

PALO VERDE COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

BOARD OF TRUSTEES

Tuesday, May 14, 2013

5:00 p.m.

One College Drive in Blythe – CL 101

(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)

Palo Verde Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Carrie Mullion at 760-921-5440 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Hearing of Citizens need to complete a Speaker Request Form (available at the reception table).

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Palo Verde Community College District, Office of the Superintendent/President, One College Drive, Blythe, CA 92225; at the College website www.paloverde.edu; or at the scheduled meeting.

Meeting 13-09

AGENDA

I. OPENING OF MEETING

- 1. Call to Order
- 2. Flag Salute
- 3. Roll Call

Millie Rodriguez, President	_____
George Thomas, Vice President	_____
Ted Arneson, Clerk	_____
Lincoln Edmond, Trustee	_____
Ed Gonzales, Trustee	_____
Ned Hydeuke, Trustee	_____
Jerry Lewis, Trustee	_____
Laura Bowley, Student Trustee	_____

Denise Whittaker, Interim Superintendent/President	_____
Sharon Jones, Interim Vice President of Instructional and Student Services	_____
Russi Egan, Chief Business Officer	_____

- 4. Approval of the Minutes of the Regular Meeting of April 16, 2013.
- 5. Approval of the Minutes of the Special Meeting of April 24, 2013.
- 6. Approval of the Minutes of the Special Meeting of May 7, 2013.
- 7. Approval of the Agenda for this meeting.

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Interim Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

IV. RECESS TO CLOSED SESSION

1. Superintendent/President Search

V. RECONVENE TO OPEN SESSION

VI. PUBLIC NOTICE/HEARINGS

Open Public Notice/Hearing on the following item:

1. CSEA Request to Negotiate 2013-14 Reopener Agreement to the current 2012-2015 Collective Bargaining Agreement, as shown in Reference VI. 1.

Take comments.

Close Public Notice/Hearings.

VII. PRESENTATION – PROGRAM REVIEWS

1. Peter Martinez, Business Instructor, will present Accounting, Business and Management Program Review *(shown loose in Board folders)*.
2. Scott Peterson, Business Division Chair, will present Computer Information Systems Program Review *(shown loose in Board folders)*.
3. William Smith, Criminal Justice Instructor, will present Criminal Justice Program Review *(shown loose in Board folders)*.
4. Michael Rhoades, Building Trades Instructor, will present Building Construction Technology Program Review *(shown loose in Board folders)*.
5. Sharron Burgeson, Nursing and Allied Health Coordinator, will present Nursing and Allied Health Program Review *(shown loose in Board folders)*.

VIII. DISCUSSION

None.

IX. REPORTS

1. Associated Student Government – Laura Bowley, Student Trustee or designee
2. Academic Senate - Biju Raman, President
3. CSEA, Chapter 180 - Richard Soto, President
4. CCA/CTA - Derek Copple, President or Robert Robertson, designee
5. Denise Whittaker - Interim Superintendent/President
6. Sharon Jones - Interim Vice President of Instructional and Student Services
7. Russi Egan - Chief Business Officer
 - General Fund Cash Analysis for April 2013 *(shown loose in Board folders)*.
 - General Fund Comparative Statement of Revenue and Expenses April 2013 *(shown loose in Board folders)*.
 - Quarterly Financial Status Report (CCFS 311-Q3).
8. Board of Trustees Comments and Discussion

IX. INFORMATION ITEMS

1. Report of Purchases and Warrants for April 2013 *(shown loose in Board folders)*.
2. Commencement rehearsal will take place Friday, May 31, 2013, 11:00-12:00 p.m. in the Clancy Osborne Physical Education Center.
3. Commencement will take place on June 1, 2013 at 11:00 a.m. in the Clancy Osborne Physical Education Center.

X. INFORMATION ITEMS (continued)

4. Commencement breakfast for the Board of Trustees and dignitaries will take place June 1, 2013 at 9:30 a.m. in CS 123/124.
5. Ironwood State Prison Commencement will take place on June 5, 2013 at 9:00 a.m.
6. Chuckawalla Valley State Prison Commencement will take place on Thursday, June 6, 2013 at 10:00 a.m.
7. Letter from Joann Prochaska dated May 1, 2013, on behalf of the Palo Verde Valley Quilt Guild, thanking the Board for the gift of sewing machines *(shown as Reference X.6.)*.
8. Student Trustee, Laura Bowley's term will end on May 31, 2013. Alex Munoz has been nominated as the new Student Trustee, and will be officially installed at the next regular board meeting on June 11, 2013.

