

PALO VERDE COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

BOARD OF TRUSTEES

Tuesday, June 10, 2014

5:00 p.m.

One College Drive, Blythe, CA – CL 101

(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)

Meeting 14-08

MINUTES

I. OPENING OF MEETING

1. Call to Order

The Regular Meeting of the Board of Trustees was called to order by Ms. Rodriguez, President of the Board, at 5:01 p.m.

2. Flag Salute

The Salute to the American Flag was led by Mr. Hyduke, Clerk of the Board.

ACTION ITEM

Resolution 14-08 D-15 – APPOINTMENT OF STUDENT TRUSTEE (MUNOZ)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees accepts the recommendation from the Associated Student Government and appoints Alex Munoz as Student Trustee for Academic year 2014-2015.

It was moved by Dr. Thomas, and seconded by Mr. Hyduke, that Resolution 14-08 D-15 be approved.

Student Advisory	<u>Abstain</u>	Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No Abstain 0 Absent 1

OATH OF OFFICE

Student Trustee Alex Munoz was formally sworn in by Governing Board President, Ms. Rodriguez. Mr. Munoz then joined the Governing Board at the Board table for the remainder of the meeting.

3. Roll Call:

Trustees Present:

Millie Rodriguez, President
George Thomas, Vice President
Ned Hyduke, Clerk of the Board
Ted Arneson, Trustee
Lincoln Edmond, Trustee
Jerry Lewis, Trustee
Alex Munoz, Student Trustee

Administrators Present:

Donald G. Wallace, Ph.D., Superintendent/President
Sharon Jones, Interim Vice President of Instructional and Student Services
Russi Egan, Chief Business Office

(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion, a tape is available to the public for 30 days after the date of this meeting.)

I. OPENING OF MEETING (continued)

Absent: Ed Gonzales, Trustee

Recorder: Carrie Mullion, Administrative Assistant to Superintendent/President and Board of Trustees

Visitors: On file in the Superintendent/President's Office

4. Approval of the Minutes of the Regular Meeting of May 13, 2014.
It was moved by Mr. Edmond, seconded by Mr. Arneson, and unanimously carried, that the Minutes of the Regular Meeting of May 13, 2014 be approved.
5. Approval of the Agenda for this meeting.
Ms. Rodriguez requested that item IX. Reports, be given after Item VI. Public Notice/Hearing, due to a scheduling conflict of Ms. Egan.

It was moved by Mr. Lewis, seconded by Mr. Dr. Thomas, and unanimously carried, that the Agenda be approved as amended.

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

No public comments.

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

Mr. Hyduke recused himself from Resolution 14-08 D-18.

IV. RECESS TO CLOSED SESSION *(refer to the end of this meeting)*

V. RECONVENE TO OPEN SESSION *(not applicable)*

VI. PUBLIC NOTICE/HEARING

None.

VII. PRESENTATION

1. Admissions and Records Program Review – Sharon Jones, Interim Vice President of Instruction and Student Services.
Ms. Jones provided an overview of Admissions and Records Program Review, and answered questions from the Governing Board.
2. CalWORKs Program Review – Staci Lee, Student Development Manager.
Ms. Lee provided an overview of CalWORKs Program Review, and answered questions from the Governing Board.

VIII. DISCUSSION

1. First Reading of revised Board Policies *(shown loose in Board folders)*:
 - BP 2015 - Student Member
 - BP 6530 – District Vehicles
 - BP 6531 PVC – Staff Travel
 - BP 6535 – Use of District and Non-district Equipment
 - BP 6540 – Insurance
 - BP 6550 – Disposal of Property
 - BP 6600 – Capital Construction
 - BP 6620 – Naming Buildings
 - BP 6740 – Citizens’ Oversight Committee
 - BP 6750 – Parking
 - BP 6770 – Energy and Sustainability
 - BP 6800 – Safety

Discussion took place regarding BP 2015 – Student Member. Dr. Wallace explained the changes shown, and commented that the recommended changes are consistent with CCLC Board Policy and Administrative Procedures templates. Further discussion took place regarding student member compensation. The consensus of the Governing Board is that the Student Member of the Board should receive compensation at 50% of the same level of the Governing Board for meeting attendance. This change is noted, and BP 2015 will be brought forward at the next Board of Trustees meeting for second read and approval.

