

# **PALO VERDE COMMUNITY COLLEGE DISTRICT**

## **REGULAR MEETING BOARD OF TRUSTEES**

**Tuesday, January 19, 2016**

**5:00 p.m.**

**One College Drive, Blythe, CA – CL 101**

***(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)***

**Meeting 16-01**

### **MINUTES**

#### **I. OPENING OF MEETING**

**1. Call to Order**

The Regular Meeting of the Board of Trustees was called to order by Dr. Thomas, President of the Board, at 5:04 p.m.

**2. Flag Salute**

The Salute to the American Flag was led by Ms. Rodriguez, Clerk of the Board.

**3. Roll Call**

Trustees Present:

George Thomas, President  
Ned Hydeuke II, Vice President  
Ermila Rodriguez, Clerk  
Ted Arneson, Trustee  
Ed Gonzales, Trustee  
Jerry Lewis, Trustee  
Suzanne Woods, Trustee  
Grace Quist, Student Trustee

Administrators Present:

Donald G. Wallace, Superintendent/President

Absent:

Russi Egan, Vice President of Administrative Services  
Sean Hancock, Vice President of Instruction and Student Services

Recorder:

Carrie Mullion, Executive Assistant to Superintendent/President and Board of Trustees

**4. Approval of the Minutes of the Organizational/Regular Meeting of December 8, 2015.**  
It was moved by Mr. Hydeuke, seconded by Mr. Arneson, and unanimously carried, that the Minutes of the Organizational/Regular Meeting of December 8, 2015 be approved.

**5. Approval of the Minutes of the Regular/Annual Organizational Meeting of the PVCCD COP Financing Corporation of December 8, 2015.**  
It was moved by Mr. Gonzales, seconded by Mr. Hydeuke, and unanimously carried, that the Minutes of the Regular/Annual Organizational Meeting of the PVCCD COP Financing Corporation of December 8, 2015 be approved.

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(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion, a tape is available to the public for 30 days after the date of this meeting.)

**I. OPENING OF MEETING (continued)**

6. Approval of the Agenda for this meeting.

It was moved by Ms. Woods, seconded by Mr. Arneson, and unanimously carried, that the Agenda be approved.

**II. HEARING OF CITIZENS (AGENDA ITEMS)**

*Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."*

None.

**III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS**

*The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.*

Mr. Lewis recused himself from Resolution 16-01 D-03.

**IV. RECESS TO CLOSED SESSION**

*There are no Closed Session items for this meeting.*

**V. RECONVENE TO OPEN SESSION** *(not applicable)*

**VI. REPORTS**

1. Associated Student Government – Grace Quist, Student Trustee
  - The first student government meeting for 2016 will take place January 26 at 11:00 a.m. in the Student Activities Center.
  - A "Day of Welcome" will take place February 2, 2016. Free pizza will be provided to all students who stop by the Student Activities Center.
  - A Valentine's Day event will be held on February 11, 2016. More information will be coming soon.
2. Academic Senate – Biju Raman, President
  - A special session of Academic Senate will take place January 26, 2016 to decide on the management reporting structure for faculty which is mandated under AB 1725. The pros and cons of having a Dean and Associate Dean will be discussed to determine what type of reporting structure is necessary in order to sustain FTES and maintain service levels to students.
  - Academic Senate plans to wrap up the equivalency plans for the transfer of credits this year. Dr. Hancock is working on this closely along with Academic Senate.
3. CSEA, Chapter 180 – Richard Soto, President or designee
  - Not present for this meeting.
4. CCA/CTA – Derek Copple, President
  - Mr. Copple stated he had no report tonight.

## VI. REPORTS (continued)

### 5. Don Wallace – Superintendent/President

- Dr. Wallace asked Ms. Mullion, Executive Assistant, to comment on the new Surface Pro tablets that the Trustees have received. Ms. Mullion stated that training on how to use the Surface Pro tablets will take place at the next Study Session on February 23, 2016. Pablo Cervantes, PVC Network Technician, will provide the training. Trustees may take their tablets home and start using them in order to get familiar with how they work. The college will go live with BoardDocs on March 22, 2016.
- A summary of the ACCJC Follow-Up Report timeline (included in the Trustees Board folders), and a written report (handed out at this meeting) from Dr. Hancock has been provided.
- Dr. Wallace asked Dr. Virginia Armstrong, Associate Dean of Nursing & Allied Health) to provide an update on the Nursing Program. Dr. Armstrong thanked Dr. Wallace for attending the nursing ceremony in December. Dr. Armstrong reported that the State Board of Nursing found two primary issues with the Vocational Nursing Program at Palo Verde College; the first was no approved curriculum, and the second was low pass rates for the state licensing. On January 14, 2016 the State Board of Nursing officially recognized the college's restructured program and curriculum, and allowed the college to start 15 students back in the program this semester. On December 30, 2015 the official pass rates for all the schools of nursing in California were reported and previously the pass rate for our program had been 20%. As of December 30, 2015 the pass rate for Palo Verde College is officially at 91%. Dr. Armstrong stated that the Nursing Department appreciates the support of the Board of Trustees.