XI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. INSTRUCTION

Resolution 13-09 A-12 – PART-TIME INSTRUCTORS/COUNSELORS FOR SUMMER SEMESTER 2013

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves instructors/counselors for summer semester 2013, as shown in Reference A-12.

Resolution 13-09 A-13 – CURRICULUM APPROVED AT APRIL MEETING

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves new and revised courses in various curriculum areas, as shown in Reference A-13.

B. BUSINESS

Resolution 13-09 B-23 – SELF EVALUATION ANNUAL REPORT FOR CHILD DEVELOPMENT CENTER

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Agency Annual Report for the California Department of Education of the Child Development Center and due by June 1, 2012, as shown in Reference B-23.

Resolution 13-09 B-24 – QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees accepts the Quarterly Financial Status Report (CCFS-311Q), for quarter ending March 31, 2013, as prepared by Fiscal Services as submitted to the Chancellor's office.

C. PERSONNEL

(Academic)

Resolution 13-09 C-36 – EXTENSION OF BSI EXTRA DUTY ASSIGNMENT (RAMAN)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the extension of Extra Duty Assignment for Biju Raman, from June 3, 2013 to August 9, 2013, at the per diem salary paid through BSI funds, to complete necessary prior year reports in order to meet upcoming year obligations, and other duties as needed, to maintain program integrity.

XI. CONSENT RESOLUTIONS (continued)

Resolutions 13-09 C-37 – EXTENSION OF CTE/VTEA EXTRA DUTY ASSIGNMENT (PETERSON)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the extension of Extra Duty Assignment for Scott Peterson from June 3, 2013 to August 9, 2013, at the per diem salary paid appropriately through CTE/VTEA funds, to complete necessary prior year reports in order to meet upcoming year obligations, and other duties as needed, to maintain program integrity.

Resolution 13-09 C-38 – EXTENSION OF ISA EXTRA DUTY ASSIGNMENT (PETERSON)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the extension of Extra Duty Assignment for Scott Peterson from June 3, 2013 to August 9, 2013, at the per diem salary paid through District funds, to complete necessary prior year reports in order to meet upcoming year obligations, and other duties as needed, to maintain program integrity.

(Management/Confidential)

Resolution 13-09 C-39 - EMPLOYMENT OF INSTRUCTIONAL SERVICES MANAGER (N. SMITH)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the employment of Naomi Smith, as full-time, 40 hours per week, Instructional Services Manager position at a classification of Row 3, Step 1, on the Classified Management/Confidential Salary Schedule, effective May 13, 2013.

(Classified)

Resolution 13-09 C-40 – OUT-OF-CLASS PAY (RICE)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies Esther Rice, Instructional Services Secretary, is to be paid out-of-class pay on the lowest step of the salary schedule range assigned to the higher position, or 5%, whichever is greater, per CSEA Agreement, for performing the duties of Instructional Services Manager, effective April 17, 2013, to May 10, 2013..

Resolution 13-09 C-41 – OUT-OF-CLASS PAY (SMITH)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies Naomi Smith, Assistant to the Financial Aid Officer/Outreach Coordinator, is to be paid out-of-class pay on the lowest step of the salary schedule range assigned to the higher position, or 5%, whichever is greater, per CSEA Agreement, for performing the duties of Instructional Services Manager, effective April 16, 2013, to May 10, 2013.

(Student Personnel)

Resolution 13-09 C-42 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2013

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Spring Semester 2013:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Korner, Elizabeth	Tutor/TRiO Grant	\$8.75

(Blanket Motion)

It was moved by _____, and seconded by _____, that Consent Resolutions be: (approved) (tabled until _____) (denied).

XI. CONSENT RESOLUTIONS (continued)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS

A. INSTRUCTION

Resolution 13-09 A-14 – PROGRAM REVIEW APPROVAL (ACCOUNTING, BUSINESS AND MANAGEMENT)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Program Review as presented this evening for Accounting, Business and Management *(shown loose in Board folders)*.

It was moved by _____, and seconded by _____, that Resolution 13-09 A-14 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 13-09 A-15 – PROGRAM REVIEW APPROVAL (COMPUTER INFORMATION SYSTEMS)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Program Review as presented this evening for Computer Information Systems *(shown loose in Board folders)*.

