

PALO VERDE COMMUNITY COLLEGE DISTRICT

REGULAR MEETING BOARD OF TRUSTEES

One College Drive in Blythe – CL 101

(and Teleconference held at 725 West Broadway in Needles-Classroom #8)

Tuesday, May 22, 2012

5:00 p.m.

Meeting 12-09

MINUTES

OPENING OF MEETING

The Regular Meeting of the Board of Trustees was called to order by the President of the Board, Mr. Gonzales at 5:00 p.m.

The Salute to the American Flag was led by Mr. Lewis, Clerk of the Board.

Roll Call

Present:	Ed Gonzales, President (by ITV from Needles Center) Millie Rodriguez, Vice President Jerry Lewis, Clerk of the Board (by ITV from Needles Center) Ted Arneson, Trustee Lincoln Edmond, Trustee George Thomas, Trustee
Administrators Present:	Denise Whittaker, Interim Superintendent/President Kay Ragan, Interim Vice President of Student Services William Smith, Vice President of Instructional Services
Absent:	Sam Burton, Trustee Frannie Gregory, Student Trustee
Recorder:	Carrie Mullion, Administrative Assistant to Superintendent/President and Board of Trustees

Visitors: On file in the Superintendent/President's Office.

It was moved by Ms. Rodriguez, seconded by Mr. Edmond, and unanimously carried, that the Minutes of the Regular Meeting of April 24, 2012 be approved.

It was moved by Ms. Rodriguez, seconded by Mr. Edmond, and unanimously carried, that the agenda and the addendum for this meeting be amended and approved as follows:

Resolution 12-09 B-33 – CONSULTANT AGREEMENT (PRATT); the language “to include travel expenses as approved” will be added to this Resolution.

Resolution 12-09 C-28 – TEMPORARY EXECUTIVE SECRETARY, ADMINISTRATIVE SERVICES; will be removed from this agenda.

(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion, a tape is available to the public for 30 days after the date of this meeting.)

ITEMS FOR DISCUSSION IN CLOSED SESSION (AT END OF MEETING WITH NO REPORTABLE ACTION POSSIBLE IN OPEN SESSION)

1. Conference with Labor Negotiator, Denise Whittaker - CCA/CTA, CSEA, and Non-Represented Employees.
2. Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9(a) Palo Verde Community College District v. Western Insurance Company.
3. Real Property, Palo Verde College Property Assets.
4. Superintendent/President Search.

HEARING OF CITIZENS (AGENDA ITEMS)

None.

PUBLIC NOTICE/HEARING

Public Notice/Hearing opened at 5:05 p.m. on the following items:

1. CSEA, Chapter 180, 2012 Successor Agreement Initial Proposal – Request to Negotiate District’s Proposed “Change of Assignment Incentive Program” from 12 months to 10 or 10.5 months for a three year period (*copies shown loose in Board folders*).
2. CSEA, Chapter 180, 2012 Successor Agreement Negotiations to open the following articles for negotiations (*copies shown loose in Board folders*): Article 1: Association Rights; Article 2: Payroll Deductions/Maintenance of Membership; Article 3: Compensation and Health and Welfare Benefits; Article 5: Vacancies, Transfers, and Promotions; Article 7: Evaluations, Probation, and Personnel Rights; Article 10: Grievance Procedure; Article 11: Disciplinary Procedures; Article 13: Implementation & Duration of Agreement.
3. Palo Verde Community College District 2012 Successor Agreement to negotiate the following with CSEA, Chapter 180 (*copies shown loose in Board folders*): Article 2: Payroll Deductions/Maintenance of Membership; Article 4: Hours and Overtime; Article 5: Vacancies, Transfers, and Promotions; Article 7: Evaluations, Probation, and Personnel Rights; Article 8: Paid and Unpaid Leaves; Article 9: Layoffs; Other: Child Care.
4. Memorandum of Understanding between Palo Verde Community College District and Palo Verde College CCA/CTA effective April 25, 2012 and ending June 30, 2013 (*shown as Reference C-30*).