IX. REPORTS

1. Associated Student Government – Alex Munoz, Student Trustee
 - Thanked the Governing Board for their kindness, and commended the good work they are doing.
2. Academic Senate - Biju Raman, President or designee
Not present for this meeting.
3. CSEA, Chapter 180 - Richard Soto, President or designee
Not present for this meeting.
4. CCA/CTA - Derek Cople, President or designee
Not present for this meeting.
5. Don Wallace - Superintendent/President
 - Commended Mr. Henry Flores for his work at the college, and wished him well in his new endeavors.
 - Commended Ms. Staci Lee for the wonderful graduation ceremonies at Needles Center and Palo Verde College main campus.
 - Postcard mailings promoting the college and its programs have been sent to residents of the community.
 - Ms. Diana Mendez and the Financial Aid Department will be putting Palo Verde College postcards on neighborhood doors as an outreach effort.
 - Email (handed out at this meeting) from Mr. Scott Lay, President and Chief Executive Officer of CCLC, mentioning Palo Verde College and the special graduation at Ironwood State Prison.
 - Addressed the Commission last week in regards to the Site Visit that took place in March.
 - Attended the Blythe Community School graduation, and a large number of the graduates stated they will continue on with their education at Palo Verde College.

IX. REPORTS (continued)

6. Sharon Jones - Interim Vice President of Instruction and Student Services
 - Estimated potential summer FTES is 158. The Transitions Program, which started yesterday, has already generated the registration of nine students.
 - Details of the FIELD contract are being worked out. Dr. Wallace has sent letters to the Presidents of Butte and Bakersfield Community College, asking permission to run four child development credit courses in their districts, as well as 150 non-credit ESL courses in College of the Desert's district. The FIELD contract will be coming forth at the next Board meeting.
 - Awareness of the Online Pilot Project at Ironwood State Prison is growing throughout the state. There is potential to replicate and grow this program.
 - SB 1391 was passed on June 2, 2014. This inmate education program allows community colleges to offer closed sections in state prisons with the college receiving full apportionment.
 - Thanked the Governing Board for their support.

7. Russi Egan - Chief Business Officer
 - Provided explanation of the Tentative Budget FY 2014-15. The tentative budget is based on 1650 FTES, and reflects a \$28,000 deficit. With all the changes coming about, it is expected to be balanced when it comes time for the Adopted Budget. Scheduled Maintenance in 2013-14 was a one-to-one match, but the May Revise indicates increasing scheduled maintenance with no match. Fund 51 (Bookstore) will remain static until a permanent decision has been made about a campus Bookstore.
 - Kudos to Maintenance and Operations. There are currently only two employees handling all the cleaning and groundskeeping, and they are doing an excellent job. The hope is to approve a full-time Maintenance and Operations Director at the next Board meeting.
 - Attended CVSP and ISP graduations, and they were wonderful.
 - General Fund Cash Analysis for May 2014.
 - General Fund Comparative Statement of Revenue and Expenses May 2014.

8. Board of Trustees Comments and Discussion
 - Mr. Lewis thanked Ms. Jones and stated he appreciates all the work she has done.

There is a rock collection that was donated by a Needles resident, and historical antique equipment from the Claypool's organization that is being stored at the main campus. Mr. Lewis requested that these items be brought back to Needles, and a historical center be set up showcasing these items.
 - Mr. Arneson commented that he hoped there is collaboration with the high school to teach classes on their campus, and for instructors to obtain equivalencies, which would increase FTES.
 - Dr. Thomas asked how adjunct recruitment is going. Ms. Jones stated that Debbie Mitchell, Director of Human Resources, would be able to answer that question, and Ms. Mitchell was not present at this time. Dr. Thomas stated he has heard favorable reports in the community of graduating high school seniors signing up for classes here at Palo Verde College.

Dr. Thomas thanked Ms. Jones for a job well done.

IX. REPORTS (continued)

- Mr. Hyduke commented that he is hearing of students who have moved out of the community, but now want to come back because of the great things they are hearing about Palo Verde College.

