

PALO VERDE COMMUNITY COLLEGE DISTRICT

**REGULAR MEETING
BOARD OF TRUSTEES**

Tuesday, November 12, 2013

5:00 p.m.

One College Drive in Blythe – CL 101

(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)

Palo Verde Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Carrie Mullion at 760-921-5440 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Hearing of Citizens need to complete a Speaker Request Form (available at the reception table).

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Palo Verde Community College District, Office of the Superintendent/President, One College Drive, Blythe, CA 92225; at the College website www.paloverde.edu; or at the scheduled meeting.

Meeting 13-18

AGENDA

I. OPENING OF MEETING

- 1. Call to Order
- 2. Flag Salute
- 3. Roll Call

Millie Rodriguez, President	_____
George Thomas, Vice President	_____
Ted Arneson, Clerk	_____
Lincoln Edmond, Trustee	_____
Ed Gonzales, Trustee	_____
Ned Hydeke, Trustee	_____
Jerry Lewis, Trustee	_____
Alex Munoz, Student Trustee	_____

Donald Wallace, Superintendent/President	_____
Sharon Jones, Interim Vice President of Instructional and Student Services	_____
Russi Egan, Chief Business Officer	_____

- 4. Approval of the Minutes of the Regular Meeting of October 8, 2013.
- 5. Approval of the Agenda for this meeting.

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

IV. RECESS TO CLOSED SESSION *(refer to the end of this meeting)*

V. RECONVENE TO OPEN SESSION *(not applicable)*

VI. PUBLIC NOTICE/HEARING

None.

VII. PRESENTATION – PROGRAM REVIEWS

1. Accreditation 2014 Update - Brian Thieboux, Accreditation Liaison Officer.

VIII. DISCUSSION

1. Second Reading; Board of Trustees 2013-2014 Performance Goals *(shown as Reference D-30)*.
2. Second Reading; CEO Goals 2013-2014 *(shown as Reference D-31)*.
3. Review of BP 2725 – Board Member Compensation *(shown loose in Board folders)*.

IX. REPORTS

1. Associated Student Government – Alex Munoz, Student Trustee or designee
2. Academic Senate - Biju Raman, President or designee
3. CSEA, Chapter 180 - Richard Soto, President or designee
4. CCA/CTA - Derek Cople, President or designee
5. Don Wallace - Superintendent/President
6. Sharon Jones - Interim Vice President of Instructional and Student Services
7. Russi Egan - Chief Business Officer
 - General Fund Cash Analysis for October 2013 *(shown loose in Board folders)*
 - General Fund Comparative Statement of Revenue and Expenses October 2013 *(shown loose in Board folders)*
 - First quarter 311Q *(handouts will be provided)*
8. Board of Trustees Comments and Discussion
 - Mr. Arneson will report on the Board Finance and Audit Committee *(handouts will be provided)*

X. INFORMATION ITEMS

1. Report of Purchases and Warrants for October 2013 *(shown loose in Board folders)*.
2. Palo Verde College Multicultural Festival, featuring dancers, music, and food will be held in the Fine & Performing Arts Complex, Saturday, November 16, 2013, from 12:00 – 5:00 p.m. *(flyers shown loose in Board folders)*.
3. Out-of-State travel request for Henry Rinaldi and Joe Boire travel to Yuma, AZ, October 9, 2013, to pick up steel from Steel Supply.
4. Out-of-State travel request for Cheryl Bruno-Mofu travel with Vocational Nursing student to Las Vegas, NV, October 17-18, 2013, to attend Body Worlds....Bodies Exhibition.
5. Out-of-State travel request for Donald Wallace travel to Parker, AZ, October 23, 2013, to meet with Dr. Kearns of Mohave Community College, and visit the Parker Learning Center of Arizona Western College.
6. Out-of-State travel request for Adam Houston travel to Scottsdale, AZ, November 3-5, 2013, to attend TDWI Solution Summit: iCloud BI.
7. CCLC Effective Trusteeship Workshop will take place January 24-26, 2014, in Sacramento, CA.

XI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

B. BUSINESS

Resolution 13-18 B-48 - FY 2014-2015 CONTINUED FUNDING APPLICATION FOR CHILD DEVELOPMENT CENTER

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the 2014-2015 Continued Funding Application for the Child Development Center to be submitted to California Department of Education Child Development Division (*handouts will be provided*).

C. PERSONNEL

Resolution 13-18 C-138 - CONSIDERATION OF CLAIM FOR DAMAGES BY CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND SUZANNE P. WOODS

BE IT RESOLVED that Palo Verde Community College District Board of Trustees rejects a claim for damages presented against the Board of Trustees and the Superintendent/President by the California School Employees Association and Suzanne P. Woods, and refers the claim to the District's Claims Administrator, Keenan and Associates.

Resolution 13-18 C-139 – EMPLOYMENT OF HUMAN RESOURCES TECHNICIAN II (LUJANO)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the employment of Virginia "Vicky" Lujano, as Human Resources Technician II, a full-time, classified position, at a salary placement on the classified salary schedule of Row 8, Step 7, effective October 28, 2013. Human Resources has verified that the applicant meets the required minimum qualifications.

Resolution 13-18-C-140 - LEAVE OF ABSENCE FOR CLASSIFIED EMPLOYEE (MARQUEZ)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the recommendation of the Superintendent/President, that Julene Marquez be granted a Long-Term Leave of Absence pursuant to Article 8, Section 12 of the CSEA Agreement beginning January 1, 2014, for a maximum of 12 months. Cancellation of leave will be given with a 30 day notice to the district if cancelled during the 12 month period or a resignation given at end of the 12 month period. Letter of request shown as Reference C-140.

