

PALO VERDE COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
BOARD OF TRUSTEES
One College Drive in Blythe – CL 101
(and Teleconference held at Needles Center, 725 West Broadway, Needles, CA)
Tuesday, February 12, 2013
5:00 p.m.

Meeting 13-02

MINUTES

I. OPENING OF MEETING

1. Call to Order
The Regular Meeting of the Board of Trustees was called to order by the President of the Board, Ms. Rodriguez, at 5:00 p.m.
2. Flag Salute
The Salute to the American Flag was led by Mr. Edmond, Trustee
3. Roll Call

Trustees Present:

Millie Rodriguez, President
George Thomas, Vice President
Ted Arneson, Clerk of the Board
Lincoln Edmond, Trustee
Ed Gonzales, Trustee *(by ITV from Needles Center)*
Ned Hyduke, Trustee
Jerry Lewis, Trustee *(by ITV from Needles Center)*

Administrators Present:

Denise Whittaker, Interim Superintendent/President
Sharon Jones, Interim Vice President of Instructional and Student Services
Russi Egan, Chief Business Officer

Absent:

Student Trustee, vacant

Recorder:

Carrie Mullion, Administrative Assistant to Superintendent/President and Board of Trustees

Visitors:

On file in the Superintendent/President's Office.

4. Approval of the Minutes of the Regular Meeting of January 22, 2013.
It was moved by Mr. Edmond, seconded by Mr. Hyduke, and unanimously carried, that the Minutes of the Regular Meeting of January 22, 2013 be approved.

(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion, a tape is available to the public for 30 days after the date of this meeting.)

I. OPENING OF MEETING (continued)

5. Approval of the Agenda for this meeting.

The Agenda was amended as follows: Resolution 13-02 B-15 – the addition of 13 classic style quilt sewing machines, and 1 oak library card catalog will be added to the surplus list shown in Reference B-15. Resolution 13-02 C-19 - Naomi Bedoya's name will be inserted at Row 10 Step 2, effective March 4, 2013. It was moved by Dr. Thomas, seconded by Mr. Edmond, and unanimously carried, that the Agenda be approved as amended.

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

None.

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Interim Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

None.

IV. RECESS TO CLOSED SESSION (ONLY IF NEEDED EARLY IN THE AGENDA)

There are no Closed Session Items for this meeting.

V. RECONVENE TO OPEN SESSION (ANY ACTION TAKEN IN CLOSED SESSION WILL BE ANNOUNCED AT THIS TIME.)

Not applicable.

VI. PUBLIC NOTICE/HEARING

None.

VII. PRESENTATION

1. Accountability Reporting for the Community Colleges (ARCC) Report 2012 – Brian Thiebaut *(shown as Reference D-11)*.

Mr. Thiebaut, Accreditation Liaison Officer, provided a presentation explaining the Accountability Reporting for California Community Colleges (ARCC) Report 2012. The Trustees and Ms. Whittaker received a copy of the ARCC Report. This is an annual report in which the data is extracted from our campus and then compiled by the Chancellors Office. Discussion regarding College Performance Indicators and College Profile occurred. Mr. Biju Raman, Basic Skills Coordinator, provided clarification for Table 1.4: Annual Successful Course Completion Rate for Credit Basic Skills Courses, and Table 1.5: Improvement Rates for ESL and Credit Basic Skills Courses. Mr. Thiebaut responded to questions from the Trustees and provided clarification on Table 1.11: Peer Grouping, as well as other data included in the report.

Ms. Rodriguez thanked Mr. Thiebaut for his report.

