

**PALO VERDE COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
BOARD OF TRUSTEES**

**Claypool Building – 725 West Broadway in Needles – Classroom #10
(and Teleconference held via CL 101 at One College Drive in Blythe)
Tuesday, August 23, 2011
4:30 p.m.**

Meeting 11-08

AGENDA

I. OPENING OF MEETING

1. Call to Order
2. Flag Salute
3. Roll Call

Ed Gonzales, President _____
Millie Rodriguez, Vice President _____
Jerry Lewis, Clerk of the Board _____
Ted Arneson, Trustee _____
Sam Burton, Trustee _____
Lincoln Edmond, Trustee _____
George Thomas, Trustee _____
Jeneane Quist, Student Trustee _____

James Hottois, Superintendent/President _____
Diana Rodriguez, Vice President of Student Services _____
William Smith, Vice President of Instructional Services _____
George Walters, Education/Director of Fiscal and _____
Human Resources _____

4. Approval of the Minutes of the Regular Meeting of July 26, 2011.
5. Approval of the Agenda for this meeting.

II. ITEMS FOR DISCUSSION IN CLOSED SESSION (AT BEGINNING OF MEETING)

1. Conference with Legal Council: Significant Exposure to Litigation and Anticipated Litigation pursuant to Government Code sections 54956.9(b) and (c) - one case.

III. OPEN SESSION

IV. ITEMS FOR DISCUSSION IN CLOSED SESSION (AT END OF MEETING)

1. Public Employee Performance: Evaluation of Superintendent/President and presentation of Goals for 2011-2012. Board of Trustees evaluation will be held in open session (per Brown Act) at the end of this meeting (*all evaluation documents shown loose in Board of Trustees folders*).

V. HEARING OF CITIZENS (AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual.)

VI. BOARD 2011-2012 BUDGET WORKSHOP

The Board members will spend up to 45 minutes discussing college budget issues.

VII. REPORTS

1. Associated Student Government
2. Academic Senate
3. CSEA, Chapter 180
4. CCA/CTA
5. Superintendent/President
 - Diana Rodriguez, Vice President of Student Services
 - William Smith, Vice President of Instructional Services
 - George Walters, Director of Fiscal and Human Resources
6. Board of Trustees Comments and Discussion

VIII. INFORMATION ITEMS

1. Second Read and approval of BP 6770, Energy and Sustainability *(shown loose in Board folders)*.
2. Out-of-state travel request for Cheryl Bruno-Mofu to travel to Parker, Arizona on August 30-31, September 6-7, 13-14, 20-21 and 27-28, 2011.
3. Out-of-State travel request for Linda Pratt to travel to Las Vegas, Nevada on November 28 to December 1, 2011, for Federal updates and training for the Department of Education.
4. CCFS-311Q -Quarterly Financial Status Report *(shown loose in Board folders)*.
5. Grant Award Notification for Title III project for \$399, 725 for budget period 10.01.2012 – 09.30.2013 *(shown loose in Board folders)*.

IX. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. Instruction

Resolution 11-08 A-25 – K-12 ENROLLMENTS – FALL 2011

BE IT RESOLVED, that K-12 students, completing approved college enrollment process, as shown in Reference A-25, be approved to attend classes at Palo Verde College for Fall 2011.

Administration is recommending approval subject to space availability in classes.

B. Business

Resolution 11-08 B-78 - CONSULTANT AGREEMENT (CHAMBERS)

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the Agreement for Consultant Services with Alice Chambers, to conduct Art Courses. To begin September 8, 2011, until December 21, 2011. Consultant to be compensated, in the amount not to exceed more than the revenue that is collected from the participating students and at the end of the term, which will be divided into three sections.

IX. CONSENT RESOLUTIONS (continued)

Resolution 11-08 B-79 – CHANGE ORDERS FOR PHASE IV

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees ratifies the Superintendent/President's authorization of the following change orders for Phase IV (Fine and Performing Arts Complex) as listed below, as shown in Reference B-79.

Change Order#19
\$13,908.86

Change Order#26
\$1,803.42

Change Order#60
\$13,069.36

Change Order #61
\$1,611.00

Change Order #63
\$10,397.00

Change Order #64
\$9,348.00

Change Order#65
(\$9,348.00)

Change Order #66
\$18,321.95

Change Order #76
\$(5,934.18)

Change Order#77
\$17,171.00

Change Order#78
(\$17,171.00)

Change Order#80
(\$2,691.00)

Change Order#83
(\$204,164.00)

Resolution 11-08 B-80 – MEMORANDUM OF UNDERSTANDING WITH PALO VERDE VALLEY COMMUNITY IMPROVEMENT FUND (CIF)

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the Memorandum of Understanding with the Palo Verde Valley Community Improvement Fund (CIF) for usage of space and reimbursement of utility cost. It shall be in force from July 1, 2011, until a mutual termination agreement is signed by both parties of this Memorandum of Understanding, as shown in Reference B-80.

Resolution 11-08 B-81 – MEMORANDUM OF UNDERSTANDING WITH BRANDMAN UNIVERSITY

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the Memorandum of Understanding with Brandman University to partner in offering enhanced opportunities to Early Advantage Transfer students, as shown in Reference B-81.

Resolution 11-08 B-82 – CONSULTANT AGREEMENT (HUNTER, SHALLECK COLLABORATIVE, INC.,)

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the Agreement for Consultant Services with Ian Hunter, The Shalleck Collaborative, Inc., to provide complete bid ready, turnkey packages for the Fine and Performing Arts Complex, on or before September 16, 2011, for Stage Draperies, Production Lighting Fixtures, and Loose/Portable AV Equipment, in an amount not to exceed \$6,450.