**There were no comments from the public.
Public/Notice Hearing closed at 5:07 p.m.**

REPORTS

Associated Student Government

Not present for this meeting.

Academic Senate

Mr. Castillo, President of Academic Senate, provided the following report:

1. Approved recommended language from the Student Learning Outcome (SLO) Committee to CTA that will include SLO’s in faculty evaluations in order to meet requirements established by ACCJC the end of fall 2012. This language is only advice and is non-binding.
2. Approved full recommendation of tenure status of Scott Peterson, CIS Instructor/Office Technologies Instructor, and Mike Rhoades, Building Trades Instructor.
3. Looking forward to coming back in August.

REPORTS (continued)

CSEA

Not present for this meeting.

CCA/CTA

Mr. Copple, President of CCA/CTA, provided the following report:

1. Encouraged the Board of Trustees to approve tenure for Scott Peterson, CIS instructor/Office Technologies Instructor, and Mike Rhoades, Building Trades Instructor.
2. Elections were held with the following results: Derek Copple, President; Irma Dagnino, Vice President; Robert Robertson, Secretary; Greg Snider, Member at Large; Paul Shibalovich, Treasure.
3. Mr. Copple will step in for Mr. Shibalovich as the lead CCA/CTA negotiator during the summer if issues arise.
4. Looking forward to taking part in the Superintendent/President search.
5. Complimented Ms. Whittaker, Interim Superintendent/President and the work that has been accomplished at the college.
6. Faculty has enjoyed their time with Mr. Smith, Vice President of Instructional Services, and they are sad to see him leave. Faculty has had a good working relationship with Mr. Smith, and they hope that the new person who will fill his position will work as well as Mr. Smith has with the faculty.

Denise Whittaker, Interim Superintendent/President

Ms. Whittaker provided the following report:

1. Provided an update on the status of the Certificates of Participation (COP's). A written report will be given to the Board of Trustees and the college community in the next two weeks by Magis Advisors, the financial advisor for the sale of the COP's. The conclusion is that the timing is not good to sale the COP's right now. The SERP payments will be paid off in 2016, which will mean reduced debt, and it would then be a more prudent time for the sale of the COP's.
2. Requested that the Board of Trustees allow ratifications on a few job descriptions on the June agenda, due to all the employees who took the resignation incentives, and the urgency that is needed to fill some of the positions in order to meet operational needs.
3. The State notified California Community Colleges today that they are recommending a 30 day hold on apportionment money due to concern that taxes are not going to come in at the level expected by June. This is not an unusual situation; the State is just delaying our payment not taking it away. This means that the college will need to transfer \$500,000 to the unrestricted general fund in order to meet the first payroll in June. The Board of Trustees has approved this transfer at a previous meeting. The transaction will be on the next board agenda. There may be a need to have an emergency board meeting to approve the transfer of additional funds in order to make the second payroll in June.

Kay Ragan, Interim Vice President of Student Services

Dr. Ragan provided the following report:

1. College Night was held at which time 20 students applied for admission to Palo Verde College and also completed financial aid applications.
2. Advisory Board Meetings have been held for EOP&S, CalWORKS, CARE, and DSP&S.
3. Recognition Luncheon was held for students in CARE and CalWORKS.
4. Admission and Records have been busy approving graduation applications, and curriculum in Datatel has been updated.
5. An additional number of students are applying for the Summer School online classes.
6. ASG has elected their new officers and they were announced at the Awards Program.

REPORTS (continued)

7. The Talent Show was very successful.
8. TRiO grant will allow DSP&S students and others to participate in an off campus activity that will look at career exploration in the film industry.
9. Financial Aid is preparing Award Letters for students that have applied early.
10. An Outreach event is being planned at Ace Hardware Store to solicit new students. Free hotdogs will be provided.
11. Linda Pratt has applied and received an additional \$59,000 in financial aid money. The money will be used for supplies, services to students, and marketing.
12. The Graduation Committee, led by Sarah Frid, has been working hard on the upcoming three commencement ceremonies.

