

**PALO VERDE COMMUNITY COLLEGE DISTRICT**

**REGULAR MEETING**

**BOARD OF TRUSTEES**

**Tuesday, May 12, 2015**

**5:00 p.m.**

**One College Drive, Blythe, CA – CL 101**

**(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)**

*Palo Verde Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Carrie Mullion at 760-921-5440 at least forty-eight hours in advance of the meeting for information on such accommodation.*

*Persons wishing to address the Governing Board under Hearing of Citizens need to complete a Speaker Request Form (available at the reception table).*

*In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Palo Verde Community College District, Office of the Superintendent/President, One College Drive, Blythe, CA 92225; at the College website [www.paloverde.edu](http://www.paloverde.edu); or at the scheduled meeting.*

**Meeting 15-08**

**AGENDA**

**I. OPENING OF MEETING**

- 1. Call to Order
- 2. Flag Salute
- 3. Roll Call

George Thomas, President	_____
Ned Hydeke, Vice President	_____
Ermila Rodriguez, Clerk	_____
Ted Arneson, Trustee	_____
Ed Gonzales, Trustee	_____
Jerry Lewis, Trustee	_____
Suzanne Woods, Trustee	_____
Alex Munoz, Student Trustee	_____

Donald Wallace, Superintendent/President	_____
Sean Hancock, Vice President of Instruction and Student Services	_____
Russi Egan, Chief Business Officer	_____

- 4. Approval of the minutes of the Regular Meeting of April 14, 2015.
- 5. Approval of the Agenda for this meeting.

**II. HEARING OF CITIZENS (AGENDA ITEMS)**

*Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."*

**III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS**

*The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.*

**IV. RECESS TO CLOSED SESSION** *(Refer to the end of this agenda)*

**V. RECONVENE TO OPEN SESSION** *(Not applicable)*

**VI. REPORTS**

1. Associated Student Government – Alex Munoz, Student Trustee or designee
2. Academic Senate - Biju Raman, President or designee
3. CSEA, Chapter 180 - Richard Soto, President or designee
4. CCA/CTA - Derek Copple, President or designee
5. Don Wallace - Superintendent/President
6. Sean Hancock - Vice President of Instruction and Student Services
7. Russi Egan - Chief Business Officer
8. Executive Cabinet
9. Board of Trustees Comments and Discussion

**VII. PUBLIC NOTICE/HEARING**

None.

**VIII. PRESENTATIONS/PROGRAM REVIEWS**

None.

**IX. DISCUSSION**

1. Annual Evaluation Process of Superintendent/President *(BP/AP 2435 shown loose in Board folders)*
2. Board of Trustees Self-Evaluation Process
3. Review of BP/AP 2015 – Student Member *(shown loose in Board folders)*

**X. INFORMATION ITEMS**

1. Report of Purchases and Warrants for April 2015 *(shown loose in Board folders)*.
2. Annual Health and Benefits Fair will be held May 12, 2015, 10:00 a.m.-2:00 p.m., in the John O. Crain Building *(information shown loose in Board folders)*.
3. Palo Verde College Needles Center Commencement will be held June 4, 2015 at 3:00 p.m., in Needles, CA. Commencement ceremonies for the Blythe campus will take place Saturday, June 6, 2015 at 11:00 a.m. in the Clancy Osborne Physical Education Center.
4. Ironwood State Prison Commencement will take place June 10, 2015 at 9:00 a.m. Chuckawalla Valley State Prison will hold their commencement ceremony June 11, 2015 at 10:00 a.m. Official State Prison Visitors Clearance forms must be filed in order to attend these functions *(information shown loose in Board folders)*.

**XI. CONSENT RESOLUTIONS**

*(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)*

**C. PERSONNEL**

**Resolution 15-08 C-16 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2015**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Spring Semester 2015:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Banuelos Carrillo, Ylianei	Student Aide – FWS	\$9.00
DeLeon, Dayana	Dist. Ed. Student Clerk – SSSP	\$9.75
Gonzalez, Vianette	Tutor – FWS	\$9.75
	Student Clerk – SSSP	\$9.25
Hernandez, Stephanie	Tutor – FWS	\$9.75
Owens, Ricky	Student Aide – FWS	\$9.00

**D. MISCELLANEOUS**

**Resolution 15-08 D-13- APPROVAL OF ASG STUDENT CLUB, ESL CLUB**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the application of the ESL Club, and recognizes the ESL Club as an official Palo Verde College Associated Student Government (ASG) Club; shown as Reference D-13.

