

PALO VERDE COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
BOARD OF TRUSTEES
Tuesday, January 21, 2014
5:00 p.m.
One College Drive in Blythe – CL 101
(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)

Meeting 14-02

MINUTES

I. OPENING OF MEETING

1. Call to Order

The Regular Meeting of the Board of Trustees was called to order by the President of the Board, Ms. Rodriguez, at 5:02 p.m.

2. Flag Salute

The Salute to the American Flag was led by Mr. Munoz, Student Trustee.

3. Roll Call

Trustees Present:

Millie Rodriguez, President
George Thomas, Vice President
Ned Hydeke, Clerk of the Board
Ted Arneson, Trustee
Ed Gonzales, Trustee
Jerry Lewis, Trustee
Alex Munoz, Student Trustee

Administrators Present:

Donald G. Wallace, Ph.D., Superintendent/President
Sharon Jones, Interim Vice President of Instructional and Student Services
Russi Egan, Chief Business Officer

Absent:

Lincoln Edmond, Trustee

Recorder:

Carrie Mullion, Administrative Assistant to Superintendent/President and Board of Trustees

4. Approval of the Minutes of the Regular Meeting of December 10, 2013.

It was moved by Mr. Gonzales, seconded by Mr. Arneson, and unanimously carried, that the Minutes of the Regular Meeting of December 10, 2013 be approved.

5. Approval of the Minutes of the Regular Meeting of the PVCCD Financing Corporation of December 10, 2013.

It was moved by Dr. Thomas, seconded by Mr. Gonzales, and unanimously carried, that the Minutes of the Regular Meeting of the PVCCD Financing Corporation of December 10, 2013 be approved.

(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion, a tape is available to the public for 30 days after the date of this meeting.)

I. OPENING OF MEETING (continued)

6. Approval of the Agenda for this meeting.
Dr. Wallace, Superintendent/President, requested to amend Resolution 14-02 C-02 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2014. The names of Casandra Aguilar-Mendoza and Danielle Koons will be removed from the list.

It was moved by Mr. Lewis, seconded by Mr. Arneson, and unanimously carried, that the Agenda be approved as amended.

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

None.

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

None.

IV. RECESS TO CLOSED SESSION *(refer to the end of this meeting)*

V. RECONVENE TO OPEN SESSION *(not applicable)*

VI. PUBLIC NOTICE/HEARING

None.

VII. PRESENTATION – PROGRAM REVIEWS

1. Report on Audit June 30, 2013 from Messner & Hadley, LLP, presented by Paul Messner, Certified Public Accountant *(reports are included in Board folders and available in the Business Services Office and Superintendent/President's Office).*

Mr. Messner, Messner & Hadley, LLP, spoke regarding the Report on Audit June 30, 2013. Mr. Messner explained his role as an auditor is to express his opinion as to whether the financial statements of the district are correct. The auditor looks at the internal control structure and operations of the district to find out if there is a system that accurately and timely puts together the financial representations.

Mr. Messner stated that the financial statements are correct, and that PVCCD has a clean opinion. However, PVCCD did have a deficit of approximately \$2.5 million, and a reduction in cash balance of approximately \$3 million. If that continues the auditor could potentially qualify his opinion.

VII. PRESENTATION – PROGRAM REVIEWS (continued)

Mr. Messner explained the three types of findings; Financial Statement Findings (internal controls), State Award Findings, and Federal Awards Findings. Mr. Messner stated he did not find any significant problems with the Financial Aid operations of the district ending June 30, 2013, but he did find problems after June 30, 2013. This means that there will be a Federal Finding in the audit report for 2014.

Mr. Messner answered questions from the Governing Board. Mr. Messner thanked the Governing Board and Ms. Egan.

2. 2014 Report of Palo Verde College Institutional Self-Evaluation for Reaffirmation of Accreditation, submitted to ACCJC on January 10, 2014, presented by Brian Thieboux.

Mr. Thieboux, Accreditation Liaison Officer, stated the 2014 Report of Palo Verde College Institutional Self-Evaluation for Reaffirmation of Accreditation, is complete and has been sent to ACCJC. Mr. Thieboux discussed five areas of strengths and weaknesses in the report - Strategic Planning, Program Review, Student Learning Outcomes, Budget, and FTE's.

Mr. Thieboux answered questions from the Governing Board. The Governing Board commended Mr. Thieboux for his excellent job in writing the report.

