

**PALO VERDE COMMUNITY COLLEGE DISTRICT**

**REGULAR MEETING**

**BOARD OF TRUSTEES**

One College Drive in Blythe – CL 101

Tuesday, March 22, 2011

4:30 p.m.

Meeting 11-03

**MINUTES**

**OPENING OF MEETING**

The Regular Meeting of the Board of Trustees was called to order by the President of the Board, Ed Gonzales at 4:30 p.m.

The Salute to the American Flag was led by Jerry Lewis, Clerk of the Board.

**(Action Item)**

**Resolution 11-03 D-07 – APPOINTMENT OF STUDENT TRUSTEE (QUIST)**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees accepts the recommendation from the Associated Student Government and appoints Jeneane Quist as Student Trustee for the remainder of the Academic year 2010-2011.

It was moved by Mr. Arneson, and seconded by Dr. Thomas, that Resolution 11-03 D-07 be approved.

Student Advisory	<u>N/A</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

The Oath of Office for new Student Trustee, Jeneane Quist.

Present:

- Ed Gonzales, President
- Millie Rodriguez, Vice President
- Jerry Lewis, Clerk of the Board
- Ted Arneson, Trustee
- Sam Burton, Trustee
- Lincoln Edmond, Trustee
- George Thomas, Trustee
- Jeneane Quist, Student Trustee

Administrators Present:

- James Hottos, Superintendent/President
- Geri Butler, Vice President of Administrative Services
- Diana Rodriguez, Vice President of Student Services

Recorders:

- Denise Hunt and Stephanie Slagan

Absent:

- William Smith, Vice President of Instructional Services

Visitors: Vicky Attaway, Albert Brambila, Dora Lee Grundy, Adam Houston, Dennese Lilley-Edgerton, Peter Martinez, Mel Pullen, Michael Rhoades, Henry Rinaldi, and George Walters.

It was moved by Mr. Arneson, seconded by Mr. Burton, and unanimously carried, that the minutes of the Regular Meeting of February 15, 2011 be approved.

It was moved by Mr. Edmond, seconded by Mr. Lewis, and unanimously carried, that the agenda for this meeting be approved.

### **PUBLIC NOTICE/HEARING**

Open the Public Hearing on the following items.

1. Initial Proposal from CSEA, Chapter 180, to negotiate reopener agreement to the 2010-2012 Collective Bargaining Agreement for the 2011-2012 fiscal year.

Take comments then close hearing after discussion.

There was no discussion. Public Hearing opened at 4:33 p.m. and closed at 4:34 p.m.

### **ITEMS FOR DISCUSSION IN CLOSED SESSION**

(AT BEGINNING OF MEETING)

1. Public Employee Performance Evaluation – 2 Academic Administrators.

### **ADJOURN TO CLOSED SESSION**

Trustees and the Superintendent/President adjourned to Closed Session at 4:34 p.m.

### **RETURN TO OPEN SESSION**

Trustees and the Superintendent/President returned to Open Session at 4:48 p.m. and reported that no action was taken and there was no report.

### **HEARING OF CITIZENS (AGENDA ITEMS)**

None.

### **REPORTS**

#### **Associated Student Government**

Jeneane Quist, Student Trustee, provided the ASG report.

1. ASG held a raffle and sold pepper bellies on March 17, 2011 for St. Patrick's Day.
2. ASG is currently working on the talent show scheduled for April 29, 2011.

#### **Academic Senate**

Dennese Lilley-Edgerton, Academic Senate President, provided the Academic Senate report.

1. Held a Senate meeting today.
2. Working on a resolution for "Writing Across Curriculum."
3. Ms. Lilley-Edgerton attend the last curriculum meeting in place of Brian Thieboux and informed all faculty that course outlines have to be updated to the new template, that covers all teaching modes by the April 2011 curriculum meeting. Ms. Lilley-Edgerton stated that if an instructor wishes to continue teaching the specific courses, they need to update the course outlines.

#### **CSEA, Chapter 180**

Not present for this meeting.

#### **CCA/CTA**

Not present for this meeting.

