

PALO VERDE COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
BOARD OF TRUSTEES
Tuesday, January 20, 2015
5:00 p.m.
One College Drive, Blythe, CA – CL 101
(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)

Meeting 15-01

MINUTES

I. OPENING OF MEETING

1. Call to Order

The Regular Meeting of the Board of Trustees was called to order by Dr. Thomas, President of the Board, at 5:01 p.m.

2. Flag Salute

The Salute to the American Flag was led by Trustee Suzanne Woods.

3. Roll Call

Trustees Present: George Thomas, President
 Ned Hyduke II, Vice President
 Ermila Rodriguez, Clerk
 Ted Arneson, Trustee
 Ed Gonzales, Trustee *(by ITV at the Needles Center)*
 Jerry Lewis, Trustee *(by ITV at the Needles Center)*
 Suzanne Woods, Trustee

Administrators Present: Donald G. Wallace, Superintendent/President
 Sean Hancock, Vice President of Instruction and
 Student Services
 Russi Egan, Chief Business Officer

Absent: Alex Munoz, Student Trustee

Recorder: Carrie Mullion, Administrative Assistant to
 Superintendent/President and Board of Trustees

Visitors: On file in the Superintendent/President's Office

4. Approval of the Minutes of the Regular Meeting of December 9, 2014.

It was moved by Mr. Arneson, seconded by Ms. Rodriguez, and unanimously carried, that the Minutes of the Regular Meeting of December 9, 2014, be approved.

5. Approval of the Minutes of the Regular Meeting of the PVCCD Financing Corporation of December 9, 2014.

It was moved by Mr. Arneson, seconded by Ms. Rodriguez, and unanimously carried, that the Minutes of the PVCCD Financing Corporation of December 9, 2014, be approved.

(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion, a tape is available to the public for 30 days after the date of this meeting.)

I. OPENING OF MEETING (continued)

6. Approval of the Agenda for this meeting.

It was moved by Mr. Arneson, seconded by Mr. Hyde, and unanimously carried that the Agenda be approved.

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

None.

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

None.

IV. RECESS TO CLOSED SESSION *(Refer to the end of this agenda)*

V. RECONVENE TO OPEN SESSION

VI. REPORTS

1. Associated Student Government – Alex Munoz, Student Trustee or designee
Not present for this meeting.
2. Academic Senate - Biju Raman, President
 - Flex Day activities started today with a Reading Apprenticeship Workshop presented by Dr. Monika Hogan, a statewide expert. This was an excellent workshop and it was very well received by faculty. Work on Student Learning Outcomes (SLO's) will be led by Dr. Hancock during Flex Days.
 - Academic Senate hopes to develop a close working relationship with Dr. Wallace and Dr. Hancock to iron out the equivalency procedures and other complicated topics that may be encountered in the new year.
 - FTES are a very big concern of Academic Senate, and faculty is mindful of meeting 1800 FTES by June 2015.
3. CSEA, Chapter 180 - Richard Soto, President or designee
Not present for this meeting.
4. CCA/CTA - Derek Copple, President or designee
Not present for this meeting.
5. Don Wallace - Superintendent/President
 - A long time Palo Verde College employee, Joe Parker, has passed away. Services will take place January 22, 2015, 11:00 a.m. at Church of Christ.
 - A grant application to fund a Spanish solar class has been submitted. The class would commence February 18 through March 26, 2015. At the end of this class, students will install solar on a home in Blythe. Promotional

materials regarding this class will be mailed out.

VI. REPORTS (continued)

- Dr. Wallace commented that there is excitement about the work that the college is doing. The passing of Measure P, with the help of everyone at the college, was a huge, positive occurrence for Palo Verde College that will set the college in a firm financial position in the future. All the budget numbers are predicated on hitting 1800 FTES by June 2015. The college has submitted the P1 report to the state, and based on conservative projections, our FTES will be at 1784. This means we have met two of our three goals; 1) pass Measure P, 2) hit 1800 FTES, and 3) fix the accreditation problem, which we are doing now. This all happens by the hard work, dedication, and good planning of everyone. Dr. Wallace asked Mr. Raman to remind the faculty of “each one bring one, and each one take one”, in order to keep this push for FTES going.