VIII. DISCUSSION

1. Second Reading and Approval BP 2716 – Political Activity (*shown as Reference D-02*). No discussion occurred.
2. Second Reading and Approval BP 3410 – Nondiscrimination (*shown as Reference D-03*). No discussion occurred.

IX. REPORTS

1. Associated Student Government – Alex Munoz, Student Trustee or designee
 - The Polar Express movie was shown in the Fine and Performing Arts Theater, and it was a great success.
 - ASG teamed with the Miss Blythe Association to present the Mr. Blythe contest. Money was raised for PVC scholarships.
 - A spring welcome back event for students will be held on January 29, 2014.
 - A blood drive will take place on January 30, 2014.
2. Academic Senate - Biju Raman, President or designee
 - Faculty is concerned about FTE's, and consider this to be collegial responsibility. The majority of faculty consider part of their job is to recruit for their programs, but faculty also feel that the position of Manager of Outreach should take on a bigger percentage of that responsibility.
 - Academic Senate acknowledges the hard work done by Brian Thieboux in terms of accreditation, and the excellent report that has been written. Mr. Raman provided a summary of accreditation as seen by one of the presenters at an accreditation meeting that he attended recently. The presenter commented that faculty should not specifically focus on meeting accreditation standards, but that faculty naturally prepare for getting better every semester, and are already exceeding these standards in the course of their function, and they just need to document and report whatever they do

in the Standards format.

IX. REPORTS (continued)

- The new equivalencies process was passed which defines and shortens the timing for responding to equivalency requests.

Mr. Raman answered questions from the Governing Board.

Mr. Arneson commented that he hoped faculty takes the accreditation of this institution very seriously and gives accreditation a very high priority. Mr. Raman clarified that faculty is very serious about accreditation.

3. CSEA, Chapter 180 - Richard Soto, President or designee
Not present for this meeting.
4. CCA/CTA - Derek Copple, President or designee
Not present for this meeting.
5. Don Wallace - Superintendent/President
 - The Chair of the External Evaluation Team for the March 10-13, 2014 visit will be Kathryn Smith, Superintendent/President of College of the Redwoods. Ms. Smith and the Team Assistant will pre-visit Palo Verde College on February 13, 2014, to meet with the PVC team and check out logistics.
 - Attended the Inland Valley Trustees and CEO Meeting at Mount San Jacinto College on January 17. Chancellor Brice Harris addressed the meeting and brought a very positive message regarding the budget proposal. In general, the budget looks very favorable towards community colleges. Dr. Harris' observation through the years has been that the ending budget proposal is relatively close to the beginning proposal, with a lot of peaks and valleys in between. There is growth money, as well as money for COLA, and a considerable amount of money is being put into the Student Success Act.
 - A Freedom of Information Act request has been received from a media agency. The agency is asking for all the salary and benefits information for all of the college's employees. This is not unusual, but has been passed on to legal counsel to make sure they are not asking for something we should not provide. Ms. Egan commented that this has been requested and done in the past.
6. Sharon Jones - Interim Vice President of Instructional and Student Services.
 - FTES to date is 1285. The estimated FTES for 2013-2014 and submitted on the 320 report last week was 1400. The college budgeted for 1700 this year, which is a shortfall.
 - Registration ends on January 24. Face-to-face enrollment seems to be quite low. Teachers are struggling to meet enrollment numbers of 10 students, which they believe is the number necessary in order for a class to pay for itself. This number is not published anywhere, including in the CTA contract, and Ms. Egan has calculated that 19.5 students are needed in a class in order to financially break even. Classes in correspondence education were down by 100 FTE's for fall 2013, but it seems to be rebounding this semester. Ms. Jones and Lupita Andrade, Instructional Services Manager, have met with Lorenzo Lujano, Correspondence Education

Counselor/Coordinator, to try and maximize the efficiency of the courses.

IX. REPORTS (continued)

- Kevin Eoff, History/Political Science Instructor, has made a video for incarcerated students in the Online Pilot Program class, which was very exciting. Legislation is now in the works for college's to be able to claim apportionment for incarcerated students in this online program. This will allow PVC to offer closed, online courses to incarcerated students, and claim apportionment.
- CTA has expressed some concerns with the CDCR contract education. This is the re-entry program through the California Department of Corrections and Rehabilitation at Ironwood and Chuckwalla State Prisons. These classes will be taught face-to-face by PVC instructors at the prisons using the CDCR curriculum. This is a not-for-profit program; all costs will be reimbursed by CDCR. The contract will be reviewed and the hope is for a February start date.
- Ms. Jones worked with IEC for 2 days last week updating courses and curriculum. The goal is to make sure all the curriculum is aligned with the State Fire Marshall guidelines.
- Sarah Frid is temporarily no longer in the position of Student Success Manager. She is back in the classroom teaching Business classes full time. In addition to Ms. Frid, four adjunct instructors were needed to meet the needs of the Business Department. In Ms. Frid's absence, Brian Thieboux is going to help create the Student Success Plan, Student Equity Plan, and an updated Enrollment Management Plan by fall 2014.