William Smith, Vice President of Instructional Services

Mr. Smith provided the following report:

1. Irma Dagnino completed and submitted a portion of the Carl Perkins Grant that deals with workshops and counseling. Mike Rhoades completed the portion of the Carl Perkins Grant that deals with curriculum development and course improvement and this has been submitted also.
2. Training for the stage lighting in the Fine and Performing Arts Complex took place today. Derek Copple, Dan Spechtenhauser, Jonathan Martin, and Staci Lee were in attendance. Sound training will also take place in the near future.
3. There will be eight Program Reviews presented at the Board Meeting tonight. The work on these started in October with meetings taking place once a week since then. Sociology and Anthropology will be presented sometime in fall 2012.
4. Issues regarding the path of travel in the Fine and Performing Arts Complex have come up that include aisles versus ramps, moving doors, and baffles for sound in the pathway of stage access. Mr. Smith is working with Tony Espinoza of CCM on these issues. NTD Architecture submitted the plans for the building to Department of State Architect (DSA), DSA approved the plans, and Palo Verde College built the building according to plans, but DSA has now stated that there needs to be improvements in these particular areas. Terry Ferkol, Senior Project Leader for NTD, stated in a memo sent to Palo Verde College that there are certificates of substantial completion that have been issued, and that the owner may take occupancy of the building. When there is an event in the building, the college will have personnel posted in the path of travel areas to help assist people until the issues are resolved.
5. Child Development Center had a water play day today. Graduation for CDC is Thursday, May 24, 2012.

Needles Center

Ms. Mann provided the following report:

1. Ms. Mann expressed her thanks to Mr. Smith and his support of the Needles Center.

Board of Trustees Comments and Discussion

Mr. Lewis stated that he has enjoyed working with Mr. Smith, thanked him for his work and wished Mr. Smith the best in the future. Mr. Lewis also expressed his appreciation to Ms. Mann for the work that she has done at the Needles Center. Mr. Lewis stated concern that not enough emphasis is being placed on the Needles Center; classes seem to be deteriorating, and Mr. Lewis asked that the importance of the Needles Center not be forgotten in the overall mission of Palo Verde College. There are very good instructors in the Needles area, and Mr. Lewis hopes these people will be considered for ITV and face to face classes in the future. Mr. Lewis stated his appreciation to Ms. Whittaker and Dr. Ragan.

REPORTS (continued)

Ms. Rodriguez congratulated Mr. Smith on all his accomplishments at Palo Verde College, and wished him all the best. Ms. Rodriguez also thanked and wished Ms. Mann good luck in the future.

Mr. Edmond expressed thanks to Mr. Smith and Ms. Mann.

Dr. Thomas thanked Mr. Smith and Ms. Mann.

INFORMATION ITEMS

1. 2011-2012 Apportionment Attendance Report from California Community Colleges – Melinda Walnoha (*shown loose in Board folders*).
2. First Principal Apportionment Report Exhibit C – Russi Egan (*shown loose in Board folders*).
3. Out of State Travel for M.L. Bettino to travel to Atlanta, GA to attend Sakai Conference, June 10-14, 2012. All expenses will be paid from Title III funding.
4. Ms. Whittaker, Interim Superintendent/President, is pleased to announce the following outstanding Palo Verde Community College faculty, staff, and students for 2012: CTA Faculty Member of the Year, Dr. Solomon Osayande; CSEA Staff Members of the Year, Esther Rice and Silvia Lainez; Sophomore Woman of the Year, Mai Lee; and Sophomore Man of the Year, Miguel Rascon.
5. Commencement rehearsal will take place on Friday, June 1, 2012, 11:00 – 12:00 p.m. in the Clancy Osborne Physical Education Center.
6. Commencement breakfast for Board of Trustees and dignitaries will take place June 2, 2012 at 9:00 a.m. in CS 123 of the John O. Crain Building.