VII. PRESENTATION (continued)

2. Program Review Superintendent/President's Office – Denise Whittaker, Interim Superintendent/President (*shown as Reference A-04*)

Ms. Whittaker, Interim Superintendent/President, provided a PowerPoint presentation and handouts titled "Program Review Spring 2007 – Spring 2012, Office of the Superintendent/President". Key points reviewed were:

- Program Review Executive Summary – accomplishments, challenges, status of prior recommendations
- Support of the College Mission
- Key Functions and Responsibilities of the Office of the Superintendent/President
- Prior Year Goals
- Overview of Goal Accomplishments
- 2012-2013 CEO Goals
- Superintendent/President Organizational Chart
- Adequacy of Staff
- Unmet/Unfunded Organizational Needs
- Staff Development – for staff that reports to the Superintendent/President
- Facilities and Equipment
- Financial Resources – decreased over time
- Future Budget Changes - few anticipated
- Strengths, Weaknesses and Recommendations

Ms. Whittaker asked for questions from the Trustees. Mr. Lewis asked about classes in the Fine and Performing Arts Complex, and Ms. Whittaker clarified.

Ms. Whittaker then announced that she received a phone call from Ms. Barbara Beno, President of ACCJC, who informed Ms. Whittaker that the college has been taken off Probation. The college will be required to submit a follow-up report in October 2013, and a site visit in November 2013. Ms. Whittaker stated there are some immediate challenges in regards to FTES and the SLO report that is due on March 15, 2013. Either of these challenges could cause serious issues with accreditation. Ms. Whittaker, Ms. Egan, and Ms. Jones, along with the Budget Committee, are working on the budget, and the plan that they come up with will be brought to the board at their Special Meeting/Study Session on March 5, 2013. Ms. Whittaker stated she will work on getting the follow-up report written, as much as possible, before the new Superintendent/President arrives.

VIII. DISCUSSION

1. First Read, Palo Verde College Mission Statement (*shown as Reference VIII.1.*)

There were no comments.

IX. REPORTS

1. Associated Student Government - Frannie Gregory, Student Trustee or designee
Not present for this meeting.
2. Academic Senate - Biju Raman, President
 - Faculty is thrilled to hear the news that the college is off Probation.
 - Action was taken on the recommendation to the Board of Trustees regarding the structure of Instructional and Student Services office. The recommendation of Academic Senate is two equal and independent positions that report to the Superintendent/President's office; one position in

IX. REPORTS (continued)

Student Services and one position in Instruction. It was felt that this would provide a robust cabinet to the Superintendent/President's office for administrative consultation. Academic Senate supports recommendation #1 of the Administrative Structure Chart that was submitted in the Follow-Up Report to ACCJC, page 23, dated October 24, 2012.

Ms. Whittaker explained AB 1725 and the process of recommendations to the Board of Trustees from Academic Senate.

3. CSEA, Chapter 180 - Richard Soto, President
Not present for this meeting.
 4. CCA/CTA - Derek Copple, President or Robert Robertson, designee
Not present for this meeting.
 5. Denise Whittaker - Interim Superintendent/President
 - Review of letter from ACCJC dated February 5, 2013 stating that Palo Verde College is on fiscal review by the Accrediting Commission. A Special Report is due to the Accrediting Commission by April 1, 2013, and will be followed by a visit of Commission representatives. Ms. Whittaker stated that most of the answers to the fiscal concerns have already been answered as shown in the Follow-Up Report dated October 24, 2012. A response to ACCJC will be written, will go through the collegial consultation process, and then brought to the Board of Trustees for approval.
 - Board President Rodriguez asked about the status of the Fifty Percent Law. Ms. Whittaker stated that she and Ms. Egan are working on Fifty Percent Law compliance. Ms. Whittaker will be attending the Board of Governor's meeting on March 4, 2013, to speak on behalf of Palo Verde College (if asked), in an effort to waive Fifty Percent Law compliance for 2012.
 6. Sharon Jones - Interim Vice President of Instructional and Student Services
 - There are late start music and theatre classes on the college schedule that will be conducted in the Fine and Performing Arts Complex.
 - ASG has taken over the former Bookstore. A beautiful mural has been painted on the wall which made the cover of the Palo Verde Valley Times newspaper. There is a TV and ping pong table in the ASG room, and there seems to be increased use of the space. ASG has also produced their first newsletter, with the anticipation of publicizing a newsletter each month.
 - FTES – Adam Lange, Datatel consultant, was on campus last week and the time Mr. Lange spent with college personnel was immensely valuable. Important data is now available on demand. Ms. Jones reported actual FTES as follows:
 - Summer 2012 (portion after July 1, 2012) = 56.
 - Fall 2012 (including ISA's) = 652, of which 12 were generated by Needles Center.
 - Spring 2013 (not including ISA's) = 531, of which 58 were generated by Needles Center.
 - Total FTES to date = 1239
- Ms. Rodriguez asked what is the college's lowest target FTES. Ms. Whittaker stated the budget was built around the lowest target FTES of 1660. It is anticipated there will be more FTES generated through Spring ISA's, late start classes, and summer school classes, in hopes of reaching a total of 1500 FTES. Any loss of enrollment this year will affect this year's

