

PALO VERDE COMMUNITY COLLEGE DISTRICT

**REGULAR MEETING
BOARD OF TRUSTEES**

Tuesday, November 18, 2014

5:00 p.m.

One College Drive, Blythe, CA – CL 101

(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)

Palo Verde Community College District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Carrie Mullion at 760-921-5440 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Hearing of Citizens need to complete a Speaker Request Form (available at the reception table).

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at Palo Verde Community College District, Office of the Superintendent/President, One College Drive, Blythe, CA 92225; at the College website www.paloverde.edu; or at the scheduled meeting.

Meeting 14-16

AGENDA

I. OPENING OF MEETING

- 1. Call to Order
- 2. Flag Salute
- 3. Roll Call:

Millie Rodriguez, President	_____
George Thomas, Vice President	_____
Ned Hyduke II, Clerk	_____
Ted Arneson, Trustee	_____
Lincoln Edmond, Trustee	_____
Ed Gonzales, Trustee	_____
Jerry Lewis, Trustee	_____
Alex Munoz, Student Trustee	_____

Donald Wallace, Superintendent/President	_____
Sean Hancock, Vice President of Instruction and Student Services	_____
Russi Egan, Chief Business Officer	_____

- 4. Approval of the Minutes of the Regular Meeting of October 14, 2014.
- 5. Approval of the Agenda for this meeting.

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

IV. RECESS TO CLOSED SESSION

1. Conference with Legal Counsel – Anticipated Litigation pursuant to Gov. Code Section 54954.9(d)(2) and (d)(3); (one potential case).
2. Conference with Legal Counsel - Existing Litigation pursuant to Gov. Code Section 54956.9(a); Palo Verde Community College District v. Western Insurance Company.

V. RECONVENE TO OPEN SESSION

VI. PUBLIC NOTICE/HEARING

None.

VII. PRESENTATION/PROGRAM REVIEW

None.

VIII. DISCUSSION

1. Measure P – Next Steps.
2. First Reading BP 2015 – Student Member *(shown loose in Board folders)*.
3. First Reading BP 2725 – Board Member Compensation *(shown loose in Board folders)*.
4. Board Policy on Equivalencies to the Disciplines List Minimum Qualifications for Regular and Adjunct Faculty *(shown loose in Board folders)*.

IX. REPORTS

1. Associated Student Government – Alex Munoz, Student Trustee or designee
2. Academic Senate - Biju Raman, President or designee
3. CSEA, Chapter 180 - Richard Soto, President or designee
4. CCA/CTA - Derek Copple, President or designee
5. Don Wallace - Superintendent/President
6. Sean Hancock - Vice President of Instruction and Student Services
7. Russi Egan - Chief Business Officer
8. Board of Trustees Comments and Discussion

X. INFORMATION ITEMS

1. Report of Purchases and Warrants for October 2014 *(shown loose in Board folders)*.
2. CCLC Effective Trusteeship Workshop will take place January 23-25, 2015, in Sacramento, CA. Reservations must be made by December 12, 2014 *(shown loose in Board folders)*.
3. Palo Verde College received the Integrated Waste Management Program Audit Report from the California State Controller's Office. The report is on file for public viewing in the Business Office and in the Superintendent/President's Office.
4. November ASG "Message in a Bottle" newsletter *(shown loose in Board folders)*.
5. "College Night" will be held at Palo Verde High School Cafeteria, December 4, 2014, 4:00-6:00 p.m. "College Night" at the Needles Center will be held, December 11, 2014, 5:00-7:00 p.m.
6. Out-of-State travel request for Henry Rinaldi and Joe Boire travel to Yuma, AZ, October 29, 2014, to pick up steel for the Welding Program.
7. Out-of-State travel request for Eva Munguía travel to Las Vegas, Nevada, October

28-29, 2014, for airline flight to Sacramento, CA to attend the CDE AB86 Adult Education Planning Conference.

X. INFORMATION ITEMS (continued)

- 8. Out-of-State travel request for Irma Dagnino travel to Phoenix, AZ, March 25-27, 2014, for airline flight to San Francisco, CA to attend the California Intersegmental Articulation Council.