6. Sean Hancock - Vice President of Instruction and Student Services

- ASG:
 - A welcome back event for students will be held February 3, 2015.
 - Arrangements are being made to have food available to students the first and possibly the second week of school.
 - Water and candy were sold at the Mr. Blythe competition on February 17, 2015.
 - ASG will sponsor a blood drive on January 29, 2015.
 - A valentine event will take place on February 12, 2015.
 - The February newsletter will be out the first of the month.
- Admissions and Records:
 - Final grades for fall 2014 were posted to student records on December 26, 2014.
 - 2014-15 CCF-320 P1 report was certified on January 12, 2015 for 1784.76 (contingent on spring 2015 & summer 2015 actuals). Spring currently at 619.79 FTES.
 - Fall 2014 term MIS submission is currently in progress, and due to the Chancellor's Office by January 23, 2015.
 - Academic progress probation and dismissal process will be ran the week of January 19, 2015.
 - Registration wait listing process is being ran every day to accommodate students waiting for classes that are full.
 - National Student Clearinghouse (NSC) First of Term enrollment file is due January 30, 2015.
- CalWORKs:
 - Enrollment is currently taking place.
 - DPSS outreach event with EOPS and Financial Aide took place on January 12, 2015. Four more students were enrolled at this event.
 - CalWORKs orientation took place on January 15, 2015.
 - CalWORKs MIS for fall 2014 is completed.
- Civic Center:
 - The Mr. Blythe competition took place on January 17, 2015, in the Theater.

VI. REPORTS (continued)

- Advertising for Registration/CHOICE has been run in PVVT every Friday for the last month as well as online. The CHOICE has been advertised on multiple radio stations including KJMB, KER, and Cameron Broadcasting in Needles. Postcards have been mailed to homes and also emailed to Ironwood and Chuckawalla Valley State Prison staff, thanks to Lupita Andrade.
- Billboard advertising will be going up on Hobsonway in Blythe, promoting Palo Verde College and the CHOICE.
- Miss Blythe Outstanding teen is scheduled for March 7, 2015.
- The LDS church will use FA 101 for a training as well as the field for an event after training on February 28, 2015.
- Chuckawalla Valley State Prison employees will be on campus for training February 24-26, 2015.
- Desert Learning Center will hold a play in the theater on April 23-25, 2015.
- Palo Verde Valley High School will hold a spring play in the theater on April 30 and May 2-3, 2015.
- Palo Verde Valley High School Prom will be held on the Palo Verde College campus May 9, 2015.
- Community School Graduation will be held on our campus on June 1, 2015.
- Twin Palms Graduation will be held on our campus on June 3, 2015.
- Linda Faulkner Dance Recital will be held in the theater on June 8-14, 2015.
- Distance Learning:
 - A new academic advisor, Graciela Milke, has been hired. Ms. Milke will be assisting with correspondence education enrollment and processing at the prisons.
 - Visits to Ironwood and Chuckawalla Valley State Prison will take place this week as a follow-up for spring 2015 registration.
 - Petitions to graduate are being processed and submitted to Admissions and Records.
 - Palo Verde College programs are being promoted to Correctional Officers at Ironwood and Chuckawalla Valley State prisons.
 - Student educational plans are being developed for all incarcerated students at Palo Verde Colleges' 16 sites.
 - California Department of Corrections and Rehabilitation is implementing an eReader program to provide access to textbooks for incarcerated students available digitally. Palo Verde College has included the purchasing of textbooks to its Student Equity Plan to provide increased access to textbooks for inmates, which should reduce the number of students dropping for lack of ability to purchase a textbook for their course(s).
- Counseling:
 - Student recruitment and registration is under way for spring 2015. The last day to register is February 6, 2015.
 - Counselor Maria Lopez met with the Palo Verde Valley High School principal and determined Career and Transfer Day will be scheduled

for March 25, 2015, 10:00 a.m.-1:00 p.m. Ms. Lopez has also scheduled upcoming outreach event dates throughout the spring semester.

