

**PALO VERDE COMMUNITY COLLEGE DISTRICT**

**REGULAR MEETING**

**BOARD OF TRUSTEES**

**Tuesday, March 8, 2016**

**5:00 p.m.**

**One College Drive, Blythe, CA – CL 101**

**(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)**

*Palo Verde Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Carrie Mullion at 760-921-5440 at least forty-eight hours in advance of the meeting for information on such accommodation.*

*Persons wishing to address the Governing Board under Hearing of Citizens need to complete a Speaker Request Form (available at the reception table).*

*In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Palo Verde Community College District, Office of the Superintendent/President, One College Drive, Blythe, CA 92225; at the College website [www.paloverde.edu](http://www.paloverde.edu); or at the scheduled meeting.*

**Meeting 16-04**

**AGENDA**

**I. OPENING OF MEETING**

- 1. Call to Order
- 2. Flag Salute
- 3. Roll Call

George Thomas, President	_____
Ned Hyduke II, Vice President	_____
Ermila Rodriguez, Clerk	_____
Ed Gonzales, Trustee	_____
Jerry Lewis, Trustee	_____
Suzanne Woods, Trustee	_____
Vacant Trustee	_____
Grace Quist, Student Trustee	_____

Donald Wallace, Superintendent/President	_____
Sean Hancock, Vice President of Instruction and Student Services	_____
Russi Egan, Vice President of Administrative Services	_____

- 4. Approval of the Minutes of the Regular Meeting of February 9, 2016.
- 5. Approval of the Agenda for this meeting.

**II. HEARING OF CITIZENS (AGENDA ITEMS)**

*Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."*

**III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS**

*The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.*

**IV. RECESS TO CLOSED SESSION**

*There are no Closed Session items for this meeting.*

**V. RECONVENE TO OPEN SESSION** *(not applicable)*

**VI. REPORTS**

1. Associated Student Government – Grace Quist, Student Trustee or designee
2. Academic Senate – Biju Raman, President or designee
3. CSEA, Chapter 180 – Richard Soto, President or designee
4. CCA/CTA – Derek Copple, President or designee
5. Don Wallace – Superintendent/President
6. Sean Hancock – Vice President of Instruction and Student Services
7. Russi Egan – Vice President of Administrative Services
8. Executive Cabinet
9. Board of Trustees Comments and Discussion

**VII. PUBLIC NOTICE/HEARING**

None.

**VIII. PRESENTATION**

1. Alcohol and Drug Studies Program Review  
Presenter: Karen Redwine, Psychology & Alcohol and Drug Studies Instructor
2. Psychology Program Review  
Presenter: Karen Redwine, Psychology & Alcohol and Drug Studies Instructor
3. Business Management, Business and Technology Program Review  
Presenter: Peter Martinez, Business Instructor
4. Math and Science Program Review  
Presenter: Sandra Sher, Math Instructor
5. 2015 Palo Verde College Scorecard  
Presenter: Adam Houston, Director of Institutional Research
6. Audit Report for June 30, 2015  
Presenter: Russi Egan, Vice President of Administrative Services

**IX. DISCUSSION**

1. Second Read Board Policy 2110 – Vacancies on the Board *(shown loose in Board folders)*

**X. INFORMATION ITEMS**

1. Report of Purchases and Warrants for February 2016 *(shown loose in Board folders).*
2. The Palm Springs Pipe Band will perform in front of the Fine and Performing Arts Theater on March 10, 2016 at 6:30 p.m., and at 7:00 p.m. the Palo Verde College choir will take guests on a musical journey through an international extravaganza of music featuring selections by a wide variety of composers and an array of styles. Tickets are \$5.00.
3. Career and Transfer Day for local high schools will take place on the PVC Blythe campus on March 11, 2016.

**X. INFORMATION ITEMS (continued)**

4. Jaclyn Randall, Student Success Manager, and Greg Snider, faculty Physical Education Coordinator, along with 10 PVC students, will attend the Black College Spring Tour of historically black colleges March 28-April 2, 2016. The group will fly from Phoenix, AZ to Atlanta, GA, and then travel by bus to Alabama, Louisiana, and Texas.
5. The 59<sup>th</sup> Annual Palo Verde Valley Community Outlook Conference will be held on April 7, 2016 at the Colorado River Fairgrounds beginning at 11:30 a.m.
6. PVC Foundation Annual BBQ will take place April 29, 2016 from 4:00-7:00 p.m. Tickets are \$10.00 per person. Proceeds will go towards PVC scholarships.

