

**PALO VERDE COMMUNITY COLLEGE DISTRICT**

**REGULAR MEETING**

**BOARD OF TRUSTEES**

**Claypool Building – 725 West Broadway in Needles**

*(and Teleconference held via CL 101 at one College Drive in Blythe)*

**Tuesday, October 25, 2011**

**4:30 p.m.**

**Meeting 11-12**

**AGENDA**

**I. OPENING OF MEETING**

- 1. Call to Order
- 2. Flag Salute
- 3. Roll Call

Ed Gonzales, President \_\_\_\_\_

Millie Rodriguez, Vice President \_\_\_\_\_

Jerry Lewis, Clerk of the Board \_\_\_\_\_

Ted Arneson, Trustee \_\_\_\_\_

Sam Burton, Trustee \_\_\_\_\_

Lincoln Edmond, Trustee \_\_\_\_\_

George Thomas, Trustee \_\_\_\_\_

Jeneane Quist, Student Trustee \_\_\_\_\_

James Hottos, Superintendent/President \_\_\_\_\_

Diana Rodriguez, Vice President of Student Services \_\_\_\_\_

William Smith, Vice President of Instructional Services \_\_\_\_\_

George Walters, Director of Fiscal and \_\_\_\_\_

Human Resources \_\_\_\_\_

- 4. Approval of the Minutes of the Regular Meeting of September 27, 2011.
- 5. Approval of the Minutes of the Special Meeting of October 11, 2011.
- 6. Approval of the Agenda for this meeting.

**II. ITEMS FOR DISCUSSION IN CLOSED SESSION** (AT BEGINNING OF MEETING-APPROXIMATELY 30 MINUTES)

Public Employee Performance Evaluation – 2 Vice Presidents.

**III. PRESENTATION – REDISTRICTING PARTNERS (Paul Mitchell) AND COMMUNITY COLLEGE LEAGUE STAFF (Elaine Reodica) – MAP OPTIONS**

**IV. HEARING OF CITIZENS (AGENDA ITEMS)**

(Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual.)

**V. REPORTS**

- 1. Associated Student Government
- 2. Academic Senate
- 3. CSEA, Chapter 180
- 4. CCA/CTA
- 5. Superintendent/President
  - Diana Rodriguez, Vice President of Student Services
  - William Smith, Vice President of Instructional Services
  - George Walters, Director of Fiscal and Human Resources
- 6. Needles Center

7. Board of Trustees Comments and Discussion

**VI. INFORMATION ITEMS**

1. Second Read and Approval of BP 7145 Personnel Files-verbiage change  
*(shown loose in Board folders).*
2. Out-of-state travel request for Vicki Attaway and Denise Taylor to attend Higher Education Forum for Virtual Bookstore in Columbia, Missouri, October 24-26, 2011.
3. Out-of-State travel request for James W. Hottis and Carrie Mullion to travel to Phoenix, AZ for plane flight to Fresno, CA for Accrediting Pre-visit for Reedley College October 16-21, 2011.
4. Out-of-State travel request for Duachong Lee and Terry Millburn (students) for field trip to University of Maryland in Washington DC (paid by Active Minds Grant).<sup>54</sup>
5. The Superintendent/President accepts the resignation and acceptations of the Supplemental Retirement Plan Participants are as follows:  
Attaway, Vicki                      December 30, 2011  
Barcnas, Sylvia                      December 30, 2011  
Nall, Greg                              June 30, 2012  
Smith, William                      June 30, 2012  
Walnoha, Melinda                      June 30, 2012
6. The Board of Trustees at the October 11, 2011, Special meeting accepted the resignation and acceptance of the Supplemental Retirement plan for:  
Hottis, Dr. James W. December 30, 2011

**VII. CONSENT RESOLUTIONS**

*(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)*

**A. Instruction**

**Resolution 11-12 A-27 – CURRICULUM APPROVED AT OCTOBER MEETING**

BE IT RESOLVED, that the actions of the Curriculum Committee at meeting held on October 13, 2011 (new and revised courses in various curriculum areas), as shown in Reference A-27, be adopted.

**B. Business**

**Resolution 11-12 B-96 – CHANGE ORDERS FOR PHASE IV**

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees ratifies the Superintendent/President's authorization of the following change orders for Phase IV (Fine and Performing Arts Complex) as listed below, as shown in Reference B-96.

<u>Change Order#68</u> \$37,101.38	<u>Change Order#88</u> (\$2,108.00)	<u>Change Order#105</u> \$3,850.00	<u>Change Order#106</u> \$3,141.06
<u>Change Order#107</u> \$2,002.91	<u>Change Order#108</u> \$16,801.82	<u>Change Order#109</u> \$2,140.14	<u>Change Order#110</u> (\$16,801.82)
<u>Change Order #112</u> \$2,360.00	<u>Change Order #115</u> (\$2,864.00)		

**CONSENT RESOLUTIONS (continued)**

**B. Business**

**Resolution 11-12 B-97 – AGREEMENT FOR INFORMATION SYSTEMS SUPPORT**

BE IT RESOLVED, that the Palo Verde Community College District approves the annual agreement with Riverside County Office of Education for Information Systems Support (Galaxy) for fiscal year 2011-2012, with coverage and charges as shown in Reference B-97.