VI. REPORTS (continued)

- Counselor Maria Lopez attended the Regional College Conservation in Moreno Valley on January 16, 2015, in regards to the Board of Governor's Task Force on Workforce, Job Creation, and Strong Economy.
- An outreach event took place at the Riverside County Office of Social Services on January 12, 2015. CalWORKS, Financial Aid and EOPS participated in this activity.
- Counselors are working on petitions to graduate as students are turning in their petition as they register.

- DSPS/TRIO:
 - A new academic advisor has been hired, Maribel Roggenstein.
 - Registration for spring 2015 is ongoing.
 - The proposal for renewing the Student Support Services (SSS)/TRIO Grant is near completion. The submission due date is February 2, 2015.

- EOPS:
 - Students are currently being registered for spring 2015.
 - EOPS currently has 246 students, 135 students on-campus, 58 students at Ironwood State Prison, 45- students at Chuckawalla Valley State Prison, and 8 at the Needles Center.
 - Textbooks have been ordered through the virtual bookstore MBS Direct. Textbooks have been ordered for Chuckawalla and Ironwood Prisons, and will continue to do so for new, continuing and returning students.
 - All EOPS students who attended priority registration received a \$350.00 book grant.
 - First contact for spring 2015 is scheduled for February 1-4, 2015.
 - The EOPS Director will be visiting Needles on February 5, 2015, to go over education plans and review book receipts.

- Financial Aid:
 - A recruitment event will take place on March 26, 2015 in the Fine and Performing Arts Complex.
 - Satisfactory Progress on all new and returning students are running.
 - Email notifications have been sent to students that are on "warning, ineligible, max time and near max time".
 - The first check order has been submitted and disbursement is scheduled for January 29, 2015.
 - Financial Aid student workers have been putting together an outreach event schedule.

- Vice President's Office:
 - Since September nearly 200 COR's have been updated to reflect SLO's.
 - Flex Day activities will take place beginning tomorrow in order to ensure SLO assessment data is regularly reviewed.
 - Julie Slark has been brought in to consult and help in our efforts and response to ACCJC. A visit from ACCJC will take place sometime in

April. A table is being developed outlining the steps taken for each of the recommendations for distribution to all stakeholders. Drafting of the Follow-Up Report will begin next week. The timeline will be as follows:

VI. REPORTS (continued)

February 9, first draft due from all contributors.

February 10, report outline prepared for Board of Trustees.

February 17, College Council update, outline, timeline.

February 24, report emailed to College Council.

March 3, College Council approval/posting on website along with email notification.

March 10, 2015, Board of Trustees submission for approval

- The Board of Vocational Nursing and Psychiatric Technicians (BVNPT) made an unannounced visit to the PVC Nursing Department. BVNPT identified a number of violations, and the Nursing Department has been asked to respond to these violations. Dr. Virginia Armstrong has been hired to assist the Nursing Department with the response to the violation letter. Dr. Armstrong has been working with the department in developing lesson plans and putting together reports in addressing the deficiencies in preparation for the BVNPT Board meeting scheduled for February 13, 2015. Dr. Armstrong will continue to work on implementation following the Board meeting on how we progress and move forward in ensuring the department does what they reported they will do.
- Agriculture courses have been cancelled for spring 2015 due to low enrollment. Additional efforts will be made over the summer and fall to ensure an increased chance of a successful start-up.