***(Blanket Motion)***

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Consent Resolutions be: (approved) (tabled until \_\_\_\_\_) (denied).

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**XII. ACTION ITEMS**

**A. INSTRUCTION**

**Resolution 15-08 A-10 – REVISION OF ACADEMIC CALENDAR FOR 2016/2017**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the revision of the Academic Calendar for 2016/2017. The revision is required due to a change in the dates for spring break. The 2016/2017 spring break holiday will be March 24-28, 2015; shown as Reference A-10.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-08 A-10 be: (approved) (tabled until \_\_\_\_\_) (denied)

**XII. ACTION ITEMS (continued)**

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**B. BUSINESS**

**Resolution 15-08 B-19 – REQUEST TO REJECT RFP FOR INTERIOR LED LIGHTING PROJECT**

WHEREAS, the Palo Verde Community College District issued a Request for Proposal (RFP) for Interior LED Lighting Project;

WHEREAS, the RFP resulted in one proposal being received prior to Friday, March 20, 2015 deadline; and

WHEREAS, all proposals were rejected; and

WHEREAS, in accordance with the Section 3. Proposals, Item i. Waiver of Irregularities, “the DISTRICT reserves the right to reject any or all proposals”;

THEREFORE BE IT RESOLVED, Palo Verde Community College District requests reject all Proposals for the Interior LED Interior Lighting Project. This resolution shall be effective immediately upon adoption; shown as Reference B-19.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-08 B-19 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**Resolution 15-08 B-20 – BUDGET RESOLUTION, INCREASE RESTRICTED FUNDS FOR CATEGORICAL PROGRAMS**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the increase in restricted funding for categorical programs in the amount of \$513,476; shown as Reference B-20.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-08 B-20 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**XII. ACTION ITEMS (continued)**

**Resolution 15-08 B-21 – PURCHASE AGREEMENT WITH ALLY BANK (RATIFICATION)**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the loan contract with Ally Bank for the purchase of a new vehicle for district use, a 2015 Ford Fusion; shown as Reference B-21.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-08 B-21 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**Resolution 15-08 B-22 – AGREEMENT WITH BLACKBOARD PAY**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement with Blackboard Pay to provide administration of financial aid disbursement services to Palo Verde Community College as required by the U.S. Department of Education. An initial one-time payment of \$5,000 will paid in order to implement the system. Term of Agreement will be 5 years; shown as Reference B-22.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-08 B-22 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**Resolution 15-08 B-23 – DECLARATION OF INTENT TO LEASE PROPERTY (EDD)**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees declares office space in the Clancy Osborne Physical Education Center as not needed for classroom use. Therefore, the Board of Trustees authorizes the District to enter into lease negotiations with the Employment Development Department, a State of California agency. Complete resolution shown as Reference B-23.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-08 B-23 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**XII. ACTION ITEMS (continued)**

**C. PERSONNEL**

**Resolution 15-08 C-17 – RESTORE SALARY SCHEDULE FOR ADMINISTRATORS**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves restoration of the Administrator salary schedule to the levels that were in place in 2011-2012. Restoration will be retroactive to July 1, 2014; shown as Reference C-17.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-08 C-17 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**Resolution 15-08 C-18 – RESTORE SALARY SCHEDULE FOR ADMINISTRATORS (250 DAY CONTRACT)**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves restoration of the Administrator salary schedule for 250-day contract employees (i.e., CDCR Transitions Program Director) based on levels that were in place in 2011-2012. Restoration will be retroactive to July 1, 2014; shown as Reference C-18.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-08 C-18 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**Resolution 15-08 C-19 – RESTORE SALARY SCHEDULE FOR CLASSIFIED MANAGEMENT/CONFIDENTIAL EMPLOYEES**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves restoration of the Classified Management/Confidential salary schedule to the levels that were in place in 2011-2012. Restoration will be retroactive to July 1, 2014; shown as Reference C-18.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-08 C-19 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**XII. ACTION ITEMS (continued)**

