

# PALO VERDE COMMUNITY COLLEGE DISTRICT

## REGULAR MEETING BOARD OF TRUSTEES

Tuesday, August 11, 2015

5:00 p.m.

One College Drive, Blythe, CA – CL 101

*(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)*

Meeting 15-12

### MINUTES

#### I. OPENING OF MEETING

1. Call to Order

The Regular Meeting of the Board of Trustees was called to order by Dr. George Thomas, President of the Board, at 5:03 p.m.

2. Flag Salute

The Salute to the American Flag was led by Ms. Ermila Rodriguez, Clerk of the Board.

3. Roll Call

Trustees Present:

George Thomas, President  
Ned Hyduke, Vice President  
Ermila Rodriguez, Clerk  
Ted Arneson, Trustee  
Ed Gonzales, Trustee  
Jerry Lewis, Trustee  
Suzanne Woods, Trustee  
Grace Quist, Student Trustee

Administrators Present:

Donald G. Wallace, Superintendent/President  
Russi Egan, Chief Business Officer

Absent:

Ed Gonzales, Trustee  
Sean Hancock, Vice President of Instruction and Student Services

Recorder:

Carrie Mullion, Administrative Assistant to Superintendent/President and Board of Trustees

Visitors:

On file in the Superintendent/President's Office

4. Approval of the Minutes of the Regular Meeting of June 9, 2015, and the Minutes of the Regular Meeting of June 23, 2015.

It was moved by Mr. Hyduke, seconded by Mr. Arneson, and unanimously carried, that the Minutes be approved.

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(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion,

**I. OPENING OF MEETING (continued)**

5. Approval of the Agenda for this meeting.

It was moved by Ms. Woods, seconded by Mr. Hyduke, and unanimously carried, that the Agenda be approved as amended.

**II. HEARING OF CITIZENS (AGENDA ITEMS)**

*Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."*

Sioux Stoeckle, English/Theater Arts Instructor, informed the Board of Trustees that auditions for the first college play in the Fine and Performing Arts Theater will take place August 19-20, 2015. Performances of *Almost, Maine*, will be October 15-17, 2015. Ms. Stoeckle has visited with groups in the community, students at Palo Verde Valley High School, and has put out announcements on KERU radio station promoting the play. Mr. Robinson has loaned a cotton trailer for the use of putting up a banner on Hobsonway, and posters are being displayed around town. Information meetings will take place August 17 and 18 at 6:00 p.m. in the PVC Theater. More information will be forthcoming.

**III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS**

*The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.*

Ms. Quist recused herself from Resolution 15-12 D-30.

**IV. RECESS TO CLOSED SESSION (refer to the end of this meeting)**

**V. RECONVENE TO OPEN SESSION (not applicable)**

**VI. REPORTS**

1. Associated Student Government – Grace Quist, Student Trustee
  - The first ASG meeting of the new school year will take place Thursday, August 13, 2015 from 8:00 a.m.-1:00 p.m.
2. Academic Senate – Biju Raman, President
  - Academic Senate will meet September 8, 2015. Topics of discussion will be prioritization of the faculty hiring process in terms of which discipline needs to be hired first, the Equivalency Policy, and hiring an ombudsperson for BSI.
  - BSI is working with PVC Foundation to determine the qualifications needed for BSI students to qualify for a BSI Foundation scholarship.
  - MAT 80 and MAT 82 are being sectioned into 9 week short term classes. This will help a student who is successful in the first level to move to the second level in the same semester.
  - Discussion on Student Learning Outcomes took place during Flex Days, and will continue in department meetings. The discussions will be captured as evidence for accreditation purposes. Currently ACCJC is looking at the way college's process Student Learning Outcomes, but it is expected that

ACCJC will also move towards looking at the quality of SLO's. Also discussed during Flex Days was development of quality peer evaluation processes.

## VI. REPORTS (continued)

Discussion occurred and Mr. Raman answered questions from the Governing Board.