Dr. Thomas asked what accounted for such a dramatic change. Dr. Armstrong stated that the primary nursing instructor took every suggestion that was made and implemented it so that more teaching occurred and there was more opportunity to mediate students. Based on teaching activities, a more balanced and structured curriculum, having types of test questions that simulated the exam, and encouraging students to test as soon as possible after graduation; all these things contributed to the success of the students. Dr. Armstrong stated that the State Nursing Board indicates the pass rate for testing should be 10% within 75%, which is the average.

Dr. Armstrong answered questions from the Board of Trustees, and the Board expressed their thanks for a great job.

- Dr. Wallace requested a report on the Needles Center and Ms. Lale Cilenti Arac, Director, provided the following:
  - In order to promote registration, Needles Center is participating in numerous marketing activities. The Needles Desert Star newspaper has been advertising PVC spring semester course offerings and interviewing instructors. An insert titled "Your College – Your Future" has been completed and distributed to Needles and Mohave County residents. Needles Center specific posters have been distributed to all the Social Services and businesses around Needles and southern Mohave County. The PVC billboard is up in southern Mohave County. This is a rotating billboard in six different locations that will change every 60 days. Additional marketing projects being considered include local radio spots, renting space on local restaurant placemats, and advertising during special local events such as art, boat or car shows.

## VI. REPORTS (continued)

- Approximately 30 Needles High School students took the Accuplacer test to determine their eligibility for concurrent college-level classes either during the spring semester or possibly during the summer at the Needles Center. Dr. Mary McNeil, Superintendent of Needles Unified School District, and Ms. Cilenti Arac have agreed to work diligently towards establishing a dual enrollment program that is within AB 288 guidelines.
  - Cathy Stubblefield, the new Academic Advisor for Needles Center, has been doing a lot of outreach activities in addition to her duties as a counselor. Because of these efforts, Fort Mohave tribal high school is going to be sending 15 students to tour the Needles Center on Thursday. River Valley High School and the Academy of Building Industries in Mohave Valley have also shown interest in our programs, and brochures and class schedules have been taken to them. We are in close contact with the Needles High School counselor and all the permission and registration forms have been provided for students under 18 years of age who wish to take classes.
  - A display area is being created at the Center to showcase the artwork and handiwork, such as quilts, of local talent and their instructors.
  - Work is continuing on the Adult Education Block Grant, AB 104. We have received approval on the reports and budget. On December 15-16, 2015, the consortium met with the consulting firm, Adult Education Solutions, to discuss the future of how to promote the programs that fall under this grant. Meetings were held with representatives of the Palo Verde Career Tech, Nursing, ESL, and GED program participants, as well as Student Services departments. The Consortium intends to concentrate first year efforts in the areas of expanding the ESL and citizenship programs, developing a robust GED prep program, and looking at the viability of targeted short-term programs. Several new positions are being considered that will be funded through the Grant including GED coordinator positions, and an assistant project manager for the Block Grant.
    - Jaclyn Randall, Student Success Manager, has designed the “I am Success” PVC advertising billboard on Hobsonway in Blythe.
    - Dr. Wallace complimented the amazing work that Lale Cilenti Arac and Virginia Armstrong are doing for the college.
6. Sean Hancock – Vice President of Instruction and Student Services
    - Not present for this meeting. Written report provided.
  7. Russi Egan – Vice President of Administrative Services
    - Not present for this meeting.
  8. Executive Cabinet
    - Cecy Garcia, Chief Human Resources Officer welcomed everyone back and wished all a happy new year.
  9. Board of Trustees Comments and Discussion
    - Mr. Gonzales reported that the Needles Center was vandalized over the Christmas break. Windows were broken creating quite a bit of damage.