**Resolution 15-08 C-20 – APPROVAL OF CONTRACT FOR VICE PRESIDENT OF INSTRUCTION AND STUDENT SERVICES (HANCOCK)**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the contract for Dr. Sean Hancock, Vice President of Instruction and Student Services. Salary placement will be at Row 7, Step 11 of the Administrative Salary Schedule, in the amount of \$134,037 per year. Term of contract shall be July 1, 2015, through June 30, 2016, unless otherwise terminated or extended, per contract provisions.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-08 C-20 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**Resolution 15-08 C-21– APPROVAL OF CONTRACT FOR CHIEF BUSINESS OFFICER (R. EGAN)**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the contract for Russi Egan, Chief Business Officer. Salary placement will be at Row 6, Step 11 of the Administrative Salary Schedule, in the amount of \$124,460 per year. Term of contract shall be July 1, 2015, through June 30, 2017, unless otherwise terminated or extended, per contract provisions.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-08 C-21 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**Resolution 15-08 C-22 – APPROVAL OF CONTRACT FOR CHIEF HUMAN RESOURCES OFFICER (GARCIA)**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the contract for Cecilia “Cecy” Garcia, Chief Human Resources Officer. Salary placement will be at Row 6, Step 8 of the Administrative Salary Schedule, in the amount of \$106,717 per year. Term of contract shall be July 1, 2015, through June 30, 2016, unless otherwise terminated or extended, per contract provisions.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-08 C-22 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**XII. ACTION ITEMS (continued)**

**Resolution 15-08 C-23 – APPROVAL OF CONTRACT FOR DIRECTOR OF EOPS/CARE (RIVERA)**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the contract for Maria “Machi” Rivera, Director of EOPS/CARE. Salary placement will be at Row 4, Step 12 of the Administrative Salary Schedule, in the amount of \$110,852 per year. Term of contract shall be July 1, 2015, through June 30, 2016, unless otherwise terminated or extended, per contract provisions.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-08 C-23 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**D. MISCELLANEOUS**

**Resolution 15-08 D-14 – RECOGNITION OF CLASSIFIED EMPLOYEES WEEK (MAY 17-23, 2015)**

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees hereby approves the following resolution:

WHEREAS, classified professionals provide valuable services to the institution and students of the Palo Verde Community College District; and

WHEREAS, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in providing for the welfare and safety of Palo Verde Community College District’s students; and

WHEREAS, classified professionals employed by the Palo Verde Community College District strive for excellence in all areas relative to the educational community;

THEREFORE, BE IT RESOLVED, that Palo Verde Community College District hereby recognizes and wishes to honor the contributions of the classified professionals to quality education in the state of California and in the Palo Verde Community College District, and declares the week of May 17-23, 2015, as Classified School Employees Week in the Palo Verde Community College District.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-08 D-14 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____



Gonzales \_\_\_\_\_ Rodriguez \_\_\_\_\_  
 Motion carried/failed; Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**XII. ACTION ITEMS (continued)**

**Resolution 15-08 D-15 - VOLUNTARY OPT-OUT OF MEDICAL INSURANCE PLAN**

BE IT RESOLVED that Palo Verde Community College Board of Trustees approves an opt-out payment of \$8000.00 per fiscal year to any eligible employee who, upon proof of medical insurance, voluntarily opts-out of the PVCCD medical insurance plan during the open enrollment period. This opt-out plan will continue unless subsequently changed by Board action or if no longer available under the college's health and welfare plan.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-08 D-15 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory _____	Hyduke _____	Thomas _____
Arneson _____	Lewis _____	Woods _____
Gonzales _____	Rodriguez _____	

Motion carried/failed; Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**Resolution 15-08 D-16 – STUDENT TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Student Trustee Alex Munoz from the Study Session/Special Meeting on April 28, 2015.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-08 D-16 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory _____	Hyduke _____	Thomas _____
Arneson _____	Lewis _____	Woods _____
Gonzales _____	Rodriguez _____	

Motion carried/failed; Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)**

*Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.*

**XIV. ADJOURN TO CLOSED SESSION**

*Members of the public may be present to hear the Closed Session announcements and/or action and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Speaker Request Form available at the reception table.*

1. Conference with Labor Negotiator; pursuant to Gov. Code section 54957.6  
 Agency Designated Representative: Mark Thompson, AALRR  
 Unrepresented Employee: Superintendent/President
2. Conference with Real Property Negotiators; pursuant to Gov. Code section 54956.8

Under Negotiation: Lease of office space, One College Drive, Blythe, CA  
Agency Negotiator: Russi Egan, Chief Business Officer  
Negotiating Parties: Employment Development Department

A Board of Trustees Study Session will take place Tuesday, May 26, 2015 at 4:30 p.m. in CL 101 of the Blythe campus.

The next regular meeting of the Board of Trustees will take place Tuesday, June 9, 2015 at 5:00 p.m. in CL 101 of the Blythe campus.