3. CSEA, Chapter 180 – Richard Soto, President
  - Mr. Soto had no report.
4. CCA/CTA – Derek Copple, President
  - Mr. Copple had not report.
5. Don Wallace – Superintendent/President
  - Final FTES for the 2014-2015 year is 1848. This exceeds the district's goals and expectations, and restored the CAP of 1811 FTES, thanks to all the efforts of everyone at the college, including students. The college is now at about 2% over CAP, which technically means we have done more work than what we will get reimbursed for. 2% over CAP is the ideal place to be for any extra money the state might be giving out. If a college is not slightly over CAP they will not get any of the extra money. Our new growth number is a little over 5%. Our new mantra is "19 in 16", so our new FTES goal is 1900 in 2016. Enrollment is 20% higher than it was at this time last year.
  - The bond ratings in both Needles and Blythe have gone up. Needles bond rating was at "A-", and they have gone up to "A". Blythe's bond rating was at "BBB+", and it has gone up to "A-", which means the cost to the voters will be less when the bonds are sold.
  - A special thanks to all the community members who are attending the meeting tonight.
  - Introduced new faculty and staff; Pablo Cervantes, Network Technician; Lale Cilenti-Arac, Director of Needles Center; Dr. Virginia Armstrong, Associate Dean of Nursing/Allied Health; Dr. Juliette Singler, Music Instructor; Mary Ann Maxfield, Agriculture Instructor; Jaclyn Randall, Student Success Manager; and Cesar Lozoya, Building Trades Instructor.
  - An update on Measure P was given. The big initiative for Measure P was to pay down existing debt. The college will not be able to do that until the COP's are eligible for call. The first call date will be sometime in January 2016, and it is anticipated that the bonds will be sold in February 2016. The updating of the Educational and Facilities Master Plan will begin in September and should be done by March or April 2016. The goal and intent is to try and keep facility improvements as small as possible so that as much as possible can be used to pay down debt; but, the nursing program is growing and nursing labs need to be added, the upper level of the Needles Center needs to be finished, and minor remodels need to take place in some of the classrooms. The Educational and Facilities Master Plan will identify if there are other needs that the college must address over the next decade. Once the Master Plan is completed the college will know how much money is needed for improvements, and how much will be left over to pay down debt. The hope is that at least 80% of bond money will be used to pay down debt. There is a Citizens' Bond Oversight Committee in place, and three of those members are at this meeting tonight; Ron Baker, Wayne Cusick, and Sandra VanDyke.
  - The Executive Cabinet has been exploring the idea of hiring a Director of

College Advancement/Executive Director of Palo Verde College Foundation. We really want to help and support our Foundation to be all it can be and also be a central part of what we do at the college. The idea is that, if a Director could be found, whatever the district spends on that function, the Director would be required to return \$3.00 on every dollar that was spent. The Victor Valley Community College model has worked very well for about

## VI. REPORTS (continued)

12 years. The Executive Director of the Victor Valley Foundation, Ginger Ontiveros, spoke at the PVC Foundation meeting in May and gave a very worthwhile presentation. A Director of PVC Foundation job description and sample contract will be brought forth next month, and then we will know more if this type of program can be done at Palo Verde College.

6. Sean Hancock – Vice President of Instruction and Student Services  
Not present for this meeting.

7. Russi Egan – Chief Business Officer:

- The financials closed yesterday and everything is done and posted.
- Preparing for the budget presentation on August 25, 2015. The Governor's Budget ended up with some augmentations for the district. They are doubling our rural allotment from \$500,000 to over \$1 million annually and ongoing. The district will also receive a 4% increase on base funding, and this too is ongoing. Other enhancements include \$998,000 of one-time money, which is the mandated cost repayment. This money has not been earmarked, but College Council and Program Review are reviewing one-time enhancement requests from departments to see where this money could be used. The Chancellor's Office has issued an accounting advisory asking the district to set aside money for the upcoming increase to STRS and PERS, which is approximately at 10%. STRS will increase to 19.5%, and PERS will increase to 20.5% by 2021. A plan to put these increases in the budget is being formulated now before we commit any ongoing money to other items. It is speculated that there will be an economic downturn about 2017, and we need to be prepared.
- The request from the Governing Board was to maintain a 13% reserve. Our ending balance reserve is 15.66%.
- The Fifty Percent Law has been calculated at 50.9%. This is a rough calculation and generally goes up when the actual calculation goes in.
- The company operating the ATM on campus has decided to remove their machine due to lack of business. Sun Community Federal Credit Union will be installing an ATM machine in its place. Sun Community contacted the college and worked out a deal where the fee will be \$2.50 per transaction, which is less than what the other company was charging, with .50 cents of every transaction going to ASG for student use. There is no cost to the district. Blackboard Pay, which is part of the direct deposit for federal financial aid, also allows for one ATM on campus and that machine will be installed at the Needles Center so that both campuses will have ATM's.
- A team from the college will be attending an enrollment management seminar next week. This is an area that Accreditation teams are looking at closely. Attendance to the seminar is free, being paid for from the Institutional Effectiveness Grant.
- We received notification of Prop 39 funds. This is money given to the college to work on sustainability and energy conservation projects.

8. Executive Cabinet

No report.

