

PALO VERDE COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
BOARD OF TRUSTEES
Assembly Room (CL 101) - Classroom/Lab Building
Tuesday, September 22, 2009
4:30 p.m.

Meeting 09-15

AGENDA

I. OPENING OF MEETING

1. Call to Order
2. Flag Salute
3. Roll Call

Debbie Birdsong, President	_____
Ed Gonzales, Vice President	_____
Millie Rodriguez, Clerk of the Board	_____
Ted Arneson, Trustee	_____
Sam Burton, Trustee	_____
Lincoln Edmond, Trustee	_____
Jerry Lewis, Trustee	_____
Tara Perkins, Student Trustee	_____

James Hottois, Superintendent/President	_____
Geri Butler, Vice President of Administrative Services	_____
Diana Rodriguez, Vice President of Student Services	_____
William Smith, Vice President of Instructional Services	_____

4. Approval of the Minutes of the Regular Meeting of August 25, 2009.
5. Approval of the Agenda for this meeting.

II. ITEMS FOR DISCUSSION IN CLOSED SESSION

(AT BEGINNING OF MEETING)

1. Conference with Legal Counsel: Significant Exposure to Litigation and Anticipated Litigation pursuant to Government Code sections 54956.9(b) and (c).

(AT END OF MEETING)

2. Public Employee Performance: Evaluation of Superintendent/President and presentation of Goals for 2009-10. Board of Trustees evaluation will be held in open session (per Brown Act) at the end of this meeting (*all evaluation documents shown loose in Board of Trustees folders*).

III. ADJOURN TO CLOSED SESSION

IV. RETURN TO OPEN SESSION

V. HEARING OF CITIZENS (AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual.)

VI. PUBLIC NOTICE/HEARING ON FINAL BUDGET

Open Public Hearing and take comments on Final Budget for 2009-10 (*report enclosed loose in Board folders and on file at the Library and available to the public*). Close hearing after discussion.

VII. ACCREDITATION FOLLOW-UP REPORT (Due 10/15/09)

Presentation of Accreditation Follow-Up Report by Brian Thieboux, Accreditation Liaison Officer/Institutional Research *(see Resolution under action items – report shown loose in board folders).*

VIII. REPORTS

1. Associated Student Body
2. Academic Senate
3. CSEA, Chapter 180
4. CCA/CTA
5. Superintendent/President
 - Geri Butler, Vice President of Administrative Services
 - Diana Rodriguez, Vice President of Student Services
 - William Smith, Vice President of Instructional Services
6. Board of Trustees Comments and Discussion

IX. INFORMATION ITEMS

1. A Grand Opening celebration was being planned for PVC Needles (at Claypool Bldg.) on Friday, ~~September 25, 2009~~ - this date is canceled.
2. CCLC Convention brochure for November 18-21, 2008, at the Hyatt Regency in San Francisco *(shown loose in Board folders – need RSVP).*
3. 8/14/09 voting notification letter from ACCT (Association of Community College Trustees) at conference on October 7-10, 2009 (Hilton San Francisco Hotel) and 9/01/09 letter on upcoming activities *(loose in Board folders – need RSVPs).*
4. First Read on updates (CCLC #10-16) to Board Policies and Procedures on Chapters 2 through 7 *(shown loose in Board of Trustee folders).*

X. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. Instruction

Resolution 09-15 A-15 - ADVISORY COMMITTEES FOR INSTRUCTIONAL SERVICES FOR ACADEMIC YEAR 2009-2010

BE IT RESOLVED that the Palo Verde Community College District approves Advisory Committees and members, as shown in Reference A-15, to serve for the 2009-2010 academic year, for the areas of Instructional Services.

Resolution 09-15 A-16 - K-12 ENROLLMENTS - FALL 2009

BE IT RESOLVED that K-12 students, completing approved college enrollment process, shown in Reference A-16, be approved to attend classes at Palo Verde College for Fall Semester, 2009. Administration is recommending approval subject to space availability in classes.

