

PALO VERDE COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

BOARD OF TRUSTEES

Tuesday, November 10, 2015

5:00 p.m.

725 W. Broadway, Needles, CA

(ITV held at Palo Verde College. One College Drive, Blythe, CA – CL 101)

Palo Verde Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Carrie Mullion at 760-921-5440 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Hearing of Citizens need to complete a Speaker Request Form (available at the reception table).

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Palo Verde Community College District, Office of the Superintendent/President, One College Drive, Blythe, CA 92225; at the College website www.paloverde.edu; or at the scheduled meeting.

Meeting 15-18

AGENDA

I. OPENING OF MEETING

- 1. Call to Order
- 2. Flag Salute
- 3. Roll Call

George Thomas, President	_____
Ned Hyduke II, Vice President	_____
Ermila Rodriguez, Clerk	_____
Ted Arneson, Trustee	_____
Ed Gonzales, Trustee	_____
Jerry Lewis, Trustee	_____
Suzanne Woods, Trustee	_____
Grace Quist, Student Trustee	_____
Donald Wallace, Superintendent/President	_____
Sean Hancock, Vice President of Instruction and Student Services	_____
Russi Egan, Chief Business Officer	_____

- 4. Approval of the Minutes of the Regular Meeting of October 13, 2015, and the Special Meeting/Study Session of October 27, 2015.
- 5. Approval of the Agenda for this meeting.

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

IV. RECESS TO CLOSED SESSION *(refer to the end of this meeting)*

V. RECONVENE TO OPEN SESSION *(not applicable)*

VI. REPORTS

1. Associated Student Government – Grace Quist, Student Trustee or designee
2. Academic Senate – Biju Raman, President or designee
3. CSEA, Chapter 180 – Richard Soto, President or designee
4. CCA/CTA – Derek Copple, President or designee
5. Don Wallace – Superintendent/President
6. Sean Hancock – Vice President of Instruction and Student Services
7. Russi Egan – Chief Business Officer
8. Executive Cabinet
9. Board of Trustees Comments and Discussion

VII. PUBLIC HEARING

None.

VIII. PRESENTATION

1. Review and acceptance of 2015-2016 Student Success and Support Program Plan *(SSSP plan will be handed out at this meeting)*
Presenter: Jaclyn Randall, Student Success Manager
2. Automotive Technology Program Review 2014-2015 *(shown loose in Board folders)*
Presenter: Henry Rinaldi, Automotive Instructor
3. Welding Program Review 2014-2015 *(shown loose in Board folders)*
Presenter: Joe Boire, Welding Instructor

IX. DISCUSSION

1. Second Reading of Board of Trustees Performance Goals for 2015-2016 *(shown loose in Board folders)*
2. BoardDocs eGovernance System

X. INFORMATION ITEMS

1. Report of Purchases and Warrants for October 2015 *(shown loose in Board folders)*.
2. Palo Verde High School and Palo Verde College ASG Talent Competition will take place in the PVC Fine and Performing Arts Theater November 19, 21, and 22.
3. CCLC Effective Trusteeship Workshop will take place January 29-31, 2016 in Sacramento, CA.
4. CCLC Fast Facts 2015 about California Community Colleges *(shown loose in Board folders)*.

XI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. INSTRUCTION

Resolution 15-18 A-24 – CURRICULUM APPROVAL

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves new and revised courses in various curriculum areas; shown as Reference A-24.

B. BUSINESS

Resolution 15-18 B-58 – CONSULTANT AGREEMENT WITH JEREMY JONES

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement for Consultant Service with Jeremy Jones. The consultant agrees to provide services for the implementation of Blackboard Pay, which is necessary for the college to stay in compliance with Title IV funding. Agreement is effective August 5, 2015 through June 30, 2016, not to exceed \$3,200 for the current year; shown as Reference B-58.

Resolution 15-18 B-59 – RENEWAL OF CLINICAL NURSING AGREEMENTS 2016

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the renewal of Clinical Nursing Agreements for 2016 between Palo Verde Community College District and the agencies listed below for an additional one-year period, beginning January 1, 2016, through December 31, 2016.

American Medical Response
Baker Emergency Medical Services
Blythe Post Acute
Colorado River Medical Center
Desert Critical Care Transport, Inc.
Desert Urgent Care
PVC Child Development Center
La Paz Regional Hospital
Palo Verde Healthcare District
Sheltering Wings Corporation

Resolution 15-18 B-60 – CLINICAL AGREEMENT WITH PVUSD/PALO VERDE HEADSTART

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Clinical Affiliation Agreement with Palo Verde Unified School District/Palo Verde Headstart, to provide required clinical experiences for Palo Verde Community College students enrolled in the Vocational Nursing, Emergency Medical Technicians and Phlebotomists Programs at Palo Verde College, effective January 1, 2016 with automatic renewals for subsequent one (1) year terms; shown as Reference B-60.

C. PERSONNEL

Resolution 15-18 C-72 – RESIGNATION OF PERMANENT PART-TIME CUSTODIAN

BE IT RESOLVED that the Superintendent/President has accepted, and Palo Verde Community College District Board of Trustees approves, the resignation of Eric Grijalva, Permanent Part-Time Custodian, effective January 7, 2016.

