

**PALO VERDE COMMUNITY COLLEGE DISTRICT
 REGULAR/ORGANIZATIONAL MEETING
 BOARD OF TRUSTEES
 One College Drive - PVC
 Assembly Room (CL 101) - Classroom/Lab Building
 Tuesday, December 8, 2009
 4:30 p.m.**

Meeting 09-19

AGENDA

I. OPENING OF MEETING

1. Call to Order
2. Flag Salute
3. Roll Call

Debbie Schuster, President	_____
Ed Gonzales, Vice President	_____
Millie Rodriguez, Clerk of the Board	_____
Lincoln Edmond, Trustee	_____
Ted Arneson, Trustee	_____
Sam Burton, Trustee	_____
Jerry Lewis, Trustee	_____
Tara Perkins, Student Trustee	_____
James Hottois, Superintendent/President	_____
Geri Butler, Vice President of Administrative Services	_____
Diana Rodriguez, Vice President of Student Services	_____
William Smith, Vice President of Instructional Services	_____

4. Approval of the Minutes of the Regular Meeting of November 17, 2009.
5. Approval of the Agenda for this meeting.

II. ITEMS FOR DISCUSSION IN CLOSED SESSION (AT END OF MEETING)

Public Employee Performance Evaluation – 14 Faculty Members and 3 Counselors.

III. HEARING OF CITIZENS (AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual.)

IV. ORGANIZATIONAL MATTERS

1. Election of President of the Board

It was moved by _____ and seconded by _____
 that _____ be designated President of the Palo Verde Community
 College District Board for 2010.

Arneson _____	Gonzales _____	Schuster _____
Burton _____	Lewis _____	
Edmond _____	Rodriguez _____	

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

IV. ORGANIZATIONAL MATTERS (continued)

2. Election of Vice President of the Board

It was moved by _____ and seconded by _____ that _____ be designated Vice President of the Palo Verde Community College District Board for 2010.

Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		
Edmond	_____	Rodriguez	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

3. Election of Clerk of the Board

It was moved by _____ and seconded by _____ that _____ be designated Clerk of the Board of the Palo Verde Community College District Board for 2010.

Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		
Edmond	_____	Rodriguez	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

4. Election of School Board Representative

It was moved by _____ and seconded by _____ that _____ be designated Board Representative at the annual election of the County Committee on School District Organization for 2010.

Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		
Edmond	_____	Rodriguez	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

5. Election of Secretary to the Board

It was moved by _____ and seconded by _____ that _____ be designated Secretary of the Palo Verde Community College District Board for 2010.

Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		
Edmond	_____	Rodriguez	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

IV. ORGANIZATIONAL MATTERS (continued)

6. Board Meetings

It was moved by _____ and seconded by _____ that the Board of Trustees have established their regular meeting schedule as the second and fourth Tuesdays of each month. Alternate dates to accommodate holidays have been determined as shown in the printed schedule of Board Meetings for 2010, shown loose in Board folders. (This schedule is subject to amendment at anytime during the calendar year.)

Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		
Edmond	_____	Rodriguez	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

V. TEMPORARILY ADJOURN TO HOLD ANNUAL MEETING OF THE PALO VERDE COMMUNITY COLLEGE DISTRICT FINANCING CORPORATION (5 MINUTES)

It was moved by _____ and seconded by _____ that this meeting be adjourned to hold the annual meeting of the Palo Verde Community College District Financing Corporation. *Refer to agenda for meeting of PVCCD Financing Corporation (on blue paper loose in folders).*

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

VI. RETURN TO DISTRICT BOARD MEETING

VII. REPORTS

1. Associated Student Body
2. Academic Senate
3. CSEA, Chapter 180
4. CCA/CTA
5. Superintendent/President
 - Geri Butler, Vice President of Administrative Services
 - Diana Rodriguez, Vice President of Student Services
 - William Smith, Vice President of Instructional Services
6. Board of Trustees Comments and Discussion

VIII. INFORMATION ITEMS

1. Notice of CCLC (Community College League of California) 2010 Board Chair Workshop and Annual Legislative Conference on January 23-26, 2010, in Sacramento. Need confirmation on trustee attendance *(loose in Board folders)*.
2. First Read of revised Board Policy 3720 and Administrative Procedures *(for information)*

- only) for Computer and Network Use.
 3. Revised Administrative Procedures for AP 5030-0, Fees & Tuition *(for information only)*.

IX. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. Instruction

Resolution 09-19 A-18 - CURRICULUM APPROVED AT NOVEMBER MEETING

BE IT RESOLVED that the actions of the Curriculum Committee at meeting held on November 12, 2009 (new and revised courses in various curriculum areas), as shown in Reference A-18, be adopted.