7. Russi Egan - Chief Business Officer

- Maintenance and Operations:
 - A special thank you to Chuy Ayala and Shad Lee for volunteering their time in making "The Grinch Who Stole Christmas" Program so successful.
 - Buildings and classrooms are ready for spring semester. Thank you to M & O for all their hard work.
 - End of year HVAC service has been completed with only minor repairs to be made.
 - Elevator inspection took place and all equipment was in good working order.
 - Greg Izor has inspected the Physical Education Building. This is the beginning of the ADA Review survey. There were a few findings and repairs will be made.
- Child Development Center:
 - Emergency lighting is being installed.
- Needles Center:
 - Robert VanDyne has been working on getting the sign repaired.
 - The Needles Center is ready for the new semester. Albert Brambilia is keeping things in great working order.
- Business Office:
 - Required Federal reports are being processed and/or mailed, including 1099's and 1098T's. Information for the W2's have been

- submitted. The county office will print and mail to the college.
- Julene Marquez has joined the Business Office. Her main job will be student receivables.
- Currently working on the recruitment of a Chief Human Resources Officer.

VI. REPORTS (continued)

8. Board of Trustees Comments and Discussion

- Mr. Lewis thanked everyone for their reports and stated his appreciation for the job they are doing, and to Dr. Wallace for his leadership. The City of Needles is going to hold their Strategic Planning meeting at the Needles Center on January 26, 2015.
- Mr. Arneson stated that the Palo Verde College promotional materials that have been distributed in mailboxes are excellent and very well done.

Mr. Arneson requested clarification on the consultant that is writing the Accreditation report. Dr. Hancock stated that he will be writing the report, not the consultant. The consultant will provide feedback and guidance; helping to put together a timeline, and providing resources and reports. The consultant will guide the preparation and editing, if necessary.

Mr. Arneson was approached by someone on the street asking about the two agriculture classes being cancelled, and then pointed out that there were no instructors for some of the classes. Dr. Hancock stated that the agriculture classes had very low enrollment, and that instructors are still being assigned to classes. Mr. Arneson asked about PVC's online education. Discussion occurred and Dr. Hancock stated that about half of the FTES are from correspondence education with the bulk of it coming from the inmate population.

- Ms. Rodriguez welcomed everyone back to the new year.
- Dr. Thomas welcomed everyone back, and stated his appreciation to the college community for the work they are doing to reach the goal of 1800 FTES.

VII. PUBLIC NOTICE/HEARING

None.

VIII. PRESENTATIONS/PROGRAM REVIEWS

1. Report on Audit, June 30, 2014 from Messner & Hadley, LLP, presented by Paul Messner, Certified Public Accountant (*reports are included in Board folders and available in the Business Services Office and Superintendent/President's Office*).

Mr. Messner provided a powerpoint presentation highlighting the main points of the Audit Report. An explanation of the three types of findings was provided, 1) Financial Statement Findings, 2) Federal Awards, and 3) State Awards. In the Financial Statement section the college received a clean "unqualified" opinion with no deficiencies, no material non-compliance, and no material weaknesses. In the State Awards area there were no findings, and an "unqualified" opinion. In the Federal Awards area the college had no material weaknesses, but there were two findings.

The first finding is regarding documentation that is required to be in a student file when that student's file is selected for verification. The Department of Education (DOE) will select certain students for verification and the college is required to document that they have received the items that the DOE has requested. In the files that were looked at, the required documentation was not there. The second finding has to do with "Return of Title IV Funds" which states when a student drops a class, the college must return any unused funds to DOE within 45 days. This finding is

VIII. PRESENTATIONS/PROGRAM REVIEWS

relatively common in community colleges nationwide, and in this case the money was returned, but there were instances where this was not done within the 45 days.

When there is a finding, the District is required to respond, and the following year the District is required to present the Auditors with their corrected action plan. This report states what the college is going to do to correct the findings, and at next year's audit it will be checked to see that it was done.

Mr. Messner asked for questions and there being none, thanked the Governing Board.

2. Computer Information Systems Program Review – Mr. Scott Peterson, CIS/OFA Technologies Instructor *(shown loose in Board folders)*.

Mr. Peterson provided an overview of Computer Information Systems Program Review, and answered questions from the Governing Board.

