

PALO VERDE COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

BOARD OF TRUSTEES

Tuesday, June 23, 2015

5:00 p.m.

One College Drive, Blythe, CA – CL 101

(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)

(Telephone conference held at 514 N. Lovekin Blvd., Blythe, CA)

Palo Verde Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Carrie Mullion at 760-921-5440 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Hearing of Citizens need to complete a Speaker Request Form (available at the reception table).

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Palo Verde Community College District, Office of the Superintendent/President, One College Drive, Blythe, CA 92225; at the College website www.paloverde.edu; or at the scheduled meeting.

Meeting 15-11

AGENDA

I. OPENING OF MEETING

- 1. Call to Order
- 2. Flag Salute
- 3. Roll Call

| | |
|--|-------|
| George Thomas, President | _____ |
| Ned Hyduke, Vice President | _____ |
| Ermila Rodriguez, Clerk | _____ |
| Ted Arneson, Trustee | _____ |
| Ed Gonzales, Trustee | _____ |
| Jerry Lewis, Trustee | _____ |
| Suzanne Woods, Trustee | _____ |
| Grace Quist, Student Trustee | _____ |
| | |
| Donald Wallace, Superintendent/President | _____ |
| Sean Hancock, Vice President of Instruction and Student Services | _____ |
| Russi Egan, Chief Business Officer | _____ |

- 4. Approval of the minutes of the Study Session/Special Meeting of May 26, 2015.
- 5. Approval of the Agenda for this meeting.

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

IV. RECESS TO CLOSED SESSION

- 1. Conference with Real Property Negotiators; pursuant to Gov. Code section 54956.8
Under Negotiation: Lease of office space, One College Drive, Blythe, CA
Agency Negotiator: Russi Egan, Chief Business Officer
Negotiating Parties: Employment Development Department
- 2. Conference with Labor Negotiator; pursuant to Gov. Code section 54957.6
Employee Organization: CSEA Chapter 180
Agency Designated Representative: Dr. Don Wallace, Superintendent/President

V. RECONVENE TO OPEN SESSION

VI. REPORTS

- 1. Associated Student Government – Grace Quist, Student Trustee or designee
- 2. Academic Senate – Biju Raman, President or designee
- 3. CSEA, Chapter 180 – Richard Soto, President or designee
- 4. CCA/CTA – Derek Copple, President or designee
- 5. Don Wallace – Superintendent/President
- 6. Sean Hancock – Vice President of Instruction and Student Services
- 7. Russi Egan – Chief Business Officer
- 8. Executive Cabinet
- 9. Board of Trustees Comments and Discussion

VII. PUBLIC NOTICE/HEARING

Open the Public Hearing on the following item:

- 1. Palo Verde Community College District requests to sunshine Initial Proposal, 2015 Successor Agreement Negotiations with CSEA Chapter 180 *(shown loose in Board folders)*.

Take comments.

Close the Public Hearing.

VIII. PRESENTATIONS/PROGRAM REVIEWS

None.

IX. DISCUSSION

- 1. Second Read of Board Policy 2105 – Election of Student Member *(shown loose in Board folders)*.
- 2. Second Read of Board Policy 2315 – Closed Session *(shown loose in Board folders)*.
- 3. Second Read of Board Policy 2330 – Quorum and Voting *(shown loose in Board folders)*.
- 4. Second Read of Board Policy 3200 – Accreditation *(shown loose in Board folders)*.
- 5. Second Read of Board Policy 3560 – Alcoholic Beverages *(shown loose in Board folders)*.

X. INFORMATION ITEMS

None.

XI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. INSTRUCTION

Resolution 15-11 A-15 – ENROLLMENT APPROVAL OF SPECIAL PART-TIME STUDENTS

BE IT RESOLVED that having met the requirements for enrollment at Palo Verde College, Palo Verde Community College District Board of Trustees approves the enrollment of special part-time students pursuant to AP 5011; shown as Reference A-15.

Resolution 15-11 A-16 – PART-TIME INSTRUCTORS/COUNSELORS FOR SUMMER SEMESTER 2015

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves instructors/counselors for summer semester 2015; shown as Reference A-16.

C. PERSONNEL

Resolution 15-11 C-39 – EMPLOYMENT OF MUSIC INSTRUCTOR (SINGLER)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the employment of Juliette Singler as Music Instructor, a full-time academic faculty position, 177 day contract, at a classification of Row 7, Step 6, on the Academic Salary Schedule, effective August 13, 2015. Human Resources has verified that the applicant meets the required minimum qualifications.

Resolution 15-11 C-40 – EMPLOYMENT OF STUDENT SUCCESS MANAGER (RANDALL)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the employment of Jaclyn Randall, as Student Services Manager, a full-time, exempt, classified management position, at a classification of Row 3, Step 1 on the Classified Management/Confidential Salary Schedule, effective June 26, 2015. Human Resources has verified that the applicant meets the required minimum qualifications.