## **VI. REPORTS (continued)**

- Mr. Lewis stated it is really exciting to see all the changes in Needles. This much progress has not been seen in Needles for 16 years. Congratulations to Dr. Wallace and the committee for hiring Ms. Cilenti Arac and keep up the good job.
- Mr. Arneson commented that he attended the PVC holiday music festival and it was quite an impressive program. Juliette Singler, the music instructor, did a wonderful job of putting the program together which included performers from Imperial Valley College, Palo Verde High School, and elementary school students. Mr. Arneson expressed his congratulations to Ms. Singler, The college has an excellent person [Ms. Singler] heading the music program now and he hopes we foster and continue to fund this program.

## **VII. PUBLIC NOTICE/HEARING**

Dr. Thomas opened the Public Hearing at 5:34 p.m. on the following item:

1. Palo Verde Community College District requests to sunshine Initial Proposal concerning 2016-2017 Successor Agreement Negotiations with Palo Verde College California Teachers Association (*shown loose in Board folders*).

No comments were noted.

The Public Hearing closed at 5:35 p.m.

## **VIII. PRESENTATION**

1. Review and Acceptance of Palo Verde College Student Equity Plan – Jaclyn Randall, Student Success Manager.

Ms. Randall provided a PowerPoint presentation on the 2015-2016 Student Equity Plan, and stated that it has been mandated that colleges must have a plan on file every year, and that the plan must be approved by the Board of Trustees. College Student Equity Plans focus on increasing access [Title 5 regulations], course completion, ESL and basic skills completion, degrees, certificates and transfer for all students. All these are measured and linked to the CCC Student Success Scorecard. Ms. Randall provided a brief explanation of the Student Success Scorecard. An explanation of the outreach process, planned activities, and also the goals of the Student Equity Plan were provided.

Ms. Randall answered questions from the Governing Board and also invited the Trustees to the presentation by Rogéair D. Purnell, from RDP Consulting, that will take place during faculty Flex Day activities on January 22, 2016. Ms. Purnell's topic will be "Student Support (Re)defined: 10 Ways Everyone Can Help Support Student Success".

## **IX. DISCUSSION**

1. Second Read of Board Policy 1200 District Mission Statement (*shown loose in Board folders*).

Dr. Wallace stated that the last time the Mission Statement was changed was in 2013, and that it is reviewed every three years.

**X. INFORMATION ITEMS**

1. Report of Purchases and Warrants for December 2015 *(shown loose in Board folders)*.
2. The Chancellor's Office has announced that the Contract Bid Threshold for Inflation has been adjusted to reflect a rate increase of 2.12% for 2016, resulting in an increase from \$86,000 to \$87,800 *(shown as Reference X.2)*.
3. The Internal Revenue Service (IRS) has issued their standard mileage rates at .54 cents per mile for business miles driven, effective January 1, 2016 *(shown as Reference X.3)*.
4. The U.S. General Services Administration has announced that the per diem rates for meals for 2016 are as follows: breakfast \$15.00, lunch \$16.00, dinner \$28.00 *(shown as Reference X.3)*.
5. Update on ACCJC Recommendations *(shown loose in Board folders)*.

**XI. CONSENT RESOLUTIONS**

***(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)***

**A. INSTRUCTION**

**Resolution 16-01 A-01 – PART-TIME INSTRUCTORS/COUNSELORS FOR SPRING SEMESTER 2016**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves instructors/counselors for spring semester 2016; shown as Reference A-01.

**Resolution 16-01 A-02 – CURRICULUM APPROVAL**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves new and revised courses in various curriculum areas; shown as Reference A-02.

**B. BUSINESS**

**Resolution 16-01 B-01 – CLINICAL AGREEMENT WITH BLYTHE FAMILY HEALTH CLINIC**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement with Blythe Family Health Clinic, to provide clinical experiences for student enrolled in the Vocational Nursing Program. Term of Agreement: January 1, 2016 to January 1, 2017; shown as Reference B-01.

**C. PERSONNEL**

**Resolution 16-01 C-01 – EMPLOYMENT OF PERMANENT FULL-TIME FINANCIAL AID TECHNICIAN II**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the employment of Alejandro Rico Clark, as permanent full time, 40 hours per week, Financial Aid Technician II position at a classification of Row 8, Step 1, on the Classified Salary Schedule, effective December 15, 2015. Human Resources has verified that the applicant meets the required minimum qualifications.

**Resolution 16-01 C-02 – EMPLOYMENT OF PERMANENT FULL-TIME FINANCIAL AID TECHNICIAN II**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the employment of Yaneli Rangel-Bedolla, as permanent full time, 40 hours per week, Financial Aid Technician II position at a classification of Row 8, Step 1, on the Classified Salary Schedule, effective December 15, 2015. Human Resources has verified that the applicant meets the required minimum qualifications.