IX. REPORTS (continued)

budget. Ms. Whittaker explained that for full funding the college would have to reach 1800 FTES.

Ms. Jones stated the Enrollment Management Committee will meet next week to work on a plan. Ms. Jones also stated that Los Angeles City College is referring students to Palo Verde College for classes during the Spring late start "mini-mester".

Mr. Lewis thanked Ms. Jones and all those who are helping to gather this important data.

7. Russi Egan - Chief Business Officer

- 2012-13 Apportionment Report – Ms. Egan provided explanation and answered questions from the Trustees. Ms. Egan stated that this report is an estimate of income for this year. All estimates are based on last year's FTES of 1384.
- 2012-13 General Apportionment Funding and General Apportionment and Categorical Funding – Handouts were provided to each Trustee. Ms. Egan provided explanation and answered questions from the Trustees.
- Quarterly Financial Status Report (CCFS-311-Q2) (*shown loose in Board folders*) – Ms. Egan brought special attention to Section V, VI, and VII of the report, and answered questions from the Trustees.
- General Fund Cash Analysis January 2013 (*shown loose in Board folders*) – Ms. Egan provided explanation and answered questions from the Trustees.
- General Fund Comparative Statement of Revenue and Expenses January 2013 (*shown loose in Board folders*) – Ms. Egan stated there are three different reports; restricted, unrestricted, and combined. Ms. Egan provided explanation and answered questions from the Trustees. .
- A committee has been formed to oversee the SCE Grant for the Fine and Performing Arts Complex. The first event in the Fine and Performing Arts Complex has been scheduled; entertainer Paul Winer from Quartzsite, AZ., on March 16 at 2:00 p.m. and 7:00 p.m. Tickets will be \$7.50 for adults, \$5.00 for ASG students and children 12 years old and under.
- Stephanie Slagan, Administrative Services Technician, attended a purchasing conference. At the conference, Ms. Slagan found numerous purchasing co-ops that are free to join. The benefit is that this will save the college time and money because the contracts have already gone to bid and negotiated. The college will now receive reduced pricing on many different contracts.
- Cecy Garcia, Payroll/Benefits Coordinator, is planning the Health Fair in April. Preliminary rates for medical insurance indicates there will be a 10% increase. Vision rates will not increase. Delta Dental will increase 3.5%. Ms. Egan stated the preliminary rates are always high. The Insurance Committee will meet soon to discuss offering another insurance plan. If anyone has questions about benefits, please call Ms. Garcia. The Budget Committee is preparing a proposal on the insurance opt-out incentive, which will be brought forth to the Board of Trustees in the future.

8. Board of Trustees Comments and Discussion

Mr. Gonzales asked Ms. Blake to report on the Needles Center.

Ms. Blake, Interim Director of Needles Center, thanked Ms. Jones for the three new teachers that are traveling from Blythe to teach classes at the Needles Center. A Spring Art Show is being planned at the Needles Center.

IX. REPORTS (continued)

Mr. Gonzales thanked Ms. Whittaker for all her hard work and dedication in helping Palo Verde College get off Probation. Ms. Whittaker stated it was a college-wide effort.

Mr. Edmond stated that Palo Verde Valley Transit System will be contacting Ms. Whittaker to set up a meeting regarding transportation.

