

PALO VERDE COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
BOARD OF TRUSTEES
Tuesday, August 13, 2013
5:00 p.m.
One College Drive in Blythe – CL 101

Palo Verde Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Carrie Mullion at 760-921-5440 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Hearing of Citizens need to complete a Speaker Request Form (available at the reception table).

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Palo Verde Community College District, Office of the Superintendent/President, One College Drive, Blythe, CA 92225; at the College website www.paloverde.edu; or at the scheduled meeting.

Meeting 13-13

AGENDA

I. OPENING OF MEETING

1. Call to Order
2. Flag Salute
3. Roll Call

Millie Rodriguez, President	_____
George Thomas, Vice President	_____
Ted Arneson, Clerk	_____
Lincoln Edmond, Trustee	_____
Ed Gonzales, Trustee	_____
Ned Hyduke, Trustee	_____
Jerry Lewis, Trustee	_____
Alex Munoz, Student Trustee	_____

Don Wallace, Superintendent/President	_____
Sharon Jones, Interim Vice President of Instructional and Student Services	_____
Russi Egan, Chief Business Officer	_____

4. Approval of the Agenda for this meeting.
5. Approval of the Minutes of the Regular Meeting of June 25, 2013.
6. Approval of the Minutes of the Special Meeting of July 9, 2013.

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Interim Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

IV. RECESS TO CLOSED SESSION

1. Conference with Legal Counsel – Anticipated litigation pursuant to Government Code Section 54956.9(b)(2); one(1) potential case regarding Terms and Conditions of employment.
2. Public Employee Discipline/Dismissal/Release pursuant to Government Code Section 54957.

V. RECONVENE TO OPEN SESSION *(Any action taken in Closed Session will be announced at this time)*

VI. PUBLIC NOTICE/HEARINGS

None.

VII. PRESENTATION

1. Accreditation Update; Palo Verde College Student Learning Outcomes - Brian Thieboux, Accreditation Liaison Officer.

VIII. DISCUSSION

1. *Second Reading* revision of Board Policy 2745 – Board Self-Evaluation, as shown in Reference D-24.
2. *Second Reading* revision of Board Policy 6700 - Civic Center and Other Facilities Use, as shown in Reference D-25.
3. Board of Trustees Self Evaluation 2012-2013 and Goals 2013-2014 *(forms shown loose in Board folders)*.

IX. REPORTS

1. Associated Student Government – Alex Munoz, Student Trustee or designee
2. Academic Senate - Biju Raman, President or designee
3. CSEA, Chapter 180 - Richard Soto, President or designee
4. CCA/CTA - Derek Copple, President or designee
5. Don Wallace - Superintendent/President
6. Sharon Jones - Interim Vice President of Instructional and Student Services
7. Russi Egan - Chief Business Officer
 - General Fund Cash Analysis for June and July 2013 *(shown loose in Board folders)*
 - General Fund Comparative Statement of Revenue and Expenses June and July 2013 *(shown loose in Board folders)*
8. Board of Trustees Comments and Discussion

X. INFORMATION ITEMS

1. Report of Purchases and Warrants for June and July, 2013 *(shown loose in Board folders)*.
2. Acceptance of letter from the Accrediting Commission for Community and Junior Colleges (ACCJC) dated July 3, 2013, in response to the Special Report dated April 1, 2013 and the report of the evaluation team on May 6, 2013 *(shown as Reference X.2.)*.
3. CCLC Annual Convention and Partner Conferences at the Hyatt Regency San Francisco Airport in Burlingame, CA, November 21-23, 2013 *(shown loose in Board folders)*.
4. Dr. Wallace, Superintendent/President, will be traveling to Burlingame, CA, November 20-23, 2013 to attend the CCLC Annual Conference.
5. Ratification of out-of-state travel for Biju Raman to take airline flight from Phoenix, AZ to San Marcos, TX, July 21-27, 2013, to attend the TIDE Conference.

X. INFORMATION ITEMS (continued)

- 6. Out-of-state travel request for Cheryl Bruno-Mofu to travel to Parker, AZ on August 20-22, 27-29; September 3-5, 10-15, 17-19, 24-26; October 1-3, 8-10, 15-17, 22-24, 29-31, 2013; to conduct clinicals and NUR 127 course for Vocational Nursing students.

XI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. INSTRUCTION

Resolution 13-13 A-24 – K-12 ENROLLMENTS, FALL 2013

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves that K-12 students, completing approved college enrollment process, as shown in Reference A-24, be approved to attend classes at Palo Verde College for Fall 2013. Administration is recommending approval subject to space availability in classes.

C. PERSONNEL

Resolution 13-13 C-95 - ADVANCEMENT IN SALARY PLACEMENT (DAGNINO)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the salary placement for Irma Dagnino, Cooperative Work Experience Coordinator/Vocational Career Specialist, be advanced from Row 9, Column IV, to Row 9, Column VI, Double Master's, due to educational requirements met and in compliance with the CTA bargaining agreement. This change is effective Fall 2013 semester.

Resolution 13-13 C-96 – RECLASSIFICATION, CLASSIFIED MANAGEMENT/ CONFIDENTIAL CORRECTION TO PLACEMENT (GARCIA)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the corrected placement for the reclassification of Cecilia Garcia, approved at the 06/25/2013 board meeting. The error was that the placement quoted was on the old salary schedule and should have been on the new salary schedule, which changes her placement to Row 3, Column 9, on the Classified Management/Confidential Salary Schedule, effective June 26, 2013.

Resolution 13-13 C-97 – CORRECTION TO RESOLUTION 13-11 C-51, ERROR IN JOB TITLE (ANDRADE)

BE IT RESOLVED, that Palo Verde Community College Board of Trustees approves the correction to Resolution 13-11 C-51, which was made in error, and stated that Maria (Lupita) Andrade would be transferred to Admissions & Records Technician II position. The correct position is Admissions & Records Technician I.