## **VI. REPORTS (continued)**

### **9. Board of Trustees Comments and Discussion:**

- Mr. Lewis stated that he and Mr. Gonzales met with Ms. Cilenti-Arac and they are both very excited to welcome her to Needles. They feel this is a good move for Needles and realize that Ms. Cilenti-Arac is very interested in the community, in the people, and in student success.

Mr. Lewis stated he is really encouraged with the agriculture program. The Fort Mohave Tribal Council has indicated that they would like to participate in ag classes, so hopefully there might be an ITV or correspondence program that the Fort Mohave Indian Tribe could participate. They farm over 20,000 acres in the area and hire a lot of people, so this will be another good source of offering programs to the community.

Mr. Lewis is looking forward to this new year and working with everyone.

- Ms. Rodriguez stated it is very nice to be back and looks forward to a very successful school year.
- Mr. Arneson asked for more information on Ellucian. Ms. Egan clarified that Datatel changed their name to Ellucian.
- Mr. Hyde stated he appreciates Mary Ann Maxfield teaching the agriculture classes at Palo Verde College, and expressed support of this program.
- Dr. Thomas thanked the guests in the audience for coming to this meeting.

## **VII. PUBLIC NOTICE/HEARING**

None.

## **VIII. PRESENTATIONS/PROGRAM REVIEWS**

None.

## **IX. DISCUSSION**

1. Board of Trustees Self Evaluation 2014-2015 *(to be handed out at this meeting)*.

Dr. Wallace stated that discussion on this topic will take place at the next meeting.

## **X. INFORMATION ITEMS**

1. Report of Purchases and Warrants for June and July 2015 *(shown loose in Board folders)*.
2. Fall classes will begin August 17, 2015.
3. CCLC Annual Convention will take place November 19-21, 2015.
4. Palo Verde College announces auditions for *Almost, Maine*, a romantic comedy by John Cariani. Performances are October 15, 16, and 17, 2015. Community members are invited to participate. Information meetings will take place August 17 and 18 at the Palo Verde College Fine and Performing Arts Theater, with auditions taking place

August 19 and 20 at 6:00 p.m. (flyer shown loose in Board folders).

5. The Superintendent/President is moving forward with seeking a Director of College Advancement/Executive Director of Palo Verde College Foundation.

## **XI. CONSENT RESOLUTIONS**

*(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)*

### **A. INSTRUCTION**

#### **Resolution 15-12 A-17 – PART TIME INSTRUCTORS/COUNSELORS FOR FALL SEMESTER 2015**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves instructors/counselors for fall semester 2015; shown as Reference A-17.

### **B. BUSINESS**

#### **Resolution 15-12 B-39 – RENEWAL OF AGREEMENT FOR SPECIAL SERVICES WITH LIEBERT CASSIDY WHITMORE**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the Agreement for Special Services, for training and consulting purposes, with Liebert Cassidy Whitmore (LCW), as part of the Southern California Community College District Employment Relations Consortium, for a fee of \$3,400.00, beginning July 1, 2015 through June 30, 2016, shown as Reference B-39.

#### **Resolution 15-12 B-40 – EXTENSION OF AGREEMENT WITH XAP CORPORATION**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the extension of the agreement between PVCCD and XAP Corporation, to continue to provide support for online electronic admission applications for the California Community College System (“CCC”), known as CCCApply, for a fee of \$1,875.00, effective June 30, 2015 through September 30, 2015; shown as Reference B-40.

#### **Resolution 15-12 B-41 – AGREEMENT WITH SUN COMMUNITY FEDERAL CREDIT UNION FOR ATM SERVICES**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement with Sun Community Federal Credit Union to provide ATM services on campus to students and staff. Fiscal Implications: users will be charged \$2.50 surcharge for transactions, with fifty cents per transaction being donated back to Palo Verde College Associated Student Government. Term of Agreement: 3 years; shown as Reference B-41.

### **C. PERSONNEL**

#### **Resolution 15-12 C-48 – EMPLOYMENT OF NETWORK TECHNICIAN**

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the employment of Pablo Cervantes as Network Technician, a full-time, 40 hour per week position at Row 8, Step 3, on the Classified Salary Schedule, effective August 11, 2015.

#### **Resolution 15-12 C-49 – RESIGNATION OF FINANCIAL AID TECHNICIAN II**

BE IT RESOLVED that the Superintendent/President has accepted, and Palo Verde

Community College District Board of Trustees approves, the resignation of Sylvia Hernandez, Financial Aid Technician II, effective August 21, 2015.

**Resolution 15-12 C-50 – VOLUNTARY DEMOTION OF NETWORK & SYSTEMS SECURITY SPECIALIST**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the voluntary employee initiated demotion of Gerald Daniel Spechtenhauser to his previous full-time, 40 hours per week, Network Technician position, at a classification of Row 8, Step 8, on the Classified Salary Schedule, effective August 11, 2015.

