

PALO VERDE COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

BOARD OF TRUSTEES

One College Drive in Blythe – CL 101

(and Teleconference held via CL 101 at one College Drive in Blythe)

Tuesday, May 24, 2011

4:30 p.m.

Meeting 11-05

AGENDA

I. OPENING OF MEETING

- 1. Call to Order
- 2. Flag Salute
- 3. Roll Call

Ed Gonzales, President _____

Millie Rodriguez, Vice President _____

Jerry Lewis, Clerk of the Board _____

Ted Arneson, Trustee _____

Sam Burton, Trustee _____

Lincoln Edmond, Trustee _____

George Thomas, Trustee _____

Jeneane Quist, Student Trustee _____

James Hottois, Superintendent/President _____

Geri Butler, Vice President of Administrative Services _____

Diana Rodriguez, Vice President of Student Services _____

William Smith, Vice President of Instructional Services _____

- 6. Approval of the Minutes of the Regular Meeting of April 26, 2011.
- 7. Approval of the Agenda for this meeting.

II. HEARING OF CITIZENS (AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual.)

III. PUBLIC NOTICE/HEARING

Open the Public Hearing on the following item (copies of proposals loose in Board folders, the Library and available from the Superintendent/President's office).

- 1. Proposals from CCA/CTA, to negotiate reopeners to the Collective Bargaining Agreement for 2011 with the District.
 - a. *“Right of Assignment,” or “Priority of Assignment,” or, “Right of First Refusal,” with regard to course assignment and overload classes for PVC full-time faculty, SERP and regular-retired faculty, long-term part-time faculty, and part-time faculty;*
 - b. *Improved definitions of the relation among release time, class assignment, and workload for Division Chairs;*
 - c. *Contract language defining sick time and other leave hours with regard to deductions from faculty sick time and banked leave.*

Take comments, then close hearing after discussion.

IV. REPORTS

1. Associated Student Government
2. Academic Senate
3. CSEA, Chapter 180
4. CCA/CTA
5. Superintendent/President
 - Geri Butler, Vice President of Administrative Services
 - Diana Rodriguez, Vice President of Student Services
 - William Smith, Vice President of Instructional Services
6. Needles Report
7. Board of Trustees Comments and Discussion

V. INFORMATION ITEMS

1. The Superintendent/President accepts the resignation and acceptations of the Supplemental Retirement Plan participants are as follows:

Geri Butler	June 30, 2011
M. R. Miranda-Copple	June 30, 2011
Leticia Guilin	June 30, 2011
John Madole	June 30, 2011
William Ponder	June 30, 2011
Luanne Schultz	June 30, 2011
Patricia "Lindy" Stewart	June 30, 2011
L. Louise Gallan	September 30, 2011
Irene Rayford	December 30, 2011
Y. Gloria Castro	December 30, 2011
Rhonda Entwistle	December 30, 2011
Maria G. Gracia	December 30, 2011
Dora Lee Grundy	December 30, 2011
Carmen Hernandez	December 30, 2011
Nancy King	December 30, 2011
Phyllis Pullen	December 30, 2011
2. Notice of CCLC (Community College League of California) Annual Convention and Partner Conferences, on November 17-19, 2011, in San Jose, CA, Need confirmation on trustee attendance (*loose in Board folders*).
3. The per unit fee was changed from \$26 to \$36, effective with the fall term of the 2011-12 academic year contingent upon State budget.

VI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

B. Business

Resolution 11-05 B-37 – REGISTER OF WARRANTS AND FINANCIAL REPORT FOR APRIL 2011

BE IT RESOLVED that the Register of Warrants and Financial Report for April 30, 2011 be approved (*shown loose in Board folders*).

CONSENT RESOLUTIONS (continued)

Resolution 11-05 B-38 – QUARTERLY FINANCIAL STATUS REPORT

BE IT RESOLVED that the Quarterly Financial Status Report (CCFFS-311Q), for quarter ended March 31, 2011, as prepared by Administrative Services and shown in Reference B-38, is accepted as submitted to the Chancellor's office.

Resolution 11-05 B-39 – AUTHORIZED AGENTS FOR PVCCD EFFECTIVE JULY 2011

BE IT RESOLVED that the following college employees be appointed as authorized agents to sign financial reports, warrant orders, checks orders for salary placement, payroll and notices of employment for the Palo Verde Community College District of Riverside County (all other previous names will be deleted for the accounts), effective July 1, 2011 due to the retirement of Geri Butler, Vice President of Administrative Services and Luanne Schultz, Bookstore manager and in compliance with Board Policy 2430 and Certification of Signatures form from Riverside County Office of Education. *(The Board of Trustees will also sign this certification form after this meeting).*

Account

Authorized Agents

(checks issued for these accounts are from Riverside County Office of Education)

Schools of Riverside County
(regular college warrant orders, orders for salary payment and notices of employment)

James W. Hottois
Diana Z. Rodriguez
William J. Smith
Denise Hunt
Debra Mitchell

(checks issued for the rest of these accounts are from Provident Bank in Blythe)

Schools of Riverside County
(college clearing and revolving checking accounts)

James W. Hottois
Diana Z. Rodriguez
William J. Smith
Denise Hunt
Debra Mitchell

Schools of Riverside County
Auxiliary Business Services (Bookstore)

James W. Hottois
Denise Taylor
Debra Mitchell

Schools of Riverside County
Associated Student Government (savings)

James W. Hottois
Diana Z. Rodriguez
Russi Egan
Debra Mitchell
Staci Lee

Schools of Riverside County
Associated Student Government (checking)

James Hottois
Diana Z. Rodriguez
Russi Egan
Staci Lee
Debra Mitchell

CONSENT RESOLUTIONS (continued)

Schools of Riverside County
Clubs and Scholarship Account

James W. Hottois
Russi Egan
Diana Z. Rodriguez
Debra Mitchell

(checks issued for this account are from Federal Funding)

Federal Funds - Financial Aid Accounts

James W. Hottois
Diana Z. Rodriguez
William J. Smith
Debra Mitchell

C. Personnel

(Academic Personnel)

Resolution 11-05 C-31 – PART-TIME INSTRUCTORS/COUNSELORS FOR SUMMER SEMESTER 2011

BE IT RESOLVED that part-time instructors/counselors, as shown in Reference C-31, be approved for Summer Semester for 2011.

