

**PALO VERDE COMMUNITY COLLEGE DISTRICT**

**REGULAR MEETING**

**BOARD OF TRUSTEES**

**Tuesday, October 13, 2015**

**5:00 p.m.**

**One College Drive, Blythe, CA – CL 101**

**(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)**

*Palo Verde Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Carrie Mullion at 760-921-5440 at least forty-eight hours in advance of the meeting for information on such accommodation.*

*Persons wishing to address the Governing Board under Hearing of Citizens need to complete a Speaker Request Form (available at the reception table).*

*In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Palo Verde Community College District, Office of the Superintendent/President, One College Drive, Blythe, CA 92225; at the College website [www.paloverde.edu](http://www.paloverde.edu); or at the scheduled meeting.*

**Meeting 15-16**

**AGENDA**

**I. OPENING OF MEETING**

- 1. Call to Order
- 2. Flag Salute
- 3. Roll Call

George Thomas, President	_____
Ned Hyduke II, Vice President	_____
Ermila Rodriguez, Clerk	_____
Ted Arneson, Trustee	_____
Ed Gonzales, Trustee	_____
Jerry Lewis, Trustee	_____
Suzanne Woods, Trustee	_____
Grace Quist, Student Trustee	_____
Donald Wallace, Superintendent/President	_____
Sean Hancock, Vice President of Instruction and Student Services	_____
Russi Egan, Chief Business Officer	_____

- 4. Approval of the Minutes of the Regular Meeting/Study Session of August 25, 2015, the Minutes of the Regular Meeting of September 8, 2015, and the Minutes of the Special Meeting/Study Session of September 22, 2015.
- 5. Approval of the Agenda for this meeting.

**II. HEARING OF CITIZENS (AGENDA ITEMS)**

*Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."*

**III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS**

*The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.*

**IV. RECESS TO CLOSED SESSION** *(refer to the end of this meeting)*

**V. RECONVENE TO OPEN SESSION** *(not applicable)*

**VI. REPORTS**

1. Associated Student Government – Grace Quist, Student Trustee or designee
2. Academic Senate – Biju Raman, President or designee
3. CSEA, Chapter 180 – Richard Soto, President or designee
4. CCA/CTA – Derek Copple, President or designee
5. Don Wallace – Superintendent/President
6. Sean Hancock – Vice President of Instruction and Student Services
7. Russi Egan – Chief Business Officer
8. Executive Cabinet
9. Board of Trustees Comments and Discussion

**VII. PUBLIC HEARING**

None.

**VIII. PROGRAM REVIEW**

1. Child Development Center *(shown loose in Board folders)*  
Presenter: Maria Kehl, Site Supervisor/Teacher of Child Development Center

**IX. DISCUSSION**

1. Board of Trustees Self Evaluation *(shown loose in Board folders)*
2. Board of Trustees Goals and Institutional Goals *(shown loose in Board folders)*
3. Review of Palo Verde College Strategic Plan *(shown loose in Board folders)*

**X. INFORMATION ITEMS**

1. Report of Purchases and Warrants for September 2015 *(shown loose in Board folders)*.
2. Palo Verde College theatre classes will present *Almost, Maine*, a romantic comedy by John Cariani in the Fine and Performing Arts Theater October 15, 16, and 17, 2015.
3. CCLC Effective Trusteeship Workshop will take place January 29-31, 2016 in Sacramento, CA. Trustees interested in attending should notify Carrie Mullion, Administrative Assistant, by November 9, 2015.
4. Out of state travel request for Lale Cilenti Arac to travel to McCarran International Airport in Las Vegas, NV for airline flight to Sacramento, CA, to attend AEBG Adult Ed Regional Planning Summit on September 24-25, 2015.

**XI. CONSENT RESOLUTIONS**

*(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)*

**C. PERSONNEL**

**Resolution 15-16 C-68 – EMPLOYMENT OF PERMANENT PART-TIME CUSTODIAN**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the employment of Maria Elena Duran, as permanent part-time Custodian, 19 hours per week, at classification Row 1, Step 4, on the Classified Hourly Salary Schedule, effective September 28, 2015. Human Resources has verified that the applicant meets the required minimum qualifications.

**Resolution 15-16 C-69 – EMPLOYMENT OF PERMANENT PART-TIME CDC INSTRUCTIONAL AIDE**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the employment of Irene Lopez, as permanent part-time CDC Instructional Aide, 19 hours per week, at classification Row 1, Step 3, on the Classified CDC Hourly Salary Schedule, effective October 10, 2015. Human Resources has verified that the applicant meets the required minimum qualifications.