Resolution 13-13 C-98 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SUMMER SEMESTER 2013 (RATIFICATION)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the following part-time temporary student employee for Summer Semester 2013:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Gonzalez, Imelda	Student Clerk/CalWorks and ASG	\$8.25

XI. CONSENT RESOLUTIONS (continued)

Resolution 13-13 C-99 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR FALL SEMESTER 2013

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Spring Semester 2013:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
McMillin, Noelle	Tutor/Basic Skills	\$8.75
Moreno, Jessica	Clerk/CalWorks	\$8.25
Riddle, Kelsey	In-Class Tutor/Basic Skills	\$8.75
Whetnight, Kelley	Clerk/Business Services	\$8..25

Resolution 13-13 C-100 – EMPLOYMENT OF RETIRED ANNUITANT (WALNOHA)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies Melinda Walnoha (retired annuitant) to assist in various duties in Instructional Services, Student Services, and Palo Verde College Foundation as needed, to be paid her current hourly per diem rate through June 30, 2014, not to exceed 960 hours.

(Blanket Motion)

It was moved by _____, and seconded by _____, that Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS

B. BUSINESS

Resolution 13-13 B-40 – EARLY TERMINATION/CLOSEOUT OF PLUS 50 ENCORE COMPLETION GRANT

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the early termination/closeout of the Plus 50 Encore Completion Grant, funded by Deerbrook Charitable Trust. The Plus 50 Encore Completion Grant is not financially feasible for the college to participate in due to it being a matching Grant that offered very little benefit to the college and its student population. Letter of termination/closeout shown as Reference B-40.

It was moved by _____, and seconded by _____, that Resolution 13-13 B-40 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS (continued)

C. PERSONNEL

Resolution 13-13 C-101 – APPROVAL OF ADMINISTRATIVE STRUCTURE CHANGE REINSTATING VICE PRESIDENT OF INSTRUCTION AND STUDENT SERVICES

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves reinstating the administrative structure of a single Vice President of Instruction and Student Services, and deleting the Chief Instruction Officer (CIO) and the Chief Student Services Officer (CSSO) positions. The Vice President position will be an administrative position on Row 7 of the Administrative Salary Schedule.

It was moved by _____, and seconded by _____, that Resolution 13-13 C-101 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 13-13 C-102 – AUTHORIZATION TO RECRUIT VICE PRESIDENT OF INSTRUCTION AND STUDENT SERVICES

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves and authorizes Administration to recruit for a full time Vice President of Instruction and Student Services in lieu of a Chief Instructional Officer and a Chief Student Services Officer.

It was moved by _____, and seconded by _____, that Resolution 13-13 C-102 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 13-13 C-103 – REVISED/CORRECTED CONTRACT FOR INTERIM VICE PRESIDENT OF INSTRUCTIONAL AND STUDENT SERVICES (JONES)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the revised and corrected contract for Sharon Jones, as Interim Vice President of Instructional and Student Services, through December 31, 2013, to be extended as needed, in order to maintain senior leadership continuity and provide time to hire a permanent Vice President of Instructional and Student Services. Contract shown as Reference C-103.

It was moved by _____, and seconded by _____, that Resolution 13-13 C-103 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS (continued)

Resolution 13-13 C-104 – EMPLOYMENT OF INTERIM DIRECTOR, NEEDLES CENTER

BE IT RESOLVED, that in order to maintain senior leadership continuity and provide time to hire a permanent Director of Needles Center, Palo Verde Community College District Board of Trustees approves the hiring of _____, as Interim Director, Needles Center, a _____ position on Row ____, Step ____ of the Academic Administrator Salary Schedule, effective _____. Human Resources has verified that the applicant meets State required minimum qualifications.

It was moved by _____, and seconded by _____, that Resolution 13-13 C-104 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 13-13 C-105 - EMPLOYMENT OF CIS INSTRUCTOR

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves and ratifies the employment of _____, as Computer Information Systems (CIS) Instructor, a full-time academic faculty position, 177 day contract, at a classification of Row __, Step __, on the Academic Salary Schedule, effective August 12, 2013. Human Resources has verified that the applicant meets State required minimum qualifications.

It was moved by _____, and seconded by _____, that Resolution 13-13 C-105 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

D. MISCELLANEOUS

Resolution 13-13 D-24 – REVISION OF BOARD POLICY 2745, BOARD SELF-EVALUATION

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the revision of Board Policy 2745, Board Self-Evaluation, as shown in Reference D-24

It was moved by _____, and seconded by _____, that Resolution 13-13 D-24 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 13-13 D-25 – REVISION OF BOARD POLICY 6700, CIVIC CENTER AND OTHER FACILITIES USE

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the revision of Board Policy 6700, Civic Center and Other Facilities Use, as shown in Reference D-25.

XII. ACTION ITEMS (continued)

It was moved by _____, and seconded by _____, that Resolution 13-13 D-25 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 13-13 D-26 – AUTHORIZATION OF GENERAL OBLIGATION BOND EXPLORATION

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves and authorizes the Superintendent/President to explore the feasibility of the District placing a General Obligation Bond on the voters ballot in 2014.

It was moved by _____, and seconded by _____, that Resolution 13-13 D-26 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

XIV. RECESS TO CLOSED SESSION (Refer to the beginning of this meeting)

Members of the public may be present to hear the Closed Session announcements and/or action and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Speaker

XV. RECONVENE TO OPEN SESSION (Not applicable)

XVI. ADJOURNMENT

The Board of Trustees will hold a Budget Study Session on August 27, 2013 at 4:30 p.m.