#### **Superintendent/President**

1. Thanked CSEA for inviting him into their meeting yesterday.

#### **Superintendent/President (continued)**

2. Congratulated the Academic Senate for their work on "Writing Across Curriculum." Dr. Hattois stated that it was a project he has taken on many years ago when he was in Oregon and almost turned into his life's work and was an interesting process. Dr. Hattois stated that his hope is to have this implemented as this is an important part of the teaching/learning process.
3. Sending out a notice to all media in the community that the campus will not be available for services to the public on March 28, 2011 through April 1, 2011 as this is Spring Break. The college will be closed on Thursday and Friday, and a large number of staff, including the senior administrators, plan to take vacation on Monday through Wednesday. Dr. Hattois stated that he has not yet spoken with the Needles Center about their scheduled hours for Spring Break.
4. Congratulated Mr. Walters on having the first person to receive their commercial driver's license through the truck driver program that Mr. Walters put in place, which happened this morning.
5. That the legislature approved a new budget for 2011-2012. As predicted it includes an increase in student fees from \$26.00 per credit hour to \$36.00 per credit hour. This is predicted to increase revenue of approximately 110 million dollars in additional student fee income. The legislature voted to reduce our state apportionment by 400 million dollars, which is a net decrease of 290 million taking into consideration the additional student fee income. There will be a workload reduction for next year, which is a drop in the expected enrollment. There will be three priorities in the budget: basic skills, transfer courses, and workforce training. There is a small increase in financial aid administration. The categorical flexibility is being extended for an additional two years. There is also another deferral for the apportionment.
6. The legislature has not been able to agree on whether to schedule a special election to continue existing taxes. The deadline to schedule a vote for June 7, 2011 has passed. It is possible that they could schedule the special election for June 14, 2011 or even later.
7. That Governor Brown is talking about getting something on the ballot as an initiative in the hopes of it passing.
8. At the CEOCCC meeting, the talk was about the budget and the outlook was ominous. Scott Lay sounded pessimistic as he talked with the CEO's about the state budget. Theresa Tina talked about the capitol atmosphere as being as tense as she has ever seen it in her career in Sacramento. Ms. Tina noted that there are three lingering issues: special election, redevelopment agencies, and pension reform. There is no doubt that changes will be made in the pensions for state employees, the question is what those changes will be.
9. Tomorrow night is the Harlem Wizards game and Mr. Burton is one of the designated referees.

**Geri Butler, Vice President of Administrative Services**

1. That the college is having deferrals every month of this fiscal year and will not receive the deferral monies until the second week of July 2011. The college will only receive approximately 80% of the deferral monies at that time, and will receive the other 20% in October 2011. Ms. Butler stated that the college can plan to see deferrals for the next two to three years.
2. Had a telephone conference call this past Monday with Carol Luu, who is the attorney for the TRAN. Ms. Luu stated that all of the college's financials were fine and everything looked good. All that is left is to sell the bonds, which should be done either this week or next week and then funding the first week of April 2011. This TRAN will be approximately 1.5 million dollars.
3. Had a telephone conference call last Friday with the leasing agents for the summer TRAN, which is the start of applying for the additional TRAN for the summer. The business office is gathering all of the necessary financial data, which needs to be turned in by May 13, 2011. If all goes well, the TRAN will be funded the first week of August. Ms. Butler is not sure of what the fund amount will be for the summer TRAN. The summer TRAN helps to pay the bills until the deferrals are paid to the college.

**Geri Butler, Vice President of Administrative Services (continued)**

4. Cecy Garcia is working on the Health Fair that is scheduled for April 26, 2011 from 10:00

a.m. to 3:00 p.m. Ms. Butler invited the trustees to attend. Ms. Butler stated that last year there were over twenty vendors in attendance.

5. That Mr. Burton will be officiating the Harlem Wizard's game tomorrow night. Ms. Butler stated that this event is a community event, which is designed to bring the community up to the college to see the expanded facilities in order to get them interested in attending the college.

