

**PALO VERDE COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
BOARD OF TRUSTEES**

**One College Drive in Blythe – CL 101
(and Teleconference held at 725 West Broadway in Needles – Classroom #10)**

Tuesday, February 23, 2010

4:30 p.m.

Meeting 10-02

AGENDA

I. OPENING OF MEETING

1. Call to Order
2. Flag Salute
3. Roll Call

Ed Gonzales, President	_____
Millie Rodriguez, Vice President	_____
Jerry Lewis, Clerk of the Board	_____
Ted Arneson, Trustee	_____
Sam Burton, Trustee	_____
Lincoln Edmond, Trustee	_____
Debbie Schuster, Trustee	_____
Tara Perkins, Student Trustee	_____
James Hottois, Superintendent/President	_____
Geri Butler, Vice President of Administrative Services	_____
Diana Rodriguez, Vice President of Student Services	_____
William Smith, Vice President of Instructional Services	_____

4. Approval of the Minutes of the Regular Meeting of January 26, 2010.
5. Approval of the Agenda for this meeting.

II. ITEMS FOR DISCUSSION IN CLOSED SESSION (AT BEGINNING OF MEETING)

Public Employee Performance Evaluation – 9 Faculty Members and 2 Counselors.

III. HEARING OF CITIZENS (AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual.)

IV. AUDIT REPORT FOR 2008-09

Presentation by Gary Dack of Lund & Guttry. Audit reports are included in Board folders and available at Library and in Administrative Services (see Resolution B-16 on page 4).

V. REPORTS

1. Associated Student Body
2. Academic Senate
3. CSEA, Chapter 180
4. CCA/CTA
5. Superintendent/President
 - Geri Butler, Vice President of Administrative Services
 - Diana Rodriguez, Vice President of Student Services
 - William Smith, Vice President of Instructional Services

6. Board of Trustees Comments and Discussion

VI. INFORMATION ITEMS

1. Out-of-state travel request for Cheryl Bruno-Mofu to travel to Parker, Arizona on February 2-3, 9-10, 16-17, 23-24, 2010, for clinicals for the VN Traditional nursing program.
2. Inland Valley Trustees Association notice of March meeting with agenda, minutes and Treasurer's Report *(shown loose in trustee folders)*.
3. Summer Working Hours - in accordance with the CSEA contract, the working hours for summer of 2010 will be a 10 hour work day (from 7 a.m. to 6 p.m. on Mon.-Wed. and 7 a.m. to 5:30 p.m. on Thurs.), 39.5 hour work week, with the college closed every Friday. These hours will be in effect from June 1, 2010, through August 5, 2010. The July 4th legal holiday will be on a Sunday so the college will observe this holiday on Monday, July 5, 2010, and the college will be closed.

VII. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. Instruction

Resolution 10-02 A-3 - CURRICULUM APPROVED AT FEBRUARY MEETING

BE IT RESOLVED that the actions of the Curriculum Committee at meeting held on February 11, 2010 (new and revised courses in various curriculum areas), as shown in Reference A-3, be adopted.

Resolution 10-02 A-4 - K-12 ENROLLMENTS - SPRING 2010

BE IT RESOLVED that K-12 students, completing approved college enrollment process, as shown in Reference A-4, be approved to attend classes at Palo Verde College for Spring 2010. Administration is recommending approval subject to space availability in classes.

B. Business

Resolution 10-02 B-11 - REGISTER OF WARRANTS AND FINANCIAL REPORT FOR JANUARY 2010

BE IT RESOLVED that the Register of Warrants and Financial Report for the period ending January 31, 2010, be approved.

Resolution 10-02 B-12 - QUARTERLY FINANCIAL STATUS REPORT

BE IT RESOLVED that the revised Quarterly Financial Status Report (CCFS-311Q), for quarter ended December 31, 2009, as prepared by Administrative Services and shown in Reference B-12, is accepted as submitted to the Chancellor's Office.

Resolution 10-02 B-13 - CHANGE ORDERS FOR PHASE IV

BE IT RESOLVED that the PVCCD Board of Trustees ratifies the Superintendent/President's authorization of the following change orders for Phase IV (Fine & Performing Arts Complex) as listed below and shown in Reference B-13 *(* need final signatures)*.

Change Order #03 * (\$13,407.66)

Change Order #07 * *working on*

Change Order #10 * \$43,017.15

Change Order #11 * (\$11,910.00)

VII. CONSENT RESOLUTIONS (continued)

B. Business

Resolution 10-02 B-14 - CONSULTANT AGREEMENT (KELLY)

BE IT RESOLVED that the Palo Verde Community College District approve the Agreement for Consultant Services for Frank Kelly to conduct general curriculum research and development across all Career and Technology Education (CTE) programs, at \$40/hour (up to a total of \$5,000) for the period of February 16, 2010, to May 31, 2010.

