

PALO VERDE COMMUNITY COLLEGE DISTRICT

**REGULAR MEETING
BOARD OF TRUSTEES**

Tuesday, January 21, 2014

5:00 p.m.

One College Drive in Blythe – CL 101

(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)

Palo Verde Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Carrie Mullion at 760-921-5440 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Hearing of Citizens need to complete a Speaker Request Form (available at the reception table).

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Palo Verde Community College District, Office of the Superintendent/President, One College Drive, Blythe, CA 92225; at the College website www.paloverde.edu; or at the scheduled meeting.

Meeting 14-02

AGENDA

I. OPENING OF MEETING

- 1. Call to Order
- 2. Flag Salute
- 3. Roll Call

Millie Rodriguez, President	_____
George Thomas, Vice President	_____
Ned Hyduke, Clerk	_____
Ted Arneson, Trustee	_____
Lincoln Edmond, Trustee	_____
Ed Gonzales, Trustee	_____
Jerry Lewis, Trustee	_____
Alex Munoz, Student Trustee	_____

Donald Wallace, Superintendent/President	_____
Sharon Jones, Interim Vice President of Instructional and Student Services	_____
Russi Egan, Chief Business Officer	_____

- 4. Approval of the Minutes of the Regular Meeting of December 10, 2013.
- 5. Approval of the Minutes of the Regular Meeting of the PVCCD Financing Corporation of December 10, 2013.
- 6. Approval of the Agenda for this meeting.

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

IV. RECESS TO CLOSED SESSION *(refer to the end of this meeting)*

V. RECONVENE TO OPEN SESSION *(not applicable)*

VI. PUBLIC NOTICE/HEARING

None.

VII. PRESENTATION – PROGRAM REVIEWS

1. Report on Audit June 30, 2013 from Messner & Hadley, LLP, presented by Paul Messner, Certified Public Accountant *(reports are included in Board folders and available in the Business Services Office and Superintendent/President's Office).*
2. 2014 Report of Palo Verde College Institutional Self-Evaluation for Reaffirmation of Accreditation, submitted to ACCJC on January 10, 2014, presented by Brian Thieboux.

VIII. DISCUSSION

1. Second Reading and Approval BP 2716 – Political Activity *(shown as Reference D-02).*
2. Second Reading and Approval BP 3410 – Nondiscrimination *(shown as Reference D-03).*

IX. REPORTS

1. Associated Student Government – Alex Munoz, Student Trustee or designee
2. Academic Senate - Biju Raman, President or designee
3. CSEA, Chapter 180 - Richard Soto, President or designee
4. CCA/CTA - Derek Copple, President or designee
5. Don Wallace - Superintendent/President
6. Sharon Jones - Interim Vice President of Instructional and Student Services
7. Russi Egan - Chief Business Officer
 - General Fund Cash Analysis for December 2013 *(shown loose in Board folders)*
 - General Fund Comparative Statement of Revenue and Expenses December 2013 *(shown loose in Board folders)*
8. Board of Trustees Comments and Discussion

X. INFORMATION ITEMS

1. Report of Purchases and Warrants for December 2013 *(shown loose in Board folders).*
2. Millie Rodriguez and Ned Hydeke will be attending the CCLC Effective Trusteeship Workshop January 23-26, 2014, at the Sheraton Grand Hotel in Sacramento, CA.
3. Dr. Wallace will attend the Inland Valley Trustees and CEO Association Meeting on January 17, 2014, at Mt. San Jacinto College in Banning, CA.
4. Dr. Wallace will attend the Region IX Meeting on January 27, 2014 in Palm Springs, CA. The topic will be renewable energy.

XI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

XI. CONSENT RESOLUTIONS (continued)

A. INSTRUCTION

Resolution 14-02 A-01 – K-12 ENROLLMENTS, SPRING 2014

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves that K-12 students, completing approved college enrollment process, as shown in Reference A-01, be approved to attend classes at Palo Verde College for Spring 2014. Administration is recommending approval subject to space availability in classes.

B. BUSINESS

Resolution 14-02 B-01 – CLINICAL AGREEMENT WITH COLORADO RIVER MEDICAL CENTER

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement with Colorado River Medical Center to provide clinical experiences for student enrolled in the Vocational Nursing, Emergency Medical Technicians, and Phlebotomist Programs at Palo Verde College. This Agreement is effective for one (1) year beginning January 1, 2014 with automatic renewals for subsequent one (1) year terms, shown as Reference B-01.

Resolution 14-02-B-02 – NON-RESIDENT TUITION FEE FOR 2014-2015

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the non-resident tuition fee for 2014-2015 fiscal year be established at \$217 per semester unit (was \$190 last year), \$145 per quarter unit, as computed on a statewide basis and shown in Reference B-02.

