

PALO VERDE COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

BOARD OF TRUSTEES

One College Drive in Blythe – CL 101

(and Teleconference held via CL 101 at one College Drive in Blythe)

Tuesday, February 15, 2011

4:30 p.m.

Meeting 11-02

AGENDA

I. OPENING OF MEETING

- 1. Call to Order
- 2. Flag Salute
- 3. Roll Call
- 4. Issue Oath of Office to New Student Trustee, Jeneane Quist

Ed Gonzales, President _____

Millie Rodriguez, Vice President _____

Jerry Lewis, Clerk of the Board _____

Ted Arneson, Trustee _____

Sam Burton, Trustee _____

Lincoln Edmond, Trustee _____

George Thomas, Trustee _____

Jeneane Quist, Student Trustee _____

James Hottois, Superintendent/President _____

Geri Butler, Vice President of Administrative Services _____

Diana Rodriguez, Vice President of Student Services _____

William Smith, Vice President of Instructional Services _____

- 5. Approval of the Minutes of the Regular Meeting of January 25, 2011.
- 6. Approval of the Agenda for this meeting.

II. ITEMS FOR DISCUSSION IN CLOSED SESSION

(AT BEGINNING OF MEETING)

- 1. Public Employee Discipline/Dismissal/Release two cases.
- 2. Conference with Legal Council – Existing Litigation – Gilmore.
- 3. Conference with Labor Negotiator, Dr. Hottois – CCA/CTA.

(AT END OF MEETING)

- 4. Public Employee Performance Evaluation - 3 Academic Administrators.
- 5. Public Employee Performance – Evaluation of Superintendent/President.

III. HEARING OF CITIZENS (AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual.)

IV. 2009-2010 AUDIT REPORT FROM LUND & GUTTRY

Presentation from Gary Dack and Arturo Ceja.

V. ARCC REPORT

Brian Thieboux, Accreditation Liaison Officer, to provide ARCC (Accountability Reporting for the California Community Colleges System Office) report for 2010 included *(loose in Board folders)* see resolution 11-02 D-04, page 6.

VI. MIDTERM ACCREDITATION REPORT

Brian Thieboux, Accreditation Liaison Officer, to provide Midterm Accreditation Report due March 15, 2011, included *(loose in Board folders)* see resolution 11-02 D-05, page 7.

VII. REPORTS

1. Associated Student Government
2. Academic Senate
3. CSEA, Chapter 180
4. CCA/CTA
5. Superintendent/President
 - Geri Butler, Vice President of Administrative Services
 - Diana Rodriguez, Vice President of Student Services
 - William Smith, Vice President of Instructional Services
6. Board of Trustees Comments and Discussion

VIII. INFORMATION ITEMS

1. Summer Working Hours – in accordance with the CSEA contract, the hours for summer of 2011 will be a 10 hour work day (7 a.m. to 5:30 p.m. on Mon.-Wed. and 7 a.m. to 5 p.m. on Thurs., with ½ hour lunches Mon. – Thurs.), 39.5 hour work week with the college closed every Friday. These hours will be in effect from June 6, 2011 through Thursday, August 4, 2011. The July 4 legal holiday will be observed Monday, July 4, 2011.
2. Needles Center will be donating space to the San Bernardino Workforce Development Department (for a staff member) to provide job search services for Needles residents. Effective January 2011.
3. Out-of-state travel request for Derek Copple to travel to Parker, Arizona on January 24-26, 31, February 1-2, 7-9, 14-16, 22-23, 28, March 2, 7-9, 14-16, 21-23, April 4-6, 11-13, 2011, for clinicals for the Fast Track VN program.
4. Out-of-state travel request for Cheryl Bruno-Mofu to travel to Parker, Arizona on April 13-14, 20-21, 27-28, May 4-5, 11-12, 18-19, 2011, for clinicals for Traditional VN program.
5. Out-of-state travel request for Jonathan Martin to travel to Las Vegas, Nevada on March 20-24, 2011, for Microsoft Management Summit 2011.
6. Textbook Rental Program to begin Fall semester 2011, Luanne Schultz to present *(shown loose in Board folders)*.
7. 2011 CCLC Annual Trustees Conference April 29- May 1, 2011, at Hyatt Regency Monterey – Denise will need to know attendance *(shown loose in Board folders)*.
8. Inland Valleys' Community College Trustee and CEO Association meeting minutes from January 23, 2011 *(shown loose in Board folders)*.

