

PALO VERDE COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

BOARD OF TRUSTEES

Tuesday, March 10, 2015

5:00 p.m.

One College Drive, Blythe, CA – CL 101

(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)

Palo Verde Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Carrie Mullion at 760-921-5440 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Hearing of Citizens need to complete a Speaker Request Form (available at the reception table).

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Palo Verde Community College District, Office of the Superintendent/President, One College Drive, Blythe, CA 92225; at the College website www.paloverde.edu; or at the scheduled meeting.

Meeting 15-04

AGENDA

I. OPENING OF MEETING

- 1. Call to Order
- 2. Flag Salute
- 3. Roll Call

George Thomas, President _____

Ned Hydeke, Vice President _____

Ermila Rodriguez, Clerk _____

Ted Arneson, Trustee _____

Ed Gonzales, Trustee _____

Jerry Lewis, Trustee _____

Suzanne Woods, Trustee _____

Alex Munoz, Student Trustee _____

Donald Wallace, Superintendent/President _____

Sean Hancock, Vice President of Instruction and Student Services _____

Russi Egan, Chief Business Officer _____

Cecy Garcia, Chief Human Resources Officer _____

- 4. Approval of the Minutes of the Regular Meeting of February 10, 2015.
- 5. Approval of the Agenda for this meeting.

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

IV. RECESS TO CLOSED SESSION *(Refer to the end of this agenda)*

V. RECONVENE TO OPEN SESSION *(Not applicable)*

VI. REPORTS

1. Associated Student Government – Alex Munoz, Student Trustee or designee
2. Academic Senate - Biju Raman, President or designee
3. CSEA, Chapter 180 - Richard Soto, President or designee
4. CCA/CTA - Derek Copple, President or designee
5. Don Wallace - Superintendent/President
6. Sean Hancock - Vice President of Instruction and Student Services
7. Russi Egan - Chief Business Officer
 - General Fund Comparative Statement of Revenue and Expenses - February 2015
8. Cecy Garcia – Chief Human Resources Officer
9. Board of Trustees Comments and Discussion

VII. PUBLIC NOTICE/HEARING

None.

VIII. PRESENTATIONS/PROGRAM REVIEWS

1. 2014 Palo Verde College Student Success Scorecard *(shown loose in Board folders)*
Presenter: Brian Thieboux

IX. DISCUSSION

None.

X. INFORMATION ITEMS

1. Report of Purchases and Warrants for February 2015 *(shown loose in Board folders)*.
2. ACCJC Follow-Up Site Visit will take place April 13-14, 2015.
3. Palo Verde College summer working hours will go into effect June 8, 2015. Working hours will be 7:00 a.m.-5:30 p.m. Monday through Wednesday, Thursday 7:00 a.m.-5:00 p.m. The college will be closed on Friday's. Regular hours will resume on August 3, 2015.
4. CCLC 2015 Annual Trustees Conference will be held in Monterey, CA, May 1-3. Deadline to register is April 3, 2015 *(shown loose in Board folders)*.
5. The Financial Aid department will host "College Night" in the Fine and Performing Arts Complex on March 17, 2015 from 3:00-6:00 p.m.
6. "Career Day" for high school students will be held on the PVC campus March 25, 2015 from 10:00 a.m.-1:00 p.m.
7. Out-of-state travel request for Eva Munguia to travel to Las Vegas, NV for airline flight to San Francisco, CA to attend the ACCCA Conference February 25-27, 2015.
8. Out-of-state travel request for Eva Munguía to travel to Las Vegas, NV to attend the Pryor Seminar-Communication Skills for Women on March 27, 2015.
9. Out-of-state travel request for Cheryl Bruno-Mofu to travel with the Vocational Nursing students to conduct required onsite, hands-on clinical experience at La Paz Regional Hospital in Parker, AZ, March 3-5, 2015.

XI. CONSENT RESOLUTIONS
(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

B. BUSINESS

Resolution 15-04 B-09 - AUTHORIZED AGENTS FOR PVCCD

BE IT RESOLVED that the following college employees be appointed as authorized agents to sign financial reports, warrant orders, check orders for salary placement, payroll and notices of employment for the Palo Verde Community College District of Riverside County (all other previous names will be deleted from the accounts), effective March 11, 2015 in compliance with Board Policy 2430-PVC and Certification of Signatures form 3350 from Riverside County Office of Education.

<u>Account</u>	<u>Authorized Agents</u>	
<i>(Checks issued for this account are from Riverside County Office of Education)</i>		
Schools of Riverside County (regular college warrant orders, orders for salary payment and notices of employment)	Donald G. Wallace Sean C. Hancock Denise Hunt	Russi Egan Cecy Garcia
<i>(Checks issued for the following accounts are from Provident Bank in Blythe, CA.)</i>		
Schools of Riverside County (college clearing and revolving checking accounts)	Donald G. Wallace Sean C. Hancock Denise Hunt	Russi Egan Cecy Garcia
Schools of Riverside County Auxiliary Business Services (Bookstore)	Donald G. Wallace Denise Taylor	Cecy Garcia Russi Egan
Schools of Riverside County Associated Student Government (checking)	Donald G. Wallace Sean C. Hancock Staci Lee	Russi Egan Cecy Garcia
Schools of Riverside County Clubs and Scholarship Account	Donald G. Wallace Sean C. Hancock	Russi Egan Cecy Garcia
<i>(Checks issued for this account are from Federal Funding)</i>		
Federal Funds - Financial Aid Accounts	Donald G. Wallace Sean C. Hancock	Russi Egan Cecy Garcia
Needles Checking Account	Donald G. Wallace Sean C. Hancock	Russi Egan Eva Munguía

Resolution 15-04 B-10 - MOU BETWEEN PVCCD AND PVUSD FOR TRANSPORTATION

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Memorandum of Understanding with Palo Verde Unified School District (PVUSD) to provide busing for PVUSD students for the purpose of attending courses in Autos and Welding at the Palo Verde College (PVC) campus. PVUSD will bill PVCCD \$120 per day for transportation services. This MOU will be in effect July 1, 2014 through June 30, 2019; shown as Reference B-10.

