

PALO VERDE COMMUNITY COLLEGE DISTRICT

**REGULAR MEETING
BOARD OF TRUSTEES**

Tuesday, September 10, 2013

5:00 p.m.

One College Drive in Blythe – CL 101

(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)

Palo Verde Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Carrie Mullion at 760-921-5440 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Hearing of Citizens need to complete a Speaker Request Form (available at the reception table).

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Palo Verde Community College District, Office of the Superintendent/President, One College Drive, Blythe, CA 92225; at the College website www.paloverde.edu; or at the scheduled meeting.

Meeting 13-15

AGENDA

I. OPENING OF MEETING

- 1. Call to Order
- 2. Flag Salute
- 3. Roll Call

Millie Rodriguez, President	_____
George Thomas, Vice President	_____
Ted Arneson, Clerk	_____
Lincoln Edmond, Trustee	_____
Ed Gonzales, Trustee	_____
Ned Hydeke, Trustee	_____
Jerry Lewis, Trustee	_____
Alex Munoz, Student Trustee	_____

Donald Wallace, Superintendent/President	_____
Sharon Jones, Interim Vice President of Instructional and Student Services	_____
Russi Egan, Chief Business Officer	_____

- 4. Approval of the Minutes of the Regular Meeting of August 13, 2013.
- 5. Approval of the Minutes of the Special Meeting/Study Session of August 27, 2013.
- 6. Approval of the Agenda for this meeting.

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Interim Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

IV. RECESS TO CLOSED SESSION *(Refer to Item XIV at the end of this meeting)*

V. RECONVENE TO OPEN SESSION *(Not applicable)*

VI. PUBLIC NOTICE/HEARINGS

None.

VII. PRESENTATION/PROGRAM REVIEWS

1. Accreditation Update; Palo Verde College Student Learning Outcomes - Brian Thieboux, Accreditation Liaison Officer.
2. Kevin Eoff, Division Chair - History, Social and Behavioral Sciences, will present Alcohol and Drug Studies Program Review *(shown loose in Board folders)*.

VIII. DISCUSSION

1. Board of Trustees Self Evaluation 2012-2013 *(forms shown loose in Board folders)*.
2. Review of Board Policy 2715 – Code of Ethics/Standards of Practice *(forms shown loose in Board folders)*.

IX. REPORTS

1. Associated Student Government – Alex Munoz, Student Trustee or designee
2. Academic Senate - Biju Raman, President or designee
3. CSEA, Chapter 180 - Richard Soto, President or designee
4. CCA/CTA - Derek Copple, President or designee
5. Don Wallace - Superintendent/President
6. Sharon Jones - Interim Vice President of Instructional and Student Services
7. Russi Egan - Chief Business Officer
 - General Fund Cash Analysis for August 2013 *(handouts will be provided at the meeting)*
 - General Fund Comparative Statement of Revenue and Expenses August 2013 *(handouts will be provided at the meeting)*
8. Board of Trustees Comments and Discussion

X. INFORMATION ITEMS

1. Report of Purchases and Warrants for August 2013 *(shown loose in Board folders)*.
2. Association of Community College Trustees Fall 2013 Advisor publication *(shown loose in Board folders)*.
3. CCLC Annual Convention and Partner Conferences at the Hyatt Regency San Francisco Airport in Burlingame, CA, November 21-23, 2013. Registration deadline is October 31, 2013 *(shown loose in Board folders)*.
4. CCLC Excellence in Trusteeship Program brochure *(shown loose in Board folders)*.
5. Palo Verde College is hosting a Blythe Area Chamber of Commerce mixer on Wednesday, September 25 from 5:00-7:00 p.m. in the courtyard of the Fine and Performing Arts Complex.
6. Out-of-state travel for Sharon Jones, Sarah Frid, and Irma Dagnino to take airline flight from Phoenix, AZ, to Sacramento, CA, September 22-24, 2013, to attend the Student Success Summit hosted by the Chancellor's Office.

XI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. INSTRUCTION

Resolution 13-15 A-25 – PART-TIME INSTRUCTORS/COUNSELORS FOR FALL SEMESTER 2013

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves instructors/counselors for fall semester 2013, as shown in Reference A-25.

Resolution 13-15 A-26 – K-12 ENROLLMENTS, FALL 2013

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves that K-12 students, completing approved college enrollment process, as shown in Reference A-26, be approved to attend classes at Palo Verde College for Fall 2013. Administration is recommending approval subject to space availability in classes.

C. PERSONNEL

Resolution 13-15 C-122 - ADVANCEMENT IN SALARY PLACEMENT (STOECKLE)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the salary placement for Sioux Stoeckle, English Instructor, be advanced from Column IV, to Column V, due to educational requirements met and in compliance with the CTA bargaining agreement. This change is effective Fall 2013 semester and retroactive to August 12, 2013.

