#### PALO VERDE COMMUNITY COLLEGE DISTRICT REGULAR MEETING BOARD OF TRUSTEES One College Drive in Blythe – CL 101 (and Teleconference held at Needles Center, 725 West Broadway, Needles, CA) Tuesday, October 23, 2012 5:00 p.m.

Palo Verde Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Carrie Mullion at 760-921-5440 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Hearing of Citizens need to complete a Speaker Request Form (available at the reception table).

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Palo Verde Community College District, Office of the Superintendent/President, One College Drive, Blythe, CA 92225; at the College website www.paloverde.edu; or at the scheduled meeting.

Meeting 12-21

# AGENDA

#### I. OPENING OF MEETING

- 1. Call to Order
- 2. Flag Salute
- 3. Roll Call

Ed Gonzales, President	
Millie Rodriguez, Vice President Jerry Lewis, Clerk of the Board	
Ted Arneson, Trustee	
Lincoln Edmond, Trustee	
Ned Hyduke, Trustee	
George Thomas, Trustee	
Frannie Gregory, Student Trustee	
Daniaa Whitteker, Interim Superintendent/Dresident	
Denise Whittaker, Interim Superintendent/President Interim Vice President of Instructional and	
Student Services (TBA)	

- 4. Approval of the Minutes of the Regular Meeting of September 25, 2012.
- 5. Approval of the Agenda for this meeting.

#### II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

#### III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Interim Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

- IV. PUBLIC NOTICE/HEARING None.
- V. PRESENTATION

None.

#### VI. DISCUSSION

1. Second read of Follow-Up Report to the Accrediting Commission for Community and Junior Colleges dated October 24, 2012.

#### VII. REPORTS

- 1. Associated Student Government Frannie Gregory, Student Trustee or designee
- 2. Academic Senate Biju Raman, President
- 3. CSEA, Chapter 180 Richard Soto, President
- 4. CCA/CTA Derek Copple, President or designee
- 5. Interim Superintendent/President Denise Whittaker
- 6. Interim Vice President of Instructional and Student Services (TBA)
- 7. Board of Trustees Comments and Discussion
  - Board Finance and Audit Committee report

#### VIII. INFORMATION ITEMS

- 1. Accreditation Commission will conduct a Palo Verde College Site visit on November 20, 2012.
- 2. Palo Verde Community College Purchase Order Activity Report for September 2012 (shown loose in Board folders).

# IX. CONSENT RESOLUTIONS

(Consent Agenda items are those of a routine and non-controversial nature, submitted as a package as a single item, and voted on, without any discussion. The Consent Agenda provides the Board the opportunity to spend more time on non-routine, Action items that may necessitate greater in-depth discussion. The Board President will ask if any of the Board Members desire to pull any items from the Consent Agenda for further discussion. If so, the item/s will be pulled for discussion and separate approval, after the Consent Agenda has been approved.)

# A. INSTRUCTION

# <u>Resolution 12-21 A-26</u> - PART-TIME INSTRUCTORS/COUNSELORS FOR FALL SEMESTER 2012

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves instructors/counselors for fall semester 2012, as shown in Reference A-26.

# **B. BUSINESS**

#### Resolution 12-21 B-79 – AGREEMENT FOR CONSULTANT SERVICES (RANDALL)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Agreement for Consultant Services for Jaclyn Randall of Blythe, CA, to provide journalistic services and public relations for newspaper coverage of not less than two articles per month for Palo Verde College. Contractor will submit articles to the local paper, neighboring areas such as Needles, Imperial County, Arizona and desert areas, as well as to state and national papers, at a rate of \$2500 per semester (Fall 2012 and Spring 2013), not to exceed \$5000, effective October 23, 2012 through June 30, 2013.

#### <u>Resolution 12-21 B-80</u> – AGREEMENT BETWEEN NEEDLES UNIFIED SCHOOL DISTRICT AND PALO VERDE COMMUNITY COLLEGE DISTRICT

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Agreement Between Needles Unified School District (NUSD) and Palo Verde Community College District (PVCCD). PVCCD will offer vocationally-oriented classes or programs to be determined by the needs of the Needles community and surrounding area. NUSD will provide to PVCCD the use of the facilities at Needles High School, Needles, CA, at a rate of \$20.00 per class hour during the time each class meets at the facility. This Agreement will be reviewed annually and shall continue indefinitely or until either party contacts the other in writing requesting change or termination, as shown in Reference B-80.