7. Russi Egan - Chief Business Officer

- General Fund Cash Analysis for December 2013 - Ms. Egan provided explanation and answered questions from the Trustees.
- General Fund Comparative Statement of Revenue and Expenses December 2013 - Ms. Egan provided explanation and answered questions from the Trustees.
- Attended the Budget Workshop in Sacramento, CA. If the budget is approved as proposed, at the end of 2014-2015 there will be no more deferrals. Ms. Egan attended the ACCCA Board Meeting while at the Workshop, to learn about new legislation in regards to STRS. Also, a wonderful presentation was given by Diane Van Hook, Chancellor of College of the Canyons. The presentation will be posted on the ACCCA website, and Ms. Egan will provide it to the Governing Board when it is posted.

Ms. Egan answered questions from the Governing Board in regards to the Governor's proposed budget.

- Ms. Egan stated that four students from the Fort Mohave Indian Tribe have received scholarships to Palo Verde College.
- Palo Verde College has been awarded \$25,000 from Southern California Edison for STEM scholarships. These are to be used in the science and math disciplines.
- The State Controller's Office will be on campus beginning tomorrow to do an audit on our integrated waste processes.

8. Board of Trustees Comments and Discussion

- Mr. Arneson reported on the Foundation Meeting held on January 15, 2014. The annual Foundation BBQ has been set for May 2, 2014. The Foundation has over \$1 million on deposit, which means investments are doing very well. A big portion of this money goes towards scholarships.

IX. REPORTS (continued)

Mr. Arneson reported on the Board Finance and Audit Committee. Some concerns in regards to the General Obligation (GO) Bond is that four of the Trustees will be up for re-election in 2014, so the question was asked if 2014 would be a good time to put a GO Bond on the ballot. In order to put a GO Bond on the 2015 ballot, there must be a general election in both Riverside and San Bernardino Counties, and at this time, it does not appear there will be. Ann Noch, AMN Key Solutions, recommended the college go ahead with the survey in order to see how the community feels about a GO bond, and then decide whether to move forward or not. A major statement that the community needs to understand is that there has to be some kind of refinancing. If that does not take place, then there will be major reorganization of this institution and how the college operates, as well as programs being discontinued. Ms. Egan has been asked to provide financial scenarios. The Board Finance and Audit Committee will continue to meet. The survey will be taken sometime summer 2014.

Discussion occurred and Ms. Egan stated that C.M. Brahmbhatt will be included in the General Bond discussion.

- Mr. Gonzales commented that a pizza party for high school students was held on December 17 at the Needles Center. Counselors from the main campus provided academic counseling at the event, and as a result, six of the students who attended are now in an Art class at the college. The Superintendent of Needles Unified School District is very supportive of our programs. Mr. Gonzales also stated that he and Mr. Lewis are working with the Mohave Education Department in recruiting students.
- Mr. Lewis stated that he wants a Board Retreat scheduled to discuss finances.
- Ms. Rodriguez commented that she was awarded a Golden Torero medallion by the University of San Diego. These are given to alumni who have graduated from USD fifty or more years ago. While at USD, she spoke to Philip Garland, Director of Annual Giving, about raising funds through the alumni giving program. Mr. Garland stated that the best way to start an alumni giving program is to mail a letter to all alumni. There is also an organization called Council for Advancement and Support of Education (CASE) that has information and means for meeting the needs and funding of community colleges. Ms. Rodriguez stated that Palo Verde College needs to write a letter to alumni to encourage donations. She has examples of letters from USC, and has told Dr. Wallace she would craft a letter for him to review and use if he would like.

Dr. Thomas asked if these funds would be used for PVC Foundation or for the general fund. Ms. Rodriguez stated this is for the general fund, not scholarships.

Ms. Rodriguez was congratulated by the Governing Board for receiving

the Golden Torero medallion.