There was discussion on Information Items #1 and #2, and Ms. Whittaker provided clarification.

PROGRAM REVIEW PRESENTATIONS

Philip Clinton, Division Chair of Math and Science, provided a Powerpoint presentation of the following Program Reviews:

- Astronomy/Physics (*as shown in Reference A-12*)
- Biology (*as shown in Reference A-13*)
- Chemistry (*as shown in Reference A-14*)
- Geosciences (*as shown in Reference A-15*)
- Math (*as shown in Reference A-16*)

There was discussion, and Mr. Clinton answered questions from Trustees.

Sharon Jones, Division Chair of History and Social Science, provided an overview of the following Program Reviews:

- Psychology (*as shown in Reference A-17*)
- History/Political Science (*as shown in Reference A-18*)
- General Studies (*as shown in Reference A-19*)

There was discussion and Ms. Jones, and Mr. Eoff, History/Political Science Instructor, answered questions from Trustees.

CONSENT RESOLUTIONS

A. INSTRUCTION

(Additional curriculum for this Resolution was distributed at the beginning of the meeting)

Resolution 12-09 A-10 – CURRICULUM APPROVED AT MAY MEETING

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves new and revised courses in various curriculum areas, as shown in Reference A-10.

Resolution 12-09 A-11 – PART-TIME INSTRUCTORS/COUNSELORS FOR SUMMER SEMESTER 2012

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves instructors/counselors for summer semester 2012, as shown in Reference A-11.

B. BUSINESS

Resolution 12-09 B-28 - LAIF ACCOUNT WITH STATE TREASURY

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the resolution, for the Fiscal Services to add and change authorized agents to the LAIF (Local Agency Investment Fund) account with the State Treasury Department (*in connection with transfer of COPs monies*). The following college employees are to be appointed as authorized agents to sign for deposits, transfers and withdrawals to this account.

Denise Whittaker
Kay Ragan

Russi Egan
Carrie Mullion

Resolution 12-09 B-29 - AUTHORIZED AGENTS FOR PVCCD

BE IT RESOLVED, that the following college employees be appointed as authorized agents to sign financial reports, warrant orders, check orders for salary placement, payroll and notices of employment for the Palo Verde Community College District of Riverside County (all other previous names will be deleted from the accounts), effective May 23, 2012 in compliance with Board Policy 2430 and Certification of Signatures form from Riverside County Office of Education. (*The Board of Trustees will also sign this certification form after this meeting*).

Account

(checks issued for these accounts are from Riverside County Office of Education)

Schools of Riverside County
(regular college warrant orders, orders for salary payment and notices of employment)

Authorized Agents

Denise Whittaker
Kay Ragan
Russi Egan
Denise Hunt
Debra Mitchell

(checks issued for the rest of these accounts are from Provident Bank in Blythe)

Schools of Riverside County
(college clearing and revolving checking accounts)

Denise Whittaker
Kay Ragan
Russi Egan
Denise Hunt
Debra Mitchell

CONSENT RESOLUTIONS (continued)

Schools of Riverside County
Auxiliary Business Services (Bookstore)

Denise Whittaker
Denise Taylor
Debra Mitchell
Russi Egan

Schools of Riverside County
Associated Student Government (savings)

Denise Whittaker
Kay Ragan
Russi Egan
Debra Mitchell
Staci Lee

Schools of Riverside County
Associated Student Government (checking)

Denise Whittaker
Kay Ragan
Russi Egan
Staci Lee
Debra Mitchell

Resolution 12-09 B-30 – AUTHORIZED AGENTS FOR SBEDC ACCOUNT

BE IT RESOLVED, that the following college employees be appointed as authorized agents to sign checks and other necessary documents for the SBEDC (Small Business Economic Development Center) for 2012 (account located at Provident Bank in Blythe): Denise Whittaker, Kay Ragan, Russi Egan and Denise Hunt.

