

PALO VERDE COMMUNITY COLLEGE DISTRICT
SPECIAL MEETING/STUDY SESSION
BOARD OF TRUSTEES
Tuesday, February 23, 2016
4:30 p.m.
One College Drive, Blythe, CA – CL 101
(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)

Meeting 16-03

MINUTES

I. OPENING OF MEETING

1. Call to Order

The Special Meeting/Study Session of the Board of Trustees was called to order by Dr. Thomas, President of the Board, at 4:36 p.m.

2. Flag Salute

The Salute to the American Flag was led by Ms. Quist, Student Trustee.

3. Roll Call

Trustees Present:

George Thomas, President
Ned Hydeuke II, Vice President
Ed Gonzales, Trustee
Jerry Lewis, Trustee
Suzanne Woods, Trustee
Grace Quist, Student Trustee

Administrators Present:

Donald G. Wallace, Superintendent/President
Russi Egan, Vice President of Administrative Services
Sean Hancock, Vice President of Instruction and Student Services

Absent:

Ermila Rodriguez, Trustee

Recorder:

Carrie Mullion, Executive Assistant to Superintendent/President and Board of Trustees

4. Approval of the Agenda for this meeting.

Dr. Thomas, President of the Board, requested to amend the Agenda as follows: item #V Study Session will be changed to item #VI Action Item. The Action Item will occur before the Study Session. Resolution 16-03 C-14 will be amended; the date of February 22, 2016 will be inserted.

It was moved by Mr. Gonzales, seconded by Mr. Hydeuke, and unanimously carried that the Agenda be approved as amended.

(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion, a tape is available to the public for 30 days after the date of this meeting.)

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

Mr. Biju Raman, President of Academic Senate, addressed the Board in regards to Resolution 16-03 D-06. Mr. Raman stated that on behalf of Academic Senate sincere condolences are sent to the Board of Trustees, and everyone, on the death of Mr. Arneson. We have suffered a great loss. Academic Senate and the faculty has valued Mr. Arneson's input; his comments on Program Review, and his superior intellect, wit and humor. It will not be easy to replace such a loss to the Governing Board. On behalf of all the faculty, Academic Senate would like the Board of Trustees to know that deepest condolences are sent. Everyone has suffered a very great loss.

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

None.

IV. DISCUSSION

1. First Read Board Policy 2110 – Vacancies on the Board *(shown loose in Board folders)*

Dr. Wallace explained that because this is a Board Bylaw, it is exempt from going through the process that Administrative Procedures would go through.

The existing Board Policy eliminates one of the options that the Governing Board has, by law, for the provisional appointment. The current Board Policy only provides the option of soliciting applications. But the law states that the Board of Trustees could make a provisional appointment without going through a very lengthy, cumbersome application process. The suggested change with BP 2110 is a very slight and will give both options; an application process or an appointment. Either/or option may be exercised. If the Board determines to solicit applications prior to making a provisional appointment, then we would go through the process of making that happen. The recommendation to the Board of Trustees is to adopt this slight change that will enable other options for a provisional appointment.

2. Follow-Up Report to ACCJC *(to be handed out at this meeting)*

Dr. Hancock, Vice President of Instruction and Student Services, requested that the Board of Trustees approve this Follow-Up Report. It is due to ACCJC on March 1, 2016. The college has continued to work on the recommendations submitted in the original Follow-Up Report. In this March 1, 2016 Report, recommendations from the ACCJC Team Report, dated May 11, 2015, address those specific recommendations. ACCJC wanted to see that the college is continuing with the process of evaluation and assessment, Student Learning Outcomes, and Program Reviews. This Report is everything ACCJC asked for, and includes more of what the college had already begun. All of the recommendations have been addressed in the Follow-Up Report, and the Report expands on those pieces that ACCJC felt the college needed to complete in order to fully resolve the recommendations. The Accreditation Team site visit will take place on March 16, 2016, and Kathryn Smith will be the Chair. Ms. Smith was the Team Chair for the original visit in March 2014.

IV. DISCUSSION (continued)

Dr. Hancock stated that everything in the report is a result of all the hard work by faculty, staff, and administration.

Discussion occurred and Dr. Hancock answered questions from the Governing Board. Dr. Thomas thanked Dr. Hancock and all those involved in compiling the Follow-Up Report.

V. ACTION ITEM

C. PERSONNEL

Resolution 16-03 C-13 – MOU BETWEEN CSEA CHAPTER 180 AND PVCCD CHANGING HEALTHCARE POOL JPA/TRUST

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the MOU between CSEA Chapter 180 and PVCCD to discontinue membership of CSEA classified employees and CSEA retirees in the REEP joint powers authority, effective June 30, 2016, and to enter into an agreement with the California’s Valued Trust to provide healthcare coverage (medical only) for CSEA classified employees and retirees (*MOU to be handed out at this meeting*).

It was moved by Ms. Woods, and seconded by Mr. Gonzales, that Resolution 16-03 C-13 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Vacant	<u>vacant</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Absent</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 1

Resolution 16-03 C-14 – PARTIAL WITHDRAWAL FROM REEP, CLASSIFIED EMPLOYEES

WHEREAS The Palo Verde Community College District (“District”) has been in an agreement with the Regional Employer/Employee Partnership for Benefits (REEP) to provide health and welfare benefits to the District for the past several years,

WHEREAS Article XI, Letter A of the REEP Bylaws states “...Not later than March 1 prior to the end of the current Program Year, any Member having given preliminary notice shall reaffirm its withdrawal by submitting to the Board of Directors of The Authority a resolution adopted by the governing board giving final notice of such withdrawal.”