Mr. Arneson asked if the equipment for the Needles Center been purchased and is it in place. Ms. Jones stated equipment has, and is still being ordered. Ms. Egan stated the deadline is March 1, 2013.

Dr. Thomas announced that today is Mr. Edmond's birthday. Mr. Edmond was congratulated by all.

Mr. Hyde asked Ms. Whittaker about the moral of employees. Ms. Whittaker stated employees are thankful there were no layoffs, but on the other hand various groups took different salary cuts, and then there was another federal cut which reduced salaries more. Ms. Whittaker stated it is very hard, but everyone is handling their jobs as best as possible.

Ms. Rodriguez stated that she attended the CCLC Effective Trustees Conference in Sacramento, January 25-27, 2013. Ms. Barbara Beno, President of ACCJC, spoke on accreditation, staff, and Policy and Procedures. She attended the Board Chair Workshop and learned the basics of how a Board should be conducted. Ms. Rodriguez also met one of the candidates running for CCCT Board of Directors. It was a very enlightening conference, and Ms. Rodriguez thanked everyone for allowing her to attend.

X. INFORMATION ITEMS

1. BP has sold solar interest to Kenyon Energy, LLC *(see Resolution B-12)*.
2. Report of Purchases and Warrants for January 2013 *(shown loose in Board folders)*.

XI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. INSTRUCTION

Resolution 13-02 A-03 – PART-TIME INSTRUCTORS/COUNSELORS FOR SPRING SEMESTER 2013

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves instructors/counselors for spring semester 2013, as shown in Reference A-03.

B. BUSINESS

Resolution 13-02 B-10 – AGREEMENT WITH RCOE FOR INFORMATION SYSTEMS SUPPORT (RATIFICATION)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the annual agreement with Riverside County Office of Education Superintendent of Schools for Information Systems Support (Galaxy) effective July 1, 2012 through June 30, 2013, with coverage and charges as shown in Reference B-10.

XI. CONSENT RESOLUTIONS (continued)

Resolution 13-02 B-11 – CLINICAL AGREEMENT WITH PVUSD/PALO VERDE HEADSTART

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Clinical Affiliation Agreement with Palo Verde Unified School District/Palo Verde Headstart, to provide required clinical experiences for Palo Verde Community College students enrolled in the Vocational Nursing, Emergency Medical Technicians and Phlebotomists Programs at Palo Verde College, effective January 1, 2013 through December 31, 2013, as shown in Reference B-11.

Resolution 13-02 B-12 – KENYON ENERGY, LLC, AMENDED CONTRACT

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the amended contract with Kenyon Energy, LLC, effective December 31, 2012, as shown in Reference B-12.

Resolution 13-02 B-13 – CONSULTANT AGREEMENT FOR ART AND CERAMICS PROGRAM (GOLDSTEIN)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the consultant agreement with Lewis Goldstein, Barstow College art and ceramics faculty member, from February 21, 2013 through June 30, 2013, at a rate of \$50 per hour, plus mileage and travel expenses as needed, not to exceed \$2500, for the purpose of drafting the curriculum that would typically be offered in an Art and Ceramics program, and provide leadership in setting up and testing the wheels and kilns in the ceramics lab.

Resolution 13-02 B-14 – QUARTERLY FINANCIAL STATUS REPORT (CCFS-3111Q2)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees accepts the Quarterly Financial Status Report (CCFS-311-Q2), for quarter ending December 31, 2012, as prepared by Fiscal Services and submitted to the Chancellor's office (*shown loose in Board folders*).

C. PERSONNEL

(Faculty)

Resolution 13-02 C-16 – RESIGNATION OF FACULTY MEMBER (CLINTON)

BE IT RESOLVED, that the Interim Superintendent/President has accepted a resignation letter dated January 28, 2013 from Philip Clinton, effective June 30, 2013.