**Resolution 11-12 B-98 – RENEW CLINICAL NURSING AGREEMENTS FOR 2012**

BE IT RESOLVED, that the clinical agreements between Palo Verde Community College District (for the nursing programs) and the following agencies be automatically renewed for an additional one-year period beginning on January 1, 2012, to December 31, 2012.

Baker Emergency Medical Services	Needles, California
Blythe Family Health Clinic	Blythe, California
Blythe Nursing Care Center	Blythe, California
Colorado River Medical Center	Needles, California
Desert Critical Care Transport, Inc.	Blythe, California
PVC D. Kuykendall Child Development Center	Blythe, California
La Paz Regional Hospital	Parker, Arizona
Sheltering Wings Corporation	Blythe, California

**C. Personnel**

**(Student Personnel)**

**Resolution 11-12 C-66 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR FALL SEMESTER 2011**

BE IT RESOLVED, that part-time temporary student employees (aides, interpreters, tutors, peer coordinator/counselors, and peer counselor/recruiters), as shown in Reference C-66, be approved for the Fall Semester 2011.

***(Blanket Motion)***

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Consent Resolutions be: (approved) (tabled until \_\_\_\_\_) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

VIII. ACTION ITEMS

C. Personnel

(Academic Administrative Personnel)

**Resolution 11-12 C-67 – HIRING OF INTERIM SUPERINTENDENT/PRESIDENT**

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the following: The Board of Trustees intends to employ an Interim Superintendent/President effective January 1, 2012 or as soon after that date as practical. The Board of Trustees expect that the interim Superintendent/President shall be a person with successful experience as CEO of a California Community College with preference given to candidates with experience at a small college and to candidates with experience in fiscal services and/or human resources.

BE IT FURTHER RESOLVED, that the Board of Trustees intends to employ an Interim Superintendent/President until a permanent Superintendent/President is employed by the District—likely through December 2012.

BE IT FURTHER RESOLVED, that the Board of Trustees authorize the President of the Board of Trustees to take whatever actions are necessary to secure for the Board a pool of candidates for the position of Superintendent/President so that the Board of Trustees can make an appointment by the Board’s regularly scheduled meeting on December 13, 2011 or as soon after that as practical.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 11-12 C-67 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

(Academic Administrative and Management/Confidential Personnel)

**Resolution 11-12 C-68 – ACADEMIC ADMINISTRATIVE AND MANAGEMENT/CONFIDENTIAL SALARY SCHEDULES**

BE IT RESOLVED, the Palo Verde Community College District Board of Trustees approves the following: The salary schedules for Management/Confidential and Administrative Employees are frozen at their 2011-2012 levels for the 2012-13 Fiscal Year.

BE IT FURTHER RESOLVED, that the Board of Trustees directs the Administration to review the salary schedules for Management/Confidential and Administrative Employees before December 1, 2012 and to report the results of that review to the Board of Trustees at the Board’s regular December 2012 meeting. The Board expects that salary schedules for other California community colleges similar in student FTE and budget size will be considered in that review.

**VIII. ACTION ITEMS (continued)**

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 11-12 C-68 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**(Academic Administrative, Academic, Management/Confidential and, Classified Personnel)**

**Resolution 11-12 C-69 – SUPPLEMENTAL EMPLOYEE RETIREMENT PROGRAM**

BE IT RESOLVED, the Palo Verde Community College District Board of Trustees approves the following: No applications to participate in the current Supplemental Employee Retirement Program will be accepted after that date of passage of this resolution.

BE IT FURTHER RESOLVED, The Superintendent/President is authorized to approve applications to retire under the current Program on or before June 30, 2012. Number of applications to retire under the program after that date are to be approved.\*

BE IT FURTHER RESOLVED, The Board directs that no proposals for new Supplemental Employee Retirement Programs be developed for at least ten years after the date of this resolution. The Board directs the Superintendent/President to make appropriate changes in the District's Administrative Procedures to put this into effect.

*\*At the time of preparation of this resolution one application by a faculty member to retire after December 31, 2011 but by June 30, 2012 has been approved.*

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 11-12 C-69 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

**Resolution 11-12 C-70 – FILLING VACATED ACADEMIC ADMINISTRATIVE, ACADEMIC (FACULTY), MANAGEMENT/CONFIDENTIAL AND CLASSIFIED POSITIONS**

BE IT RESOLVED, the Palo Verde Community College District Board of Trustees approves the following:

BE IT FURTHER RESOLVED, that the current freeze on hiring is to be continued until otherwise authorized by the Board of Trustees.

BE IT FURTHER RESOLVED, that no vacant Management or Administrative position is to be filled permanently until after a new permanent Superintendent/President is employed by the District.

**VIII. ACTION ITEMS (continued)**

BE IT FURTHER RESOLVED, that the Board expects that any Management or Administrative position which is filled on a temporary basis will be an "interim" position, that whenever possible it will be at a lower level on the salary schedule, and that whenever possible it will be no more than an eleven month appointment.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 11-12 C-70 be: (approved) (tabled until \_\_\_\_\_) (denied)

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Thomas	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**IX. HEARING OF CITIZENS (NON-AGENDA ITEMS)**

(Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.)

**X. ADJOURNMENT**

The next Regular Meeting will be held on Tuesday, November 15, 2011, in Blythe.