X. INFORMATION ITEMS

1. Report of Purchases and Warrants for May 2014 *(shown loose in Board folders)*.
2. Per Board Policy 2745, Board Self Evaluation; the Board of Trustees have received copies of their 2013-2014 Performance Goals, 2012-2014 Institutional Goals, and 2012-2013 Self Evaluation *(shown loose in Board folders)*.
3. Revised/reviewed Administrative Procedures *(shown loose in Board folders)*:
AP 2015 - Student Member(s);
AP 6530 - District Vehicles;
AP 6531 PVC - Staff Travel;
AP 6535 - Use of District and Non-District Equipment;
AP 6540 - Insurance;
AP 6550 - Disposal of Property;
AP 6600 - Capital Construction;
AP 6620 - Naming Buildings;
AP 6740 - Citizens' Oversight Committee;
AP 6750 - Parking;
AP 6800 - Safety;
AP 6800-1 - Surveillance Cameras;
AP 6850-0 - Hazardous Materials Communications Program;
AP 6850-1 - Hazardous Materials Management Program.

XI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. INSTRUCTION

Resolution 14-08 A-11 – CURRICULUM APPROVAL

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves new and revised courses in various curriculum areas; shown as Reference A-11.

B. BUSINESS

Resolution 14-08 B-17 - AUTHORIZED AGENTS FOR PVCCD

BE IT RESOLVED that the following college employees be appointed as authorized agents to sign financial reports, warrant orders, check orders for salary placement, payroll and notices of employment for the Palo Verde Community College District of Riverside County (all other previous names will be deleted from the accounts), effective July 1, 2014 in compliance with Board Policy 2430 and Certification of Signatures form 3807 from Riverside County Office of Education.

Account

(Checks issued for this account are from Riverside County Office of Education.)

Schools of Riverside County
(regular college warrant orders, orders for
salary payment and notices of employment)

Authorized Agents

Donald G. Wallace Russi Egan
Sean C. Hancock Debra Mitchell
Denise Hunt

XI. CONSENT RESOLUTIONS (continued)

(Checks issued for the following accounts are from Provident Bank in Blythe, CA.)

Schools of Riverside County (college clearing and revolving checking accounts)	Donald G. Wallace Sean C. Hancock Denise Hunt	Russi Egan Debra Mitchell
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Schools of Riverside County Auxiliary Business Services (Bookstore)	Donald G. Wallace Denise Taylor	Debra Mitchell Russi Egan
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Schools of Riverside County Associated Student Government (savings)	Donald G. Wallace Sean C. Hancock Staci Lee	Russi Egan Debra Mitchell
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Schools of Riverside County Associated Student Government (checking)	Donald G. Wallace Sean C. Hancock Staci Lee	Russi Egan Debra Mitchell
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Schools of Riverside County Clubs and Scholarship Account	Donald G. Wallace Sean C. Hancock	Russi Egan Debra Mitchell
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(Checks issued for this account are from Federal Funding)

Federal Funds - Financial Aid Accounts	Donald G. Wallace Sean C. Hancock	Russi Egan Debra Mitchell
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Needles Checking Account	Donald G. Wallace Sean C. Hancock	Russi Egan Eva Munguía
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Resolution 14-08 B-18 – AUTHORIZED AGENTS FOR LAIF ACCOUNT WITH STATE TREASURY

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the resolution, for Palo Verde College Fiscal Services to add and change authorized agents to the LAIF (Local Agency Investment Fund) account with the State Treasury Department (*in connection with transfer of COPs monies*). The following college employees are to be appointed as authorized agents to sign for deposits, transfers and withdrawals to this account.

Donald G. Wallace Sean C. Hancock	Russi Egan Carrie Mullion
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Resolution 14-08 B-19 – AUTHORIZED AGENTS FOR SBEDC ACCOUNT

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the following college employees be appointed as authorized agents to sign checks and other necessary documents for the SBEDC (Small Business Economic Development Center), effective July 1, 2014 (account located at Provident Bank in Blythe).

Donald G. Wallace Sean C. Hancock	Russi Egan Denise Hunt
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Resolution 14-08 B-20 – RECIPROCITY AGREEMENT WITH ARIZONA WESTERN COLLEGE

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees accepts and approves the terms and conditions of the reciprocity agreement between Arizona Western College and Palo Verde Community College, effective July 1, 2014 through June 30, 2017; shown as Reference B-20.