At 6:30 p.m. it was moved by Dr. Thomas, and unanimously carried to recess for 5 minutes.

At 6:38 p.m. the Board of Trustees returned to the meeting.

IX. DISCUSSION

1. Second Reading of BP 2310 – Regular Meeting of the Board *(shown loose in Board folders)*.

No discussion occurred.

X. INFORMATION ITEMS

1. Report of Purchases and Warrants for December 2014 *(shown loose in Board folders)*.
2. The Chancellor's Office has announced that the Contract Bid Threshold for Inflation has been adjusted to reflect a rate increase of 2.26%, resulting in an increase from \$84,100 to \$86,000 *(shown as Reference X.2)*.
3. The Internal Revenue Service (IRS) has issued their standard mileage rates at .575 cents per mile for business miles driven, effective January 1, 2015 *(shown as Reference X.3)*.
4. The "Mr. Blythe" event will take place in the Fine and Performing Arts Theater on January 17, 2015 at 6:00 p.m.
5. Trustees Thomas and Woods will attend the Effective Trusteeship Workshop in Sacramento, CA, January 23-25, 2015.

XI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. INSTRUCTION

Resolution 15-01 A-01 – CURRICULUM APPROVAL

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves new and revised courses in various curriculum areas; shown as Reference A-01.

XI. CONSENT RESOLUTIONS (continued)

Resolution 15-01 A-02 – PART-TIME INSTRUCTORS/COUNSELORS FOR SPRING SEMESTER 2015

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves instructors/counselors for spring semester 2015; shown as Reference A-02.

B. BUSINESS

Resolution 15-01 B-01 – NON-RESIDENT TUITION FEE FOR 2015-2016

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the non-resident tuition fee for 2015-2016 fiscal year be established at \$200 per semester unit (\$133 per quarter unit), as computed on a statewide basis; shown as Reference B-01.

Resolution 15-01 B-02 – MOU WITH CALIFORNIA PARTNERSHIP FOR ACHIEVING STUDENT SUCCESS (CAL-PASS PLUS)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Memorandum of Understanding with California Partnership for Achieving Student Success (Cal-Pass Plus) to collect, analyze and share student data in order to track performance and improve success from elementary school through university level. This service is funded through SB 1070 CTE Pathways grant; shown as Reference B-02.

C. PERSONNEL

Resolution 15-01 C-01 – EMPLOYMENT OF SOCIOLOGY/ALCOHOL & DRUG STUDIES INSTRUCTOR (ANDRADE)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the employment of Maria “Lupita” Andrade as Sociology/Alcohol & Drug Studies Instructor, a full-time tenure track faculty position, 177 day contract, Row 2, Column 2 on the 177 Day/10 Month Faculty Salary Schedule, effective Fall semester, 2015 academic year, in accordance with Education Code 87458 and 87470. Human Resources has verified that the employee meets the minimum qualifications for the position.

Resolution 15-01 C-02 – EXTENSION OF INTERIM INSTITUTIONAL PROGRAM DIRECTOR CONTRACT (ANDRADE)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves extension of the contract of employment of Maria “Lupita” Andrade as Interim Institutional Transition Program Director, a grant funded administrator position, at a salary placement on the 250 day administrator salary schedule of Row 4, Step 3, with benefits, effective January 1, 2015 through July 31, 2015. This position is dependent on continuation of the CDCR grant and acceptance of said funding by the District. This action voids Resolution 14-17 C-92.

