

(Chamber of Commerce Ribbon Cutting to be held at 3:30 p.m. prior to Board Meeting.)

**PALO VERDE COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
BOARD OF TRUSTEES
725 West Broadway in Needles – Classroom B-10
(and Teleconference held via CL 101 at One College Drive in Blythe)
Tuesday, July 28, 2009
4:30 p.m.**

Meeting 09-12

AGENDA

I. OPENING OF MEETING

1. Call to Order
2. Flag Salute
3. Roll Call

Debbie Birdsong, President _____
Ed Gonzales, Vice President _____
Millie Rodriguez, Clerk of the Board _____
Ted Arneson, Trustee _____
Sam Burton, Trustee _____
Lincoln Edmond, Trustee _____
Jerry Lewis, Trustee _____
Tara Perkins, Student Trustee _____

James Hottois, Superintendent/President _____
Geri Butler, Vice President of Administrative Services _____
Diana Rodriguez, Vice President of Student Services _____
William Smith, Vice President of Instructional Services _____

4. Approval of the Minutes of the Regular Meeting of June 23, 2009.
5. Approval of the Agenda for this meeting.

II. ITEMS FOR DISCUSSION IN CLOSED SESSION

(AT BEGINNING OF MEETING)

1. Conference with labor negotiator, Dr. Hottois - CSEA, Chapter 180.

(AT END OF MEETING)

2. Public Employee Performance: Evaluation of Superintendent/President and presentation of Goals for 2009-10. Board of Trustees evaluation will be held in open session (per Brown Act) at the end of this meeting *(all evaluation documents shown loose in Board of Trustees folders).*

III. HEARING OF CITIZENS (AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual.)

IV. ADJOURN TO CLOSED SESSION

V. REPORTS

1. Associated Student Body
2. Academic Senate
3. CSEA, Chapter 180
4. CCA/CTA
5. Superintendent/President
 - Geri Butler, Vice President of Administrative Services
 - Diana Rodriguez, Vice President of Student Services
 - William Smith, Vice President of Instructional Services
6. Board of Trustees Comments and Discussion
7. Needles Report

VI. INFORMATION ITEMS

1. First Read of revised Board Policy 2310, Regular Meetings of the Board *(shown loose in folders with changes noted)*.
2. 6/25/09 email regarding the next IVTA (Inland Valley Trustees Association) meeting - cancel or teleconference due to budget constraints *(loose in Board folders)*.
3. Marcia Zableckis, representative on the state board for California Community College Trustees, called on 7/09/09 to let PVCCD board members know she is available to represent small community colleges *(serves as trustee for Barstow CCD)*.
4. First Read of revised Board Policy 5070, Attendance *(shown loose in folders with changes noted)*.

VII. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. Instruction

Resolution 09-12 A-13 - REVISED ACADEMIC CALENDAR FOR 2009/10

BE IT RESOLVED that the Academic Calendar for 2009/10 be revised, as shown in Reference A-13, to include the Monday, January 4, 2010, New Year's Day holiday, which was inadvertently left off the original calendar *(this holiday is in accordance with bargaining unit agreement)*.

B. Business

Resolution 09-12 B-51 - REGISTER OF WARRANTS AND FINANCIAL REPORT FOR 6/30/09

BE IT RESOLVED that the Register of Warrants and Financial Report for the period ending June 30, 2009, be approved.

Resolution 09-12 B-52 - MOU WITH RCC FOR TECH PREP GRANT (DESERT REGIONAL COORDINATION PROJECT)

BE IT RESOLVED that the MOU (Memorandum of Understanding), as shown in Reference B-52, with Riverside Community College District be approved on behalf of the Tech Prep consortia for a Carl D. Perkins Career and Technical Education Tech Prep grant in the amount of \$6,800 to establish a Desert Regional Tech Prep Coordination Project, effective July 1, 2009, to June 30, 2010.

VII. CONSENT RESOLUTIONS (continued)

B. Business

Resolution 09-12 B-53 - MOU WITH RCC FOR TECH PREP ANNUAL GRANT

BE IT RESOLVED that the MOU (Memorandum of Understanding), as shown in B-53, with Riverside Community College District be approved on behalf of the Tech Prep consortia for the annual Carl D. Perkins Career and Technical Education Tech Prep grant in the amount of \$56,000, effective July 1, 2009, to June 30, 2010.

Resolution 09-12 B-54 - RENEW CLINICAL NURSING AGREEMENT FOR 2009-11

BE IT RESOLVED that the clinical agreement between Palo Verde Community College District (for the nursing programs) and John F. Kennedy Memorial Hospital be automatically renewed for an additional two-year period beginning on August 1, 2009, to July 31, 2011.

BE IT FURTHER RESOLVED, that the Supt./President is authorized to sign the "Business Associate Agreement" required by JFK to be in compliance with HIPPA (Health Insurance Portability and Accountability Act), Homeland Security and patient confidentiality (by students) regulations.

C. Personnel

(Administrative/Academic Personnel)

Resolution 09-12 C-42 - RETIREMENT ADMINISTRATIVE/ACADEMIC EMPLOYEES

BE IT RESOLVED, that the following Administrative/Academic employees have elected to accept the Supplemental Employee Retirement Plan (SERP) with effective dates as listed.

Doretha Jones	Effective June 30, 2009
Quenton Hanson	Effective June 30, 2010
Earl Turner	Effective June 30, 2009
Susanne Valenzuela	Effective June 30, 2009

(Academic Personnel)

Resolution 09-12 C-43 - PART-TIME INSTRUCTORS/COUNSELORS FOR FALL SEMESTER 2009

BE IT RESOLVED that part-time instructors/counselors, as shown in Reference C-43, be approved for Fall Semester 2009.