XI. CONSENT RESOLUTIONS (continued)

C. PERSONNEL

Resolution 14-08 C-34 - NEW JOB DESCRIPTION FOR INSTITUTIONAL TRANSITION PROGRAM DIRECTOR

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the new job description for Institutional Transition Program Director (exempt position), an Educational Administrator position, Row 4 of the Administrator salary schedule, 12 month. Dependent on continuation of CDCR funding; shown as Reference C-34.

Resolution 14-08 C-35 - NEW JOB DESCRIPTION FOR INSTITUTIONAL TRANSITION PROGRAM FACILITATOR

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the new job description for Institutional Transition Program Facilitator, a Full-Time Faculty position, 212 day, 12 month or per CDCR contract days. Not a tenure track position, dependent on continuation of CDCR funding; shown as Reference C-35.

Resolution 14-08 C-36 – INTERIM INSTITUTIONAL TRANSITION PROGRAM FACILITATOR (ATİYOTA)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the temporary employment of Ejoboke David Atiyota as Interim Institutional Transition Program Facilitator, a faculty position, at a salary placement on the 212 day faculty salary schedule of Row 3, Column II, with benefits, pending verification of employment, effective May 27, 2014, until the grant funded position is filled full time. Human Resources has verified that the applicant meets the required minimum qualifications.

Resolution 14-08 C-37 – INTERIM INSTITUTIONAL TRANSITION PROGRAM FACILITATOR (DE LA CRUZ)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the temporary employment of Eva De La Cruz as Interim Institutional Transition Program Facilitator, a faculty position, at a salary placement on the 212 day faculty salary schedule of Row 7, Column I, with benefits, pending verification of employment, effective May 27, 2014, until the grant funded position is filled full time. Human Resources has verified that the applicant meets the required minimum qualifications.

Resolution 14-08 C-38 - REVISED JOB DESCRIPTION AND CLASSIFICATION FROM EOPS DIRECTOR/COUNSELOR (FACULTY), TO DIRECTOR, EOPS/CARE (EDUCATIONAL ADMINISTRATOR)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the revised job description and classification for Director, EOPS/CARE (exempt), an Educational Administrator, 212 days, 12 months, a categorical position; shown as Reference C-38.

Resolution 14-08 C-39 - RECLASSIFICATION OF FACULTY TO EDUCATIONAL ADMINISTRATOR (M. RIVERA)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the reclassification of Maria (Machi) Rivera, from full-time faculty, EOPS Director/Counselor, to Educational Administrator, Director, EOPS/CARE (exempt), due to mandated changes to the EOPS guidelines. Placement will be on Row 4, Step 11 of the Educational Administrator salary schedule prorated to 212 days, 12 months, effective July 1, 2014.

Resolution 14-08 C-40 - REVISED JOB DESCRIPTION (FACULTY) EOPS COUNSELOR
BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves

the revised job description for EOPS Counselor, a full-time faculty, 212 days, 12 months, categorical position; shown as Reference C-40.

XI. CONSENT RESOLUTIONS (continued)

Resolution 14-08 C-41 – RESIGNATION OF DIRECTOR OF FINANCIAL AID & SCHOLARSHIPS (WOODS)

BE IT RESOLVED the Superintendent/President has accepted, and Palo Verde Community College District Board of Trustees approves, the voluntary resignation of Suzanne Woods, Director of Financial Aid and Scholarships, effective June 30, 2014.

Resolution 14-08 C-42 – APPOINTMENT OF DIRECTOR OF FINANCIAL AID & SCHOLARSHIPS (ESQUIBEL-MENDEZ)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the appointment of Diana Esquibel-Mendez to Director of Financial Aid & Scholarships, a full-time, 12 month, exempt Classified Management position, with salary placement on the Classified Management/Confidential Salary Schedule of Row 6, Step 7, effective June 26, 2014. This salary placement includes the normal step increase the employee would otherwise be entitled to on July 1, 2014.

Resolution 14-08 C-43 – LEAVE OF ABSENCE REQUEST (FLORES)

BE IT RESOLVED that the Superintendent/President has accepted a request for an unpaid leave of absence from Henry Flores, full-time Student Services Technician I, for a one year period beginning June 13, 2014, ending June 12, 2015, and is recommending approval. This leave provision is included in the CSEA Union Bargaining Agreement.