B. Business

Resolution 09-15 B-66 - REGISTER OF WARRANTS AND FINANCIAL REPORT FOR 8/31/09

BE IT RESOLVED that the Register of Warrants and Financial Report for the period ending August 31, 2009, be approved.

X. CONSENT RESOLUTIONS (continued)

B. Business

Resolution 09-15 B-67 - CONSULTANT AGREEMENT (RYAN)

BE IT RESOLVED that the Palo Verde Community College District approves the Agreement for Consultant Services for Patricia Ryan of Cathedral City, California for mileage from place of business to 900 W. Hobsonway in Blythe.

Resolution 09-15 B-68 - CONSULTANT AGREEMENT (MILLER)

BE IT RESOLVED that the Palo Verde Community College District approves the Agreement for Consultant Services for Cheryl Miller of Covina, California to assist with year-end reporting, state reporting, and data collection for filing of Mandated Cost claims, in the amount of \$75/hour (not to exceed \$10,000 plus expenses), effective 9/16/09 to 6/30/10.

Resolution 09-15 B-69 - CONSULTING SERVICES AGREEMENT (TCS)

BE IT RESOLVED that the Palo Verde Community College District approves the Consulting Services Agreement with Total Compensation Systems, Inc. (TCS) of Agoura Hills, California, as shown in Reference B-69, for an actuarial study to be completed every three years (in accordance with GASB 45 requirements), in the amount of \$3,600 (plus \$1,600 for any meetings required), effective August 28, 2009.

Resolution 09-15 B-70 - DATATEL CONTRACT (CHANGE ORDER #2)

BE IT RESOLVED that the Palo Verde Community College District approves Change Order #2 to the existing Datatel Contract, as shown in Reference B-70, which will extend the timeline of the contract to 12/31/09 (with a 6 month renewal) and repurposes the funds allocated from project management time and materials services to business practice management fixed prices services. There is no impact to the cost of the project

Resolution 09-15 B-71 - REVISED CONSULTANT AGREEMENT (MILLER)

BE IT RESOLVED that the Palo Verde Community College District approved an Agreement for Consultant Services for Herman L. Miller to perform the duties of Interim Director of Title III Project from August 12, 2009, to January 15, 2010, at a Special Board meeting held on 8/11/09. See revised compensation changes to the contractor agreement, shown in Reference B-71, to note that the \$9,000 (\$6,500 compensation and \$2,500 benefits) payment is per month *(not in total as was previously listed)* and paid bi-weekly *(with funds from Title III Grant Agreement)*.

C. Personnel

(Academic Personnel)

Resolution 09-15 C-57 - PART-TIME INSTRUCTORS/COUNSELORS FOR FALL SEMESTER 2009

BE IT RESOLVED that part-time instructors/counselors, as shown in Reference C-57, be approved for Fall Semester 2009.

Resolution 09-15 C-58 - INTERIM DIRECTOR OF NURSING

BE IT RESOLVED that Sharron Burgeson, who was appointed as the Interim Director of Nursing at the 7/28/09 Board meeting, officially started in this interim Classified Management position on August 3, 2009, at a salary rate of Row 1, Step 1, on Academic

Salary Schedule 138, as a certificated STRS employee for 207 days or 11 months.

X. CONSENT RESOLUTIONS (continued)

C. Personnel

(Classified Personnel)

Resolution 09-15 C-59 - TEMPORARY INSTRUCTIONAL AIDE FOR P.E. CENTER

BE IT RESOLVED that Karen Sprawls be employed as a temporary Instructional Aide for the P.E. Center at a salary rate of Row 3, Step 1, on the Classified Hourly Salary Schedule, effective August 31, 2009.

Resolution 09-15 C-60 - CDC SUBSTITUTE INSTRUCTIONAL AIDES

BE IT RESOLVED that Michelle Burrola, Claudia Munoz-Jacquez, Genoveva Valdez, and Jessica Lisa be employed as substitute Instructional Aides at the Child Development Center, on an as-needed basis, at a salary rate of Row 1, Step 1, on the Child Development Hourly Salary Schedule.