**XI. CONSENT RESOLUTIONS (continued)**

**Resolution 16-01 C-03 – EMPLOYMENT OF PERMANENT PART-TIME CUSTODIAN**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the employment of Martha Celaya, as permanent part-time, 19 hours per week, Custodian position at a classification of Row 1, Step 4, on the Classified Hourly Salary Schedule, effective January 5, 2016. Human Resources has verified that the applicant meets the required minimum qualifications.

**Resolution 16-01 C-04 – EMPLOYMENT OF PERMANENT PART-TIME ADMISSIONS & RECORDS TECHNICIAN I**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the employment of Cynthia Lofton Reaume, as permanent part-time, 19 hours per week, Admissions & Records Technician I position at a classification of Row 5, Step 1, on the Classified Hourly Salary Schedule, effective January 11, 2016. Human Resources has verified that the applicant meets the required minimum qualifications.

**Resolution 16-01 C-05 – PART-TIME TEMPORARY STUDENT EMPLOYEE FOR SPRING SEMESTER 2016**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employee for Spring Semester 2015:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Aguilar Mendoza, Casandra	Tutor – BSI	\$10.75
Jones, Jacob	Tutor – BSI	\$10.75
Martinez, Vanessa	Tutor – BSI	\$10.75
McMillin, Tyler	Tutor – BSI	\$10.75
Pryor, Matthew	Student Clerk – Bus. Services	\$10.25
Reyna Mendez, Ailyn	Tutor – BSI/ESL	\$10.75
Sanchez, Yvette	Student Clerk – CAW	\$10.25
Sawada, Tammi	Tutor – BSI	\$10.75
Soto Ortiz, Guadalupe	Tutor – BSI	\$10.75

***(Blanket Motion)***

It was moved by Mr. Arneson, and seconded by Mr. Hyduke, that Consent Resolutions be approved.

Discussion occurred regarding the personnel Resolutions, and Ms. Garcia, Chief Human Resources Officer and Dr. Wallace provided clarification.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**XII. ACTION ITEMS**

**B. BUSINESS**

**Resolution 16-01 B-02 – ISSUANCE OF 2014 BONDS**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees authorizes the issuance of Palo Verde Community College District, Riverside and San Bernardino counties, California, Election of 2014 General Obligation Bonds, Series A, and actions related thereto; *(all documents shown loose in Board folders)*.

It was moved by Mr. Gonzales, and seconded by Mr. Hyduke, that Resolution 16-01 B-02 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 16-02 01 B-03 – REFINANCE OF 2004 NEEDLES BONDS**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees authorizes the issuance of Palo Verde Community College District, Riverside and San Bernardino counties, California, 2016 General Obligation Refunding Bonds (School Facilities Improvement District No. 2004-1), and actions related thereto; *(all documents shown loose in Board folders)*.

It was moved by Mr. Lewis, and seconded by Mr. Gonzales, that Resolution 16-01 B-03 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 16-01 B-04 – INCREASE TO CONTRACT WITH CDE AND PVCCD CHILD DEVELOPMENT CENTER, AMENDMENT 01, FY 2015-2016**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves Amendment 01, FY 2015-2016, of the Annual Contract (CSPP-5350) between California Department of Education and PVCCD Child Development Center. Amendment 01 increases the amount of funding PVCCD Child Development Center will receive to \$337,287, an increase of \$21,895 for fiscal year 2015-2016; shown as Reference B-04.

It was moved by Mr. Arneson, and seconded by Mr. Hyduke, that Resolution 16-01 B-04 be approved.

Discussion occurred, and Dr. Wallace provided clarification.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0



**XII. ACTION ITEMS (continued)**

**Resolution 16-01 B-05 – NON-RESIDENT TUITION FEE FOR 2016-2017**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the non-resident tuition fee for 2016-2017 fiscal year be established at \$200 per semester unit (\$141 per quarter unit), as computed on a statewide basis per Ed. Code Section 76140; shown as Reference B-05.

It was moved by Mr. Gonzales, and seconded by Mr. Hyduke, that Resolution 16-01 B-05 be approved.

Discussion occurred, and Dr. Wallace provided clarification.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 16-01 B-06 – LEXMARK ENTERPRISE SOFTWARE PROFESSIONAL SERVICES**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Statement of Work with Lexmark for upgrading of software to Image Now Imaging System. The upgrade includes migration to new servers and software, remote testing and issue management, and remote go-live support. Fiscal implication: \$27,400 paid through categorical funds; shown as Reference B-06.

