

**PALO VERDE COMMUNITY COLLEGE DISTRICT  
REGULAR MEETING  
BOARD OF TRUSTEES**

**One College Drive in Blythe – CL 101**

*(and Teleconference held at 725 West Broadway in Needles – Classroom #10)*

*(Conference Call with Millie Rodriguez at Brighton Gardens, 72201 Country Club Drive, Rancho Mirage, CA, 92270)*

**Tuesday, August 24, 2010**

**4:30 p.m.**

**Meeting 10-11**

**AGENDA**

**I. OPENING OF MEETING**

1. Call to Order
2. Flag Salute
3. Roll Call

Ed Gonzales, President \_\_\_\_\_

Millie Rodriguez, Vice President \_\_\_\_\_

Jerry Lewis, Clerk of the Board \_\_\_\_\_

Ted Arneson, Trustee \_\_\_\_\_

Sam Burton, Trustee \_\_\_\_\_

Lincoln Edmond, Trustee \_\_\_\_\_

Debbie Schuster, Trustee \_\_\_\_\_

Leo Martinez, Student Trustee \_\_\_\_\_

James Hottois, Superintendent/President \_\_\_\_\_

Geri Butler, Vice President of Administrative Services \_\_\_\_\_

Diana Rodriguez, Vice President of Student Services \_\_\_\_\_

William Smith, Vice President of Instructional Services \_\_\_\_\_

4. Approval of the Minutes of the Regular Meeting of July 27, 2010.
5. Approval of the Minutes of the Special Meeting of August 16, 2010.
6. Approval of the Agenda for this meeting.

**II. ITEMS FOR DISCUSSION IN CLOSED SESSION (AT BEGINNING OF MEETING)**

Public Employee Performance: Complete evaluation of Superintendent/President.

**III. HEARING OF CITIZENS (AGENDA ITEMS)**

(Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual.)

**IV. REPORTS**

1. Associated Student Body
2. Academic Senate
3. CSEA, Chapter 180
4. CCA/CTA
5. Superintendent/President
  - Geri Butler, Vice President of Administrative Services
  - Diana Rodriguez, Vice President of Student Services
  - William Smith, Vice President of Instructional Services
6. Board of Trustees Comments and Discussion

**V. INFORMATION ITEMS**

1. Results of Board of Trustees evaluation conducted at 7/27/10 Regular Meeting *(copies enclosed loose in Board folders)*.
2. Out-of-state travel request for Cecy Garcia and Debbie Mitchell of Administrative Services to travel to Lake Tahoe, Nevada, on October 18-23, 2010, for the ACHRO/EEO Annual Fall Training Institute.
3. Two certificates of appreciation were received by Administrative Services from the U.S. Census Bureau for the assistance of Facilities and Operations in setting up space on the college campus for their recruitment, training and Management training during the months of February, March and June of 2010.
4. Actuarial Study of Retiree Health Liabilities report dated March 1, 2010 *(copies enclosed loose in trustee folders)*.
5. Cooperative Work Experience Education Plan updated on the new form for the Chancellor's Office per George Walters *(copies enclosed loose in trustee folders)*.
6. MOU with Palo Verde Valley Community Improvement Fund (PVVCIF) and the college for use of the Spring Street Campus Conference Room *(copies loose in Board folders)*.
7. On August 11, 2010, a certificate was received from ACCT (Association of Community College Trustees) for being a "Member in Good Standing" for July 1, 2010 to June 30, 2011 *(shown loose in trustee folders)*.

**VI. CONSENT RESOLUTIONS**

***(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)***

**B. Business**

**Resolution 10-11 B-66 - REGISTER OF WARRANTS AND FINANCIAL REPORT FOR JULY 2010**

BE IT RESOLVED that the Register of Warrants and Financial Report for the period ending July 31, 2010, be approved.

**Resolution 10-11 B-67 - QUARTERLY FINANCIAL STATUS REPORT**

BE IT RESOLVED that the revised Quarterly Financial Status Report (CCFS-311Q), for quarter ended June 30, 2010, as prepared by Administrative Services and shown in Reference B-67, is accepted as submitted to the Chancellor's Office.

**Resolution 10-11 B-68 - FISCAL TRANSFERS FOR FY 2010-11**

BE IT RESOLVED that the Palo Verde Community College District approves Administrative Services to process financial transfers as needed for this fiscal year (2010-11). This will allow Administrative Services to make necessary changes as they occur in the Governor's budget for both general fund and all categorical funds.

**Resolution 10-11 B-69 - LAIF ACCOUNT TRANSFERS FOR FY 2010-11 (COPs)**

BE IT RESOLVED that the Palo Verde Community College District approves wire transfers between the county and the LAIF (Local Agency Investment Fund) account for the purpose of depositing all proceeds relating to the Certificates of Participation. Wire transfers will be done upon the receipt of monies from the state capital project reimbursements and the amount is not to exceed \$5,000,000 for the fiscal year 2010-11.

VI. **CONSENT RESOLUTIONS (continued)**

**B. Business**

**Resolution 10-11 B-70 - LAIF ACCOUNT TRANSFERS FOR FY 2010-11 (EMERGENCY)**

BE IT RESOLVED that the Palo Verde Community College District approves wire transfers between the LAIF (Local Agency Investment Fund) and the county accounts to be deposited in the 11 fund. Wire transfers can be done during the budget crisis with the amount not to exceed \$2,000,000 for the fiscal year 2010-11.

**Resolution 10-11 B-71 - CONSULTANT AGREEMENT (CHUCKAWALLA/ISP PRISONS)**

BE IT RESOLVED that the Palo Verde Community College District approves the Agreement for Consultant Services for Richard Babb of Blythe, California, to provide academic advising services, proctoring, etc. for inmate instruction at Chuckawalla and Ironwood State Prisons, for the academic year 2010-2011, for approximately 175 hours per semester @ \$27.00 per hour (\$9,450/fiscal year for each employee).