Resolution 15-01 C-03 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2015

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves

the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Spring Semester 2015:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Acuna, Polette	In-Class Tutor - Autos	\$9.75
Arrubla, Ana	Student Clerk – CAW	\$9.25
Bowley, Joseph	IT Student Aide – FWS	\$9.00
Bunch, Britny	Student Clerk – BSV	\$9.25
Coronado, Andrea	Student Clerk – CAW	\$9.25

XI. CONSENT RESOLUTIONS (continued)

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Dorame, Danielle	Tutor – TRiO	\$9.75
Hester, Cami	Student Aide – FWS	\$9.00
Irvin, Melissa	Student Clerk – Student Services	\$9.25
McCoy, Glynisha	Student Aide – FWS	\$9.00
McMillin, Tyler	Tutor – BSI	\$9.75
Moreno, Jessica	Tutor – Blythe Recreation Center	\$9.75
Munoz, Alexis	Student Trustee/Student Clerk - CAW	\$9.25
Pryor, Matthew	Student Aide – BFA	\$9.00
Ruiz, Bella	Tutor – Blythe Recreation Center	\$9.75
	Student Aide – FWS	\$9.00
Salazar, Alexa	Student Clerk – CAW	\$9.25
	Peer Counselor – Student Services	\$9.75
Tennefos, Christopher	Student Aide – BFA	\$9.00
Wilder, Eric	Tutor – FWS	\$9.75

(Blanket Motion)

It was moved by Mr. Arneson, and seconded by Mr. Hyduke, that Consent Resolutions be approved.

Discussion occurred regarding Resolution 15-01 B-01, and Dr. Hancock provided clarification.

Student Advisory	<u>Absent</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

XII. ACTION ITEMS

A. INSTRUCTION

Resolution 15-01 A-03 – PROGRAM REVIEW APPROVAL (COMPUTER INFORMATION SYSTEMS)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Program Review for Computer Information Systems, as presented at this meeting to the Governing Board (*shown loose in Board folders*).

It was moved by Mr. Arneson, and seconded by Mr. Lewis, that Resolution 15-01 A-03 be approved.

Student Advisory	<u>Absent</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

XII. ACTION ITEMS (continued)

B. BUSINESS

Resolution 15-01 B-03 – AUDIT REPORT FROM MESSNER & HADLEY, JUNE 30, 2014
BE IT RESOLVE that Palo Verde Community College District Board of Trustees accepts the independent auditor report and financial statements from Messner & Hadley LLP, Certified Public Accountants, for fiscal year ending June 30, 2014 (*report shown loose in Board folders*).

It was moved by Ms. Rodriguez, and seconded by Mr. Arneson, that Resolution 15-01 B-03 be approved.

Student Advisory	<u>Absent</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

Resolution 15-01 B-04 – CONSULTING AGREEMENT WITH JULIE SLARK
BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the Consulting Agreement with Julie Slark to provide consultant services in orchestrating and preparing the Palo Verde College Follow-Up Report to the ACCJC by March 15, 2015. This Agreement will be effective January 1, 2015 through March 15, 2015. Contract not to exceed \$14,000; shown as Reference B-04.

It was moved by Mr. Lewis, and seconded by Ms. Rodriguez, that Resolution 15-01 B-04 be approved.

Student Advisory	<u>Absent</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

Resolution 15-01 B-05 – CONSULTING AGREEMENT WITH VIRGINIA AVILA ARMSTRONG

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the Consulting Agreement with Virginia Avila Armstrong to provide research, guidance, and direction as required to address the findings and recommendations, as required, of the State of California Board of Vocational Nursing and Psychiatric Technicians in their evaluation of the Palo Verde College Nursing Program. Agreement will be effective December 15, 2014 through June 30, 2015, for a fee of \$75.00 per hour, not to exceed

\$30,000; shown as Reference B-05.

It was moved by Ms. Woods, and seconded by Mr. Gonzales, that Resolution 15-01 B-05 be approved.