### **Diana Rodriguez, Vice President of Student Services**

1. In financial aid, have been diligently working on collecting scholarships. The scholarship deadline was last Friday and there was a significant increase in scholarships this year as opposed to last year. The financial aid officer attended mandatory financial aid training for all financial aid director's at the Chancellor's office. The financial aid officer and the Registrar attended the Datatel User Group conference this past month in Maryland.
2. Financial aid is currently working to prepare their documents for the 2010-2011 closure.
3. Admissions and Records are working on their MIS submission for 2010. There have been a few glitches that they are working on. Admissions and Records are getting ready to test the degree audit portion of Colleague. There have been over 500 individual petitions to graduate this year. There is a significant increase in transcript evaluations this year, with over 150 transcript evaluations. The counselors are continuing to work with students on probation, students who are petitioning to graduate, as well as their regular counseling assignments.
4. EOPS is working with students who are petitioning to graduate and also students who are making their second contacts. EOPS has site visits to Ironwood State Prison as well as Chuckawalla Valley State Prison planned for March and April. EOPS Counselors have had much success in meeting with students in Needles via polycom.
5. DSPPS received a good review from the Galvin Group, who comes in and takes a look at the policies and procedures for DSPPS. The Active Minds club, which is associated with DSPPS, will be participating in a "National Stress Out Day" and has various activities for students, faculty, and staff on campus. This event will be held sometime in April.
6. Transfer has had 9 students receive early transfer acceptance letters from CSU San Bernardino. The transfer center recently took 8 students to CSU San Bernardino for their transfer day. A representative for CSU San Bernardino will be traveling to the campus monthly to meeting with prospective students. The transfer center is currently in talks with UC Riverside as well as other institutions to have them regularly visit our campus, which is difficult given the current budget situation.
7. CalWORK's is pushing transfer for students, having a transfer workshop for students enrolled in the CalWORK's program. They will be having their "Bringing Families' Together" event on April 20, 2011 as well the recognition workshop for student "Empowerment" event on May 12, 2011 on campus.
8. Commencement will be held on June 4, 2011 at 11:00 a.m. in the Physical Education Complex. The keynote speaker will be Chancellor Scott, who will be addressing the graduates and the community.
9. Attended an accreditation visit last week at Cypress College.

### **William Smith, Vice President of Instructional Services**

Mr. Smith was not present for this meeting.

### **Board of Trustees Comments and Discussion**

Mr. Arneson asked about when the trustees will receive negotiation proposals dealing with accreditation issues. Dr. Hottos stated that the college has given 2 to 3 proposals to CCA/CTA and is still waiting to hear back from them.

Mr. Gonzales asked when the EOPS counselors would be traveling out to the prisons. Ms. D. Rodriguez stated that they would travel out on April 4-8, 2011.

### **INFORMATION ITEMS**

1. Redistricting (Mandatory by March 1, 2012)-Handout from to CEOCCC January 1, 2011.
2. Out-of-state travel request for Melinda Walnoha and Linda Pratt to travel to National Harbor,

3. Maryland to attend the DUG (Datatel Users Group) Conference from March 5 – 10, 2011.
3. Out-of-state travel request for Derek Copple to travel to IHS (Indian Health Services) in Parker, AZ on April 18-20, 25-27, May 2-4. 9-11, 16-18, 23-25, 30-31, 2011, for clinicals for the Fast Track VN program.
4. Inland Valley Trustees and CEO Association notice of March meeting Agenda, Minutes and Treasurers Report 2011.
5. The Bylaws and Constitution of the Associated Student Government of Palo Verde College amended September 21, 2010.

Dr. Hottois reviewed the information items for the Board members.

## CONSENT RESOLUTIONS

### A. Instruction

#### **Resolution 11-03 A-11 – CURRICULUM APPROVED AT MARCH MEETING**

BE IT RESOLVED that the actions of the Curriculum Committee at meeting held on March 17, 2011, new and revised courses in various curriculum areas.

#### **Resolution 11-03 A-12 – K-12 ENROLLMENTS –SPRING 2011**

BE IT RESOLVED that K-12 students, completing approved college enrollment process, as shown in Reference A-12, be approved to attend classes at Palo Verde College for Spring 2011. Administration is recommending approval subject to space availability in classes.

### B. Business

#### **Resolution 11-03 B-18 – CHANGE ORDERS FOR PHASE IV**

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees ratifies the Superintendent/President's authorization of the following change order for Phase IV (Fine & Performing Arts Complex) as listed below and shown in Reference B-18.

Change order #35  
\$7,154.00

Change order #37  
\$7,394.77

Change order #38  
\$1,557.98

Change order #40  
\$6,936.11

Change order #43  
\$2,923.07

Change order#44  
\$1,936.86

Change order #45  
\$1,389.00

#### **Resolution 11-03 B-19 – REGISTER OF WARRANTS AND FINANCIAL REPORT FOR FEBRUARY 2011**

BE IT RESOLVED that the Register of Warrants and Financial Report for February 28, 2011 be approved (*shown loose in Board folders*).

#### **Resolution 11-03 B-20 – MEMORANDUM OF UNDERSTANDING (CERRITOS COLLEGE FOUNDATION)**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Memorandum of Understanding with Cerritos College Foundation. PVC will partner with Cerritos to apply for a Gates Next Generation Learning Challenges Grant. The grant will focus on first year general education curriculum utilizing open source resources as shown in Reference B-20.