It was moved by _____, and seconded by _____, that Resolution 13-09 A-15 be: (approved) (tabled until _____) (denied)

Resolution 13-09 A-16 – PROGRAM REVIEW APPROVAL (CRIMINAL JUSTICE)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Program Review as presented this evening for Criminal Justice *(shown loose in Board folders)*.

It was moved by _____, and seconded by _____, that Resolution 13-09 A-16 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 13-09 A-17 – PROGRAM REVIEW APPROVAL (BUILDING TRADES TECHNOLOGY)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Program Review as presented this evening for Building Trades Technology *(shown loose in Board folders)*.

XII. ACTION ITEMS (continued)

It was moved by _____, and seconded by _____, that Resolution 13-09 A-17 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 13-09 A-18 – PROGRAM REVIEW APPROVAL (Nursing and Allied Health)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Program Review as presented this evening for Nursing and Allied Health (*shown loose in Board folders*).

It was moved by _____, and seconded by _____, that Resolution 13-09 A-18 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 13-09 A-19 – NEEDLES CENTER CLOSURE

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the closure of the Needles Center beginning June 7, 2013 through July 26, 2013, to re-open on July 29, 2013.

It was moved by _____, and seconded by _____, that Resolution 13-09 A-19 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

C. Personnel

Resolution 13-09 C-43 – APPOINTMENT AND APPROVAL OF CONTRACT FOR SUPERINTENDENT/PRESIDENT

In anticipation that the new Superintendent/President's contract will be finalized, **BE IT RESOLVED**, that Palo Verde Community College District Board of Trustees approves Dr. Donald G. Wallace as the incoming Superintendent/President, effective July 1, 2013, per terms and conditions of the final contract, to be provided at this meeting.

It was moved by _____, and seconded by _____, that Resolution 13-09 C-43 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS (continued)

Resolution 13-09 C-44 - CONTRACT FOR INTERIM VICE PRESIDENT OF INSTRUCTIONAL AND STUDENT SERVICES (THIEBAUX)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves Brian Thiebaux as the Interim Vice President of Instructional and Student Services from July 1, 2013 through December 31, 2013. This contract may be extended through spring 2014 as determined by the Superintendent/President and approved by the Board of Trustees if needed. Contract shown as Reference C-44.

It was moved by _____, and seconded by _____, that Resolution 13-09 C-44 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

D. MISCELLANEOUS

Resolution 13-09 D-18 – STUDENT TRUSTEE PRIVILEGES FOR 2013-2014

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves Student Trustee membership privileges for 2013-2014 as per Board Policy 2015, shown as Reference D-18.

It was moved by _____, and seconded by _____, that Resolution 13-09 D-18 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 13-09 D-19 – CLASSIFIED EMPLOYEES WEEK (MAY 19-25, 2013)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees hereby approves the following resolution:

WHEREAS, classified professionals provide valuable services to the institution and students of the Palo Verde Community College District; and

WHEREAS, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in providing for the welfare and safety of Palo Verde Community College District's students; and

WHEREAS, classified professionals employed by the Palo Verde Community College District strive for excellence in all areas relative to the educational community;

XII. ACTION ITEMS (continued)

THEREFORE, BE IT RESOLVED, that Palo Verde Community College District hereby recognizes and wishes to honor the contributions of the classified professionals to quality education in the state of California and in the Palo Verde Community College District, and declares the week of May 19-25, 2013, as Classified School Employees Week in the Palo Verde Community College District.

It was moved by _____, and seconded by _____, that Resolution 13-09 D-19 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

XIV. RECESS TO CLOSED SESSION

Members of the public may be present to hear the Closed Session announcements and/or action and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Speaker Request Form available at the reception table.

1. Superintendent/President Search
2. Conference with Labor Negotiator
Negotiator: Denise Whittaker
Employee Organizations: CCA/CTA, CSEA Chapter 180, Non-Represented Employees.

XV. RECONVENE TO OPEN SESSION (ANY ACTION TAKEN IN CLOSED SESSION WILL BE ANNOUNCED AT THIS TIME.)

XVI. ADJOURNMENT

A Budget Study Session will be held on Tuesday, May 28, 2013 at 4:30 p.m.

The next Regular Board of Trustees meeting will be held on June 11, 2013 at 5:00 p.m.