X. INFORMATION ITEMS

1. Report of Purchases and Warrants for December 2013.
2. Millie Rodriguez and Ned Hyduke will be attending the CCLC Effective Trusteeship Workshop January 23-26, 2014, at the Sheraton Grand Hotel in Sacramento, CA.

X. INFORMATION ITEMS (continued)

3. Dr. Wallace will attend the Inland Valley Trustees and CEO Association Meeting on January 17, 2014, at Mt. San Jacinto College in Banning, CA.
4. Dr. Wallace will attend the Region IX Meeting on January 27, 2014 in Palm Springs, CA. The topic will be renewable energy.

XI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.

A. INSTRUCTION

Resolution 14-02 A-01 – K-12 ENROLLMENTS, SPRING 2014

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves that K-12 students, completing approved college enrollment process, as shown in Reference A-01, be approved to attend classes at Palo Verde College for Spring 2014. Administration is recommending approval subject to space availability in classes.

B. BUSINESS

Resolution 14-02 B-01 – CLINICAL AGREEMENT WITH COLORADO RIVER MEDICAL CENTER

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement with Colorado River Medical Center to provide clinical experiences for student enrolled in the Vocational Nursing, Emergency Medical Technicians, and Phlebotomist Programs at Palo Verde College. This Agreement is effective for one (1) year beginning January 1, 2014 with automatic renewals for subsequent one (1) year terms, shown as Reference B-01.

Resolution 14-02-B-02 – NON-RESIDENT TUITION FEE FOR 2014-2015

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the non-resident tuition fee for 2014-2015 fiscal year be established at \$217 per semester unit (was \$190 last year), \$145 per quarter unit, as computed on a statewide basis and shown in Reference B-02.

C. PERSONNEL

Resolution 14-02 C-01 - OUT OF CLASS PAY (MARTIN)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies out-of-class pay for Jonathan Martin, for performing the duties of a Class 13 level position, at step 1 of the higher classification or 5%, whichever is greater, effective November 1, 2013.

Resolution 14-02 C-02 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2014

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Spring Semester 2014:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Acuna, Polette	In-Class Tutor - Autos	\$8.75
Aguilar Mendoza, Casandra	Tutor - Student Learning Center	\$8.75

XI. CONSENT RESOLUTIONS (continued)

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Angeles, Angel	Peer Counselor – EOPS	\$8.75
	Tutor - EOPS	\$8.75
Bergh, Andrew	In-Class Math Tutor - BSI	\$8.75
Bunch, Britny	Student Clerk - Bus. Serv. CalWorks	\$8.25
Camacho, Robert	Student Clerk - CalWorks	\$8.25
Gonzalez, Imelda	Student Clerk - CalWorks	\$8.25
Guilin, Sabrina	Student Aide - Admissions & Records	\$8.00
Infante, Melissa	Student Clerk - Library	\$8.25
Koons, Danielle	In-Class Tutor - Welding	\$8.75
Lowe, Amanda	Student Aide - Student Services	\$8.00
Luna, Sierra	Student Clerk - Distance Ed.	\$8.25
Machado, Gustavo	Tutor - Student Learning Center/BSI	\$8.75
McMillin, Noelle	In-Class Math Tutor – BSI	\$8.75
Moreno, Jessica	Student Clerk – CalWorks	\$8.25
Munoz Ramos, Alexis	Student Trustee	\$240 per month
	Student Clerk – CalWorks	\$8.25
Pryor, Matthew	Student Aide – BFA	\$8.00
Rangel-Bedolla, Yanelli	Tutor – DSPTS/TRiO	\$8.75
Riddle, Kelsie	Tutor – DSPTS/TRiO	\$8.75
Santero, David	In-Class Tutor – BCT	\$8.75
Teniente, Anthony	Tutor – EOPS	\$8.75
	Peer Counselor – EOPS	\$8.75
Tennefos, Christopher	Student Aide – BFA	\$8.00

(Blanket Motion)

It was moved by Mr. Arneson, and seconded by Mr. Gonzales, that Consent Resolutions be approved.

Mr. Arneson and Dr. Thomas requested clarification of Resolution 14-02 C-01, and Dr. Wallace provided explanation.