## CONSENT RESOLUTIONS (continued)

#### **Resolution 11-03 B-21 – CONSULTANT AGREEMENT (KAFELA)**

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees approves the Agreement for Consultant Services for Kathy Kafela, of Fontana, CA, to provide consulting services with the TRiO Grant Organization and Federal Reporting, in the amount of \$60.00 per hour and not to exceed \$1,000.00 plus expenses.

**C. Personnel**

**(Classified Personnel)**

**Resolution 11-03 C-12– PROMOTION OF SCHEDULING/CUSTOMER SERVICE CLERK TO INSTRUCTIONAL SERVICES SECRETARY**

BE IT RESOLVED that Laura Garcia be promoted from Scheduling/Customer Service Clerk to Instructional Services Secretary in the Instructional Services Office. As a full-time, 12 month, 8 hours per day, 40 hours per week, CSEA classified position, with salary placement on the Classified Salary Schedule of Row 4, Step 5, and effective February 28, 2011.

**(Student Personnel)**

**Resolution 11-03 C-13 - PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2011**

BE IT RESOLVED that part-time temporary student employees (aides, interpreters, tutors peer coordinator/counselors, and peer counselor/recruiters), as shown in Reference C-14, be approved for the Spring Semester of 2011.

**D. Miscellaneous**

**Resolution 11-03 D-08 - OPERATING ASG CLUB FOR 2011-2012**

BE IT RESOLVED, that the following Associated Student Government (ASG) club have completed the proper filing process in accordance with Board Policy and they are conducting activities in the 2011-2012 academic year: Palo Verde College Basketball Club.

***(Blanket Motion)***

There was discussion on Resolution 11-03 B-20 - MEMORANDUM OF UNDERSTANDING (CERRITOS COLLEGE FOUNDATION), and Mr. Walters clarified.

There was discussion on Resolution 11-03 B-21 - CONSULTANT AGREEMENT (KAFELA), and Dr. Hottois clarified.

There was discussion on Resolution 11-03 D-08 – OPERATING ASG CLUB FOR 2011-2012, and Dr. Hottois clarified.

It was moved by Mr. Lewis, and seconded by Dr. Thomas, that Consent Resolutions be approved.

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 8 No 0 Abstain 0 Absent 0

**ACTION ITEMS**

**A. Instruction**

**Resolution 11-03 A-13 – PROGRAM REVIEW APPROVAL (ADMINISTRATIVE SERVICES)**

BE IT RESOLVED that the PVCCD Board of Trustees approves the Program Review as presented this evening for Administrative Services.

Ms. Butler gave a presentation and answered the Board members questions for the Program Review for Administrative Services.

It was moved by Mr. Edmond, and seconded by Mr. Lewis, that Resolution 11-03 A-13 be approved.

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 8 No 0 Abstain 0 Absent 0

**Resolution 11-03 A-14 – PROGRAM REVIEW APPROVAL (MAINTENANCE AND OPERATIONS)**

BE IT RESOLVED that the PVCCD Board of Trustees approves the Program Review as presented this evening for Maintenance and Operations (*shown loose in Board folders*).

Ms. Grundy and Mr. Brambila gave a presentation and answered the Board members questions for the Program Review for Maintenance and Operations.

It was moved by Mr. Arneson, and seconded by Mr. Burton, that Resolution 11-03 A-14 be approved.

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 8 No 0 Abstain 0 Absent 0

**Resolution 11-03 A-15 – PROGRAM REVIEW APPROVAL (INFORMATION TECHNOLOGY)**

BE IT RESOLVED that the PVCCD Board of Trustees approves the Program Review as presented this evening for Information Technology (*shown loose in Board folders*).

Mr. Houston gave a presentation and answered the Board members questions for the Program Review for Information Technology.

It was moved by Dr. Thomas, and seconded by Mr. Burton, that Resolution 11-03 A-15 be approved.

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 8 No 0 Abstain 0 Absent 0

**ACTION ITEMS (continued)**

**B. Business**

**Resolution 11-03 B-22 – RETAINER AGREEMENT WITH RAMIREZ, ALPERS AND NITKA**

BE IT RESOLVED that the PVCCD Board of Trustees approves the Superintendent/President Retainer Agreement with Ramirez, Alpers and Nitka (the Firm) for the purposes of preparing an investigative report as shown in Reference B-22.