Resolution 12-09 B-31 – SELF EVALUATION ANNUAL REPORT FOR CHILD DEVELOPMENT DIVISION

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Agency Annual Report for the California Department of Education of the Child Development Center and due by June 1, 2012, as shown in Reference B-31.

Resolution 12-09 B-32 – QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees accepts the Quarterly Financial Status Report (CCFS-311Q), for quarter ending March 31, 2012, as prepared by Fiscal Services as submitted to the Chancellor's office, and shown in Reference B-32.

(The following Resolution was amended)

Resolution 12-09 B-33 - CONSULTANT AGREEMENT (PRATT)

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the Agreement for Consultant Services for Linda Pratt, of Blythe CA, to provide training to Financial Aid staff and in handling special reporting during the transition period of hiring a full-time permanent Financial Aid Manager, to be paid out of Financial Aid Funds at an hourly rate not to exceed \$53.63, **to include travel expenses as approved.**

Resolution 12-09 B-34 – CONSULTANT AGREEMENT (DAVIS)

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the agreement for Consultant Services for Nancy Davis, of Banning, CA, to perform training to Financial Aid staff and in handling special reporting during the transition period of hiring a full-time permanent Financial Aid Manager, to be paid out of Financial Aid Funds at an hourly rate of \$90, plus expenses.

CONSENT RESOLUTIONS (continued)

Resolution 12-09 B-35 – AMENDMENT TO CONSULTANT AGREEMENT (LEWIS)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the amendment to the Consultant Agreement for Colleen Lewis dated July 1, 2011, and approved by the Board of Trustees June 14, 2011, Resolution 11-06 B-46. There was an error in the Resolution. The Resolution stated “for approximately 175 hours per semester at \$27.00 per hour, \$9,450/fiscal year”. According to the Consultant Agreement, as shown in Reference 12-09 B-35, Ms. Lewis should have been approved for 500 hours per semester at \$27.00 per hour for approximately \$13,500 for the fiscal year 2011-2012.

Resolution 12-09 B-36 – AMENDMENT TO CONSULTANT AGREEMENT (PLUMMER)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the amendment to the Consultant Agreement for Roy Plummer dated July 1, 2011, and approved by the Board of Trustees June 14, 2011, Resolution 11-06 B-46. There was an error in the Resolution. The Resolution stated “for approximately 175 hours per semester at \$27.00 per hour, \$9,450/fiscal year”. According to the Consultant Agreement, as shown in Reference 12-09 B-36, Mr. Plummer should have been approved for 500 hours per semester at \$27.00 per hour for approximately \$13,500 for the fiscal year 2011-2012.

C. PERSONNEL

(Academic)

Resolution 12-09 C-24 – RATIFICATION OF UTILITY SCALE SOLAR ENERGY INSTALLATION TRAINING SERVICES (RHOADES)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies extra duty assignment for Michael Rhoades, to provide Utility Scale Solar Installation training services for a maximum of 50 students at a rate of \$900 per student, to be paid from Green Jobs Sub-Grant Agreement K183464, effective October 1, 2011 through April 20, 2012.

Resolution 12-09 C-25 – ACCEPTANCE OF PALO VERDE COMMUNITY COLLEGE DISTRICT VOLUNTARY REDUCED ASSIGNMENT

BE IT RESOLVED, that the Interim Superintendent/President accepts the Palo Verde Community College District Voluntary Reduced Assignment for the following Academic personnel:

<u>Name</u>	<u>Title</u>	<u>Reduced Assignment</u>	<u>Effective Date</u>
Snider, Gregory	Physical Education Coordinator	from 207 days to 186 days	July 1, 2012
Turner, June	Librarian	from 207 days to 186 days	July 1, 2012

(Management/Confidential)

Resolution 12-09 C-26 – RESIGNATION OF FINANCIAL AID OFFICER

BE IT RESOLVED, that the Interim Superintendent/President has accepted a resignation notice dated May 4, 2012 from Linda Pratt, Financial Aid Officer, effective May 25, 2012.