Mr. Arneson and Ms. Rodriguez requested clarification of Resolution 14-02-B-02, and Ms. Egan provided explanation.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

XII. ACTION ITEMS

B. BUSINESS

Resolution 14-02 B-03 – AUDIT REPORT FROM MESSNER & HADLEY, JUNE 30, 2013
BE IT RESOLVE that Palo Verde Community College District Board of Trustees accepts the independent auditor report and financial statements from Messner & Hadley LLP, Certified Public Accountants, for fiscal year ending June 30, 2013 *(report shown loose in Board folders)*.

XII. ACTION ITEMS (continued)

It was moved by Dr. Thomas, and seconded by Mr. Arneson, that Resolution 14-02 B-03 be approved.

Mr. Arneson requested clarification, and Ms. Egan provided explanation.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

Resolution 14-02 B-04 – CHANGE IN CONTRACT BID THRESHOLD FOR INFLATION
BE IT RESOLVED that Palo Verde Community College District Board of Trustees abides by Public Contract Code (PCC) Section 20651(a) to competitively bid and award contracts involving an expenditure of more than \$50,000 for any of the following:

1. The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district;
2. Services that are non-construction; and,
3. Repairs, including maintenance as defined in PCC Section 20115, that are not public projects as defined in PCC Section 22002(c).

The Board of Governors of the California Community Colleges, pursuant to PCC Section 20651(d) shall annually adjust the \$50,000 amount specified in Section 20651(a) to reflect the percentage change in the annual average value of the Implicit Price Deflator for the prior fiscal year rounded to the nearest one hundred dollars (\$100). The Board of Governors has delegated this responsibility (through standing orders) to the Chancellor, as shown in Reference B-04.

The applicable adjustment of **.858%** applied to the current bid threshold of \$83,400 results in **the new threshold of \$84,100** (rounded to the nearest one hundred). This new bid threshold shall commence with the 2014 calendar year.

It was moved by Mr. Arneson, and seconded by Mr. Gonzales, that Resolution 14-02 B-04 be approved.

Discussion occurred, and Ms. Egan provided clarification.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

Resolution 14-02 B-05 – AGREEMENT WITH LUNDAHL & ASSOCIATES

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the agreement with Lundahl & Associates, to develop, produce, and complete a Palo Verde College Recruitment/Enrollment Video for outreach purposes, at a flat rate of \$8,000. Statement of Work; budget and schedule shown as Reference B-05.

It was moved by Mr. Gonzales, and seconded by Dr. Thomas, that Resolution 14-02 B-05 be approved.

Mr. Lewis requested clarification, and Ms. Jones and Dr. Wallace provided explanation.

XII. ACTION ITEMS (continued)

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

Resolution 14-02 B-06 – AGREEMENT WITH ELLUCIAN FOR STUDENT PLANNING MODULE (RATIFICATION)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement with Ellucian for license of software programs/modules for student planning and access to educational plans. Implementation of this software will satisfy a requirement of the Student Success Act of 2012, SB 1456. Total cost is \$24,547, to be paid from matriculation funds. Agreement shown in Reference B-06.

It was moved by Mr. Arneson, and seconded by Mr. Gonzales, that Resolution 14-02 B-06 be approved.

Discussion occurred, and Dr. Wallace provided clarification.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

Resolution 14-02 B-07 – MOU WITH ESCUELA DE LA RAZA UNIDA INC. FOR HATCH CHILD DEVELOPMENT COURSES

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Memorandum of Understanding with Escuela De La Raza Unida Inc. (ERU), to provide a Hatch computer table at ERU Early Learning Center for Palo Verde College Child Development students to take Hatch online courses, shown as Reference B-07.

It was moved by Mr. Gonzales, and seconded by Mr. Lewis, that Resolution 14-02 B-07 be approved.

Discussion occurred, and Ms. Jones, Ms. Egan, and Dr. Wallace provided clarification.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

C. PERSONNEL

Resolution 14-02 C-03 – LEAVE OF ABSENCE FOR COOPERATIVE WORK EXPERIENCE/VOCATIONAL CAREER SPECIALIST (DAGNINO)

BE IT RESOLVED that the Superintendent/President has accepted a request for an unpaid leave of absence from Irma Dagnino, full-time Cooperative Work Experience/Vocational Career Specialist, for a one year period beginning January 1, 2014, ending January 1, 2015, and is recommending approval. This leave provision is included in the CTA union bargaining agreement.

XII. ACTION ITEMS (continued)

It was moved by Dr. Thomas, and seconded by Mr. Gonzales, that Resolution 14-02 C-03 be approved.