**XI. CONSENT RESOLUTIONS**

*(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)*

**A. INSTRUCTION**

**Resolution 16-04 A-06 – ENROLLMENT OF SPECIAL PART-TIME STUDENTS**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the enrollment of special part-time students pursuant to AP 5011. These students have met the requirements for enrollment at Palo Verde College; shown as Reference A-06.

**B. BUSINESS**

**Resolution 16-04 B-17 – CLINICAL AFFILIATION AGREEMENT WITH JFK MEMORIAL HOSPITAL**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Affiliation Agreement with JFK Memorial Hospital, Inc., to provide clinical experiences for students enrolled in the Vocational Nursing Programs at Palo Verde College. Term of Agreement: 2 years; shown as Reference B-17.

**C. PERSONNEL**

**Resolution 16-04 C-15 – SUBSTITUTE EMPLOYEE (SANCHEZ)**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the hiring of Yvette Sanchez as a substitute employee, pursuant to Education Code section 88003, to replace classified employee Diana Navarro, Human Resources Technician II, who is temporarily absent from duty due to pregnancy disability leave. This substitute employment will begin on March 21, 2016 and will end on or about June 13, 2016 upon the return of Ms. Navarro to duty. Human Resources has verified that the applicant meets the required minimum qualifications.

**Resolution 16-04 C-16 – PART-TIME TEMPORARY STUDENT EMPLOYEE FOR SPRING SEMESTER 2016**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employee for Spring Semester 2016:

<b><u>Name</u></b>	<b><u>Position/Department</u></b>	<b><u>Rate of Pay (per hour)</u></b>
Hernandez, Clarisa	Student Clerk – FWS	\$10.25
Lutz, Michael	Tutor – FWS	\$10.75
McCoy-Braggs, Glynisha	Tutor – SCE Grant	\$10.75

**XI. CONSENT RESOLUTIONS (continued)**

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Nevarez, Clarissa	Tutor – FWS	\$10.75
Quiroz, Maria	Student Clerk – FWS	\$10.25
Sobarzo, Delila	Tutor – BSI	\$10.75
Tennefos, Christopher	Tutor – BSI	\$10.75

**(Blanket Motion)**

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Consent Resolutions be: (approved) (tabled until \_\_\_\_\_) (denied).

Student Advisory	_____	Hyduke	_____	Thomas	_____
Vacant	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**XII. ACTION ITEMS**

**A. INSTRUCTION**

**Resolution 16-04 A-07 – APPROVAL OF ALCOHOL AND DRUG STUDIES PROGRAM REVIEW**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Program Review for Alcohol and Drug Studies, as presented at this meeting to the Governing Board *(shown loose in Board folders)*.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 16-04 A-07 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Vacant	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**Resolution 16-04 A-08 – APPROVAL OF PSYCHOLOGY PROGRAM REVIEW**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Program Review for Psychology, as presented at this meeting to the Governing Board *(shown loose in Board folders)*.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 16-04 A-08 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Vacant	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**XII. ACTION ITEMS (continued)**

**Resolution 16-04 A-09 – APPROVAL OF BUSINESS MANAGEMENT, BUSINESS AND TECHNOLOGY PROGRAM REVIEW**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Program Review for Business Management, Business and Technology, as presented at this meeting to the Governing Board *(shown loose in Board folders)*.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 16-04 A-09 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Vacant	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**Resolution 16-04 A-10 – APPROVAL OF MATH AND SCIENCE PROGRAM REVIEW**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Program Review for Math and Science, as presented at this meeting to the Governing Board *(shown loose in Board folders)*.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 16-04 A-10 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Vacant	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**B. BUSINESS**

**Resolution 16-04 B-18 – ACCEPTANCE OF AUDIT REPORT FOR JUNE 30, 2015**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees accepts the independent auditor report and financial statements from Messner & Hadley LLP, Certified Public Accountants, for fiscal year ending June 30, 2015 *(report shown loose in Board folders)*.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 16-04 B-18 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Vacant	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**Resolution 16-04 B-19 – ACCEPTANCE OF PROP 39 CLEAN ENERGY GRANT**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees accepts the Proposition 39 Clean Energy Grant Funds in the amount of \$5,795. These funds have been awarded to Palo Verde College, in partnership with the Inland Empire/Desert Region, and will be used to purchase clean energy welding equipment and associated electrical equipment; shown as Reference B-19.