C. PERSONNEL

Resolution 14-02 C-01 - OUT OF CLASS PAY (MARTIN)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies out-of-class pay for Jonathan Martin, for performing the duties of a Class 13 level position, at step 1 of the higher classification or 5%, whichever is greater, effective November 1, 2013.

Resolution 14-02 C-02 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2014

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Spring Semester 2014:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Acuna, Polette	In-Class Tutor - Autos	\$8.75
Aguilar Mendoza, Casandra	Tutor - Student Learning Center	\$8.75
Angeles, Angel	Peer Counselor – EOPS	\$8.75
	Tutor - EOPS	\$8.75
Bergh, Andrew	In-Class Math Tutor - BSI	\$8.75
Bunch, Britny	Student Clerk - Bus. Serv. CalWorks	\$8.25
Camacho, Robert	Student Clerk - CalWorks	\$8.25
Gonzalez, Imelda	Student Clerk - CalWorks	\$8.25
Guilin, Sabrina	Student Aide - Admissions & Records	\$8.00
Infante, Melissa	Student Clerk - Library	\$8.25
Koons, Danielle	In-Class Tutor - Welding	\$8.75
Lowe, Amanda	Student Aide - Student Services	\$8.00
Luna, Sierra	Student Clerk - Distance Ed.	\$8.25
Machado, Gustavo	Tutor - Student Learning Center/BSI	\$8.75

XI. CONSENT RESOLUTIONS (continued)

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
McMillin, Noelle	In-Class Math Tutor – BSI	\$8.75
Moreno, Jessica	Student Clerk – CalWorks	\$8.25
Munoz Ramos, Alexis	Student Trustee	\$240 per month
	Student Clerk – CalWorks	\$8.25
Pryor, Matthew	Student Aide – BFA	\$8.00
Rangel-Bedolla, Yanelli	Tutor – DSPS/TRiO	\$8.75
Riddle, Kelsie	Tutor – DSPS/TRiO	\$8.75
Santero, David	In-Class Tutor – BCT	\$8.75
Teniente, Anthony	Tutor – EOPS	\$8.75
	Peer Counselor – EOPS	\$8.75
Tennefos, Christopher	Student Aide – BFA	\$8.00

(Blanket Motion)

It was moved by _____, and seconded by _____, that
 Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

XII. ACTION ITEMS

B. BUSINESS

Resolution 14-02 B-03 – AUDIT REPORT FROM MESSNER & HADLEY, JUNE 30, 2013
 BE IT RESOLVE that Palo Verde Community College District Board of Trustees accepts the independent auditor report and financial statements from Messner & Hadley LLP, Certified Public Accountants, for fiscal year ending June 30, 2013 (report shown loose in Board folders).

It was moved by _____, and seconded by _____, that Resolution
 14-02 B-03 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

Resolution 14-02 B-04 – CHANGE IN CONTRACT BID THRESHOLD FOR INFLATION
 BE IT RESOLVED that Palo Verde Community College District Board of Trustees abides by Public Contract Code (PCC) Section 20651(a) to competitively bid and award contracts involving an expenditure of more than \$50,000 for any of the following:

1. The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district;
2. Services that are non-construction; and,
3. Repairs, including maintenance as defined in PCC Section 20115, that are not public projects as defined in PCC Section 22002(c).

XII. ACTION ITEMS (continued)

The Board of Governors of the California Community Colleges, pursuant to PCC Section 20651(d) shall annually adjust the \$50,000 amount specified in Section 20651(a) to reflect the percentage change in the annual average value of the Implicit Price Deflator for the prior fiscal year rounded to the nearest one hundred dollars (\$100). The Board of Governors has delegated this responsibility (through standing orders) to the Chancellor, as shown in Reference B-04.

The applicable adjustment of **.858%**; applied to the current bid threshold of \$83,400 results in **the new threshold of \$84,100** (rounded to the nearest one hundred). This new bid threshold shall commence with the 2014 calendar year.

It was moved by _____, and seconded by _____, that Resolution 14-02 B-04 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 14-02 B-05 – AGREEMENT WITH LUNDAHL & ASSOCIATES

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the agreement with Lundahl & Associates, to develop, produce, and complete a Palo Verde College Recruitment/Enrollment Video for outreach purposes, at a flat rate of \$8,000. Statement of Work; budget and schedule shown as Reference B-05.

It was moved by _____, and seconded by _____, that Resolution 14-02 B-05 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 14-02 B-06 – AGREEMENT WITH ELLUCIAN FOR STUDENT PLANNING MODULE (RATIFICATION)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement with Ellucian for license of software programs/modules for student planning and access to educational plans. Implementation of this software will satisfy a requirement of the Student Success Act of 2012, SB 1456. Total cost is \$24,547, to be paid from matriculation funds. Agreement shown in Reference B-06.