Resolution 13-18 C-141 – HOURLY TEMPORARY A&R TECHNICIAN III (CRECELIUS)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the employment of Cristyn Crecelius as Temporary Admissions & Records Technician III, an hourly classified position, at a salary placement on the hourly classified salary schedule of Row 10, Step 1, effective October 14, 2013. Human Resources has verified that the applicant meets the required minimum qualifications.

Resolution 13-18 C-142 – HOURLY TEMPORARY A&R TECHNICIAN II (WILLIAMS)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the employment of Michael Williams as Temporary Admissions & Records Technician II, an hourly classified position, at a salary placement on the hourly classified salary schedule of Row 8, Step 1, effective October 14, 2012. Human Resources has verified that the applicant meets the required minimum qualifications.

XI. CONSENT RESOLUTIONS (continued)

Resolution 13-18 C-143 – PART-TIME TECHNOLOGY INSTRUCTIONAL AIDE (VASQUEZ)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the employment of Matthew Vasquez as Technology Instructional Aide, a part-time 19 hour per week classified position, at a salary placement on the hourly classified salary schedule of Row 3, Step 2, effective October 11, 2013. Human Resources has verified that the applicant meets the required minimum qualifications.

Resolution 13-18 C-144 – PART-TIME TECHNOLOGY INSTRUCTIONAL AIDE (CERVANTES)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the employment of Pablo Cervantes as Technology Instructional Aide, a part-time 19 hour per week classified position, at a salary placement on the hourly classified salary schedule of Row 3, Step 2, effective October 11, 2013. Human Resources has verified that the applicant meets the required minimum qualifications.

Resolution 13-18 C-145 – PART-TIME CUSTODIAN (GABBARD)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the employment of Bette Gabbard as Custodian, a part-time 19 hour per week classified position, at a salary placement on the hourly classified salary schedule of Row 1, Step 4, effective October 22, 2013. Human Resources has verified that the applicant meets the required minimum qualifications.

Resolution 13-18 C-146 – CLASSIFIED EMPLOYEE DISMISSED DURING PROBATION

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the dismissal of classified Employee #213840, dismissed during probation due to lack of work during the employees probationary period, effective August 19, 2013.

Resolution 13-18 C-147 – SUBSTITUTE PART-TIME CDC INSTRUCTIONAL AIDE (PRIETO)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the employment of Susana Prieto as part-time substitute Instructional Aide, for the Child Development Center, salary placement at Row 1, Step 1, on the Child Development Salary Schedule, effective November 13, 2013.

Resolution 13-18 C-148 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR FALL SEMESTER 2013

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Fall Semester 2013:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Acuna, Polette	In-Class Tutor – Automotive	\$8.75
Angeles, Angel	Tutor/Peer Counselor – EOPS	\$8.75
Downes, William	Student Aide, P.E. Center	\$8.00
Hartwell, Tasja	Student Aide, Recreation Center	\$8.00
Joneson, Zane	Stuent Aide – Distance Ed	\$8.00
Teniente, Anthony	Tutor/Peer Counselor – EOPS	\$8.75

XI. CONSENT RESOLUTIONS (continued)

(Blanket Motion)

It was moved by _____, and seconded by _____, that
Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS

B. BUSINESS

Resolution 13-18 B-49 – AGREEMENT FOR SPECIAL SERVICES FOR TRAINING WITH LIEBERT CASSIDY WHITMORE

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the Agreement for Special Services, for training purposes, with Liebert Cassidy Whitmore (LCW), A Professional Corporation, as part of the Southern California Community College District Employment Relations Consortium for a fee of \$2,843.75, beginning October 9, 2013 through June 30, 2014, as shown in Reference B-49.

It was moved by _____, and seconded by _____, that Resolution
13-18 B-49 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

D. MISCELLANEOUS

Resolution 13-18 D-30 - ACCEPTANCE OF BOARD PERFORMANCE GOALS FOR 2013-2014

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Board Performance Goals for 2013-2014, as shown in Reference D-30.

It was moved by _____, and seconded by _____, that Resolution
13-18 D-30 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS (continued)

Resolution 13-18 D-31 - ACCEPTANCE OF CEO GOALS FOR 2013-2014

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the CEO Goals for 2013-2014, as shown below and in Reference D-31.

It was moved by _____, and seconded by _____, that Resolution 13-18 D-31 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 13-18 D-32 – TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Trustee Ed Gonzales from the PVCCD Board of Trustees Regular Meeting on October 8, 2013.

It was moved by _____, and seconded by _____, that Resolution 13-18 D-32 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 13-18 D-33 – RCOE CERTIFICATION OF BOARD REGULAR/ANNUAL ORGANIZATIONAL MEETING

BE IT RESOLVED that the Regular/Annual Organizational Meeting for election of officers be held on Tuesday, December 10, 2013, in Blythe, in compliance with time frames set by Riverside County Office of Education, shown in Reference D-33.

It was moved by _____, and seconded by _____, that Resolution 13-18 D-33 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

XIV. ADJOURN TO CLOSED SESSION

Members of the public may be present to hear the Closed Session announcements and/or action and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Speaker Request Form available at the reception table.

1. Public Employee Discipline/Dismissal/Release pursuant to Government Code Section 54957