It was moved by Ms. Woods, and seconded by Mr. Arneson, that Resolution 16-01 B-06 be approved.

Discussion occurred, and Ms. Randall, Student Success Manager, provided clarification

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 16-01 B-07 – ELLUCIAN CONSULTING SERVICES**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the agreement for consulting services with Ellucian to repair MIS file submission errors which includes review of file parameters, setup, and testing. Fiscal implication: \$4,000 paid through categorical funds; shown as Reference B-07.

It was moved by Mr. Arneson, and seconded by Mr. Hyduke, that Resolution 16-01 B-07 be approved.

Discussion occurred, and Ms. Randall, Student Success Manager, provided clarification

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**XII. ACTION ITEMS (continued)**

**Resolution 16-01 B-08 – CONTRACT WITH EVERBRIDGE FOR EMERGENCY NOTIFICATION SERVICES**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the contract with Everbridge for an emergency management system that will notify students, staff, and the community of emergencies and closures via SMS text, email, phone and social media. Term of contract: 3 years. Fiscal implication: \$15,400; shown as Reference B-08.

It was moved by Mr. Arneson, and seconded by Mr. Hyduke, that Resolution 16-01 B-08 be approved.

Discussion occurred, and Ms. Randall, Student Success Manager and Dr. Wallace provided clarification.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 16-01 B-09 – REQUEST TO SURPLUS DISTRICT PROPERTY AND DONATE TO IRONWOOD STATE PRISON**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the surplus of an embosser for braille that was purchased through the DSP&S program in 2001, and further approves donating the embosser for braille to Ironwood State Prison; shown as Reference B-09.

It was moved by Mr. Lewis, and seconded by Mr. Gonzales, that Resolution 16-01 B-09 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 16-01 B-10 – CONSULTING AGREEMENT WITH BURNHAM BENEFITS INSURANCE SERVICES**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the contract for consulting services with Burnham Benefits Insurance Services to provide medical benefits marketing analysis. This analysis will include seeking competitive medical benefits products from vendors for college employees, and negotiating benefits packages as well as costs. Fiscal implications: \$15,000 paid with one-time funds; shown as Reference B-10.

It was moved by Ms. Woods, and seconded by Mr. Hyduke, that Resolution 16-01 B-10 be approved.

Discussion occurred, and Ms. Garcia, Chief Human Resources Officer, Dr. Wallace provided clarification.

**XII. ACTION ITEMS (continued)**

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**C. PERSONNEL**

**Resolution 16-01 C-06 – APPROVAL OF INITIAL PROPOSAL OF PVCCD TO PVC CALIFORNIA TEACHERS ASSOCIATION 2016-2017 SUCCESSOR AGREEMENT NEGOTIATIONS**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Initial Proposal of the Palo Verde Community College District 2016-2017 Successor Agreement to Palo Verde College California Teachers Association *(shown loose in Board folders)*.

It was moved by Mr. Arneson, and seconded by Mr. Hyduke, that Resolution 16-01 C-06 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**D. MISCELLANEOUS**

**Resolution 16-01 D-01 – APPROVAL OF BOARD POLICY 1200 - DISTRICT MISSION STATEMENT**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves Board Policy 1200 – District Mission Statement *(shown loose in Board folders)*.

It was moved by Mr. Hyduke, and seconded by Ms. Woods, that Resolution 16-01 D-01 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 16-01 D-02 – ACCEPTANCE OF PALO VERDE COLLEGE STUDENT EQUITY PLAN**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Palo Verde College Student Equity Plan as presented at this meeting, and authorizes submission of this Plan to the California Community Colleges Chancellor’s Office *(shown loose in Board folders)*.

It was moved by Mr. Hyduke, and seconded by Ms. Rodriguez, that Resolution 16-01 D-02 be approved.

**XII. ACTION ITEMS (continued)**

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 16-01 D-03 – TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Trustee Jerry Lewis from the Regular Board Meeting on December 8, 2015.

It was moved by Mr. Arneson, and seconded by Mr. Hyduke, that Resolution 16-01 D-03 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Abstain</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 1 Absent     

**XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)**

*Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.*

None.

**XIV. RECESS TO CLOSED SESSION**

*Members of the public may be present to hear the Closed Session announcements and/or action and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Speaker Request Form available at the reception table.*

*There are no Closed Session items for this meeting.*

**XV. RECONVENE TO OPEN SESSION (not applicable)**

**XVI. ADJOURN**

The meeting was adjourned at 6:50 p.m.

**Minutes approved at the February 9, 2016  
Regular Board Meeting.**

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**Donald G. Wallace, Secretary of the Board**