.m.

One College Drive, Blythe, CA – CL 101

(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)

Palo Verde Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Carrie Mullion at 760-921-5440 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Hearing of Citizens need to complete a Speaker Request Form (available at the reception table).

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Palo Verde Community College District, Office of the Superintendent/President, One College Drive, Blythe, CA 92225; at the College website www.paloverde.edu; or at the scheduled meeting.

Meeting 15-01

AGENDA

I. OPENING OF MEETING

- 1. Call to Order
- 2. Flag Salute
- 3. Roll Call

George Thomas, President _____

Ned Hydeke, Vice President _____

Ermila Rodriguez, Clerk _____

Ted Arneson, Trustee _____

Ed Gonzales, Trustee _____

Jerry Lewis, Trustee _____

Suzanne Woods, Trustee _____

Alex Munoz, Student Trustee _____

Donald Wallace, Superintendent/President _____

Sean Hancock, Vice President of Instruction and Student Services _____

Russi Egan, Chief Business Officer _____

- 4. Approval of the Minutes of the Regular Meeting of December 9, 2014.
- 5. Approval of the Minutes of the Regular Meeting of the PVCCD Financing Corporation of December 9, 2014.
- 6. Approval of the Agenda for this meeting.

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising

their public testimony rights under Section 54954.3.”

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

IV. RECESS TO CLOSED SESSION *(Refer to the end of this agenda)*

V. RECONVENE TO OPEN SESSION

VI. REPORTS

1. Associated Student Government – Alex Munoz, Student Trustee or designee
2. Academic Senate - Biju Raman, President or designee
3. CSEA, Chapter 180 - Richard Soto, President or designee
4. CCA/CTA - Derek Copple, President or designee
5. Don Wallace - Superintendent/President
6. Sean Hancock - Vice President of Instruction and Student Services
7. Russi Egan - Chief Business Officer
8. Board of Trustees Comments and Discussion

VII. PUBLIC NOTICE/HEARING

None.

VIII. PRESENTATIONS/PROGRAM REVIEWS

1. Report on Audit, June 30, 2014 from Messner & Hadley, LLP, presented by Paul Messner, Certified Public Accountant *(reports are included in Board folders and available in the Business Services Office and Superintendent/President's Office).*
2. Computer Information Systems Program Review – Mr. Scott Peterson, CIS/OFA Technologies Instructor *(shown loose in Board folders).*

IX. DISCUSSION

1. Second Reading of BP 2310 – Regular Meeting of the Board *(shown loose in Board folders).*

X. INFORMATION ITEMS

1. Report of Purchases and Warrants for December 2014 *(shown loose in Board folders).*
2. The Chancellor's Office has announced that the Contract Bid Threshold for Inflation has been adjusted to reflect a rate increase of 2.26%, resulting in an increase from \$84,100 to \$86,000 *(shown as Reference X.2).*
3. The Internal Revenue Service (IRS) has issued their standard mileage rates at .575 cents per mile for business miles driven, effective January 1, 2015 *(shown as Reference X.3).*
4. The "Mr. Blythe" event will take place in the Fine and Performing Arts Theater on January 17, 2015 at 6:00 p.m.
5. Trustees Thomas and Woods will attend the Effective Trusteeship Workshop in Sacramento, CA, January 23-25, 2015.

XI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. INSTRUCTION

Resolution 15-01 A-01 – CURRICULUM APPROVAL

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves new and revised courses in various curriculum areas; shown as Reference A-01.

XI. CONSENT RESOLUTIONS (continued)

Resolution 15-01 A-02 – PART-TIME INSTRUCTORS/COUNSELORS FOR SPRING SEMESTER 2015

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves instructors/counselors for spring semester 2015; shown as Reference A-02.

B. BUSINESS

Resolution 15-01 B-01 – NON-RESIDENT TUITION FEE FOR 2015-2016

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the non-resident tuition fee for 2015-2016 fiscal year be established at \$200 per semester unit (\$133 per quarter unit), as computed on a statewide basis; shown as Reference B-01.