#### <u>Resolution 12-21 B-81</u> – AGREEMENT FOR CHILD DEVELOPMENT SERVICES, AMENDMENT 01, FY 2012-2013

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves Amendment 01, FY 2012-2013, of the Annual Contract (CSPP-2372) between California Department of Education and PVCCD Child Development Center, which states the Maximum Reimbursable Amount shall be increased from \$259,512 to \$292,869 (an increase of \$33,357), and the minimum Child Days of Enrollment Requirement shall be increased from 7,548.0 to 8,518.6, and adopts appropriate resolution, as shown in Reference B-81, with the California State Department of Education, for the purpose of providing general child care and development services in fiscal year 2012-2013,

# C. PERSONNEL

#### (Management/Confidential) <u>Resolution 12-21 C-104</u> – PROMOTION OF DIRECTOR OF FINANCIAL AID & SCHOLARSHIPS (WOODS)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the promotion of Suzy Woods as full time Director of Financial Aid & Scholarships, a 12 month, 8 hours per day, 40 hours per week, Classified Management/Confidential position, with salary placement on the Classified Management/Confidential Salary Schedule of Row 6, Step 9, effective October 15, 2012.

# <u>Resolution 12-21 C-105</u> - TEMPORARY HOURLY FOUNDATION ASSISTANT (WALNOHA)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves Melinda Walnoha (retired annuitant) to assist in formalizing administrative components necessary to operate a functioning Foundation, to be paid her current hourly per diem rate through June 30, 2013 not to exceed 960 hours.

#### (Classified) <u>Resolution 12-21 C-106</u> – PROMOTION OF INSTRUCTIONAL SERVICES SECRETARY (RICE)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the employment of Esther Rice as full time Instructional Services Secretary, a 12 month, 8 hours per day, 40 hours per week, CSEA classified position, with salary placement on the Classified Salary Schedule of Row 4, Step 8, a lateral transfer, effective October 3, 2012.

#### <u>Resolution 12-21 C-107</u> - TEMPORARY EXECUTIVE SECRETARY TO THE VICE PRESIDENT OF INSTRUCTIONAL AND STUDENT SERVICES (GRUNDY)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the employment of Dora Lee Grundy (retired annuitant) as a Temporary Executive Secretary to the Vice President of Instructional and Student Services, to replace an employee who is out on extended sick leave. Salary placement will be on the Hourly Classified Salary Schedule of Row 7, Step 8, effective October 1, 2012 to December 21, 2012.

# Resolution 12-21 C-108 – TEMPORARY FINANCIAL AID SECRETARY (M. HUNT)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the employment of Mindy Hunt as Temporary Financial Aid Secretary, at a salary placement on the Hourly Classified Salary Schedule of Row 4, Step 1, effective October 8, 2012, and until a permanent employee is hired.

# (Student Personnel)

# <u>Resolution 12-21 C-109</u> – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR FALL SEMESTER 2012

BE IT RESOLVED, that the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) be approved for Fall Semester 2012:

<u>Name</u>	Position/Department	Rate of Pay (per hour)
Barragan, Jessica	Student Aide/Learning Skills Center	\$8.00
Chavez, Rodolfo	Tutor/Autos Program	8.75
Machado, Gustavo	Tutor/Learning Skills Center	8.75
Williams, Ashley	Student Aide/Library	8.00

#### (Blanket Motion)

It was moved by		, and seconded by				_, that	
Consent Resolutions	s be:	(approved)	(tabled	until _	)	(denied).	
Student Advisory Arneson Ned Hyduke			nond nzales vis			Rodriguez Fhomas	
Motion carried/lost;	Aye	No	Abstain_		Absent_		

#### **B. BUSINESS**

#### Resolution 12-21 B-82 – AGREEMENT WITH QUALITY COPYING INC.

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the agreement with Quality Copying Inc., to install, operate, maintain, and service equipment and supplies for Facilities Management Cost-Per-Copy system for self-serve, coin-operated photocopiers and printers, at no cost to Palo Verde College District, as shown in Reference B-82. Palo Verde College will receive a monthly commission of 10% on all vended copies and prints. The Term of Agreement shall be for a period ending 60 months after installation, after which it may be extended for additional 12 months.

It was moved by	, and seconded by				, that Resolution	
12-21 B-82 be:	(approved)	(tabled until	)	(denied)		
Student Advisory Arneson Edmond		Gonzales Hyduke Lewis		Rodriguez Thomas	_	
Motion carried/lost;	Aye No_	Abstain_	Abs	ent		

#### <u>Resolution 12-21 B-83</u> – AMENDMENT TO SUBSCRIPTION AGREEMENT BETWEEN PALO VERDE COLLEGE AND rSMART, INC.

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Amendment to Subscription Agreement Between Palo Verde College and rSMART, Inc. for a three year extension of subscription contract, effective October 1, 2012 through September 30, 2015. Funding will come from Title III Grant in the amount of \$68,157. rSMART provides software hosting, subscriptions, and services for the Sakai CLE solution, as shown in Reference B-83.

