

PALO VERDE COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

BOARD OF TRUSTEES

Tuesday, March 11, 2014

5:00 p.m.

One College Drive, Blythe, CA – CL 101

(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)

Palo Verde Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Carrie Mullion at 760-921-5440 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Hearing of Citizens need to complete a Speaker Request Form (available at the reception table).

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Palo Verde Community College District, Office of the Superintendent/President, One College Drive, Blythe, CA 92225; at the College website www.paloverde.edu; or at the scheduled meeting.

Meeting 14-04

AGENDA

I. OPENING OF MEETING

- 1. Call to Order
- 2. Flag Salute
- 3. Roll Call

Millie Rodriguez, President	_____
George Thomas, Vice President	_____
Ned Hyduke, Clerk	_____
Ted Arneson, Trustee	_____
Lincoln Edmond, Trustee	_____
Ed Gonzales, Trustee	_____
Jerry Lewis, Trustee	_____
Alex Munoz, Student Trustee	_____

Donald Wallace, Superintendent/President	_____
Sharon Jones, Interim Vice President of Instructional and Student Services	_____
Russi Egan, Chief Business Officer	_____

- 4. Approval of the Minutes of the Regular Meeting of February 11, 2014.
- 5. Approval of the Agenda for this meeting.

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

IV. RECESS TO CLOSED SESSION *(refer to the end of this meeting)*

V. RECONVENE TO OPEN SESSION *(not applicable)*

VI. PUBLIC NOTICE/HEARING

None.

VII. PRESENTATION

1. 2013 Palo Verde College Scorecard *(shown loose in Board folders)* – Brian Thieboux, Accreditation Liaison Officer.

VIII. DISCUSSION

1. Second Reading and Approval of revised Board Policy 7120, Recruitment and Selection *(shown as Reference D-07)*.
2. Second Reading and Approval of revised Board Policy 7250, Educational Administrators *(shown as Reference D-08)*.

IX. REPORTS

1. Associated Student Government – Alex Munoz, Student Trustee or designee
2. Academic Senate - Biju Raman, President or designee
3. CSEA, Chapter 180 - Richard Soto, President or designee
4. CCA/CTA - Derek Cople, President or designee
5. Don Wallace - Superintendent/President
6. Sharon Jones - Interim Vice President of Instructional and Student Services
7. Russi Egan - Chief Business Officer
 - General Fund Cash Analysis for February 2014 *(shown loose in Board folders)*
 - General Fund Comparative Statement of Revenue and Expenses January 2014 *(shown loose in Board folders)*
8. Board of Trustees Comments and Discussion

X. INFORMATION ITEMS

1. Report of Purchases and Warrants for February 2014 *(shown loose in Board folders)*.
2. Accreditation Team visit for reaffirmation of Palo Verde College's Accreditation, will take place March 10-13, 2014.
3. CCLC 2014 Trustees Conference will be held in Newport Beach, CA, May 2-4. Deadline to register is April 4, 2014 *(shown loose in Board folders)*.
4. Current per diem meal rates for 2014 will be; breakfast \$12.00, lunch \$18.00, dinner \$36.00.
5. Association of Community College Trustees February 2014 publication of Trustee Talk *(shown loose in Board folders)*.
6. March publication of ASG Newsletter "Message in a Bottle" *(shown loose in Board folders)*.
7. Palo Verde College and Soroptimist of Blythe are sponsoring "Women's Journey Through History", a celebration of International Women's Day on March 8, 2014, 12:00-3:00 p.m. in the PVC Fine and Performing Arts Center *(shown loose in Board folders)*.
8. Palo Verde College will host "Exploring Pathways to Your Future" on March 13, 2014 from 10:00-1:00 p.m., for college students, high school students and the community.

XI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

XI. CONSENT RESOLUTIONS (continued)

B. BUSINESS

Resolution 14-04 B-09 – RENEWAL OF CLINICAL AFFILIATION AGREEMENT, NEW HOPE HOSPICE OF ARIZONA, INC

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the renewal of the Clinical Affiliation Agreement with New Hope Hospice of Arizona, Inc., to provide clinical experiences, as required, for students enrolled in the Vocational Nursing, Emergency Medical Technicians and Phlebotomists Programs of Palo Verde College. This Agreement commences on January 1, 2014, and is effect for one (1) year with automatic renewals for subsequent one (1) year terms, as shown in Reference B-09.

C. PERSONNEL

Resolution 14-04 C-12 - VOLUNTARY LATERAL TRANSFER (FLORES)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the voluntary lateral transfer of Henry Flores from Financial Aid Computer Applications Technician I to Student Services Technician I, effective March 11, 2014, a full-time, CSEA classified position, with no change in salary placement.