IX. CONSENT RESOLUTIONS
(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. Instruction

Resolution 11-02 A-07 – CANCELATION OF SUMMER SESSION 2011 AND FACILITY CLOSURES

BE IT RESOLVED that based on the recommendation from Administration and the concurrence of the College Council/Strategic Planning Steering Committee, the Board of Trustees approve canceling Summer Session 2011 classes with exception of Micro Biology and Nursing 145 and authorizes the Superintendent/President closure of the Needles Center and Spring Street campus due to state budget deficit *(memo shown loose in Board folders)*.

Resolution 11-02 A-08 – K-12 ENROLLMENTS –SPRING 2011

BE IT RESOLVED that K-12 students, completing approved college enrollment process, as shown in Reference A-08, be approved to attend classes at Palo Verde college for Spring 2011.

Administration is recommending approval subject to space availability in classes.

Resolution 11-03 A-09 – CURRICULUM APPROVED AT FEBRUARY MEETING

BE IT RESOLVED that the actions of the Curriculum Committee at meeting held on February 10, 2011, (new and revised courses in various curriculum areas), handout to be provided at the meeting.

B. Business

X. CONSENT RESOLUTIONS (continued)

Resolution 11-02 B-07 – CHANGE ORDERS FOR PHASE IV

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees ratifies the Superintendent/President's authorization of the following change order for Phase IV (Fine & Performing Arts Complex) as listed below and shown in Reference B-07.

<u>Change order #34</u>	<u>Change order #36</u>
\$15,558.68	\$23,749.00

Resolution 11-02 B-08 – REGISTER OF WARRANTS AND FINANCIAL REPORT FOR JANUARY 2011

BE IT RESOLVED that the Register of Warrants and Financial Report for January 31, 2011 be approved *(shown loose in Board folders)*.

Resolution 11-02 B-09 - QUARTERLY FINANCIAL STATUS REPORT

BE IT RESOLVED that the Quarterly Financial Status Report (CCFS-311Q), for quarter ended December 31, 2010, as prepared by Administrative Services and shown in Reference B-09, is accepted as submitted to the Chancellor's office.

X. **CONSENT RESOLUTIONS (continued)**

Resolution 11-02 B-10 - COLORADO RIVER MEDICAL CENTER NURSING AGREEMENT (AMENDMENT)

BE IT RESOLVED that the Palo Verde Community College District approves the agreement change with Colorado River Medical Center which changed to add phlebotomy as shown in Reference B-10.

Resolution 11-02 B-11 - JFK NURSING AGREEMENT (AMENDMENT)

BE IT RESOLVED that the Palo Verde Community College District approves the agreement changes (1. i, 8c, 15, and Exhibit C) with JFK Memorial Hospital as shown in Reference B-11

Resolution 11-02 B-12 – CONSULTANT AGREEMENT (BEELER)

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees approves the Agreement with Facilities Planning & Program Services, Inc., (Ron Beeler, as shown in Reference B-12, to provide consulting services for facilities planning and program services, in the amount of \$150/hour *(for a total amount not to exceed \$20,000 per year, plus reimbursable not to exceed \$5,000)* from 1.1.2011 to 12.31.2011.

Resolution 11-02 B-13 – CONSULTANT AGREEMENT (BETTINO)

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees approves the Agreement for Consultant Services for M. L. Bettino, of Ranchos Palos Verdes, CA, to provide services to oversee the Learning Management System (rSmart and The Bridge) and the Title III Grant, Facilitate training of faculty and staff, Site Visits at least once a month and weekly conference calls with staff, Daily monitoring of the Learning Management System and Daily phone and email access to faculty and staff at the rate of \$5000.00 per month.

Resolution 11-02 B-14 – AGREEMENT WITH RIVERSIDE COUNTY DEPARTMENT OF MENTAL HEALTH

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees approves the Agreement with Riverside County Department of Mental Health Prevention and Early Intervention – Active Minds College Chapters Agreement (#MHARC -068). The “RCDMH” is awarding \$10,000 to Palo Verde College to expand the program. For year 2010- 2011 and may be renewed for one year shown in Reference B-14.

C. Personnel

(Academic Personnel)

Resolution 11-02 C-08 - PART-TIME INSTRUCTORS/COUNSELORS FOR SPRING SEMESTER 2011

BE IT RESOLVED that part-time instructors/counselors, as shown in Reference C-08, be approved for Spring Semester of 2011.

(Classified Personnel)

Resolution 11-02 C-09 – TERMINATION OF CLASSIFIED PROBATIONARY EMPLOYEE

BE IT RESOLVED that the Board of Trustees ratifies the termination of Employee #224967, a classified probationary employee effective February 4, 2011.