It was moved by Mr. Arneson, and seconded by Mr. Burton, that Resolution 11-03 B-22 be approved.

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 8 No 0 Abstain 0 Absent 0

**Resolution 11-03 B-23 – AGREEMENT WITH COLLEGE BRAIN TRUST AND MC CALLUM GROUP**

BE IT RESOLVED that the PVCCD Board of Trustees approves the Superintendent/President Agreement with the College Brain Trust and McCallum Group for the purposes of assisting with reorganizing staff in the Superintendent/President’s office as shown in Reference B-23.

It was moved by Dr. Thomas, and seconded by Mr. Burton, that Resolution 11-03 B-23 be approved.

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 8 No 0 Abstain 0 Absent 0

**Resolution 11-03 B-24 – RESOLUTION AUTHORIZING BORROWING FUNDS FOR FISCAL YEAR 2011-2012**

BE IT RESOLVED that the PVCCD Board of Trustees approves the resolution *(shown loose in Board folders)*, authorizing and approving the borrowing of funds and the issuance and sale of a 2011-2012 Tax and Revenue Anticipation Note therefore and participation in the Community College League of California Tax and Revenue Anticipation Notes Program.

It was moved by Mr. Edmond, and seconded by Mr. Burton, that Resolution 11-03 B-24 be approved.

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 8 No 0 Abstain 0 Absent 0

**ACTION ITEMS (continued)**

**C. Personnel**

**(Academic Administrative Personnel)**

**Resolution 11-03 C-14 – SUPERINTENDENT/PRESIDENT’S EVALUATION FOR 2010-2011**



**AND CONTRACT EFFECTIVE 04/01/2011 THROUGH 6/30/2014**

BE IT RESOLVED, that the Board of Trustees has concluded their evaluation of the Superintendent/President's performance for the first half of the 2010-2011 year and awards the Superintendent/President's a new contract effective April 1, 2011, through June 30, 2014 (*shown loose in board folders*). The base salary by 3% for the new contract will be \$158,674.00 retroactive active to July 1, 2010 and to permit participation in the current SERP anytime during the duration of the contract.

It was moved by Mr. Burton, and seconded by Dr. Thomas, that Resolution 11-03 C-14 be approved.

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 8 No 0 Abstain 0 Absent 0

**Resolution 11-03 C-15 - APPROVAL OF ADMINISTRATIVE CONTRACTS**

BE IT RESOLVED that the Board of Trustees concluded their evaluations of the Vice Presidents of Administrative Services, Instructional Services and Student Services. The Board approves new contracts for the Vice Presidents of Administrative Service, Instructional Services and Student Services, with terms of three years commencing on July 1, 2011, and terminating on the 30<sup>th</sup> day of June, 2014. The base salaries for the new contracts shall be on the appropriate row and column of the "Academic Administrators" Salary Schedule.

It was moved by Dr. Thomas, and seconded by Mr. Burton, that Resolution 11-03 C-15 be approved.

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 8 No 0 Abstain 0 Absent 0

**Resolution 11-03 C-16 – JOB DESCRIPTION TITLE CHANGE TO DEAN OF DISTANCE LEARNING FROM ASSOCIATE DEAN OF DISTANCE LEARNING**

BE IT RESOLVED that the Palo Verde community College District approves the job description title change as shown in Reference C-17 and renews the Dean of Distance Learning new contract on July 1, 2011 and terminating on the 30<sup>th</sup> day of June 2014.

It was moved by Mr. Burton, and seconded by Dr. Thomas, that Resolution 11-03 C-16 be approved.

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 8 No 0 Abstain 0 Absent 0

**ACTION ITEMS (continued)**

**Resolution 11-03 C-17 – JOB DESCRIPTION TITLE CHANGE TO DEAN OF CAREER, TECHNICAL AND CONTINUING EDUCATION FROM ASSOCIATE DEAN, CAREER, TECHNICAL AND CONTINUING EDUCATION**

BE IT RESOLVED that the Palo Verde community College District approves the job description title change as shown in Reference C-18 and renews the Dean of Career, Technical and Continuing Education new contract on July 1, 2011 and terminating on the 30<sup>th</sup> day of June 2014.

It was moved by Mr. Edmond, and seconded by Mr. Burton, that Resolution 11-03 C-17 be approved.