**XII. ACTION ITEMS (continued)**

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 16-04 B-19 be: \_\_\_\_\_ (approved) \_\_\_\_\_ (tabled until \_\_\_\_\_) \_\_\_\_\_ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Vacant	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**Resolution 16-04 B-20 – APPROVAL OF AGREEMENT WITH DELL SECUREWORKS**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the agreement with Dell SecureWorks to provide penetration testing, vulnerability assessment, information security assessment, and security health checks for Palo Verde Colleges' information technology infrastructure and services. These services will help ensure that student, faculty, and staff information is secure. Fiscal implications; \$41,605.25 to be paid from one-time funds; shown as Reference B-20.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 16-04 B-20 be: \_\_\_\_\_ (approved) \_\_\_\_\_ (tabled until \_\_\_\_\_) \_\_\_\_\_ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Vacant	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**D. MISCELLANEOUS**

**Resolution 16-04 D-09 – APPROVAL OF BP 2110 – VACANCIES ON THE BOARD**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves Board Policy 2110 – Vacancies on the Board (*shown loose in Board folders*).

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 16-04 D-09 be: \_\_\_\_\_ (approved) \_\_\_\_\_ (tabled until \_\_\_\_\_) \_\_\_\_\_ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Vacant	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**Resolution 16-04 D-10 – PROVISIONAL APPOINTMENT OF BOARD TRUSTEE**

WHEREAS on February 9, 2016 a vacancy on the Palo Verde Community College District Board of Trustees was created due to the death of Trustee Francis Theodore "Ted" Arneson.

WHEREAS pursuant to Education Code 5091 and Board Policy 2110, the Palo Verde Community College District Board of Trustees is authorized to make a provisional appointment to the Board of Trustees to serve until the next regularly scheduled election for district governing board members.

**XII. ACTION ITEMS (continued)**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the provisional appointment of \_\_\_\_\_ to the Board of Trustees in accordance with Board Policy 2110 and the process for provisional appointment that was adopted at the Board of Trustees special meeting held on February 23, 2016. This provisional appointment is made pursuant to Education Code Section 5091, and the person appointed to the position shall hold office only until the next regularly scheduled election for district governing board members, November 8, 2016, when the election shall be held to fill the vacancy for the remainder of the unexpired term.

BE IT FURTHER RESOLVED that the Board of Trustees hereby delegates to the Superintendent/President or his designee the full authority to consummate the intent of this Resolution, including the authority to execute, on the District's behalf, any and all required notices under Education Code Section 5092.

The foregoing Resolution was passed and adopted by the Board of Trustees on March 8, 2016 by the following vote:

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 16-04 D-10 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Vacant	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**Resolution 16-04 D-11- CALIFORNIA COMMUNITY COLLEGE TRUSTEES BOARD ELECTION 2016**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Official Ballot for the California Community College Trustees (CCCT) Board Election for 2016 (*shown loose in Board folders*), be submitted to Community College League of California as follows:

(There are eight [8] three-year vacancies on the Board)

- |          |          |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 16-04 D-11 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Vacant	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**XII. ACTION ITEMS (continued)**

**Resolution 16-04 D-12 – TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Trustee Suzanne Woods from the Regular Board Meeting on February 9, 2016.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 16-04 D-12 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Vacant	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**Resolution 16-04 D-13 – STUDENT TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Student Trustee Grace Quist from the Regular Board Meeting on February 9, 2016.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 16-04 D-13 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Vacant	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)**

*Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.*

**XIV. RECESS TO CLOSED SESSION**

*Members of the public may be present to hear the Closed Session announcements and/or action and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Speaker Request Form available at the reception table.*

*There are no Closed Session items for this meeting.*

**XV. RECONVENE TO OPEN SESSION (not applicable)**

**XVI. ADJOURN**

The next Regular Meeting of the Board of Trustees will take place Tuesday, March 22, 2016 at 4:30 p.m. in CL 101 of the Blythe campus.