Resolution 11-08 B-83 – CDC ANNUAL AGREEMENT (AMENDMENT 01) FY 2011-2012 (\$323,915)

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves Amendment 01 to the annual contract (#CSPP-1385) and adopts appropriate resolution with the California State Department of Education for the purpose of providing

general child care and development services in fiscal year 2011-2012, in the amount of \$323,915 (increase of \$9,340).

IX. CONSENT RESOLUTIONS (continued)

Resolution 11-08 B-84 – MEMORANDUM OF UNDERSTANDING WITH DESERT ALLIANCE FOR COMMUNITY EMPOWERMENT, INC.

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the Memorandum of Understanding with the Desert Alliance for Community Empowerment, Inc. for usage of space and reimbursement of utility cost. It shall be in force from July 1, 2011, until a mutual termination agreement is signed by both parties of this Memorandum of Understanding, as shown in Reference B-84.

C. Personnel

(Academic Personnel)

Resolution 11-08 C-53 – PART-TIME INSTRUCTORS/COUNSELORS FOR FALL SESSION 2011

BE IT RESOLVED, that part-time instructors/counselors, as shown in Reference C-53, be approved for Fall Semester of 2011.

(Classified Personnel)

Resolution 11-08 C-54 – CDC INSTRUCTIONAL AIDE (ADAMS)

BE IT RESOLVED, that the salary placement for Dana Adams, Instructional Aide at the Palo Verde College Child Development Center, be amended from Row 1, Step 4 (\$9.21 per hour), to Row 1, Step 5 (\$9.63), due to advanced work experience and certifications.

Resolution 11-08 C-55 – PART-TIME TEMPORARY CUSTODIAN NEEDLES CENTER

1, BE IT RESOLVED, that Jesse Hart, be employed as a part-time temporary custodian at the Palo Verde College Needles Center, under existing job description, at a placement of Row Step 1 (\$12.64/hour), of the Classified Part-Time Salary Schedule, Effective immediately (replacing Anna Covarrubias).

(Student Personnel)

Resolution 11-08 C-56 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR FALL SEMESTER 2011

BE IT RESOLVED, that part-time temporary student employees (aides, interpreters, tutors, peer coordinator/counselors, and peer counselor/recruiters), as shown in Reference C-56, be approved for the Fall Semester 2011.

(Blanket Motion)

It was moved by _____, and seconded by _____, that Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory _____ Edmond _____ Rodriguez _____
Arneson _____ Gonzales _____ Thomas _____

Burton _____ Lewis _____

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

X. ACTION ITEMS

B. Business

Resolution 11-08 B-85 – REFUND FROM BENEFITS FUND (BUTLER AND MACHULA)

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the Superintendent/President and Fiscal Services to refund Geraldine Butler and Dorothy Machula in the amount of \$200.00 for Butler and \$120.00 for Machula from the Benefits Fund *(Memo shown loose in Board folders)*.

It was moved by _____, and seconded by _____, that Resolution 11-08 B-85 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

Resolution 11-08 B-86 – PROPOSAL FROM EMCOR (WESTERN SURETY)

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the Proposal from EMCOR Services/Mesa Energy Systems for the Fine and Performing Arts Complex for completion work to the HVAC system, as shown in Reference B-86

It was moved by _____, and seconded by _____, that Resolution 11-08 B-86-be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

Resolution 11-08 B-87 – PROPOSAL FROM EMCOR (PIPING MODIFICATIONS)

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the Proposal from EMCOR Services/Mesa Energy Systems for Chilled Water Piping Modifications, as shown in Reference B-87

It was moved by _____, and seconded by _____, that Resolution 11-08 B-87 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

X. ACTION ITEMS (continued)

Resolution 11-08 B-88– NURSING CLINICAL AGREEMENT (NEW HOPE HOSPICE)

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the Nursing Clinical Agreement between Palo Verde Community College District and New Hope Hospice, as shown in Reference B-88, effective August 1, 2011, for one year with automatic renewals for subsequent one year terms.

It was moved by _____, and seconded by _____, that Resolution 11-08 B-88 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

Resolution 11-08 B-89 - CONTRACT EXTENSION CALIFORNIA CONSTRUCTION MANAGEMENT FOR PHASE IV FINE AND PERFORMING ARTS COMPLEX

and BE IT RESOLVED, THAT THE Palo Verde Community College District Board of Trustees approves the Contract Extension California Construction Management for Phase IV Fine Performing Arts Complex from June 14, 2011 to October 15, 2011, for a monthly fee of \$ _____ as shown in Reference B-89.

D. Miscellaneous

Resolution 11-08 D-17 – SPECIAL BOARD OF TRUSTEES MEETING FOR SEPTEMBER 13, 2011

BE IT RESOLVED, that the Special Meeting for September 13, 2011, in Blythe, to address 2011-2012 budget.

It was moved by _____, and seconded by _____, that Resolution 11-08 D-17 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

Resolution 11-08 D-18 – FIVE YEAR CONSTRUCTION PLAN 2013-2017

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the Five Year Construction Plan (*shown loose in Board folders*).

It was moved by _____, and seconded by _____, that
Resolution 11-08 D-18 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

XI. HEARING OF CITIZENS (NON-AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.)

XII. ADJOURN TO CLOSED SESSION

1. Public Employee Performance: Evaluation of Superintendent/President and presentation of Goals for 2011-2012. Board of Trustees evaluation will be held in open session (per Brown Act).

XIII. OPEN SESSION

Board of Trustees evaluation will be held in open session (per Brown Act).

XIV. ADJOURNMENT

The next Regular Meeting will be held on Tuesday, September 27, 2011, in Blythe.