Resolution 13-02 C-17 – EMPLOYMENT OF INTERIM FACULTY (GAMEZ)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves Maria E. Gamez as interim Faculty Member, a full-time, certificated, temporary position with a 177 work day contract (prorated), with salary placement on the Academic Salary Schedule as Row 2, Column 1, as determined by education and experience, effective January 28, 2013 to June 2, 2013. At that time she will revert back to a classified position at the same classified salary level.

(Classified)

Resolution 13-02 C-18 – INSTRUCTIONAL SERVICES SECRETARY, DISTANCE EDUCATION (COCKRELL)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the lateral transfer of Elizabeth Cockrell from Instructional Services Secretary, Title III, to Instructional Services Secretary, Distance Education, a full-time, 40 hour per week classified position. There will be no change in current salary placement, effective January 26, 2013.

XI. CONSENT RESOLUTIONS (continued)

(The following Resolution was amended)

Resolution 13-02 C-19 – ASSISTANT TO THE FINANCIAL AID OFFICER/OUTREACH COORDINATOR

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves *Naomi Bedoya* as the Assistant to the Financial Aid Officer/Outreach Coordinator, a full-time, 40 hour per week classified position at a placement of *Row 10, Step 2* on the Classified Salary Schedule, *effective March 4, 2013*.

Resolution 13-02 C-20 – ON-CALL SUBSTITUTE CLASSIFIED EMPLOYEE (M. HUNT)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the substitute assignment of Mindy Hunt, as needed for clerical/secretarial/technical work as qualified, consistent with the CSEA contract and Education Code provisions. The substitute will be used as needed in the absence of classified employees to cover for approved absences, relief of quantity of work for report deadlines, and for emergency situations. The substitute will be paid at Step 1 of the classification of the classified position they are covering.

(Student Personnel)

Resolution 13-02 C-21 - PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2013

BE IT RESOLVED, that the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) be approved for Spring Semester 2013:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Dorame, Danielle	Student Aide/Distance Education	\$8.00
Duran Sergio,	Student Aide/Distance Education	\$8.00
Gable, Benjamin	Student Tutor/Needles Center	\$8.75
Guzman, Daniel	Student Aide/Needles Center	\$8.00
Joneson, Zane	Student Clerk/CalWorks	\$8.25
Machado, Gustavo	Student Clerk/CalWorks	\$8.75
Ralston, Dana	Student Tutor/Automotive Tech	\$8.75
Solis, Jonna	Student Aide/Blythe Rec. Center	\$8.00
White, Matthew	Student Aide/Needles Center	\$8.00

D. MISCELLANEOUS

Resolution 13-02 D-09 - ACCEPTANCE OF TRANSFER FROM PALO VERDE COLLEGE FOUNDATION (VEHICLE)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees accepts the transfer from the Palo Verde College Foundation, of 1994 Grand Marquis to be used for the Automotive Technology Program.

(Blanket Motion)

It was moved by Mr. Gonzales, and seconded by Mr. Lewis, that Consent Resolutions be approved.

Student Advisory	<u>Vacant</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/failed; Aye 7 No _____ Abstain _____ Absent _____

XII. ACTION ITEMS

A. INSTRUCTION

Resolution 13-02 A-04 – PROGRAM REVIEW APPROVAL (SUPERINTENDENT/PRESIDENT’S OFFICE)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Program Review as presented this evening by Denise Whittaker, Interim Superintendent/President, for the Superintendent/Presidents Office, as shown in Reference A-04.

It was moved by Dr. Thomas, and seconded by Mr. Arneson, that Resolution 13-02 A-04 be approved.

Student Advisory	<u>Vacant</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/failed; Aye 7 No _____ Abstain _____ Absent _____

B. BUSINESS

(The following Resolution was amended)

Resolution 13-02 B-15 – DISTRICT SURPLUS SALE

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees recommends miscellaneous materials, supplies, and equipment be declared surplus; and further recommends the Chief Business Officer/designee be authorized to conduct a surplus property sale, on a date to be determined, to dispose of these items, per Ed. Code 60510. List of surplus items shown as Reference B-15. *Additional items added to the surplus list: 13 classic style quilt sewing machines, and 1 oak library card catalog.*

It was moved by Mr. Edmond, and seconded by Mr. Hyduke, that Resolution 13-02 B-15 be approved as amended.