Resolution 11-05 C-32 – CHANGE IN CONTRACT DAYS (LA VIGNE)

BE IT RESOLVED that the contract for Steve LaVigne, DSP&S Coordinator/Counselor and Director, DSSS Program, be amended from 207 days to 212 days for the duration of the grant that will end August 31, 2015.

(Confidential/Classified Management)

Resolution 11-05 C-33 –PROMOTION OF EDUCATIONAL TECHNOLOGIST, NEEDLES CENTER TO DIRECTOR, NEEDLES CENTER

BE IT RESOLVED that Cristen Mann be promoted from Educational Technologist to, Director, Needles Center, a Classified Management position, full-time, 12 month, 40 hours per week, Salary placement on the Classified Management schedule of Row 8, Step 5, and retro pay from April 22, 2011.

(Student Personnel)

Resolution 11-05 C-34 - PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2011

BE IT RESOLVED that part-time temporary student employees (aides, interpreters, tutors peer coordinator/counselors, and peer counselor/recruiters), as shown in Reference C-34, be approved for the Spring Semester of 2011.

(Blanket Motion)

It was moved by _____, and seconded by _____, that Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

VII. ACTION ITEMS

A. Instruction

Resolution 11-05 A-20 – PROGRAM REVIEW APPROVAL (ALCOHOL AND DRUG STUDIES)

BE IT RESOLVED that the PVCCD Board of Trustees approves the Program Review as presented this evening for Alcohol and Drug Studies (*shown loose in Board folders*).

It was moved by _____, and seconded by _____, that Resolution 11-05 A-20 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

Resolution 11-05 A-21 – PROGRAM REVIEW APPROVAL (CHILD DEVELOPMENT)

BE IT RESOLVED that the PVCCD Board of Trustees approves the Program Review as presented this evening for Child Development (*shown loose in Board folders*).

It was moved by _____, and seconded by _____, that Resolution 11-05 A-21 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

Resolution 11-05 A-22 – PROGRAM REVIEW APPROVAL (CHILD DEVELOPMENT CENTER)

BE IT RESOLVED that the PVCCD Board of Trustees approves the Program Review as presented this evening for Child Development Center (*shown loose in Board folders*).

It was moved by _____, and seconded by _____, that Resolution 11-05 A-22 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

B. Business

Resolution 11-05 B-40 – PROPOSAL TO PROVIDE ACOUSTICAL CONSULTING SERVICES

BE IT RESOLVED that the PVCCD Board of Trustees approves the proposal from Purcell, Noppe and Associates to provide “limited scope” acoustical consulting services for the Claypool Building–Palo Verde College Needles Center, for the amount shown in Reference B-40.

It was moved by _____, and seconded by _____, that
Resolution 11-05 B-40 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

VII. ACTION ITEMS (continued)

Resolution 11-05 B-41 – CLAYPOOL IPP (NTD ARCHITECTURE)

BE IT RESOLVED that the PVCCD Board of Trustees approves the proposal, as shown in Reference B-41, from NTD Architecture, to prepare an IPP (Initial Project Proposal) to complete the construction on the mezzanine level for occupation and include the recent changes imposed by DSA to obtain their approval of the previous construction plans to be complete by June 17, 2011, and submit to the State Chancellor's Office by July 1, 2011 for a fee of \$5,600.

It was moved by _____, and seconded by _____, that
Resolution 11-05 B-41 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

Resolution 11-05 B-42 – LEARNING RESOURCE CENTER FPP

BE IT RESOLVED that the PVCCD Board of Trustees approves the proposal, as shown in Reference B-42, from NTD Architecture, to prepare an FPP (Final Project Proposal) to construct a two story stand alone new building, to be complete by June 17, 2011, and submit to the State Chancellor's Office by July 1, 2011 for a fee of \$50,475.

It was moved by _____, and seconded by _____, that
Resolution 11-05 B-42 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

VII. ACTION ITEMS (continued)

C. Personnel

(CLASSIFIED)

Resolution 11-05 C-35 - EMPLOYMENT OF TEMPORARY PART-TIME INSTRUCTIONAL AIDE (CERVANTES)

BE IT RESOLVED that the PVCCD Board of Trustees approves the employment of Pablo Cervantes, for a temporary, part-time Instructional Aide for Title III Project, a CSEA classified position, temporary part-time, 12 months, 19 hours per week, Classified salary schedule Row 3, step 1.

It was moved by _____, and seconded by _____, that Resolution 11-05 C-35 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

D. Miscellaneous

Resolution 11-05 D-14 – SPRING STREET CAMPUS CONVERSION

BE IT RESOLVED that the PVCCD Board of Trustees authorizes the Superintendent/President to take necessary steps to convert the District's Spring Street Campus from a "Non-Credit" center to a "Community Economic Development and/Work Force Training Center" bringing together multiple community agencies. In furtherance of that goal, the Superintendent/President is authorized to develop agreements with other governmental or non-profit agencies to share the facility.

It was moved by _____, and seconded by _____, that Resolution 11-05 D-14 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

VIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.)

IX. ADJOURNMENT

The next Regular Meeting will be held on June 28, 2011, in Blythe.