Resolution 15-01 B-02 – MOU WITH CALIFORNIA PARTNERSHIP FOR ACHIEVING STUDENT SUCCESS (CAL-PASS PLUS)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Memorandum of Understanding with California Partnership for Achieving Student Success (Cal-Pass Plus) to collect, analyze and share student data in order to track performance and improve success from elementary school through university level. This service is funded through SB 1070 CTE Pathways grant; shown as Reference B-02.

C. PERSONNEL

Resolution 15-01 C-01 – EMPLOYMENT OF SOCIOLOGY/ALCOHOL & DRUG STUDIES INSTRUCTOR (ANDRADE)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the employment of Maria “Lupita” Andrade as Sociology/Alcohol & Drug Studies Instructor, a full-time tenure track faculty position, 177 day contract, Row 2, Column 2 on the 177 Day/10 Month Faculty Salary Schedule, effective Fall semester, 2015 academic year, in accordance with Education Code 87458 and 87470. Human Resources has verified that the employee meets the minimum qualifications for the position.

Resolution 15-01 C-02 – EXTENSION OF INTERIM INSTITUTIONAL PROGRAM DIRECTOR CONTRACT (ANDRADE)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves extension of the contract of employment of Maria “Lupita” Andrade as Interim Institutional Transition Program Director, a grant funded administrator position, at a salary placement on the 250 day administrator salary schedule of Row 4, Step 3, with benefits, effective January 1, 2015 through July 31, 2015. This position is dependent on continuation of the CDCR grant and acceptance of said funding by the District. This action voids Resolution 14-17 C-92.

Resolution 15-01 C-03 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2015

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Spring Semester 2015:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Acuna, Polette	In-Class Tutor - Autos	\$9.75

Arrubla, Ana	Student Clerk – CAW	\$9.25
Bowley, Joseph	IT Student Aide – FWS	\$9.00
Bunch, Britny	Student Clerk – BSV	\$9.25
Coronado, Andrea	Student Clerk – CAW	\$9.25

XI. CONSENT RESOLUTIONS (continued)

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Dorame, Danielle	Tutor – TRiO	\$9.75
Hester, Cami	Student Aide – FWS	\$9.00
Irvin, Melissa	Student Clerk – Student Services	\$9.25
McCoy, Glynisha	Student Aide – FWS	\$9.00
McMillin, Tyler	Tutor – BSI	\$9.75
Moreno, Jessica	Tutor – Blythe Recreation Center	\$9.75
Munoz, Alexis	Student Trustee/Student Clerk - CAW	\$9.25
Pryor, Matthew	Student Aide – BFA	\$9.00
Ruiz, Bella	Tutor – Blythe Recreation Center	\$9.75
	Student Aide – FWS	\$9.00
Salazar, Alexa	Student Clerk – CAW	\$9.25
	Peer Counselor – Student Services	\$9.75
Tennefos, Christopher	Student Aide – BFA	\$9.00
Wilder, Eric	Tutor – FWS	\$9.75

(Blanket Motion)

It was moved by _____, and seconded by _____, that Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS

A. INSTRUCTION

Resolution 15-01 A-03 – PROGRAM REVIEW APPROVAL (COMPUTER INFORMATION SYSTEMS)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Program Review for Computer Information Systems, as presented at this meeting to the Governing Board *(shown loose in Board folders)*.

It was moved by _____, and seconded by _____, that Resolution 15-01 A-03 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS (continued)

B. BUSINESS

Resolution 15-01 B-03 – AUDIT REPORT FROM MESSNER & HADLEY, JUNE 30, 2014
BE IT RESOLVE that Palo Verde Community College District Board of Trustees accepts the independent auditor report and financial statements from Messner & Hadley LLP, Certified Public Accountants, for fiscal year ending June 30, 2014 *(report shown loose in Board folders)*.

It was moved by _____, and seconded by _____, that Resolution 15-01 B-03 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 15-01 B-04 – CONSULTING AGREEMENT WITH JULIE SLARK
BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the Consulting Agreement with Julie Slark to provide consultant services in orchestrating and preparing the Palo Verde College Follow-Up Report to the ACCJC by March 15, 2015. This Agreement will be effective January 1, 2015 through March 15, 2015. Contract not to exceed \$14,000; shown as Reference B-04.