Discussion occurred and Ms. Egan stated the dates of the sale will be March 7-8 for employees to cash and carry, March 13-14 will be public viewing, with sealed bids on March 15 for the public.

Student Advisory	<u>Vacant</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/failed; Aye 7 No _____ Abstain _____ Absent _____

C. PERSONNEL

(Resolution 13-02 C-22 and Resolution 13-02 C-23 were combined as one motion)

Resolution 13-02 C-22 – REVISED JOB DESCRIPTION AND TITLE CHANGE, ADMINISTRATIVE ASSISTANT TO THE SUPERINTENDENT/PRESIDENT

BE IT RESOLVED, to accurately reflect the work that is being done by full time Confidential employee, Denise Hunt, in the Office of the Superintendent/President, the Palo Verde Community College District Board of Trustees approves the changes made to the applicable job description and job title, as shown in Reference C-22. There is no change in classification or salary.

XII. ACTION ITEMS (continued)

It was moved by Mr. Lewis, and seconded by Mr. Edmond, that Resolution 13-02 C-22 and Resolution 13-02 C-23 be combined and approved.

Student Advisory	<u>Vacant</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/failed; Aye 7 No _____ Abstain _____ Absent _____

Resolution 13-02 C-23 – REVISED JOB DESCRIPTION, ADMINISTRATIVE ASSISTANT TO THE SUPERINTENDENT/PRESIDENT AND BOARD OF TRUSTEES

BE IT RESOLVED, to accurately reflect the work that is being done by full time Confidential employee, Carrie Mullion, in the Office of the Superintendent/President to support the Board of Trustees, the Palo Verde Community College District Board of Trustees approves the applicable changes made to the job description for Carrie Mullion, as shown in Reference C-23. There is no change in classification or salary.

It was moved by Mr. Lewis, and seconded by Mr. Edmond, that Resolution 13-02 C-22 and Resolution 13-02 C-23 be combined and approved.

Student Advisory	<u>Vacant</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/failed; Aye 7 No _____ Abstain _____ Absent _____

D. MISCELLANEOUS

Resolution 13-02 D-10 – STUDENT TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Student Trustee Frannie Gregory from the PVCCD Board of Trustees Regular Meeting on January 22, 2013.

It was moved by Mr. Arneson, and seconded by Dr. Thomas, that Resolution 13-02 D-10 be approved.

Student Advisory	<u>Vacant</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/failed; Aye 7 No _____ Abstain _____ Absent _____

Resolution 13-02 D-11 – ACCEPTANCE OF ACCOUNTABILITY REPORTING FOR COMMUNITY COLLEGES (AARC) REPORT 2012

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees has reviewed, discussed and provided input on the ARCC (Accountability Reporting for Community Colleges) report for 2012, and approves the submission of this report as written, shown as Reference D-11.

It was moved by Mr. Arneson, and seconded by Mr. Edmond, that Resolution 13-02 D-11 be approved.

XII. ACTION ITEMS (continued)

Student Advisory	<u>Vacant</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/failed; Aye 7 No _____ Abstain _____ Absent _____

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

None.

XIV. RECESS TO CLOSED SESSION

Members of the public may be present to hear the Closed Session announcements and/or action and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Speaker Request Form available at the reception table.

There are no Closed Session items for this meeting.

XV. RECONVENE TO OPEN SESSION (ANY ACTION TAKEN IN CLOSED SESSION WILL BE ANNOUNCED AT THIS TIME.)

Not applicable.

XVI. ADJOURNMENT

The meeting was adjourned at 7:00 p.m.

A Special Meeting/Study Session will be held on Tuesday, March 5, 2013 in Blythe, CA.

The next regular Board of Trustees Meeting will be held on Tuesday, March 12, 2013 in Blythe, CA.

**Minutes approved at the March 12, 2013
Regular Board Meeting.**

Interim Secretary of the Board