It was moved by	,	, that I	, that Resolution		
12-21 B-83 be:	(approved)	(tabled until	)	(denied)	
Student Advisory Arneson Edmond		Gonzales Hyduke Lewis		Rodriguez Thomas	
Motion carried/lost;	Aye No_	Abstain_	Al	osent	

# Resolution 12-21 B-84 – AGREEMENT WITH ELLUCIAN

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Agreement with Ellucian (formerly named Datatel), to provided Business Object Consulting Services, effective October 24, 2012 for a period of 12 consecutive months, in the amount of \$20,000 for 80 consulting hours, to paid from Title III Grant funding, as shown in Reference B-84.

It was moved by 12-21 B-84 be:	(approved)	and seconded (tabled until _	by)	, ti (denied)	nat Resolution
Student Advisory Arneson Edmond	$\equiv$	Gonzales Hyduke Lewis		Rodrigu Thomas	
Motion carried/lost;	Aye No_	Abstain_	A	bsent	

# C. PERSONNEL

#### <u>Resolution 12-21 C-110</u> – INTERIM VICE PRESIDENT OF INSTRUCTIONAL AND STUDENT SERVICES (JONES)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the selection of Sharon Jones to serve full time as the Interim Vice President of Instructional and Student Services through June 30, 2013 unless otherwise extended, with salary placement on the on the Administrative Salary Schedule of Row 7, Step 9, effective October 15, 2012.

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, that Resolution enied)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the revision of Academic Administrators Salary Schedule, as shown in Reference C-111, reflecting the addition of the Chief Business Officer position to Row 6, and the modification of the title of the salary schedule from "Academic Administrators" to "Administrators".

It was moved by 12-21 C-111 be:	, (approved)	and seconded (tabled unt	d by iil	) (denie	_, that Res d)	olution
Student Advisory Arneson Edmond		Gonzales Hyduke Lewis		Rodri Thom	-	
Motion carried/lost;	Aye No_	Abstair	n Ab	osent		
Resolution 12-21		PROVAL OF	CHIEF B	USINESS	OFFICER	JOB
BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the job description for Chief Business Officer, as shown in Reference C-112.						
It was moved by 12-21 C-112 be:	, (approved)	and seconded (tabled unt	d by il	) (denie	_, that Res d)	olution
Student Advisory Arneson Edmond		Gonzales Hyduke Lewis		Rodri Thom		

Motion carried/lost; Aye No Abstain Absent

# <u>Resolution 12-21 C-113</u> – REORGANIZATION/PROMOTION OF CHIEF BUSINESS OFFICER (EGAN)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the reorganization/promotion of Russi Egan as Chief Business Officer, a 12 month, 40 hour per week, exempt, Administrative position, at Row 6, Step 4 of the Administrators Salary Schedule, effective October 26, 2012, due to the elimination of the Vice President of Administrative Services position and the subsequent reorganization of the Administrative Services Office.

It was moved by		, and seconded	by	, that F	Resolution
12-21 C-113 be:	(approved)	(tabled unti	l)	(denied)	
Student Advisory Arneson Edmond		Gonzales Hyduke Lewis		Rodriguez Thomas	
Motion carried/lost;	Aye No	Abstain	Abse	nt	

#### <u>Resolution 12-21 C-114</u> – REVISION OF CLASSIFIED MANAGEMENT/CONFIDENTIAL SALARY SCHEDULE

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the revision of Classified Management/Confidential Salary Schedule as shown in Reference C-114, reflecting the addition of Director of Human Resources position to Row 8, due to reorganization of the Vice President of Administrative Services position,

It was moved by 12-21 C-114 be:		and seconded (tabled until		, that R (denied)	Resolution
Student Advisory Arneson Edmond		Gonzales Hyduke Lewis		Rodriguez Thomas	
Motion carried/lost;	Aye No_	Abstain_	Abser	nt	
Resolution 12-21 C-115 – APPROVAL OF DIRECTOR OF HUMAN RESOURCES JOB DESCRIPTION					
BE IT RESOLVED, the job description for	nat Palo Verde C	Community Colle			