XI. CONSENT RESOLUTIONS (continued)

(Blanket Motion)

It was moved by _____, and seconded by _____, that
Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

XII. ACTION ITEMS

A. INSTRUCTION

Resolution 15-18 A-25 – PROGRAM REVIEW APPROVAL, AUTOMOTIVE

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Automotive Program Review as presented at this meeting to the Governing Board (*shown loose in Board folders*).

It was moved by _____, and seconded by _____, that Resolution
15-18 A-25 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

Resolution 15-18 A-26 – PROGRAM REVIEW APPROVAL, WELDING

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Welding Program Review as presented at this meeting to the Governing Board (*shown loose in Board folders*).

It was moved by _____, and seconded by _____, that Resolution
15-18 A-26 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

B. BUSINESS

Resolution 15-18 B-61 – EXTENSION OF AGREEMENT WITH ASAHI NET INTERNATIONAL, INC

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the extension to the Agreement with Asahi Net International, Inc. Asahi Net International, Inc. currently maintains Palo Verde College's online education portal, "The Bridge". The agreement will extend to June 30, 2016, at which time a new online education portal will be in place. Total cost is \$19,064.25 to be paid from the information technology budget; shown as Reference B-61.

XII. ACTION ITEMS (continued)

It was moved by _____, and seconded by _____, that Resolution 15-18 B-61 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

Resolution 15-18 B-62 – RENEWAL OF MAINTENANCE AGREEMENT WITH EMCOR
BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the renewal of the maintenance agreement with Emcor Services to provide mechanical maintenance services for the HVAC equipment. Fee for services \$39,202.00. Term of agreement, September 1, 2015 through August 31, 2016; shown as Reference B-62.

It was moved by _____, and seconded by _____, that Resolution 15-18 B-62 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

Resolution 15-18 B-63 – AGREEMENT WITH RCOE FOR INFORMATION SYSTEMS SUPPORT (GALAXY)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves Agreement Number IN10144 with Riverside County Office of Education (RCOE) to provide Information Systems Support (Galaxy) for computerized accounting services, and software in the area of Human Resources, payroll, accounts payable, and other accounting processes. Fee for services approximately \$16,000.00. Term of agreement, July 1, 2015 through June 30, 2016; shown as Reference B-63.

It was moved by _____, and seconded by _____, that Resolution 15-18 B-63 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

C. PERSONNEL

Resolution 15-18 C-73 – APPROVAL OF CLASSIFIED MANAGEMENT AND CONFIDENTIAL EMPLOYEE HANDBOOK

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Classified Management and Confidential Employee Handbook, effective November 10, 2015, as submitted *(shown loose in Board folders)*.

It was moved by _____, and seconded by _____, that Resolution 15-18 C-73 be: _____ (approved) _____ (tabled until _____) _____ (denied)

XII. ACTION ITEMS (continued)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 15-18 C-74 – APPROVAL OF REVISED JOB DESCRIPTION, EXECUTIVE DIRECTOR OF PVC FOUNDATION

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the revised job description for Executive Director of PVC Foundation, an Administrative position on row 3 of the Administrators salary schedule; shown as Reference C-74.

It was moved by _____, and seconded by _____, that Resolution 15-18 C-74 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

D. MISCELLANEOUS

Resolution 18-16 D-37 – RCOE CERTIFICATION OF BOARD REGULAR/ANNUAL ORGANIZATIONAL MEETING

BE IT RESOLVED that the Regular/Annual Organizational Meeting for election of officers be held on Tuesday, December 8, 2015, in Blythe, in compliance with time frames set by Riverside County Office of Education; shown as Reference D-37.

It was moved by _____, and seconded by _____, that Resolution 15-18 D-37 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 15-18 D-38 - ACCEPTANCE OF BOARD OF TRUSTEES PERFORMANCE GOALS FOR 2015-2016

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Board of Trustees Performance Goals for 2015-2016 (*shown loose in Board folders*).

It was moved by _____, and seconded by _____, that Resolution 15-18 D-38 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS (continued)

Resolution 15-18 D-39 – TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Trustee Ted Arneson from the Regular Board Meeting on October 13, 2015, and the Special Meeting/Study Session on October 27, 2015.

It was moved by _____, and seconded by _____, that Resolution 15-18 D-39 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 15-18 D-40 – TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Trustee Ned Hyduke II from the Regular Board Meeting on October 13, 2015.

It was moved by _____, and seconded by _____, that Resolution 15-18 D-40 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____
Gonzales	_____	Rodriguez	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

XIV. RECESS TO CLOSED SESSION

Members of the public may be present to hear the Closed Session announcements and/or action and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Speaker Request Form available at the reception table.

1. Public Employee Performance/Evaluation pursuant to Gov. Code 54957
Title: Superintendent/President

XV. RECONVENE TO OPEN SESSION

Any action taken in Closed Session will be announced at this time.

XVI. ADJOURN

The next Regular Meeting Board of Trustees will take place Tuesday, December 8, 2015 at 5:00 p.m. in CL 101 of the Blythe campus.