Discussion occurred, and Ms. Jones and Dr. Wallace provided clarification. Mr. Lewis and Dr. Thomas voted a “qualified yes” on this Resolution, and requested the contract with CTA be reviewed for possible changes in the future.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

Resolution 14-02 C-04 - TEMPORARY EMPLOYMENT, INTERIM COOPERATIVE WORK EXPERIENCE/VOCATIONAL CAREER SPECIALIST (LOPEZ)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the temporary employment of Maria Lopez as Interim Cooperative Work Experience/Vocational Career Specialist, a full-time temporary academic faculty position, 186 day contract (prorated for Spring 2014), at a classification of Row 3, Column III, on the Academic Salary Schedule, beginning January 7, 2014 through December 31, 2014.

It was moved by Mr. Arneson, and seconded by Mr. Gonzales, that Resolution 14-02 C-04 be approved.

Discussion occurred, and Ms. Jones provided clarification.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

Resolution 14-02 C-05 - LEAVE OF ABSENCE FOR CLASSIFIED EMPLOYEE (FRID)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the recommendation of the Superintendent/President that Sarah Frid, be granted a Long-Term Leave of Absence from her classified management position pursuant to Classified Management & Confidential Handbook, beginning January 13, 2014 to possibly December 14, 2014, to accept a full-time Interim Instructor position for the Spring and possibly Summer and Fall semesters of 2014. Cancellation of leave will be given with a 30 day notice or the end of the term in which teaching.

It was moved by Mr. Lewis, and seconded by Mr. Gonzales, that Resolution 14-02 C-05 be approved.

Mr. Arneson and Ms. Rodriguez requested clarification, and Dr. Wallace and Ms. Jones provided explanation.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

XII. ACTION ITEMS (continued)

Resolution 14-02 C-06 - TEMPORARY EMPLOYMENT, INTERIM BUSINESS & MANAGEMENT INSTRUCTOR (FRID)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the temporary employment of Sarah Frid as Interim Business & Management Instructor, a full-time temporary academic faculty position, 177 day contract (prorated for Spring 2014), at a classification of Row 8, Column II, on the Academic Salary Schedule, beginning Spring 2014 and possibly Summer 2014, if needed.

It was moved by Dr. Thomas, and seconded by Mr. Hyduke, that Resolution 14-02 C-06 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

D. MISCELLANEOUS

Resolution 14-02 D-01 – ACCEPTANCE OF PALO VERDE COLLEGE 2014 REPORT OF THE INSTITUTIONAL SELF-EVALUATION FOR REAFFIRMATION OF ACCREDITATION (RATIFICATON)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees accepts and ratifies the Palo Verde College 2014 Report of the Institutional Self-Evaluation for Reaffirmation of Accreditation, as submitted to ACCJC on January 10, 2014.

It was moved by Mr. Gonzales, and seconded by Mr. Arneson, that Resolution 14-02 D-01 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

Resolution 14-02 D-02 – REVISED BP 2716, POLITICAL ACTIVITY

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves revised Board Policy 2716, Political Activity, shown as Reference D-02.

It was moved by Mr. Arneson, and seconded by Mr. Lewis, that Resolution 14-02 D-02 be

approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

Resolution 14-02 D-03 – REVISED BP 3410, NONDISCRIMINATION

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves revised Board Policy 3410, Nondiscrimination, shown as Reference D-03.

It was moved by Mr. Lewis, and seconded by Mr. Gonzales, that Resolution 14-02 D-03 be approved.

XII. ACTION ITEMS (continued)

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

Resolution 14-02 D-04 – CCCT BOARD ELECTION 2014

BE IT RESOLVED that Palo Verde Community College District Board of Trustees nominates the following individual (must be from Palo Verde Community College District), as a candidate for the CCCT (California Community College Trustees) Board. **Upon discussion, it was unanimously agreed that Palo Verde Community College District Board of Trustees will not have a candidate for CCCT (California Community College Trustees).** (The nomination form and biographic sketch form are shown loose in Board folders).

It was moved by Mr. Lewis, and seconded by Mr. Hyduke, that Resolution 14-02 D-04 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

None.

XIV. ADJOURN TO CLOSED SESSION

The Board of Trustees, Dr. Wallace, Ms. Jones, and Ms. Egan, adjourned to Closed Session at 7:32 p.m. to discuss the following:

1. Public Employee Discipline/Dismissal/Release pursuant to Government Code Section 54957.

Minutes approved at the February 11, 2014

Regular Board Meeting.

Donald G. Wallace, Secretary of the Board