(Classified Personnel)

Resolution 09-12 C-44 - RETIREMENT OF CLASSIFIED EMPLOYEES

BE IT RESOLVED, that the following classified employees have elected to accept the Supplemental Employee Retirement Plan (SERP) with effective dates as listed.

Mariana Crane	Effective December 31, 2009
Ivan Murray	Effective December 3, 2009
Cindy Pickering	Effective December 31, 2009

VII. CONSENT RESOLUTIONS (continued)

C. Personnel

(Classified Personnel)

Resolution 09-12 C-45 - TEMPORARY INSTRUCTIONAL AIDE FOR OFA

BE IT RESOLVED, that _____ be employed as a temporary Instructional Aide for Office Administration area, at a salary rate of _____ on the Classified Salary Schedule, for no more than 19.5 hours per week effective _____ and until such time as a permanent replacement is hired.

Resolution 09-12 C-46 - VOLUNTEER FOR PVC NEEDLES OFFICE

BE IT RESOLVED, that Myrna Wiczorek be approved as a volunteer for the PVC Needles office effective July 29, 2009, until a time to be determined in the future.

(Blanket Motion)

It was moved by _____, and seconded by _____, that
Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Burton	_____	Lewis	_____
Arneson	_____	Edmond	_____	Rodriguez	_____
Birdsong	_____	Gonzales	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

VIII. ACTION ITEMS

B. Business

Resolution 09-12 B-55 - CONSULTANT AGREEMENT (DIRECTOR OF NURSING)

BE IT RESOLVED that the Palo Verde Community College District authorizes the Supt./President to contract for consultant services for up to two months to perform the duties of Director of Nursing.

It was moved by _____, and seconded by _____, that
Resolution 09-12 B-55 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Burton	_____	Lewis	_____
Arneson	_____	Edmond	_____	Rodriguez	_____
Birdsong	_____	Gonzales	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

VIII. ACTION ITEMS (continued) B. Business

Resolution 09-12 B-56 - AUTHORIZATION FOR APPROVAL OF CONSTRUCTION CHANGE ORDERS (PHASE IV)

BE IT RESOLVED that the Board of Trustees approves Resolution B-56 (*shown loose in Board folders*) which delegates authority to the Supt./President to execute change orders associated with the ongoing construction and maintenance for Phase IV (Fine & Performing Arts Complex). Change orders will be presented to the Board for ratification.

It was moved by _____, and seconded by _____, that

Resolution 09-12 B-56 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Burton	_____	Lewis	_____
Arneson	_____	Edmond	_____	Rodriguez	_____
Birdsong	_____	Gonzales	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

(Academic Personnel)

Resolution 09-12 C-47 - EMPLOYMENT OF PHYSICAL EDUCATION COORDINATOR

BE IT RESOLVED, that _____ be employed as Physical Education Coordinator, a full-time, certificated, tenured, CTA position with a 207 work day contract, salary placement on the Academic Salary Schedule determined by education and experience, effective as soon as can be arranged.

It was moved by _____, and seconded by _____, that

Resolution 09-12 C-47 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Burton	_____	Lewis	_____
Arneson	_____	Edmond	_____	Rodriguez	_____
Birdsong	_____	Gonzales	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

(Classified Management Personnel)

Resolution 09-12 C-48 - REVISED JOB DESCRIPTION FOR DIRECTOR OF NURSING

BE IT RESOLVED, that a revised job description be approved for a Director of Nursing, with duties as shown in Reference C-48, which changes minimum qualification requirement in education from a Master's to Bachelor's degree. The revised position will be advertised as soon as can be arranged (*this position was formerly held by Sue Valenzuela as Associate Dean of Nursing*).

It was moved by _____, and seconded by _____, that

Resolution 09-12 C-48 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Burton	_____	Lewis	_____
Arneson	_____	Edmond	_____	Rodriguez	_____

Birdsong _____ Gonzales _____

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

VIII. ACTION ITEMS (continued)

C. Personnel

(Classified Management Personnel)

Resolution 09-12 C-49 - APPOINTMENT OF INTERIM DIRECTOR OF NURSING (BURGESON)

BE IT RESOLVED, that Sharron Burgeson be appointed as Interim Director of Nursing, contingent upon completion of requirements for the Board of Vocational Nursing, per the revised job description presented at this meeting, effective as soon as can be arranged. The actual start date and salary information will be reported at the next board meeting.

It was moved by _____, and seconded by _____, that Resolution 09-12 C-49 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Burton	_____	Lewis	_____
Arneson	_____	Edmond	_____	Rodriguez	_____
Birdsong	_____	Gonzales	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

(Classified Personnel)

Resolution 09-12 C-50 - CSEA CONTRACT AMENDMENT AND MOU

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the Contract Amendment and MOU (Memorandum of Understanding) *shown loose in board folders*, for CSEA, Chapter 180 bargaining unit.

It was moved by _____, and seconded by _____, that Resolution 09-12 C-50 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Burton	_____	Lewis	_____
Arneson	_____	Edmond	_____	Rodriguez	_____
Birdsong	_____	Gonzales	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

IX. HEARING OF CITIZENS (NON-AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.)

X. BOARD OF TRUSTEES EVALUATION

(To be conducted in Open Session as required by the Brown Act.)

XI. ITEMS FOR DISCUSSION IN CLOSED SESSION (AT END OF MEETING)

Public Employee Performance: Evaluation of Superintendent/President and presentation of Goals for 2009-10. Board of Trustees evaluation will be held in open session (per Brown Act) at the end of this meeting *(all evaluation documents shown loose in Board of Trustees folders)*.

XII. ADJOURN TO CLOSED SESSION

XIII. OPEN SESSION

XIV. ADJOURNMENT

The next Regular Meeting will be held on Tuesday, August 25, 2009, in Blythe.