It was moved by _____, and seconded by _____, that Resolution 14-02 B-06 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS (continued)

Resolution 14-02 B-07 – MOU WITH ESCUELA DE LA RAZA UNIDA INC. FOR HATCH CHILD DEVELOPMENT COURSES

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Memorandum of Understanding with Escuela De La Raza Unida Inc. (ERU), to provide a Hatch computer table at ERU Early Learning Center for Palo Verde College Child Development students to take Hatch online courses, shown as Reference B-07.

It was moved by _____, and seconded by _____, that Resolution 14-02 B-07 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

C. PERSONNEL

Resolution 14-02 C-03 – LEAVE OF ABSENCE FOR COOPERATIVE WORK EXPERIENCE/VOCATIONAL CAREER SPECIALIST (DAGNINO)

BE IT RESOLVED that the Superintendent/President has accepted a request for an unpaid leave of absence from Irma Dagnino, full-time Cooperative Work Experience/Vocational Career Specialist, for a one year period beginning January 1, 2014, ending January 1, 2015, and is recommending approval. This leave provision is included in the CTA union bargaining agreement.

It was moved by _____, and seconded by _____, that Resolution 14-02 C-03 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 14-02 C-04 - TEMPORARY EMPLOYMENT, INTERIM COOPERATIVE WORK EXPERIENCE/VOCATIONAL CAREER SPECIALIST (LOPEZ)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the temporary employment of Maria Lopez as Interim Cooperative Work Experience/Vocational Career Specialist, a full-time temporary academic faculty position, 186 day contract (prorated for Spring 2014), at a classification of Row 3, Column III, on the Academic Salary Schedule, beginning January 7, 2014 through December 31, 2014.

It was moved by _____, and seconded by _____, that Resolution 14-02 C-04 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS (continued)

Resolution 14-02 C-05 - LEAVE OF ABSENCE FOR CLASSIFIED EMPLOYEE (FRID)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the recommendation of the Superintendent/President that Sarah Frid, be granted a Long-Term Leave of Absence from her classified management position pursuant to Classified Management & Confidential Handbook, beginning January 13, 2014 to possibly December 14, 2014, to accept a full-time Interim Instructor position for the Spring and possibly Summer and Fall semesters of 2014. Cancellation of leave will be given with a 30 day notice or the end of the term in which teaching.

It was moved by _____, and seconded by _____, that Resolution 14-02 C-05 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 14-02 C-06 - TEMPORARY EMPLOYMENT, INTERIM BUSINESS & MANAGEMENT INSTRUCTOR (FRID)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the temporary employment of Sarah Frid as Interim Business & Management Instructor, a full-time temporary academic faculty position, 177 day contract (prorated for Spring 2014), at a classification of Row 8, Column II, on the Academic Salary Schedule, beginning Spring 2014 and possibly Summer 2014, if needed.

It was moved by _____, and seconded by _____, that Resolution 14-02 C-06 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

D. MISCELLANEOUS

Resolution 14-02 D-01 – ACCEPTANCE OF PALO VERDE COLLEGE 2014 REPORT OF THE INSTITUTIONAL SELF-EVALUATION FOR REAFFIRMATION OF ACCREDITATION (RATIFICATON)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees accepts and ratifies the Palo Verde College 2014 Report of the Institutional Self-Evaluation for Reaffirmation of Accreditation, as submitted to ACCJC on January 10, 2014.

It was moved by _____, and seconded by _____, that Resolution 14-02 D-01 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS (continued)

Resolution 14-02 D-02 – REVISED BP 2716, POLITICAL ACTIVITY

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves revised Board Policy 2716, Political Activity, shown as Reference D-02.

It was moved by _____, and seconded by _____, that Resolution 14-02 D-02 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

Resolution 14-02 D-03 – REVISED BP 3410, NONDISCRIMINATION

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves revised Board Policy 3410, Nondiscrimination, shown as Reference D-03.

It was moved by _____, and seconded by _____, that Resolution 14-02 D-03 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

Resolution 14-02 D-04 – CCCT BOARD ELECTION 2014

BE IT RESOLVED that Palo Verde Community College District Board of Trustees nominates the following individual (must be from Palo Verde Community College District), as a candidate for the CCCT (California Community College Trustees) Board: _____ (The nomination form and biographic sketch form are shown loose in Board folders).

It was moved by _____, and seconded by _____, that Resolution 14-02 D-04 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

XIV. ADJOURN TO CLOSED SESSION

Members of the public may be present to hear the Closed Session announcements and/or action and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Speaker Request Form available at the reception table.

1. Public Employee Discipline/Dismissal/Release pursuant to Government Code Section 54957.