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 8 No 0 Abstain 0 Absent 0

**(CONFIDENTIAL/CLASSIFIED MANAGEMENT)**

**Resolution 11-03 C-18 – RESIGNATION OF COORDINATOR/EDUCATIONAL TECHNOLOGIST**

BE IT RESOLVED that the Superintendent/President has accepted a resignation notice dated March 11, 2011 from Larry Turner, Coordinator/Educational Technologist, effective, March 11, 2011.

It was moved by Mr. Burton, and seconded by Mr. Arneson, that Resolution 11-03 C-18 be approved.

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 8 No 0 Abstain 0 Absent 0

**Resolution 11-03 C-19 – REVISED/RECLASSIFIED JOB DESCRIPTION FOR STUDENT SERVICES TECHNICIAN I**

BE IT RESOLVED that the Board of Trustees approves the revised job description, as shown in Reference C-20, for a Student Services Technician I from the Scheduling/Customer Service Clerk, a CSEA classified position, full-time, 12 months, 40 hours per week, reclassified from a class 3 to a class 5 of the Classified Salary Schedule.

There was discussion and Ms. D. Rodriguez clarified the Revised/Reclassified Job description for Student Services Technician I.

It was moved by Mr. Edmond, and seconded by Mr. Burton, that Resolution 11-03 C-19 be approved.

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 8 No 0 Abstain 0 Absent 0

**ACTION ITEMS (continued)**

**D. Miscellaneous**

**Resolution 11-03 D-09 - STUDY SESSION FOR APRIL 12, 2011**

BE IT RESOLVED that the Study Session for April 12, 2011, is canceled.

It was moved by Mr. Burton, and seconded by Dr. Thomas, that Resolution 11-03 D-09 be approved.

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>

Burton                      Yes                      Lewis                      Yes

Motion carried; Aye 8 No 0 Abstain 0 Absent 0

**Resolution 11-03 D-10 – CLASSIFIED EMPLOYEES WEEK (May 15-21, 2011)**

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees hereby approves the following resolution:

WHEREAS, classified professionals provide valuable services to the institution and students of the Palo Verde Community College District; and

WHEREAS, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in providing for the welfare and safety of Palo Verde Community College District’s students; and

WHEREAS, CLASSIFIED PROFESSIONALS EMPLOYED BY THE Palo Verde Community College District strive for excellence in all areas relative to the educational community;

THEREFORE, BE IT RESOLVED, that the Palo Verde Community College District hereby recognizes and wishes to honor the contributions of the classified professionals to quality education in the state of California and in the Palo Verde Community College District and declares the week of May 15-21, 2011, as Classified School Employees Week in the Palo Verde Community District.

It was moved by Mr. Lewis, and seconded by Mr. Burton, that Resolution 11-03 D-10 be approved.

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 8 No 0 Abstain 0 Absent 0

**ACTION ITEMS (continued)**

**Resolution 11-03 D-11 – PALO VERDE COMMUNITY COLLEGE DONATION OF VEHICLE TO COLORADO RIVER FAIR**

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees authorize the Superintendent/President to donate the 1990 Ford truck to the Colorado River Fair.

There was discussion and Dr. Hottois and Mr. Rinaldi clarified the Palo Verde Community College donation of vehicle to the Colorado River Fair.

It was moved by Mr. Burton, and seconded by Dr. Thomas, that Resolution 11-03 D-11 be approved.

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 8 No 0 Abstain 0 Absent 0

**Resolution 11-03 D-12 – CCCT BOARD ELECTION 2011**

BE IT RESOLVED that the Official Ballot for the CCCT (California Community College Trustees) Board Election for 2011, be submitted as follows.

(There are eight three-year vacancies on the board)

- |                               |                           |
|-------------------------------|---------------------------|
| 1. <u>Stephen Castellanos</u> | 5. <u>Robert Jones</u>    |
| 2. <u>Laura Casas Frier</u>   | 6. <u>Paul J. Gomez</u>   |
| 3. <u>Nancy C. Chadwick</u>   | 7. <u>Pauline Larwood</u> |
| 4. <u>Mary Figueroa</u>       | 8. <u>None</u>            |

It was moved by Mr. Arneson, and seconded by Ms. M. Rodriguez, that Resolution 11-03 D-12 be approved.

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 8 No 0 Abstain 0 Absent 0

**HEARING OF CITIZENS (NON-AGENDA ITEMS)**

None.

**ADJOURNMENT**

The meeting was adjourned at 6:52 p.m.

The next Regular Meeting will be held on April 26, 2011, in Needles.

**Minutes approved at the April 26, 2011  
Regular Meeting of the Board of Trustees**

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**Secretary to the Board**