(Classified)

Resolution 12-09 C-27 – EMPLOYMENT OF ADMINISTRATIVE SERVICES TECHNICIAN

BE IT RESOLVED, that Stephanie Slagan be employed as full time Administrative Services Technician, a 12 month, 8 hours per day, 40 hours per week, CSEA classified position, with salary placement on the Classified Salary Schedule of Row 8, Step 5, effective May 26, 2012.

CONSENT RESOLUTIONS (continued)

(The following Resolution was removed from the agenda)

Resolution 12-09 C-28 – TEMPORARY EXECUTIVE SECRETARY, ADMINISTRATIVE SERVICES
BE IT RESOLVED, that Brandi Chavez be employed as a temporary full-time Executive Secretary to the Vice President of Administrative Services, 39.5 hours per week with no benefits, with placement on the classified salary schedule, Row 8, Step 1, beginning May 23, 2012, during the transition period to review the needs of the department due to employee turnover and revising the job description.

(Volunteer Personnel)

Resolution 12-09 C-29 – VOLUNTEER FOR TUTORING

BE IT RESOLVED, that Clarence Ragan be approved as a volunteer for Basic Skills math tutoring Services, effective June 1, 2012, until a time to be determined in the future.

(Blanket Motion)

It was moved by Dr. Thomas, and seconded by Mr. Lewis, that Consent Resolutions be approved.

There was discussion on Resolution 12-09 A-10, and Mr. Smith clarified.

There was discussion on Resolution 12-09 B-32, and Ms. Whittaker clarified.

There was discussion on Resolution 12-09 B-35 and Resolution 12-09 B-36, and Mr. Lujano, Interim Coordinator, Distance Learning, clarified.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent 1

ACTION ITEMS

A. INSTRUCTION

(A motion was made by Mr. Lewis, seconded by Dr. Thomas, and unanimously carried, that Resolutions 12-09 A-12 through 12-09 A-19 be combined and approved as one motion.)

Resolution 12-09 A-12 – PROGRAM REVIEW APPROVAL (ASTRONOMY/PHYSICS)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Program Review as presented this evening for Astronomy/Physics, as shown in Reference A-12.

Resolution 12-09 A-13 – PROGRAM REVIEW APPROVAL (BIOLOGY)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Program Review as presented this evening for Biology, as shown in Reference A-13.

Resolution 12-09 A-14 – PROGRAM REVIEW APPROVAL (CHEMISTRY)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Program Review as presented this evening for Chemistry, as shown in Reference A-14

ACTION ITEMS (continued)

Resolution 12-09 A-15 – PROGRAM REVIEW APPROVAL (GEOSCIENCES)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Program Review as presented this evening for Geosciences, as shown in Reference A-15.

Resolution 12-09 A-16 – PROGRAM REVIEW APPROVAL (MATH)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Program Review as presented this evening for Math, as shown in Reference A-16.

Resolution 12-09 A-17 – PROGRAM REVIEW APPROVAL (PSYCHOLOGY)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Program Review as presented this evening for Psychology, as shown in Reference A-17.

Resolution 12-09 A-18 - PROGRAM REVIEW APPROVAL (HISTORY AND POLITICAL SCIENCE)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Program Review as presented this evening for History and Political Science, as shown in Reference A-18.

Resolution 12-09 A-19 - PROGRAM REVIEW APPROVAL (GENERAL STUDIES)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Program Review as presented this evening for General Studies, as shown in Reference A-19.