Resolution 14-08 C-44 - TEMPORARY HOURLY ASSISTANT (WALNOHA)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves Melinda Walnoha (retired annuitant) to assist in various duties in Instruction and Student Services, and the Foundation as needed; to be paid her current hourly per diem rate through June 30, 2015, not to exceed 960 hours per fiscal year.

Resolution 14-08 C-45 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SUMMER SEMESTER 2014

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Summer Semester 2014:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Angeles, Angel	Peer Counselor – EOPS	\$8.75
	Tutor – EOPS	\$8.75
Bunch, Britny	Student Clerk – BSV	\$8.25
Infante, Melissa	Student Aide – Financial Aid	\$8.75
Pryor, Matthew	Student Aide – BFA	\$8.00
Rangel, Yaneli	Student Aide – Financial Aid	\$8.75
Teniente, Anthony	Tutor – EOPS	\$8.75
	Peer Counselor – EOPS	\$8.75
Tennefos, Christopher	Student Aide – BFA	\$8.00

(Blanket Motion)

It was moved by Mr. Arneson, and seconded by Mr. Lewis, that Consent Resolutions be Approved.

Discussion occurred regarding Resolution 14-08 B-20, Resolution 14-08 C-36, Resolution 14-08 C-37, Resolution 14-08 C-39, and Resolution 14-08 C-44; and Dr. Wallace and Ms. Jones provided clarification.

XI. CONSENT RESOLUTIONS (continued)

Student Advisory	<u>Yes</u>	Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

XII. ACTION ITEMS

A. INSTRUCTION

Resolution 14-08 A-12 – PROGRAM REVIEW APPROVAL (ADMISSIONS AND RECORDS)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Program Review for Admissions and Records, as presented at this meeting to the Governing Board *(shown loose in Board packets)*.

It was moved by Mr. Arneson, and seconded by Dr. Thomas, that Resolution 14-08 A-12 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

Resolution 14-08 A-13 – PROGRAM REVIEW APPROVAL (CALWORKS)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Program Review for CalWORKs, as presented at this meeting to the Governing Board *(shown loose in Board packets)*.

It was moved by Dr. Thomas, and seconded by Mr. Hyduke, that Resolution 14-08 A-13 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

B. BUSINESS

Resolution 14-08 B-21 – AGREEMENT BETWEEN PVCCD AND XAP CORPORATION (CCCAPPLY RENEWAL AGREEMENT FOR 2014-2015)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the agreement between PVCCD and XAP Corporation, to provide support for online electronic admission application, for the California Community College System (“CCC”), known as CCCApply, operated by XAP Corporation, for a fee of \$7,500, beginning July 1, 2014, through June 30, 2015; shown as Reference B-21.

It was moved by Mr. Edmond, and seconded by Dr. Thomas, that Resolution 14-08 B-21 be approved.

Discussion occurred; and Ms. Jones provided clarification.

XII. ACTION ITEMS (continued)

Student Advisory	<u>Yes</u>	Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

Resolution 14-08 B-22 – AGREEMENT WITH COLLEGE OF THE DESERT FOR SOLAR ENERGY PROGRAM SUPPORT

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the agreement between College of the Desert and PVCCD. College of the Desert will reimburse Palo Verde College up to \$5,200.00 for adjunct instructor expenses and advertising for Solar Photovoltaics courses, effective June 9, 2014, through August 30, 2014; shown as Reference B-22.

It was moved by Mr. Arneson, and seconded by Mr. Edmond, that Resolution 14-08 B-22 be approved.

Discussion occurred; and Dr. Wallace and Ms. Jones provided clarification.

Student Advisory	<u>Yes</u>	Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

Resolution 14-08 B-23 – AGREEMENT WITH BRAINFUSE

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the agreement with Brainfuse, Inc., to provide instant access live online tutoring to Palo Verde College students, at a rate of \$3,000.00 for up to 125 hours. After the 125 hours are exhausted, the rate will be \$24.00 per hour. This agreement is effective August 1, 2014 through July 31, 2016; shown as Reference B-23.

It was moved by Mr. Lewis, and seconded by Mr. Edmond, that Resolution 14-08 B-23 be approved.

Discussion occurred; and Ms. Jones provided clarification.