(Student Personnel)

Resolution 11-02 C-10 - PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2011

BE IT RESOLVED that part-time temporary student employees (aides, interpreters, tutors peer coordinator/counselors, and peer counselor/recruiters), as shown in Reference C-10, be approved for the Spring Semester of 2011.

(Blanket Motion)

It was moved by _____, and seconded by _____, that Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

XI. ACTION ITEMS

Resolution 11-02 A-10 – ACADEMIC CALENDAR FOR 2011/2012

BE IT RESOLVED that the Academic Calendar for 2011/2012 be approved as shown in Reference A-10.

It was moved by _____, and seconded by _____, that Resolution 11-02 A-10 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

B. Business

Resolution 11-02 B-15 – RESOLUTION AUTHORIZING BORROWING FUNDS FOR 2010-11 MIDYEAR TRAN LOAN NOT TO EXCEED 2.5 MILLION

BE IT RESOLVED that the PVCCD Board of Trustees approves the resolution, shown in Reference B-15, authorizing and approving the borrowing of funds and the issuance and sale of a 2010-11 midyear Tax and Revenue Anticipation Note (TRAN loan) with Wells Fargo Bank National Association, not to exceed \$2,500,000.

It was moved by _____, and seconded by _____, that Resolution 11-02 B-15 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

Resolution 11-02 B-16 – 2009-2010 AUDIT REPORT FROM LUND & GUTTRY

BE IT RESOLVED that the Palo Verde Community College District accepts the independent auditors report and financial statements from Lund & Gutty, certified public accountants, for fiscal year ending June 30, 2010 (reports enclosed loose in Board folders).

It was moved by _____, and seconded by _____, that Resolution 11-02 B-16- be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

Resolution 11-02 B-17 - BENEFITS FUND TRANSFER

BE IT RESOLVED that the Palo Verde Community College District approves the transfer of an amount necessary from the Benefits Fund to cover the difference between agreed to District maximum contribution per employee and the actual cost of Employee Benefits for CSEA and Confidential/Classified Management beginning July 1, 2010, per Self Insurance Report (fund 61) as shown in Reference B-17.

It was moved by _____, and seconded by _____, that Resolution 11-02 B-17- be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

C. Personnel

Resolution 11-02 C-11 – ACADEMIC EMPLOYEE REDUCED WORKLOAD PROGRAM

BE IT RESOLVED that the Palo Verde Community College District is unable to give its consent to requests to participate in the Academic Employee Reduced Workload Program for the 2011-2012 or 2012-2013 Academic Years due to the current budget climate for California’s Community Colleges (shown loose in Board folders).

It was moved by _____, and seconded by _____, that Resolution 11-02 C-11- be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

XI. ACTION ITEMS (continued)

D. Miscellaneous

Resolution 11-02 D-03- STUDY SESSION FOR March 8, 2011

BE IT RESOLVED that the Study Session for March 8, 2011, is canceled.

It was moved by _____, and seconded by _____, that
Resolution 11-02 D-03 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

Resolution 11-02 D-04 - ACCEPTANCE OF ARCC REPORT

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees has reviewed, discussed and provided input on the ARCC (Accountability Reporting for the California Community Colleges System Office) report for 2010 and approves the submission of this report as written (*report included loose in Board folders*).

It was moved by _____, and seconded by _____, that
Resolution 11-02 D-04 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

Resolution 11-02 D-05 - MIDTERM ACCREDITATION REPORT

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees approves the Midterm Accreditation Report (*shown loose in Board folders*) to be submitted to the Accrediting Commission for Community and Junior Colleges by March 15, 2011.

It was moved by _____, and seconded by _____, that
Resolution 11-02 D-05 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

XI. ACTION ITEMS (continued)

Resolution 11-02 D-06 – CCLC RESOLUTION PROPOSED STATE BUDGET

BE IT RESOLVED that the Palo Verde Community College District adopts the resolution (*shown loose in Board folders*) in Support of California Community Colleges Budget Principles and Positions on the Governor’s Proposed Budget for the 2011-2012 fiscal year.

It was moved by _____, and seconded by _____, that Resolution 11-02 D-06 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

XII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.)

XIII. ADJOURN TO CLOSED SESSION

1. Public Employee Performance Evaluation 3 Administrator positions.
2. Public Employee Performance – Evaluation of Superintendent/President.

XIV. OPEN SESSION

XV. ADJOURNMENT

The next Regular Meeting will be held on March 22, 2011, in Blythe.