XI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. INSTRUCTION

Resolution 14-16 A-20 – CURRICULUM APPROVAL

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves new and revised courses in various curriculum areas; shown as Reference A-20.

B. BUSINESS

Resolution 14-16 B-42 – RENEWAL OF CLINICAL NURSING AGREEMENTS 2014

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the renewal of Clinical Nursing Agreements for 2015 between Palo Verde Community College District and the agencies listed below for an additional one-year period, beginning January 1, 2015, through December 31, 2015.

Baker Emergency Medical Services	Needles, California
Blythe Family Health Clinic	Blythe, California
Blythe Nursing Care Center	Blythe, California
Colorado River Medical Center	Needles, California
Desert Critical Care Transport, Inc.	Blythe, California
Desert Urgent Care	Palm Desert, California
La Paz Regional Hospital	Parker, Arizona
Palo Verde Healthcare District	Blythe, California
PVC Don Kuykendall CDC	Blythe, California
PVUSD Head Start	Blythe, California
Sheltering Wings Corporation	Blythe, California

Resolution 14-16 B-43 – CONSULTING AGREEMENT WITH JEREMY JONES

BE IT RESOLVED that Palo Verde Community College Board of Trustees ratifies the Consulting Agreement with Jeremy Jones to implement open CCCApply which involves modifying and mapping the AAI main and institution application files into Colleague. This Agreement will be effective October 24, 2014 through June 30, 2015 on an as needed basis, at a rate of \$90.00 per hour plus expenses as needed, not to exceed \$3,200.00, shown as Reference B-43.

Resolution 14-16 B-44 – CONSULTANT SERVICES FOR IZOR & ASSOCIATES, INC.

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the Consultant Services for Izor & Associates, Inc. to provide consultant services for basic CASp/ADA Access Compliance Services from October 27, 2014 to June 30, 2014 or until report is completed, whichever occurs first. Contract amount not to exceed \$3850.00 plus reimbursable expenses; shown as Reference B-44.

XI. CONSENT RESOLUTIONS (continued)

C. PERSONNEL

Resolution 14-16 C-80 - REVISED JOB DESCRIPTION FOR MUSIC INSTRUCTOR

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the revised job description for Music Instructor, a full-time, tenure track, certificated (177-day, academic year) position; shown as Reference C-80.

Resolution 14-16 C-81 – REVISED JOB DESCRIPTION FOR DIRECTOR OF HUMAN RESOURCES

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the revised job description for Director of Human Resources, a full-time exempt Classified Management position; *(handouts of the job description will be provided at this meeting).*

Resolution 14-16 C-82 – RETIREMENT OF NURSING AND ALLIED HEALTH COORDINATOR (BURGESON)

BE IT RESOLVED the Superintendent/President has accepted, and the Board of Trustees approves, a notice of resignation/retirement for Sharron Burgeson, Nursing and Allied Health Coordinator, effective June 30, 2015.

Resolution 14-16 C-83 - VOLUNTEER FOR PALO VERDE COLLEGE (BURGESON)

BE IT RESOLVED, that Sharron Burgeson be approved as a volunteer for PVC in the areas of, the Wild Idea Club and other college projects deemed appropriate by administration, effective July 1, 2015, until further notice.

Resolution 14-16 C-84 - VOLUNTEER FOR PALO VERDE COLLEGE (MITCHELL)

BE IT RESOLVED, that Debra Mitchell be approved as a volunteer for PVC in the area of Special Events in the Theater or for other events in the Fine and Performing Arts Center, effective January 1, 2015, until further notice.

Resolution 14-16 C-85 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR FALL SEMESTER 2014

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Fall Semester 2014:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Arrubla, Ana	Student Clerk – CalWORKS	\$9.25

(Blanket Motion)

It was moved by _____, and seconded by _____, that Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

XII. ACTION ITEMS

B. BUSINESS

Resolution 14-16 B-45 – CONTINUED FUNDING APPLICATION FOR CHILD DEVELOPMENT CENTER, FY 2015-16

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Continued Funding Application for the Child Development Center for fiscal year 2015-16, submitted to California Department of Education, Child Development Division; shown as Reference B-45.