It was moved by	,	and seconded	oy	, that F	Resolution
12-21 C-115 be:	(approved)	(tabled until	)	(denied)	
Student Advisory Arneson Edmond		Gonzales Hyduke Lewis		Rodriguez Thomas	
Motion carried/lost;	Aye No_	Abstain_	Absei	nt	

# <u>Resolution 12-21 C-116</u> – REORGANIZATION/PROMOTION OF DIRECTOR OF HUMAN RESOURCES (MITCHELL)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the reorganization/promotion of Debra Mitchell as Director of Human Resources, a 12 month, 40 hour per week Classified Management/Confidential position, at Row 8, Step 12 of the Classified Management/Confidential Salary Schedule, effective October 26, 2012, due to the elimination of the Vice President of Administrative Services position and the subsequent restructuring of the Human Resources Department.

It was moved by 12-21 C-116 be:	(approved)	, and seconded ) (tabled until		, that R (denied)	Resolution
Student Advisory Arneson Edmond		Gonzales Hyduke Lewis		Rodriguez Thomas	
Motion carried/lost;	Aye No	Abstain	Abser	nt	

# <u>Resolution 12-21 C-17</u> - ACTING DIRECTOR M&O - EXTRA DUTY ASSIGNMENT (RHOADES)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies extra duty assignment for Michael Rhoades as Acting Director of Maintenance & Operations, October 1, 2012 through June 30, 2013 to serve in a leadership capacity for Maintenance and Operations as agreed upon per the terms and conditions with CTA, at a stipend of \$2,000 per month.

It was moved by 12-21 C-117 be:	(approved)	and seconded b (tabled until	y)	, that R (denied)	Resolution
Student Advisory Arneson Edmond		Gonzales Hyduke Lewis		Rodriguez Thomas	
Motion carried/lost;	Aye No_	Abstain	Abser	t	

# D. MISCELLANEOUS

# <u>Resolution 12-21 D-44</u> – BOARD OF TRUSTEES ACCREDITATION RESOLUTION ON GOVERNANCE

**WHEREAS**, the Governing Board of Palo Verde Community College District (PVCCD) recognizes that the primary purpose of an ACCJC-accredited institution is to foster learning in its students, and has established Accreditation Standards whereby institutions of higher learning are accredited<sup>1</sup>;

**WHEREAS**, the Governing Board is committed to adhering to ethical leadership and governance standards;

**WHEREAS**, Accreditation Standard IV, *Leadership and Governance*, establishes that PVCCD *"recognizes and utilizes the contributions of leadership throughout the organization for continuous improvement of the institution.*<sup>2</sup>;

#### X. ACTION ITEMS (continued)

**WHEREAS**, Accreditation Standard IV, *Leadership and Governance*, establishes that "Governance roles are designed to facilitate decisions that support student learning programs and services and improve institutional effectiveness, while acknowledging the designated responsibilities of the governing board and the chief administrator."<sup>3</sup>;

**WHEREAS**, Accreditation Standard IV-A, *Decision-Making and Processes*, establishes that "The institution recognizes that ethical and effective leadership throughout the organization enables the institution to identify institutional values, set and achieve goals, learn, and improve."<sup>4</sup>;

**WHEREAS**, Accreditation Standard IV-A2, *Decision-Making and Processes*, further establishes that "*Institutional leaders create an environment for empowerment, innovation, and institutional excellence,....*establishing and implementing "...*a written policy providing for faculty, staff, administrator, and student participation in decision-making processes*", with clearly defined roles in institutional governance<sup>75</sup>;

**WHEREAS**, Accreditation Standard IV-A3, *Decision-Making and Processes*, establishes that the discussion of ideas and effective communication among the College's constituencies are facilitated, "Through established governance structures, processes, and practices, so that the governing board, administrators, faculty, staff, and students work together for the good of the institution."<sup>6</sup>;

**WHEREAS**, Accreditation Standard IV-A3, *Decision-Making and Processes*, establishes that, "*The institution advocates and demonstrates honesty and integrity in its relationships with external agencies* ....and agrees to comply with Accrediting Commission standards, policies, and guidelines...<sup>77</sup>;

**WHEREAS**, Accreditation Standard IV-A3, *Decision-Making and Processes*, establishes that, "The role of leadership and the institution's governance and decision-making structures and processes are regularly evaluated to assure their integrity and effectiveness....and the results are widely disseminated."<sup>8</sup>;

**THEREFORE BE IT RESOLVED**, each member of the PVCCD Board of Trustees accepts and adheres to the ACCJC/WASC Accreditation Standards, particularly applicable to leadership and governance, as publicly witnessed on this 23<sup>rd</sup> day of October, 2012, shown as Reference D-44.