Student Advisory	<u>Absent</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

XII. ACTION ITEMS (continued)

D. MISCELLANEOUS

Resolution 15-01 D-01 – ESTABLISHMENT OF INDEPENDENT CITIZENS’ BOND OVERSIGHT COMMITTEE AND APPROVAL OF BYLAWS FOR BOND MEASURE P

RESOLUTION OF THE BOARD OF TRUSTEES OF THE PALO VERDE COMMUNITY COLLEGE DISTRICT ESTABLISHING AN INDEPENDENT CITIZENS’ BOND OVERSIGHT COMMITTEE AND APPROVING BYLAWS THEREFORE

WHEREAS, the Board of the Palo Verde Community College District (the “District”) previously adopted a resolution requesting Riverside County (the “County”) to call an election for general obligation bonds (the “Bond Election”) to be held on November 4, 2014; and

WHEREAS, notice of the Bond Election was duly given; and on November 4, 2014 the Bond Election was duly held and conducted for the purpose of voting a measure for the issuance of bonds of the District in the amount of \$12.5 million (“Measure P”); and

WHEREAS, based on the Canvass and Statement of Results for the County, more than fifty-five percent of the votes cast on the Measure P were in favor of issuing the aforementioned bonds; and

WHEREAS, the Board of the District wishes hereby to establish an independent citizens’ bond oversight committee in connection with any issuance of bonds under Measure P and to approve Bylaws governing such committee.

NOW, THEREFORE, THE BOARD OF THE PALO VERDE COMMUNITY COLLEGE DISTRICT DOES HEREBY FIND, DETERMINE AND CERTIFY AS FOLLOWS:

Section 1. Authorization. Measure P was authorized pursuant to paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution and subdivision (b) of Section 18 of Article XVI of the California Constitution in accordance with the requirements of the Strict Accountability In Local School Construction Bonds Act of 2000 (the “Act”).

Section 2. Establishment of Committee. An independent citizens’ bond oversight committee (the “Committee”) is hereby established for the purposes set forth in the Act.

Section 3. Bylaws. The Committee shall operate pursuant to the Board approved Bylaws. The Committee shall have only those responsibilities granted to them in the Act

and in the Bylaws. The Bylaws, as submitted herewith and attached hereto, are hereby approved.

Section 4. Other Actions. Officers of the Board and members of the Committee established hereunder are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to give effect to and comply with the terms and intent of this Resolution. Such actions heretofore taken by such officers, officials and staff are hereby ratified, confirmed and approved.

PVCCD Independent Citizens' Bond Oversight Committee Bylaws are shown loose in Board folders.

XII. ACTION ITEMS (continued)

It was moved by Mr. Arneson, and seconded by Ms. Rodriguez, that Resolution 15-01 D-01 be approved.

Discussion occurred, and Dr. Wallace provided clarification.

Student Advisory	<u>Absent</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

Resolution 15-01 D-02 – APPROVAL OF BOARD POLICY 2310

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves Board Policy 2310 – Regular Meetings of the Board, *(shown loose in Board folders)*:

It was moved by Ms. Rodriguez, and seconded by Mr. Arneson, that Resolution 15-01 D-02 be approved.

Student Advisory	<u>Absent</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

Resolution 15-01 D-03 – CCCT BOARD ELECTION 2014

BE IT RESOLVED that Palo Verde Community College District Board of Trustees nominates the following individual (must be from Palo Verde Community College District), as a candidate for the CCCT (California Community College Trustees) Board. ***Upon discussion, it was unanimously agreed that Palo Verde Community College District Board of Trustees will not have a candidate for CCCT (California Community College Trustees).*** *(The nomination form and biographic sketch form are shown loose in Board folders).*

It was moved by Mr. Arneson, and seconded by Mr. Hyduke, that Resolution 15-01 D-03 be approved.

Student Advisory	<u>Absent</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

None.

XIV. ADJOURN TO CLOSED SESSION

The Board of Trustees and Dr. Wallace adjourned to Closed Session at 6:49 p.m. to discuss the following:

1. Conference with Legal Counsel—Existing Litigation pursuant to Gov. Code 54956.9(a); Civil Case Number 34-2014-80001969.
2. Conference with Legal Counsel—Existing Litigation pursuant to Gov. Code 54956.9(a); Gilmore v. Palo Verde Community College District.

**Minutes approved at the February 10, 2015
Regular Board Meeting.**

Donald G. Wallace, Secretary of the Board