Student Advisory	<u>Yes</u>	Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

Resolution 14-08 B-24 – AGREEMENT FOR CONSULTANT SERVICES (PRATT)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement for Consultant Services for Linda Pratt, to provide training to Financial Aid staff and handling of special reports during the academic year 2014-2015 to ensure compliance of Title IV regulations, and assist with mandated federal regulations, at a rate of \$90.00 per hour plus expenses as needed, effective July 1, 2014 through June 30, 2015;

shown as Reference B-24.

It was moved by Mr. Arneson, and seconded by Mr. Hyduke, that Resolution 14-08 B-24 be approved.

XII. ACTION ITEMS (continued)

Discussion occurred; and Ms. Mendez, Interim Director of Financial Aid and Scholarships, provided clarification.

Student Advisory	<u>Yes</u>	Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

Resolution 14-08 B-25 – CONSULTANT AGREEMENT CAMBRIDGE WEST PARTNERSHIP, LLC, ADMENDMENT #4

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves Amendment #4 of Agreement between PVCCD and Cambridge West Partnership, LLC, for Consultant Services in support of the Office of the Superintendent/President, and the Office of Business Services, for a fee of not to exceed \$3,000 per month on a retainer basis. Additional to this monthly compensation, travel time will be billed at \$80.00 per hour, effective July 1, 2014 and ending June 30, 2015, at which time the Agreement shall expire, unless extended or modified by mutual written consent and approval of PVCCD governing board; as shown in Reference B-25.

It was moved by Mr. Lewis, and seconded by Mr. Edmond, that Resolution 14-08 B-25 be approved.

Discussion occurred, and Dr. Wallace provided clarification.

Student Advisory	<u>Yes</u>	Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

C. PERSONNEL

Resolution 14-08 C-4546 – CLASSIFIED CDC HOURLY AND FULL-TIME INSTRUCTIONAL AIDE SALARY SCHEDULE CHANGES

BE IT RESOLVED that due to the California minimum wage increases effective July 1, 2014 (\$9.00 per hour), and January 1, 2016 (\$10.00 per hour), Palo Verde Community College District Board of Trustees approves the changes to the Classified Salary Schedules for the Child Development Center Hourly and the Full-Time Instructional Aides; shown as Reference C-45.

It was moved by Mr. Edmond, and seconded by Mr. Lewis, that Resolution 14-08 C-4546 be approved.

Discussion occurred; and Dr. Wallace and Ms. Mitchell, Director of Human Resources, provided clarification.

Student Advisory	<u>Yes</u>	Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

XII. ACTION ITEMS (continued)

D. MISCELLANEOUS

Resolution 14-08 D-16 – NOTICE OF GOVERNING BOARD ELECTION, NOVEMBER 4, 2014

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves resolutions (for both Riverside County and San Bernardino County) ordering consolidated governing board member biennial election, specifications of the election order, and request for consolidation for governing board member election to be held on November 4, 2014. Pursuant to Elections Code Section 13307, candidates requesting a Candidates Statement, limited to 200 words, printed and mailed to voters, shall be required to pay actual prorated cost thereof; shown as Reference D-16.

It was moved by Dr. Thomas, and seconded by Mr. Hyduke, that Resolution 14-08 D-16 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

Resolution 14-08 D-17 – TENTATIVE BUDGET FY 2014-2015

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the tentative budget for fiscal year 2014-2015 (*shown loose in Board folders*).

It was moved by Mr. Arneson, and seconded by Mr. Edmond, that Resolution 14-08 D-17 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

Resolution 14-08 D-18 – TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Trustee Ned Hyduke II from the PVCCD Regular Meeting on March 11 2014.

It was moved by Mr. Arneson, and seconded by Mr. Lewis, that Resolution 14-08 D-18 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Recuse</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 1 Absent 1

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

No public Comments.

(Closed Session was cancelled)

XIV. ADJOURN TO CLOSED SESSION

Ms. Rodriguez, President of the Board, announced there will not be a Closed Session.

- ~~1. Public Employee/Discipline/Dismissal/Release pursuant to Government Code Section 54957.~~

The meeting was adjourned at 6:20 p.m.

**Minutes approved at the June 24, 2014
Special Meeting/Study Session.**

Donald G. Wallace, Secretary of the Board