WHEREAS Article XI, Letter A of the REEP Bylaws also states the withdrawing Member will not be eligible to reapply for membership until such time as twenty-four (24) consecutive months have lapsed.

WHEREAS The District is obligated under the Educational Employee Rights Act (Govt. Code §§ 3540 et seq.) to negotiate changes in health care plans with the exclusive representative of represented employees; and

WHEREAS The District and California School Employees Association (“CSEA”) And It’s Chapter 180 (“CSEA”), the exclusive representative of Classified employees have entered into the attached memorandum of understanding (“MOU”) dated February 22, 2016 agreeing to withdrawal the membership of the District from REEP, for CSEA Classified employees and CSEA retirees, at the end of the current plan year (June 30, 2016)

V. ACTION ITEM (continued)

NOW THEREFORE, BE IT RESOLVED THAT:

The Governing Board of the Palo Verde Community College District hereby approves and submits final notice of withdrawal from the Medical programs for its classified employees in the CSEA bargaining unit and retirees formerly in the CSEA bargaining unit, effective at the end of the current plan year, June 30, 2016.

The Governing Board further directs its Superintendent/President and his designees to take action to ensure that timely notice of the Board’s withdrawal be submitted to the appropriate parties.

PASSED AND ADOPTED by the Governing Board of Palo Verde Community College District at Blythe, California, this 23 day of February, 2016, by the following vote:

It was moved by Ms. Woods, and seconded by Mr. Lewis , that Resolution 16-03 C-14 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Vacant	<u>vacant</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Absent</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 1

D. MISCELLANEOUS

Resolution 16-03 D-06 – ACCEPTANCE OF PROCESS FOR PROVISIONAL APPOINTMENT TO BOARD OF TRUSTEES

BE IT RESOLVED that Palo Verde Community College District Board of Trustees accepts and approves the provisional appointment process to fill the Board of Trustee vacancy, created on February 9, 2016 (*shown loose in Board folders*).

It was moved by Mr. Lewis, and seconded by Mr. Gonzales, that Resolution 16-03 D-06 be approved.

Dr. Wallace provided clarification on the recommended procedure and timeline to fill the vacant Trustee position due to Mr. Arneson’s death. The person appointed to this position would serve for eight months, until the November 2016 election, at which time the seat will be on the ballot for voters to choose. The person elected in November will serve until November 2018, which would have been the time that Mr. Arneson’s term was completed.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Vacant	<u>vacant</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Absent</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 1

Resolution 16-03 D-07 – APPROVAL OF ACCJC FOLLOW-UP REPORT

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Follow-Up Report to the Accrediting Commission for Community and Junior Colleges. (*The Follow-Up Report will be handed out at this meeting.*)

It was moved by Ms. Woods, and seconded by Mr. Gonzales, that Resolution 16-03 D-07 be approved.

V. ACTION ITEM (continued)

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Vacant	<u>vacant</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Absent</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 1

Resolution 16-03 D-08 – SUPPORT OF DESERT TRAILS PROMISE ZONE – SAN BERNARDINO COUNTY

BE IT RESOLVED that Palo Verde Community College District Board of Trustees supports partnering with Desert Mountain Resource Conservation and Development Council in the San Bernardino County Desert Trails Promise Zone in applying to the United States Department of Agriculture for the 2016 Promise Zone Grant; shown as Reference D-08.

It was moved by Mr. Gonzales, and seconded by Mr. Lewis, that Resolution 16-03 D-08 be approved.

Discussion occurred and Dr. Wallace provided clarification.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Vacant	<u>vacant</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Absent</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 1

VI. STUDY SESSION

1. Surface Pro 4 Training
Presenter: Pablo Cervantes, Network Technician

Mr. Cervantes, Network Technician, asked the Trustees to refer to their Surface Pro 4 tablets for training, and also provided a user's guide to the Surface Pro 4 handout. Mr. Cervantes demonstrated and provided instruction on the hardware and software of the tablet. Some of the highlights included:

- Power and charging
- Touchscreen
- Kickstand
- Wi-fi and Bluetooth
- Cameras
- Microphones
- Stereo speakers
- Ports and connectors
- Software – Windows 10 Pro operating system
- Tips for Surface Pen and OneNote
- Office 365
- Email – opening attachments and downloading documents
- Accessing the Palo Verde College Website and Board of Trustees webpage

Mr. Cervantes answered questions from the Trustees, and the Governing Board thanked him for his presentation.

VII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

Ms. Quist, Student Trustee, provided and ASG update.

- A Spring Bread Getaway raffle is currently taking place. The winner will receive a stay at the London Bridge Resort in Lake Havasu City, AZ, a meal voucher, and an ice chest full of spring break and summer goodies. Tickets are \$5.00 for a single or \$20.00 for 5 tickets.
- ASG is discussing ways in which to honor Mr. Arneson. Ms. Quist stated that Mr. Arneson was a volunteer at the Harmony Kitchen for many years and he will be greatly missed there. In honor of Mr. Arneson's volunteerism, ASG will be going to the Harmony Kitchen Wednesday, Thursday, Friday for a couple of weeks to help.
- A St. Patrick's Day event will take place on March 17, 2016. Shamrock's will be hidden all around campus and prizes will be given to those who find them.
- M.E.C.H.A. held a register to vote day and 16 people registered.
- A Valentine's Day fundraiser was held and ASG profited \$328.00.
- Discussion is taking place on putting a complimentary coffee machine in the CL building for students who take night classes.

VIII. ADJOURN

The meeting was adjourned at 5:59 p.m.

**Minutes approved at the April 12, 2016
Regular Board Meeting.**

Donald G. Wallace, Secretary of the Board