Resolution 15-11 C-41 – TEMPORARY PART-TIME EMPLOYMENT OF ADMINISTRATIVE SERVICE CLERK (PRYOR)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the employment of Matthew Pryor, as Temporary Part Time Administrative Service Clerk, at a placement of Row 3, Column 1, on the Classified Hourly Salary Schedule, beginning May 14, 2015 through July 31, 2015.

Resolution 15-11 C-42 – RESIGNATION OF STUDENT SERVICES TECHNICIAN I (FLORES)

BE IT RESOLVED that the Superintendent/President has accepted, and Palo Verde Community College District Board of Trustees approves, the resignation of Henry Flores, Student Services Technician I, effective June 4, 2015.

Resolution 15-11 C-43 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SUMMER SEMESTER 2015

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Spring Semester 2015:

XI. CONSENT RESOLUTIONS (continued)

| <u>Name</u> | <u>Position/Department</u> | <u>Rate of Pay (per hour)</u> |
|----------------------|------------------------------------|-------------------------------|
| Acuna, Polette | Peer Counselor – FWS | \$ 9.75 |
| Alvires, Angelis, | Peer counselor – FWS | \$ 9.75 |
| Bunch, Britny | Peer Counselor – FWS | \$ 9.75 |
| Felix, Joseph | Tutor – DSP&S | \$ 9.75 |
| Gomez, Miguel | Tutor – DSP&S | \$ 9.75 |
| Gonzalez, Juan | Peer Counselor – EOPS | \$10.35 |
| Hamblen, Phillip | Peer Counselor/Coordinator – DSP&S | \$10.35 |
| Hatton, Krista | Peer Counselor – FWS | \$ 9.75 |
| Hernandez, Stephanie | Tutor – FWS | \$ 9.75 |
| Irvin, Melissa | Peer Counselor – Student Services | \$ 9.75 |
| Johnson, Myeisha | Peer Counselor – DSP&S | \$ 9.75 |
| McMillin, Noelle | Tutor – BSI | \$ 9.75 |
| Mendoza, Dalia | Peer Counselor – FWS | \$ 9.75 |
| Moreno, Jessica | Tutor – FWS | \$ 9.75 |
| Ortiz, Guadalupe | Peer Counselor – FWS | \$ 9.75 |
| Salazar, Alexa | Peer Counselor – Student Services | \$ 9.75 |
| Sanchez, Yvette | Peer Counselor – FWS | \$ 9.75 |

(Blanket Motion)

It was moved by _____, and seconded by _____, that
 Consent Resolutions be: (approved) (tabled until _____) (denied).

| | | | | | |
|------------------|-------|-----------|-------|--------|-------|
| Student Advisory | _____ | Hyduke | _____ | Thomas | _____ |
| Arneson | _____ | Lewis | _____ | Woods | _____ |
| Gonzales | _____ | Rodriguez | _____ | | |

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS

B. BUSINESS

Resolution 15-11 B-35 – ACCEPTANCE OF TENTATIVE BUDGET FY 2015-2016

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the tentative budget for Palo Verde Community College District for fiscal year 2015-2016 (shown loose in Board folders).

It was moved by _____, and seconded by _____, that Resolution
 15-11 B-35 be: (approved) (tabled until _____) (denied)

| | | | | | |
|------------------|-------|-----------|-------|--------|-------|
| Student Advisory | _____ | Hyduke | _____ | Thomas | _____ |
| Arneson | _____ | Lewis | _____ | Woods | _____ |
| Gonzales | _____ | Rodriguez | _____ | | |

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 15-11 B-36 – DECLARATION OF INTENT TO LEASE PROPERTY (EDD)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the lease agreement with the Employment Development Department (EDD), a State of California agency, to lease office space in the Clancy Osborne Physical Education Center (lease agreement to be provided at this meeting).

XII. ACTION ITEMS (continued)

It was moved by _____, and seconded by _____, that Resolution 15-11 B-36 be: _____ (approved) _____ (tabled until _____) _____ (denied)

| | | | | | |
|------------------|-------|-----------|-------|--------|-------|
| Student Advisory | _____ | Hyduke | _____ | Thomas | _____ |
| Arneson | _____ | Lewis | _____ | Woods | _____ |
| Gonzales | _____ | Rodriguez | _____ | | |

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 15-11 B-37 – ANNUAL CONTRACT BETWEEN CALIFORNIA DEPARTMENT OF EDUCATION AND CHILD DEVELOPMENT CENTER, FY 2015-2016

BE IT RESOLVED that Palo Verde Community College District Board of Trustees enters into an annual contract (#CSPP-5350), and adopts appropriate resolution with the California Department of Education, for the purpose of providing general child care and development services in fiscal year 2015-2016, in the amount of \$315,392.00, shown as reference B-37.

It was moved by _____, and seconded by _____, that Resolution 15-11 B-37 be: _____ (approved) _____ (tabled until _____) _____ (denied)

| | | | | | |
|------------------|-------|-----------|-------|--------|-------|
| Student Advisory | _____ | Hyduke | _____ | Thomas | _____ |
| Arneson | _____ | Lewis | _____ | Woods | _____ |
| Gonzales | _____ | Rodriguez | _____ | | |

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 15-11 B-38 – CONSULTANT AGREEMENT WITH LUZ VALENZUELA

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement for Consultant Services for Luz Valenzuela, to provide annual set-up within Datatel as required for Palo Verde College to maintain compliance with Federal Regulations. Term of agreement shall be July 1, 2015 through June 30, 2016. Compensation shall be \$120.00 per hour not to exceed \$12,000.00; shown as Reference B-38.