It was moved by Mr. Lewis, and seconded by Dr. Thomas, that Resolutions 12-09 A-12 through 12-09 A-19 be approved as one motion.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent 1

(Addendum)

Resolution 12-09 A-20 – NEEDLES CENTER CLOSURE

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the closure of the Needles Center beginning June 11, 2012 through July 29, 2012, to re-open on July 30, 2012.

It was moved by Mr. Edmond, and seconded by Ms. Rodriguez, that Resolution 12-09 A-20 be approved.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent 1

ACTION ITEMS (continued)

B. Business

Resolution 12-09 B-37 – CONTRACT WITH MESSNER & HADLEY, LLP FOR AUDITING SERVICES

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the contract with Messner & Hadley, LLP, to audit the general purpose financial statements of the Palo Verde Community College District as of May 15, 2012 at the rate of \$22,500 per year for 3 years, plus \$3,500 per year for the audit and filing of Palo Verde College Foundation tax returns, and a fee not to exceed \$2,000 per year to complete GASB 35 financial reports. The total maximum cost for these services is \$28,000 per year, as shown in Reference 12-09 B-37.

It was moved by Mr. Arneson, and seconded by Dr. Thomas, that Resolution 12-09 B-37 be approved.

Discussion occurred, and Ms. Whittaker clarified.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent 1

Resolution 12-09 B-38 – DISTRICT SURPLUS SALE DISPOSAL

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees recommends miscellaneous materials, supplies, and equipment be declared surplus; and further recommends the Fiscal Services Manager/designee be authorized to conduct a surplus property sale, on a date to be determined, to dispose of these items, as shown in Reference B-38.

It was moved by Mr. Arneson, and seconded by Dr. Thomas, that Resolution 12-09 B-38 be approved.

Discussion occurred, and Mr. Smith clarified.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent 1

Resolution 12-09 B-39 – TERMINATION OF MEMORANDUM OF UNDERSTANDING WITH IRONWOOD STATE PRISON

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the termination of the Memorandum of Understanding (Agreement #5600000898) between Ironwood State Prison and Palo Verde Community College District that will expire on June 30, 2012, and will be replaced with a new agreement in order to continue the correspondence education program at Ironwood State Prison.

It was moved by Mr. Arneson, and seconded by Mr. Edmond, that Resolution 12-09 B-39 be approved.

ACTION ITEMS (continued)

Discussion occurred, and Ms. Whittaker clarified.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent 1

(Addendum)

Resolution 12-09 B-40 – BOARD FINANCIAL ASSISTANCE PROGRAM – STUDENT FINANCIAL AID ADMINISTRATIVE ALLOWANCE, P-2 ALLOCATIONS

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees accepts P-2 allocations from California Community Colleges Board Financial Assistance Program – Student Financial Aid Administrative Allowance, in the amount of \$59,000, to be expended solely for the Financial Aid Department as indicated in the California

It was moved by Mr. Lewis, and seconded by Dr. Thomas, that Resolution 12-09 B-40 be approved.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent 1

C. PERSONNEL

(Academic)

Resolution 12-09 C-30 – MEMORANDUM OF UNDERSTANDING BETWEEN PVCCD AND CCA/CTA

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees accepts the Memorandum of Understanding between PVCCD and CCA/CTA as approved in closed session on April 22, 2012, and ratified by CTA faculty, effective April 25, 2012, as shown in Reference 12-09 C-30.

It was moved by Mr. Arneson, and seconded by Dr. Thomas, that Resolution 12-09 C-30 be approved.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent 1

(Addendum)

Resolution 12-09 C-31 – FACULTY PROBATIONARY/TENURE STATUS (2012/2013)

BE IT RESOLVED, that the following academic employees be continued on probationary status for the 2012-2013 academic year, or will be completing their fourth and final year of probation, and be granted tenure status. The year of probation being completed is indicated for each employee. The evaluation process has been completed by administration.