Resolution 13-15 C-123 - EMPLOYMENT OF TEMPORARY HOURLY CalWORKS CLERK (WHETNIGHT)

BE IT RESOLVED that Palo Verde College District Board of Trustees approves the Temporary employment of Kelley Whetnight, for a temporary, hourly CalWORKS Clerk, on the Classified Salary Schedule Row 3, Step 1, not to exceed 19 hours per week, effective September 11, 2013. Human Resources has verified that the applicant meets State required minimum qualifications.

Resolution 13-15 C-124 - EMPLOYMENT OF TEMPORARY HOURLY EOPS CLERK (MACIEL)

BE IT RESOLVED that Palo Verde College District Board of Trustees approves the Temporary employment of Alicia Maciel, for a temporary, hourly EOPS Clerk, on the Classified Salary Schedule Row 3, Step 1, not to exceed 19 hours per week, effective September 11, 2013. Human Resources has verified that the applicant meets State required minimum qualifications.

Resolution 13-15 C-125 – RESIGNATION OF PART-TIME CUSTODIAN (KLEBER)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees accepts the letter of resignation from Lorindia Kleber, a Part-Time Custodian, effective September 9, 2013.

Resolution 13-15 C-126 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR FALL SEMESTER 2013

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Fall Semester 2013:

XI. CONSENT RESOLUTIONS (continued)

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Bates, Raith	Peer Counselor/EOPS	\$8.75
Bequer, Cristina	In-Class Tutor/BSI	\$8.75
Bowley, Joseph	Tutor/DSP&S TRIO	\$8.75
Bugtai, Christopher	Tutor/DSP&S TRIO	\$8.75
Enbry, Catherine	Student Clerk/Business Office	\$8.25
Guilin, Sabrina	Student Aide/A&R	\$8.00
Joneson, Zane	Tutor/Recreation Center	\$8.75
Lowe, Amanda	Student Aide/Student Services	\$8.00
Mackey, Richard	Student Aide/IT Dept.	\$8.00
Marks, Brittany	Peer Counselor and Tutor/EOPS	\$8.75
Sanchez, Francisco Jr.	Student Aide/EOPS	\$8.00
Tennefos, Christopher	Peer Counselor/BFA	\$8.75
Weiss, Shane	Student Aide/Recreation Center	\$8.00

(Blanket Motion)

It was moved by _____, and seconded by _____, that
 Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS

B. BUSINESS

Resolution 13-15 B-42 – APPROVAL OF PVCCD FINAL BUDGET 2013-2014

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves and adopts Palo Verde Community College District Final Budget FY 2013-2014 (*handouts to be provided at the meeting*).

It was moved by _____, and seconded by _____, that Resolution
 13-15 B-42 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 13-15 B-43 – EARLY TERMINATION OF CONTRACT (WHITTAKER)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the early termination of the Contract between Denise Whittaker and Palo Verde Community College District effective September 30, 2013. Services rendered shall be paid in full up to September 30, 2013.

It was moved by _____, and seconded by _____, that Resolution
 13-15 B-43 be: (approved) (tabled until _____) (denied)

XII. ACTION ITEMS (continued)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 13-15 B-44 – AGREEMENT FOR CONSULTANT SERVICES (PRATT)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the Agreement for Consultant Services for Linda Pratt to provide training to Financial Aid staff and handling of special reporting on an as needed basis, at a rate of \$90.00 per hour plus expenses as needed, effective August 15, 2013 through June 30, 2014.

It was moved by _____, and seconded by _____, that Resolution 13-15 B-44 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 13-15 B-45 – AGREEMENT WITH RCOE FOR INFORMATION SYSTEMS SUPPORT (GALAXY)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement with Riverside County Office of Education (RCOE) to provide Information Systems Support (Galaxy) to Human Resources, Payroll, Accounts Payable, and other accounting processes, at a rate of \$16,559.00, with additional fees charged based on the number of optional services used, effective July 1, 2013 through June 30, 2014 , as shown in Reference B-45.

It was moved by _____, and seconded by _____, that Resolution 13-15 B-45 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 13-15 B-46 – RENEWAL OF MAINTENANCE AGREEMENT WITH EMCOR

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the renewal of the maintenance agreement with Emcor Services, to provide commercial building mechanical and automation services, for an annual fee of \$39,202, effective September 1, 2013 through August 31, 2013, as shown in Reference B-46.

It was moved by _____, and seconded by _____, that Resolution 13-15 B-46 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

XIV. RECESS TO CLOSED SESSION

Members of the public may be present to hear the Closed Session announcements and/or action and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Speaker Request Form available at the reception table.

1. Public Employee Discipline/Dismissal/Release pursuant to Government Code Section 54957.
2. Conference with Real Property Negotiator pursuant to Government Code Section 54956.8;
Negotiator: Dr. Don Wallace
Property: Needles Center

XV. RECONVENE TO OPEN SESSION *(ANY ACTION TAKEN IN CLOSED SESSION WILL BE ANNOUNCED AT THIS TIME.)*

XVI. ADJOURNMENT

The next Regular Board of Trustees meeting will be held on October 8, 2013