Resolution 09-15 C-61 - EDUCATIONAL TECHNOLOGIST (NEEDLES)

BE IT RESOLVED that Cristen Mann be employed as Educational Technologist for the PVC Needles area, a 12 month, 40 hour per week, classified bargaining unit position, at a salary range of Class 14, Step 3, of the Classified Salary Schedule, effective October 12, 2009 (*this is a Title III five-year grant categorically funded position*).

(Student Personnel)

Resolution 09-15 C-62 - PART-TIME TEMPORARY STUDENT EMPLOYEES FOR FALL SEMESTER 2009

BE IT RESOLVED that part-time temporary student employees (aides, interpreters, tutors peer coordinator/counselors, and peer counselor/recruiters), as shown in Reference C-62, be approved for the Fall Semester of 2009.

D. Miscellaneous

Resolution 09-15 D-25 - OPERATING ASB CLUBS FOR 2009-10

BE IT RESOLVED, that the following Associated Student Body (ASB) Clubs have completed the proper filing process in accordance with Board Policy and they are conducting activities in the 2009-2010 academic year: Community Service, Fast Track LVN, and Traditional LVN Clubs.

(Blanket Motion)

It was moved by _____, and seconded by _____, that Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Burton	_____	Lewis	_____
Arneson	_____	Edmond	_____	Rodriguez	_____
Birdsong	_____	Gonzales	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

XI. ACTION ITEMS

B. Business

Resolution 09-15 B-72 - FINAL BUDGET FOR 2009-10 FISCAL YEAR

BE IT RESOLVED that Palo Verde Community College District Final Budget for fiscal year 2009-10 be adopted (*enclosed loose in Board packages*).

It was moved by _____, and seconded by _____, that Resolution 09-15 B-72 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Burton	_____	Lewis	_____
Arneson	_____	Edmond	_____	Rodriguez	_____
Birdsong	_____	Gonzales	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

Resolution 09-15 B-73 - STUDENT SUPPORT SERVICE GRANT

BE IT RESOLVED that Palo Verde Community College District approve the Student Support Service grant proposal, as shown in Reference B-73, for Clarke & Associates Educational Consultants to plan and develop a USDOE SSS Program (U.S. Department of Education Student Support Services Program), in the amount of \$5,000 plus \$4,000 for each year thereafter funds are awarded for the five-year grant beginning September 1, 2009, to September 1, 2015.

It was moved by _____, and seconded by _____, that Resolution 09-15 B-73 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Burton	_____	Lewis	_____
Arneson	_____	Edmond	_____	Rodriguez	_____
Birdsong	_____	Gonzales	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

D. Miscellaneous

Resolution 09-15 D-26 - STUDY SESSION FOR OCTOBER 2009

BE IT RESOLVED that the Study Session for October 13, 2009, is being scheduled to present the Educational Master Plan.

It was moved by _____, and seconded by _____, that Resolution 09-15 D-26 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Burton	_____	Lewis	_____
Arneson	_____	Edmond	_____	Rodriguez	_____
Birdsong	_____	Gonzales	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

XI. ACTION ITEMS

D. Miscellaneous

Resolution 09-15 D-27 - ACCREDITATION FOLLOW-UP REPORT

BE IT RESOLVED that Palo Verde Community College District Board of Trustees hereby approves the Accreditation Follow-Up Report (*shown loose in Board folders*) to be submitted to the Accrediting Commission for Community and Junior Colleges by October 15, 2009.

It was moved by _____, and seconded by _____, that Resolution 09-15 D-27 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Burton	_____	Lewis	_____
Arneson	_____	Edmond	_____	Rodriguez	_____
Birdsong	_____	Gonzales	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

XII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.)

XIII. BOARD OF TRUSTEES EVALUATION

(To be conducted in Open Session as required by the Brown Act.)

XIV. ITEMS FOR DISCUSSION IN CLOSED SESSION

Public Employee Performance: Evaluation of Superintendent/President and presentation of Goals for 2009-10.

XV. OPEN SESSION

XVI. ADJOURNMENT

The next Regular Meeting will be held on Tuesday, October 27, 2009, in Needles.