ACTION ITEMS (continued)

Continuation of Probation

Snider, Gregory (Third Year) Physical Education Coordinator
*Jones, Sharon (Third {2.5} Year) Psychology/Addiction Studies Instructor

Tenure (Tenure to begin at the beginning of the 5th Year of Service)

Peterson, Scott (Fourth Year) Computer Information Systems/
Office Technologies Instructor
Rhoades, Mike (Fourth Year) Building Trades Instructor

*Hired during Spring Semester (1st semester does not count towards tenure per California Education Code 87605 which states "A faculty member shall be deemed to have completed his or her first contract year if he or she provides service for 75 percent of the first academic year.")

It was moved by Mr. Arneson, and seconded by Dr. Thomas, that Resolution 12-09 C-31 be approved.

Discussion occurred, and Ms. Whittaker clarified.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent 1

D. MISCELLANEOUS

Resolution 12-09 D-22 – APPROVAL OF PALO VERDE COMMUNITY COLLEGE DISTRICT SPECIAL REPORT UPDATE TO THE ACCREDITATION COMMISSION

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Special Report Update to the Accreditation Commission dated April 1-May 15, 2012, as submitted (shown loose in Board folders).

It was moved by Ms. Rodriguez, and seconded by Dr. Thomas, that Resolution 12-09 D-22 be approved.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent 1

Resolution 12-09 D-23 – AMENDMENT TO VOLUNTARY OPT-OUT OF MEDICAL INSURANCE PLAN FOR RETIREES

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves an amendment for eligible retirees to participate in the Voluntary Opt-Out of Medical Insurance Plan, which will provide \$6,000 to any eligible employee who, upon proof of medical insurance, voluntarily opts-out of the PVCCD medical insurance plan during the open enrollment period.

It was moved by Mr. Lewis, and seconded by Ms. Rodriguez, that Resolution 12-09 D-23 be approved.

ACTION ITEMS (continued)

Discussion occurred, and Ms. Whittaker clarified.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent 1

Resolution 12-09 D-24 – CLASSIFIED EMPLOYEES WEEK (MAY 20-26, 2012)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees hereby approves the following resolution:

WHEREAS, classified professionals provide valuable services to the institution and students of the Palo Verde Community College District; and

WHEREAS, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in providing for the welfare and safety of Palo Verde Community College District’s students; and

WHEREAS, classified professionals employed by the Palo Verde Community College District strive for excellence in all areas relative to the educational community;

THEREFORE, BE IT RESOLVED, that Palo Verde Community College District hereby recognizes and wishes to honor the contributions of the classified professionals to quality education in the state of California and in the Palo Verde Community College District, and declares the week of May 20-26, 2012, as Classified School Employees Week in the Palo Verde Community College District.

It was moved by Dr. Thomas, and seconded by Mr. Edmond, that Resolution 12-09 D-24 be approved.

Discussion occurred, and Ms. Whittaker clarified.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Absent</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent 1

HEARING OF CITIZENS (NON-AGENDA ITEMS)

None.

ADJOURN TO CLOSED SESSION

The Board of Trustees and Interim Superintendent/President adjourned to closed session at 7:00 p.m. to discuss the following:

1. Conference with Labor Negotiator, Denise Whittaker - CCA/CTA, CSEA, and Non-Represented Employees.
2. Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9(a) Palo Verde Community College District v. Western Insurance Company.
3. Real Property, Palo Verde College Property Assets.
4. Superintendent/President Search.

RETURN TO OPEN SESSION

Trustees and the Interim Superintendent/President returned to Open Session at 7:50 p.m. and stated that no reportable action was taken.

ADJOURNMENT

The meeting was adjourned at 7:51 p.m.

The next Regular Meeting will be held on Tuesday, June 26, 2012, in Blythe.

**Minutes approved at the August 14, 2012
Regular Meeting of the Board of Trustees**

Interim Secretary of the Board