It was moved by _____, and seconded by _____, that Resolution 14-16 B-45 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 14-16 B-46 – AGREEMENT FOR FOOD SERVICE

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement For Food Service with Julene Marquez, vendor; terms as stipulated, effective January 1, 2015 until December 31, 2016; shown as Reference B-46.

It was moved by _____, and seconded by _____, that Resolution 14-16 B-46 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 14-16 B-47 – AGREEMENT WITH HANOVER RESEARCH FOR AB86 ADULT EDUCATION PLANNING

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the agreement with Hanover Research to provide research and analysis as part of the AB86 Adult Education planning grant. Services will include collecting data that outlines the current market for adult education in the Palo Verde Community College District and surrounding region, and creating a report to fulfill the AB86 Adult Education objectives. Agreement will be in effect beginning November 19, 2014, ending on November 19, 2015. Fee for services is \$34,000, to be paid from the AB86 Adult Education Planning Grant; shown as Reference B-47.

It was moved by _____, and seconded by _____, that Resolution 14-16 B-47 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

XII. ACTION ITEMS (continued)

C. PERSONNEL

Resolution 14-16 C-86 - REVISED SALARY AND CONTRACT FOR VICE PRESIDENT OF INSTRUCTION AND STUDENT SERVICES (HANCOCK)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the revised contract and corrected salary placement on the Administrative Salary Schedule for Dr. Sean Hancock from Row 7, Step 9 to Row 7, Step 10 to amend the initial placement on the Administrative Salary Schedule, retro to July 1, 2014.

It was moved by _____, and seconded by _____, that Resolution 14-16 C-86 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

Resolution 14-16 C-87 - CORRECTED CONTRACT FOR SUPERINTENDENT/PRESIDENT

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the corrected contract for Donald G. Wallace, Superintendent/President, for the purpose of meeting the State Teachers Retirement System Defined Benefit Plan mandated change effective January 1, 2015. The contract correction will not affect the overall compensation or retirement calculation.

It was moved by _____, and seconded by _____, that Resolution 14-16 C-87 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye_____ No_____ Abstain_____ Absent_____

D. MISCELLANEOUS

Resolution 14-16 D-34 - ACCEPTANCE OF CEO GOALS FOR 2014-2015

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the CEO Goals for 2014-2015, (*shown loose in Board folders*).

It was moved by _____, and seconded by _____, that Resolution 14-16 D-34 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

XII. ACTION ITEMS (continued)

Resolution 14-16 D-35 – BOARD OF TRUSTEES TRAINING AGENDA

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Superintendent/President to schedule and direct Board of Trustees training to include Ethics, Conflict of Interest, AB 1725, Robert’s Rules of Order, Brown Act, Board’s Role in Negotiations, and others as agreed upon by the Governing Board.

It was moved by _____, and seconded by _____, that Resolution 14-16 D-35 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

Resolution 14-16 D-36 – RCOE CERTIFICATION OF BOARD REGULAR/ANNUAL ORGANIZATIONAL MEETING

BE IT RESOLVED that the Regular/Annual Organizational Meeting for election of officers be held on Tuesday, December 9, 2014, in Blythe, in compliance with time frames set by Riverside County Office of Education; shown as Reference D-36.

It was moved by _____, and seconded by _____, that Resolution 14-16 D-36 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

Resolution 14-16 D-37 – TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Trustee Ted Arneson from the PVCCD Board of Trustees Regular Meeting on October 14, 2014.

It was moved by _____, and seconded by _____, that Resolution 14-16 D-37 be: (approved) (tabled until _____) (denied)

Student Advisory	_____	Gonzales	_____	Rodriguez	_____
Arneson	_____	Hyduke	_____	Thomas	_____
Edmond	_____	Lewis	_____		

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

XIV. ADJOURN TO CLOSED SESSION

Members of the public may be present to hear the Closed Session announcements and/or action and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Speaker Request Form available at the reception table.

3. Pending Litigation pursuant to Gov. Code Section 54956.9(c).
4. Existing Litigation pursuant to Gov. Code Section 54956.9(a); Gilmore v. Palo Verde Community College District.