It was moved by _____, and seconded by _____, that Resolution 15-11 B-38 be: _____ (approved) _____ (tabled until _____) _____ (denied)

| | | | | | |
|------------------|-------|-----------|-------|--------|-------|
| Student Advisory | _____ | Hyduke | _____ | Thomas | _____ |
| Arneson | _____ | Lewis | _____ | Woods | _____ |
| Gonzales | _____ | Rodriguez | _____ | | |

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

C. PERSONNEL

Resolution 15-11 C-44 – EMPLOYMENT OF ASSOCIATE DEAN OF NURSING/ALLIED HEALTH

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the employment and contract of _____, as Associate Dean of Nursing/Allied Health, a full-time 12 month position on Row _____, Step _____, of the Academic Administrator Salary Schedule, effective July 1, 2015. Human Resources has verified that the applicant meets the required minimum qualifications.

It was moved by _____, and seconded by _____, that Resolution 15-11 C-44 be: _____ (approved) _____ (tabled until _____) _____ (denied)

XII. ACTION ITEMS (continued)

| | | | | | |
|------------------|-------|-----------|-------|--------|-------|
| Student Advisory | _____ | Hyduke | _____ | Thomas | _____ |
| Arneson | _____ | Lewis | _____ | Woods | _____ |
| Gonzales | _____ | Rodriguez | _____ | | |

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 15-11 C-45 – EMPLOYMENT OF DIRECTOR, NEEDLES CENTER

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the employment and contract of _____ as Director, Needles Center, a full-time position on Row __ Step__ of the Academic Administrator Salary Schedule, effective July 1, 2015 through June 30, 2016. Human Resources has verified that the applicant meets State required minimum qualifications.

It was moved by _____, and seconded by _____, that Resolution 15-11 C-45 be: (approved) (tabled until _____) (denied)

| | | | | | |
|------------------|-------|-----------|-------|--------|-------|
| Student Advisory | _____ | Hyduke | _____ | Thomas | _____ |
| Arneson | _____ | Lewis | _____ | Woods | _____ |
| Gonzales | _____ | Rodriguez | _____ | | |

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 15-11 C-46 – MOU BETWEEN PVCCD AND CSEA CHAPTER 180, HEALTH AND WELFARE BENEFITS CONTRIBUTION

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the mutually agreed upon Memorandum of Understanding between PVCCD and CSEA Chapter 180 for individual CSEA member health and welfare benefits, effective July 1, 2015 (*MOU shown loose in Board folders*).

It was moved by _____, and seconded by _____, that Resolution 15-11 C-46 be: (approved) (tabled until _____) (denied)

| | | | | | |
|------------------|-------|-----------|-------|--------|-------|
| Student Advisory | _____ | Hyduke | _____ | Thomas | _____ |
| Arneson | _____ | Lewis | _____ | Woods | _____ |
| Gonzales | _____ | Rodriguez | _____ | | |

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 15-11 C-47 – APPROVAL OF INITIAL PROPOSAL OF THE PVCCD TO CSEA CHAPTER 180, 2015 SUCCESSOR NEGOTIATIONS

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Initial Proposal of the Palo Verde Community College District to the California School Employee Association and its Chapter 180, 2015 Successor Negotiations (*shown loose in Board folders*).

It was moved by _____, and seconded by _____, that Resolution 15-11 C-46 be: (approved) (tabled until _____) (denied)

| | | | | | |
|------------------|-------|-----------|-------|--------|-------|
| Student Advisory | _____ | Hyduke | _____ | Thomas | _____ |
| Arneson | _____ | Lewis | _____ | Woods | _____ |
| Gonzales | _____ | Rodriguez | _____ | | |

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS (continued)

D. MISCELLANEOUS

Resolution 15-11 D-27 – APPROVAL OF BOARD POLICIES 2105, 2315, 2330, 3200, AND 3560

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following Board Policies *(shown loose in Board folders)*:

- BP 2105 – Election of Student Members
- BP 2315 – Closed Session
- BP 2330 – Quorum and Voting
- BP 3200 – Accreditation
- BP 3560 – Alcoholic Beverages

It was moved by _____, and seconded by _____, that Resolution 15-11 D-27 be: (approved) (tabled until _____) (denied)

| | | | | | |
|------------------|-------|-----------|-------|--------|-------|
| Student Advisory | _____ | Hyduke | _____ | Thomas | _____ |
| Arneson | _____ | Lewis | _____ | Woods | _____ |
| Gonzales | _____ | Rodriguez | _____ | | |

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

XIV. ADJOURNMENT

The next regular meeting of the Board of Trustees will take place Tuesday, August 11, 2015 at 5:00 p.m. in CL 101 of the Blythe campus.