**Resolution 15-16 C-70 – EMPLOYMENT OF FINANCIAL AID TECHNICIAN I**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the hiring of Veronica Barcenas as a full-time probationary employee in the classified service in the position of Financial Aid Technician I, paid on the Classified Salary Schedule Row 5, Step 3, effective March 26, 2015, per Education Code section 88003. Human Resources has verified that the applicant meets State required minimum qualifications.

**Resolution 15-16 C-71 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR FALL SEMESTER 2015**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Fall Semester 2015:

<b><u>Name</u></b>	<b><u>Position/Department</u></b>	<b><u>Rate of Pay (per hour)</u></b>
Barcenas, Martinique	Student Clerk – CAW	\$9.25
Birmingham, Jacob	Tutor – BSI	\$9.75
Bunch, Britny	Tutor – FWS	\$9.75
Felix, Joseph	Student Clerk – FWS	\$9.25
Garcia, Misty	Student Clerk – CAW	\$9.25
Gomez, Miguel	Tutor – FWS	\$9.75
Hatton, Krista	Peer Counselor – FWS	\$9.75
Lutz, Matthew	Tutor – FWS	\$9.75
Martinez, Vanessa	Tutor – BSI	\$9.75
Mendoza, Dalia	Student Aid – FWS	\$9.00
Reyna Mendez, Ailyn	Tutor – BSI/ESL	\$9.75
Rojo, Leticia	Student Clerk – CAW	\$9.25
Sawada, Tammi	Tutor – LSC	\$9.75
Sobarzo, Delia	Tutor – BSI	\$9.75

**XI. CONSENT RESOLUTIONS (continued)**

**(Blanket Motion)**

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that  
Consent Resolutions be: (approved) (tabled until \_\_\_\_\_) (denied).

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**XII. ACTION ITEMS**

**A. INSTRUCTION**

**Resolution 15-16 A-23 – PROGRAM REVIEW APPROVAL, CHILD DEVELOPMENT CENTER**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Child Development Center Program Review as presented at this meeting to the Governing Board *(shown loose in Board folders)*.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution  
15-16 A-23 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**B. BUSINESS**

**Resolution 15-16 B-55 – AGREEMENT BETWEEN NEEDLES UNIFIED SCHOOL DISTRICT AND PALO VERDE COMMUNITY COLLEGE DISTRICT**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement between Needles Unified School District (NUSD) and Palo Verde Community College District (PVCCD), for PVCCD to use the facilities at Needles High School in Needles, CA. to offer classes or programs as determined by the needs of the Needles community and surrounding area. Agreement shown as Reference B-55.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution  
15-16 B-55 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**XII. ACTION ITEMS (continued)**

**Resolution 15-16 B-56- AGREEMENT FOR FOOD SERVICES**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement for Food Service with Quoc Nguyen, vendor, terms as stipulated, effective October 12, 2015, through December 31, 2016; shown as Reference B-56.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-16 B-56 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**D. MISCELLANEOUS**

**Resolution 15-16 D-34 – APPROVAL OF BOARD OF TRUSTEES SELF EVALUATION 2014-2015**

BE IT RESOLVED that the Board of Trustees Self Evaluation 2014-2015, conducted at the September 22, 2015 Board meeting, be approved as submitted (*shown loose in Board folders*).

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-16 D-34 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**Resolution 15-16 D-35 – TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Trustee Ted Arneson from the Regular Board Meeting on September 8, 2015.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-16 D-35 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**Resolution 15-16 D-36 – STUDENT TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Student Trustee Grace Quist from the Regular Board Meeting on September 8, 2015, and the Special Meeting/Study Session on September 22, 2015.

**XII. ACTION ITEMS (continued)**

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-16 D-36 be: \_\_\_\_\_ (approved) \_\_\_\_\_ (tabled until \_\_\_\_\_) \_\_\_\_\_ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)**

*Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.*

**XIV. RECESS TO CLOSED SESSION**

*Members of the public may be present to hear the Closed Session announcements and/or action and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Speaker Request Form available at the reception table.*

1. Conference with Labor Negotiators pursuant to Gov. Code 54957.6  
Agency Representative: Dr. Don Wallace, Superintendent/President  
Employee Organization: CSEA Chapter 180
2. Conference with Legal Counsel – Anticipated Litigation; significant exposure to litigation pursuant to subdivision (d)(2) and (e) of section 54956.9: *(one case)*

**XV. RECONVENE TO OPEN SESSION**

*Any action taken in Closed Session will be announced at this time.*

**XVI. ADJOURN**

The next Study Session of the Board of Trustees will take place Tuesday, October 27, 2015 at 4:30 p.m. in CL 101 of the Blythe campus.