Resolution 14-04 C-13 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2014

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Spring Semester 2014:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Bowley, Joseph	Student Aide – Information Tech	\$8.00
Bugtai, Christopher	Student Tutor – TRiO	\$8.75
Coronado, Andrea	Student Clerk – Library	\$8.25
Hurst, Laura	Tutor – DSPS/TRiO	\$8.75
Phipps, Amanda	Library Student Aide – FWS	\$8.00
	SLC English Tutor – FWS/BSI	\$8.75
Ragsdale, April	Student Clerk – BSV	\$8.25

Resolution 14-04 C-14 - OUT OF CLASS PAY (RICE)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves Out-Of-Class pay for Esther Rice, for performing the duties of Executive Secretary to the Vice President of Instruction & Student Services, at step 1 of the higher classification or 5%, whichever is greater, effective March 11, 2014.

(Blanket Motion)

It was moved by _____, and seconded by _____, that Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS

A. INSTRUCTION

Resolution 14-04 A-03 - ACADEMIC AND WORK CALENDAR FOR 2014/2015

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Academic and Work Calendar for 2014/2015, as shown in Reference A-03.

It was moved by _____, and seconded by _____, that Resolution 14-04 A-03 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

C. PERSONNEL

Resolution 14-04 C-15 – FULL-TIME FACULTY TENURE APPROVAL

BE IT RESOLVED that the following academic employees be continued on probationary status for the 2014-2015 academic year, or will be completing their fourth and final year of probation, and be granted tenure status. The year of probation being completed is indicated for each employee. The evaluation process has been completed by administration.

Continuation of Probation

Frid, Sarah (Second Year) Business/Management Instructor
 Redwine, Karen (First Year) Psychology/Addiction Studies Instructor
 Gamez, Maria (First Year) ESL/CIS/NBE Instructor

It was moved by _____, and seconded by _____, that Resolution 14-04 C-15 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Resolution 14-04 C-16 – STUDENT EMPLOYEE SALARY SCHEDULE CHANGE

BE IT RESOLVED that due to the California Minimum Wage increases effective July 1, 2014 (\$9.00 per hour), and January 1, 2016 (\$10.00 per hour), Palo Verde Community College District Board of Trustees approve the Student Employee Salary Schedule be changed as follows:

STUDENT HOURLY - Semi-Monthly

DISTRICT 05 - PALO VERDE COMMUNITY COLLEGE DISTRICT

		Current	Rate Increase	Rate Increase
Title	Row	Rate	7/1/2014	1/1/2016
AIDE	1	8.00	9.00	10.00
INTERPRETER / STUDENT CLERK	2	8.25	9.25	10.25
TUTOR / PEER COUNSELOR-RECRUITER	3	8.75	9.75	10.75
PEER COUNSELOR-COORDINATOR	4	9.35	10.35	11.35

XII. ACTION ITEMS (continued)

It was moved by _____, and seconded by _____, that Resolution 14-04 C-16 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

D. MISCELLANEOUS

Resolution 13-04 D-06 – ACCEPTANCE OF 2013 PALO VERDE COLLEGE SCORECARD

BE IT RESOLVED that Palo Verde Community College District Board of Trustees has reviewed, discussed and provided input on the 2013 Palo Verde Scorecard, and approves the submission of this report as written *(shown loose in Board folders)*.

It was moved by _____, and seconded by _____, that Resolution 14-04 D-06 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 14-04 D-07 – REVISION OF BOARD POLICY 7120, RECRUITMENT AND SELECTION

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves revised Board Policy 7120, Recruitment and Selection, shown as Reference D-07.

It was moved by _____, and seconded by _____, that Resolution 14-04 D-07 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 14-04 D-08 – REVISION OF BOARD POLICY 7250, EDUCATIONAL ADMINISTRATORS

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves revised Board Policy 7250, Educational Administrators, shown as Reference D-08.

It was moved by _____, and seconded by _____, that Resolution 14-04 D-08 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS (continued)

Resolution 14-04 D-09 – APRIL AND NOVEMBER 2014 BOARD MEETING DATE AND LOCATION CHANGE

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the date change of the Board meeting scheduled for April 15, 2014, be changed to April 8, 2014, and that this meeting be held at the PVC Needles Center in Needles, CA.; and that the Board meeting scheduled for November 11, 2014, be changed to November 18, 2014, and this meeting will be held at the main campus in Blythe, CA.

It was moved by _____, and seconded by _____, that Resolution 14-04 D-09 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

XIV. RECESS TO CLOSED SESSION

Members of the public may be present to hear the Closed Session announcements and/or action and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Speaker Request Form available at the reception table.

1. Public Employee Discipline/Dismissal/Release pursuant to Government Code Section 54957

XV. RECONVENE TO OPEN SESSION *(Any action taken in Closed Session will be announced at this time.)*

XVI. ADJOURNMENT