It was moved by	,	and seconded	by		_, that Resolution
12-21 D-44 be:	(approved)	(tabled until		) (denied	)
Student Advisory Arneson Edmond		Gonzales Hyduke Lewis		Rodri Thom	-
Motion carried/lost;	Aye No_	Abstain		Absent	

# <u>Resolution 12-21 D-45</u> – BOARD OF TRUSTEES ACCREDITATION RESOLUTION ON FISCAL INTEGRITY AND BOARD RESPONSIBILITY

**WHEREAS**, the Governing Board of Palo Verde Community College District (PVCCD) recognizes that the primary purpose of an ACCJC-accredited institution is to foster learning in its students and has established Accreditation Standards whereby institutions of higher learning are accredited<sup>1</sup>;

**WHEREAS**, the Governing Board is committed to adhering to ethical leadership and governance standards;

**WHEREAS**, Accreditation Standard IV.B.1.c, *Leadership and Governance*, establishes that PVCCD *"recognizes that the Board has ultimate responsibility for educational quality, legal matters, and financial integrity.*<sup>2</sup>;

**WHEREAS**, Accreditation Standard IV.B.1.c, *Leadership and Governance*, establishes that the Board of Trustees *"is responsible for establishing policies to assure the quality, integrity, and effectiveness of the student learning programs and services*<sup>3</sup> *at Palo Verde College;* 

**WHEREAS**, Accreditation Standard IV.B.1.c, *Leadership and Governance,* establishes that the Board of Trustees *"is responsible for establishing policies to assure the ….financial stability of the institution."<sup>4</sup>;* 

**WHEREAS**, Accreditation Standard IV.B.1.c, *Leadership and Governance*, establishes that Board of Trustees "adheres to a clearly defined policy for selecting and evaluating the chief administrator for the college"<sup>5</sup>;

**WHEREAS**, Accreditation Standard IV.B.1.c, *Leadership and Governance*, establishes that the Board of Trustees has ultimate responsibility for educational quality, legal matters, and financial integrity.<sup>\*6</sup>;

**THEREFORE BE IT RESOLVED**, each member of the PVCCD Board of Trustees accepts and adheres to the ACCJC/WASC Accreditation Standards, particularly applicable to fiscal integrity and Board responsibility, as publicly witnessed on this 23<sup>rd</sup> day of October, 2012, shown as Reference D-45.

It was moved by 12-21 D-45 be:	(approved)	and seconded b (tabled until	ру	) (denied	_, that Resolution
Student Advisory Arneson Edmond		Gonzales Hyduke Lewis		Rodr Thon	iguez nas
Motion carried/lost;	Aye No_	Abstain		Absent	

#### <u>Resolution 12-21 D-46</u> – ACCEPTANCE OF PALO VERDE COMMUNITY COLLEGE DISTRICT FOLLOW-UP REPORT TO THE ACCREDITATION COMMISSION

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves and accepts the Follow-Up Report to the Accreditation Commission dated October 24, 2012, as submitted (*shown loose in Board folders*).

# X. ACTION ITEMS (continued)

It was moved by 12-21 D-46 be:	(approved)	, and seconded by (tabled until	) (d	, that Resolution enied)	
Student Advisory Arneson Edmond		Gonzales Hyduke Lewis		Rodriguez Thomas	
Motion carried/lost; A	ve No_	Abstain	Absent_		
Resolution 12-21 D-47 – STUDENT TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Student Trustee Frannie Gregory from the PVCCD Board of Trustees Regular Meeting on September 25, 2012.					
It was moved by 12-21 D-47 be:	(approved)	, and seconded by (tabled until	) (d	, that Resolution enied)	
Student Advisory Arneson Edmond		Gonzales Hyduke Lewis	_	Rodriguez Thomas	
Motion carried/lost; A	ye No_	Abstain	Absent		

#### XI. HEARING OF CITIZENS (NON-AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.)

# XII. ADJOURN TO CLOSED SESSION (NO REPORTABLE ACTION ANTICIPATED IN OPEN SESSION)

Members of the public may be present to hear the Closed Session announcements and/or action and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Speaker Request Form available at the reception table.

No Closed Session items for this meeting.

# XIII. RECONVENE TO OPEN SESSION (ANY ACTION TAKEN IN CLOSED SESSION WILL BE ANNOUNCED AT THIS TIME.)

Not applicable.

# XIV. ADJOURNMENT