XI. CONSENT RESOLUTIONS (continued)

C. PERSONNEL

Resolution 15-04 C-08 – OUT-OF-CLASS PAY (LUJANO)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the out-of-class pay for Virginia Lujano, for performing the duties of Payroll/Benefits Manager, to be paid at row 3, step 7 of the Classified Management/Confidential Salary Schedule, effective February 11, 2015, until a permanent employee is hired.

Resolution 15-04 C-09 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2015

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Spring Semester 2015:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Aguilar Mendoza, Casandra	Tutor – Library	\$ 9.75
Banuelos, Yenelia	Tutor – BSI Library	\$ 9.75
Gastelum, Alfredo	Tutor – BSI Library	\$ 9.75
Hamblen, Phillip	Peer Counselor Coordinator – DSP&S	\$10.35
Johnson, Myeisha	Peer Counselor – DSP&S	\$ 9.75
Niklas, Serena	Tutor – Needles Center	\$ 9.75

(Blanket Motion)

It was moved by _____, and seconded by _____, that Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS

A. INSTRUCTION

Resolution 15-04 A-06 - ACADEMIC CALENDAR FOR 2015-2018

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Academic Calendar for 2015-2018; shown as Reference A-06.

It was moved by _____, and seconded by _____, that Resolution 15-04 A-06 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____

Gonzales _____ Rodriguez _____
 Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

XII. ACTION ITEMS (continued)

B. BUSINESS

Resolution 15-04 B-11 – CONTRACT WITH MESSNER AND HADLEY, LLP FOR AUDITING SERVICES

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the contract with Messner and Hadley, LLP for auditing services, a three year contract in the amount of \$28,000 per year; shown as Reference B-11.

It was moved by _____, and seconded by _____, that Resolution 15-04 B-11 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

Resolution 15-04 B-12 – ACCEPTANCE OF PROP 39 CLEAN ENERGY GRANT

BE IT RESOLVED that Palo Verde Community College District Board of Trustees accepts the Proposition 39 Clean Energy Grant in the amount of \$11,130. The grant money will be used for welding equipment in the welding course, and must be spent by June 30, 2015; shown as Reference B-12.

It was moved by _____, and seconded by _____, that Resolution 15-04 B-12 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

Resolution 15-04 B-13- AGREEMENT WITH RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS FOR ISS (GALAXY) SUPPORT (RATIFICATION)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the Agreement for Information Systems Support (Galaxy) with Riverside County Superintendent of Schools, effective July 1, 2014 through June 30, 2015. Fee for services will be approximately \$8,500; shown as Reference B-13.

It was moved by _____, and seconded by _____, that Resolution 15-04 B-13 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

XII. ACTION ITEMS (continued)

Resolution 15-04 B-14- AGREEMENT FOR FOOD SERVICE

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement for Food Service with James Rush, vendor, terms as stipulated, effective February 17, 2015 through February 28, 2016; shown as Reference B-14.

It was moved by _____, and seconded by _____, that Resolution 15-04 B-14 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

D. MISCELLANEOUS

Resolution 15-04 D-05 – ACCEPTANCE OF PVCCD FOLLOW-UP REPORT TO ACCJC

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Follow-Up Report to the Accrediting Commission for Community and Junior Colleges dated March 15, 2015 (*shown loose in Board folders*).

It was moved by _____, and seconded by _____, that Resolution 15-04 D-05 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

Resolution 15-04 D-06 – ACCEPTANCE OF 2014 PALO VERDE COLLEGE SCORECARD

BE IT RESOLVED that Palo Verde Community College District Board of Trustees has reviewed, discussed and provided input on the 2014 Palo Verde Scorecard, and approves the submission of this report as written (*shown loose in Board folders*).

It was moved by _____, and seconded by _____, that Resolution 15-04 D-06 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

Resolution 15-04 D-07 – TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Trustee Ed Gonzales from the Regular Meeting on February 10, 2015, and the Study Session on February 24, 2015; and Trustee George Thomas from the Study Session on February 24, 2015.

XII. ACTION ITEMS (continued)

It was moved by _____, and seconded by _____, that Resolution 15-04 D-07 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 15-04 D-08 – STUDENT TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Student Trustee Alex Munoz from the PVCCD Regular Meeting on February 10, 2015.

It was moved by _____, and seconded by _____, that Resolution 15-04 D-08 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

XIV. ADJOURN TO CLOSED SESSION

Members of the public may be present to hear the Closed Session announcements and/or action and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Speaker Request Form available at the reception table.

1. Conference with Labor Negotiator; pursuant to Gov. Code Section 54957.6
Agency Designated Representative: Mark Thompson, Esq.
Unrepresented Employee: Superintendent/President

A Board of Trustees Study Session will take place Tuesday, March 24, 2015 at 4:30 p.m. in CL 101 of the Blythe campus.

The next regular meeting of the Board of Trustees will take place Tuesday, April 14, 2015 at

5:00 p.m. in room 8 of the Needles Center campus in Needles, CA.