Resolution 09-19 A-19- INSTRUCTOR RECOMMENDED TO BE GRANTED EQUIVALENCY

BE IT RESOLVED that the instructor, as shown in Reference A-19 be approved to be granted equivalency under the terms shown in Reference A-19. A certification of equivalency means only that an applicant has met the minimum qualifications for a discipline and has been put into a hiring pool. Equivalency is not a promise of future employment.

B. Business

Resolution 09-19 B-84 - AUTHORIZED AGENTS FOR PVCCD FOR 2010

BE IT RESOLVED that the following college employees be appointed as authorized agents to sign financial reports, warrant orders, checks, orders for salary placement, payroll, and notices of employment for the Palo Verde Community College District of Riverside County (all other previous names will be deleted from the accounts), for 2010 in compliance with Board Policy 2430 and Certification of Signatures form from Riverside County Office of Education. (The Board of Trustees will also sign this certification form after the annual election of officers.)

Account

(checks issued for these accounts are from Riverside County Office of Education)

Schools of Riverside County
 (regular college warrant orders, orders for salary payment and notices of employment)

Authorized Agents

James W. Hottois
 Geri Butler
 Diana Z. Rodriguez
 William Smith
 Patricia L. Stewart

(checks issued for the rest of these accounts are from Provident Bank in Blythe)

Schools of Riverside County
 (regular college checking and savings)

James W. Hottois
 Geri Butler
 Diana Z. Rodriguez
 William Smith
 Patricia L. Stewart

Schools of Riverside County
 Auxiliary Business Services (Bookstore)

James W. Hottois
 Geri Butler
 Luanne Schultz

Schools of Riverside County
 Associated Student Body (savings)

James W. Hottois
 Geri Butler
 Russi Egan

IX. CONSENT RESOLUTIONS (continued)

B. Business

Resolution 09-19 B-84 (continued)

Schools of Riverside County
Associated Student Body (checking)

James Hottois
Geri Butler
Russi Egan
Diana Z. Rodriguez
Staci Lee

Schools of Riverside County
Clubs and Scholarship Account

James W. Hottois
Geri Butler
Russi Egan
Diana Z. Rodriguez

Resolution 09-19 B-85 - AUTHORIZED AGENTS FOR SBEDC ACCOUNT

BE IT RESOLVED that the following college employees be appointed as authorized agents to sign checks and other necessary documents for the SBEDC (Small Business Economic Development Center) for 2010 (*account located at Provident Bank in Blythe*): James Hottois, Geri Butler and Quenton Hanson.

Resolution 09-19 B-86 - CDC AGREEMENT (AMENDMENT 01)

BE IT RESOLVED that the Palo Verde Community College District approves the Resolution and Contract Number CSPP-9398 with the California State Department of Education, to amend the language for the 2009/10 Funding Terms and Conditions (FT&C), as shown in Reference B-86, for the Child Development Center.

Resolution 09-19 B-87- FACILITY USE AGREEMENT WITH CURVES IN NEEDLES

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees approves continuance of the facility use contract between Curves of Needles and Palo Verde College, to provide educational services to the residents of Needles, effective January 1, 2010, to December 31, 2010 (*no change in costs or terms from last year*).

C. Personnel

(Academic Personnel)

**Resolution 09-19 C-73 - PART-TIME INSTRUCTORS/COUNSELORS FOR
SPRING SEMESTER 2010**

BE IT RESOLVED that part-time instructors/counselors, as shown in Reference C-73, be approved for Spring Semester of 2010.

(Classified Personnel)

Resolution 09-19 C-74 - CHILD DEVELOPMENT CENTER TEACHER

BE IT RESOLVED that _____ be employed as full-time Teacher for the Child

Development Center (CDC), a full-time, 12 month, 8 hours per day, CSEA classified position at a salary placement based on education and experience, on the CDC Teachers Salary Schedule, beginning as soon as can be arranged (*replacement for Minnie Washington retiring 12/31/09*).

IX. CONSENT RESOLUTIONS (continued)

(Blanket Motion)

It was moved by _____, and seconded by _____, that

Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

X. ACTION ITEMS

D. Miscellaneous

Resolution 09-19 D-36 - STUDY SESSION FOR JANUARY 2010

BE IT RESOLVED that the Study Session for January 12, 2010, is canceled.

It was moved by _____, and seconded by _____, that
Resolution 09-19 D-36 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

XI. HEARING OF CITIZENS (NON-AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.)

XII. ADJOURN TO CLOSED SESSION

Public Employee Performance Evaluation – 14 Faculty Members and 3 Counselors.

XIII. OPEN SESSION

XIV. ADJOURNMENT

The next Regular Meeting will be held on January 26, 2010, in Needles.