Resolution 10-02 B-15 - DATATEL CHANGE ORDER #3

BE IT RESOLVED that Palo Verde Community College District approves Change Order #3 from Datatel, as shown in Reference B-15, with no impact to the cost of the project but to extend the time of the project from February 1, 2010, to December 31, 2010, and repurpose \$6,600 from project management time and materials services to business practice management fixed price services.

C. Personnel

(Academic Personnel)

Resolution 10-02 C-9 - PART-TIME INSTRUCTORS/COUNSELORS FOR SPRING SEMESTER 2010

BE IT RESOLVED that part-time instructors/counselors, as shown in Reference C-9, be approved for Spring Semester of 2010.

(Classified Personnel)

Resolution 10-02 C-10 - CDC SUBSTITUTE AIDE

BE IT RESOLVED that Melba Cheatwood be employed as Substitute Aide for the Child Development Center at a salary placement on the Child Development Salary Schedule of Row 1, Column 1 (\$8.02/hour), effective as soon as possible, used on an as needed basis.

(Volunteer Personnel)

Resolution 10-02 C-11 - VOLUNTEER FOR NEEDLES CENTER

BE IT RESOLVED, that Elizabeth Byrd be approved as a volunteer for the Needles Center, effective as soon as can be arranged and until a time to be determined in the future.

(Blanket Motion)

It was moved by _____, and seconded by _____, that

Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

VIII. ACTION ITEMS

A. Instruction

Resolution 10-02 A-5 - 2010-2011 ACADEMIC CALENDAR

BE IT RESOLVED that the 2010-2011 Academic Calendar, as shown in Reference A-5 and approved by the Calendar Committee on February 5, 2010, be adopted.

It was moved by _____, and seconded by _____, that Resolution 10-02 A-5 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

B. Business

Resolution 10-02 B-16 - 2008-2009 AUDIT REPORT FROM LUND & GUTTRY

BE IT RESOLVED that Palo Verde Community College District accepts the independent auditors report and financial statements from Lund & Guttry, certified public accountants, for fiscal year ending June 30, 2009 *(reports enclosed loose in Board folders)*.

It was moved by _____, and seconded by _____, that Resolution 10-02 B-16 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

VIII. ACTION ITEMS (continued)

C. Personnel

(Academic Personnel)

Resolution 10-02 C-12- FACULTY PROBATIONARY/TENURE STATUS (2010-11)

BE IT RESOLVED that the following academic employees be continued on probationary status for the 2010-2011 academic year or will be completing their fourth and final year of probation and be granted tenure status. The year of probation being completed is indicated for each employee. The evaluation process has been completed by administration.

Continuation of Probation

Huynh, Carina	(First Year)	Cooperative Work Experience Coordinator/ Vocational Career Specialist
Snider, Gregory	(First Year)	Physical Education Coordinator
*Jones, Sharon	(1.5 Year)	Psychology/Addiction Studies Instructor
Peterson, Scott	(Second Year)	Computer Information Systems/ Office Technologies Instructor
Rhoades, Mike	(Second Year)	Building Trades Instructor
Bram, Jason	(Third Year)	Biology Instructor
Burgeson, Sharron	(Third Year)	Nursing Instructor
Castillo, Richard	(Third Year)	English Instructor
LaVigne, Steve	(Third Year)	Counseling/DSPS
Lujano, Lorenzo	(Third Year)	Counseling

Tenure

(Tenure to begin at the beginning of 5th Year of Service)

Eoff, Kevin	(Fifth Year)	History/Political Science Instructor
-------------	--------------	--------------------------------------

* Hired during Spring Semester (1st semester does not count towards tenure per California Education Code 87605 which states "A faculty member shall be deemed to have completed his or her first contract year if he or she provides service for 75 percent of the first academic year.")

(All faculty were hired using the tenure process in the agreement signed 11/22/05 with tenure to begin at the beginning of the 5th year of service.)

It was moved by _____, and seconded by _____, that

Resolution 10-02 C-12 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

D. Miscellaneous

Resolution 10-02 D-5 - STUDY SESSION FOR MARCH 2010

BE IT RESOLVED that the Study Session for March 9, 2010, is canceled.

It was moved by _____, and seconded by _____, that
Resolution 10-02 D-5 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

IX. HEARING OF CITIZENS (NON-AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.)

X. OPEN SESSION

XI. ADJOURNMENT

The next Regular Meeting will be held on March 23, 2010, in Blythe.