**Resolution 10-11 B-72 - CONSULTANT AGREEMENT (BOIRE)**

BE IT RESOLVED that the Palo Verde Community College District approves the Agreement for Consultant Services for Joe Boire, of Blythe, California, to build racking system trainers for the solar class, from the period June 1, 2010, until December 1, 2010, in the amount of \$40.00/hour (not to exceed 15 hours or \$600).

**Resolution 10-11 B-73 - CONSULTANT AGREEMENT (RINALDI)**

BE IT RESOLVED that the Palo Verde Community College District approves the Agreement for Consultant Services for Henry Rinaldi of Blythe, California, to build racking system trainers for the solar class, from the period June 1, 2010, until December 1, 2010, in the amount of \$40.00/hour (not to exceed 15 hours or \$600).

**Resolution 10-11 B-74 - CONSULTANT AGREEMENT (VALENZUELA)**

BE IT RESOLVED that the Palo Verde Community College District approves the Agreement for Consultant Services for Susanne Valenzuela of Blythe, California, to serve as the Director of Allied Health, an Academic Administrative position, at Palo Verde College and participate in the recruitment and hiring for the permanent position, from August 10, 2010, to January 10, 2011, in an amount not to exceed \$31,000 (plus costs to attend recruitment meetings).

**Resolution 10-11 B-75 - AGREEMENT FOR INFORMATION SYSTEMS SUPPORT**

BE IT RESOLVED that the Palo Verde Community College District approves the annual agreement with Riverside County Office of Education for Information Systems Support (Galaxy) for fiscal year 2010-11, with coverage and charges as shown in Reference B-75.

**Resolution 10-11 B-76 - LANDSCAPE PROPOSAL FROM NTD ARCHITECT (PHASE IV)**

BE IT RESOLVED that the Palo Verde Community College District approves the annual proposal from NTD Architecture, as shown in Reference B-76, for additional service to revise the landscape construction documents for Phase IV (Fine & Performing Arts Complex) at a fixed fee of \$3,667.

**Resolution 10-11 B-77 - CONSULTANT AGREEMENT (JONES)**

BE IT RESOLVED that the Palo Verde Community College District approves the Agreement for Consultant Services for Doretha Jones of Blythe, California, to serve as the Chief GED Examiner/Proctor, from the period August 24, 2010, until June 30, 2011, in the amount of \$40.00/hour (not to exceed 125 hours or \$5,000).

**VI. CONSENT RESOLUTIONS (continued)**

**B. Business**

**Resolution 10-11 B-78 - FIVE YEAR CONSTRUCTION PLAN FOR 2012-2016**

BE IT RESOLVED that the Palo Verde Community College District approves the Palo Verde College 2012-2016 Five Year Construction Plan annual update (*shown loose in Trustee folders with copies available in Library and President's Office*), along with space inventory and FPP/IPP's for the 2010-2011 fiscal year, prepared by Merle E. Cannon to be submitted to the state Chancellor's Office by September 1, 2010, to comply with deadline requirements.

**C. Personnel**

**(Academic Personnel)**

**Resolution 10-11 C-36 - PART-TIME INSTRUCTORS/COUNSELORS FOR FALL SEMESTER 2010**

BE IT RESOLVED that part-time instructors/counselors, as shown in Reference C-36, be approved for Fall Semester 2010.

**(Classified Personnel)**

**Resolution 10-11 C-37 - CDC SUBSTITUTE AIDES**

BE IT RESOLVED that Dana Adams, Ana Manzo and Marisol Prieto, be employed as Substitute Aides for the Child Development Center at a salary placement on the Child Development Salary Schedule of Row 1, Column 1 (\$8.02/hour), effective as soon as possible, used on an as-needed basis.

**(Student Personnel)**

**Resolution 10-11 C-38 - PART-TIME TEMPORARY STUDENT EMPLOYEES FOR FALL SEMESTER 2010**

BE IT RESOLVED that part-time temporary student employees (aides, interpreters, tutors peer coordinator/counselors, and peer counselor/recruiters), as shown in Reference C-38, be approved for the Fall Semester of 2010.

**(Blanket Motion)**

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that  
Consent Resolutions be: (approved) (tabled until \_\_\_\_\_) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**VII. ACTION ITEMS**

**C. Personnel**

**(Academic Personnel)**

**Resolution 10-11 C-39 - LEAVE OF ABSENCE FOR BIOLOGY INSTRUCTOR (BRAM)**

BE IT RESOLVED, that the Superintendent/President has accepted a request for an unpaid leave of absence, from Jason Bram, full-time Biology Instructor, for the Fall Semester of 2010, and is recommending approval. This leave provision is included in the CTA union bargaining agreement.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 10-11 C-39 be: (approved) (tabled until \_\_\_\_\_) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**D. Miscellaneous**

**Resolution 10-11 D-16 - SEPTEMBER STUDY SESSION CANCELED**

BE IT RESOLVED that the Study Session scheduled for September 14, 2010, be canceled.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 10-11 D-16 be: (approved) (tabled until \_\_\_\_\_) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**Resolution 10-11 D-17 - CCLC RESOLUTION TO ADOPT A STATE BUDGET**

BE IT RESOLVED that the Board of Trustees of the Palo Verde Community College District adopts the resolution (*shown loose in Board folders*) calling on the California Legislature to adopt a budget which will meet the needs of the students attending California's community colleges.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 10-11 D-17 be: (approved) (tabled until \_\_\_\_\_) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**VIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)**

(Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.)

**IX. ADJOURNMENT**

The next Regular Meeting will be held on Tuesday, September 28, 2010, in Blythe.