It was moved by _____, and seconded by _____, that Resolution 15-01 B-04 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 15-01 B-05 – CONSULTING AGREEMENT WITH VIRGINIA AVILA ARMSTRONG

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the Consulting Agreement with Virginia Avila Armstrong to provide research, guidance, and direction as required to address the findings and recommendations, as required, of the State of California Board of Vocational Nursing and Psychiatric Technicians in their evaluation of the Palo Verde College Nursing Program. Agreement will be effective December 15, 2014 through June 30, 2015, for a fee of \$75.00 per hour, not to exceed \$30,000; shown as Reference B-05.

It was moved by _____, and seconded by _____, that Resolution 15-01 B-05 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____

Gonzales _____ Rodriguez _____

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

XII. ACTION ITEMS (continued)

D. MISCELLANEOUS

Resolution 15-01 D-01 – ESTABLISHMENT OF INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE AND APPROVAL OF BYLAWS FOR BOND MEASURE P

RESOLUTION OF THE BOARD OF TRUSTEES OF THE PALO VERDE COMMUNITY COLLEGE DISTRICT ESTABLISHING AN INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE AND APPROVING BYLAWS THEREFORE

WHEREAS, the Board of the Palo Verde Community College District (the "District") previously adopted a resolution requesting Riverside County (the "County") to call an election for general obligation bonds (the "Bond Election") to be held on November 4, 2014; and

WHEREAS, notice of the Bond Election was duly given; and on November 4, 2014 the Bond Election was duly held and conducted for the purpose of voting a measure for the issuance of bonds of the District in the amount of \$12.5 million ("Measure P"); and

WHEREAS, based on the Canvass and Statement of Results for the County, more than fifty-five percent of the votes cast on the Measure P were in favor of issuing the aforementioned bonds; and

WHEREAS, the Board of the District wishes hereby to establish an independent citizens' bond oversight committee in connection with any issuance of bonds under Measure P and to approve Bylaws governing such committee.

NOW, THEREFORE, THE BOARD OF THE PALO VERDE COMMUNITY COLLEGE DISTRICT DOES HEREBY FIND, DETERMINE AND CERTIFY AS FOLLOWS:

Section 1. Authorization. Measure P was authorized pursuant to paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution and subdivision (b) of Section 18 of Article XVI of the California Constitution in accordance with the requirements of the Strict Accountability In Local School Construction Bonds Act of 2000 (the "Act").

Section 2. Establishment of Committee. An independent citizens' bond oversight committee (the "Committee") is hereby established for the purposes set forth in the Act.

Section 3. Bylaws. The Committee shall operate pursuant to the Board approved Bylaws. The Committee shall have only those responsibilities granted to them in the Act and in the Bylaws. The Bylaws, as submitted herewith and attached hereto, are hereby approved.

Section 4. Other Actions. Officers of the Board and members of the Committee established hereunder are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem

necessary or advisable in order to give effect to and comply with the terms and intent of this Resolution. Such actions heretofore taken by such officers, officials and staff are hereby ratified, confirmed and approved.

PVCCD Independent Citizens' Bond Oversight Committee Bylaws are shown loose in Board folders.

XII. ACTION ITEMS (continued)

It was moved by _____, and seconded by _____, that Resolution 15-01 D-01 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 15-01 D-02 – APPROVAL OF BOARD POLICY 2310

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves Board Policy 2310 – Regular Meetings of the Board, *(shown loose in Board folders)*:

It was moved by _____, and seconded by _____, that Resolution 15-01 D-02 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 15-01 D-03 – CCCT BOARD ELECTION 2014

BE IT RESOLVED that Palo Verde Community College District Board of Trustees nominates the following individual (must be from Palo Verde Community College District), as a candidate for the CCCT (California Community College Trustees) Board: _____ *(The nomination form and biographic sketch form are shown loose in Board folders).*

It was moved by _____, and seconded by _____, that Resolution 15-01 D-03 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

XIV. ADJOURN TO CLOSED SESSION

Members of the public may be present to hear the Closed Session announcements and/or action and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Speaker

Request Form available at the reception table.

1. Conference with Legal Counsel—Existing Litigation pursuant to Gov. Code 54956.9(a); Civil Case Number 34-2014-80001969.
2. Conference with Legal Counsel—Existing Litigation pursuant to Gov. Code 54956.9(a); Gilmore v. Palo Verde Community College District.