**XI. CONSENT RESOLUTIONS (continued)**

**Resolution 15-12 C-51 – TEMPORARY INSTITUTIONAL TRANSITION PROGRAM DIRECTOR**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the employment of Dr. Eva Munguia as Temporary Institutional Transition Program Director, a grant funded academic position under the provisions of Education Code Section 87470, at a salary placement of Row 4, Step 5 on the CDCR Administrator salary schedule, for the period commencing July 1, 2015, and ending June 30, 2016. This position is dependent on continuation of the CDCR grant. Human Resources has verified that the applicant meets the required minimum qualifications.

**Resolution 15-12 C-52 – TEMPORARY INSTITUTIONAL TRANSITION PROGRAM FACILITATOR**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the employment of Ryan Copple as Temporary Institutional Transition Program Facilitator, a grant funded academic position under the provisions of Education Code Section 87470, at a salary placement of Row 4, Column 1 on the CDCR Facilitator salary schedule, for the period commencing July 1, 2015, and ending June 30, 2016. This position is dependent on continuation of the CDCR grant. Human Resources has verified that the applicant meets the required minimum qualifications.

**Resolution 15-12 C-53 – TEMPORARY INSTITUTIONAL TRANSITION PROGRAM FACILITATOR**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the employment of Cristyn Crecelius as Temporary Institutional Transition Program Facilitator, a grant funded academic position under the provisions of Education Code Section 87470, at a salary placement of Row 2, Column 1 on the CDCR Facilitator salary schedule, for the period commencing July 1, 2015, and ending June 30, 2016. This position is dependent on continuation of the CDCR grant. Human Resources has verified that the applicant meets the required minimum qualifications.

**Resolution 15-12 C-54 – TEMPORARY INSTITUTIONAL TRANSITION PROGRAM FACILITATOR**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the employment of Eva De La Cruz as Temporary Institutional Transition Program Facilitator, a grant funded academic position under the provisions of Education Code Section 87470, at a salary placement of Row 7, Column 1 on the CDCR Facilitator salary schedule, for the period commencing July 1, 2015, and ending June 30, 2016. This position is dependent on continuation of the CDCR grant. Human Resources has verified that the applicant meets the required minimum qualifications.

**D. MISCELLANEOUS**

**Resolution 15-12 D-28 – ACCEPTANCE OF TRANSFER FROM PALO VERDE**

**COLLEGE FOUNDATION**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees accepts the transfer of donated items from Palo Verde College Foundation. The items are: sixteen black chairs to be used by the Maintenance and Operations Department, and a computer server (to be used in the CIS program).

**XI. CONSENT RESOLUTIONS (continued)**

**(Blanket Motion)**

It was moved by Mr. Arneson, and seconded by Ms. Rodriguez, that Consent Resolutions be approved.

Discussion occurred regarding Resolutions 15-12 C-48, 15-12 C-49, 15-12 C-51, 15-12 C-52, 15-12 C-53, and 15-12 C-54; and Dr. Wallace provided clarification.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

**XII. ACTION ITEMS**

**B. BUSINESS**

**Resolution 15-12 B-42 – ANNUAL RENEWAL OF STUDENT-RIGHT-TO-KNOW SUBSCRIPTION AGREEMENT (IPEDS)**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Student-Right-To-Know agreement with the Chancellor’s Office of the California Community College. Purpose: to facilitate compliance with the information reporting requirements of the Student-Right-To-Know Act, and for IPEDS (Integrated Postsecondary Education Data System) reports required by federal law for students. Fee for services: \$3,900.00. Term: July 1, 2015 through June 30, 2017; shown as Reference B-42.

It was moved by Mr. Arneson, and seconded by Ms. Woods, that Resolution 15-12 B-42 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

**Resolution 15-12 B-43 – RFP ACCEPTANCE AND AGREEMENT FOR ENERGY PROTECTION SYSTEMS GROUP, INC**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the RFP and Agreement with Energy Protection Systems Group, Inc., for interior LED

lighting retrofit kits for the John O. Crain College Services Building. Total cost is \$112,869.24, to be paid from Prop 39 allocation, Scheduled Maintenance Funds, and SCE Utility incentive; shown as Reference B-43.

It was moved by Mr. Lewis, and seconded by Mr. Arneson, that Resolution 15-12 B-43 be approved.

Discussion occurred, and Ms. Egan provided clarification.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

**XII. ACTION ITEMS (continued)**

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

**Resolution 15-12 B-44 – KONICA MINOLTA COPIER LEASE AGREEMENT**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Lease Agreement with Konica Minolta to provide copy machines and services. Fee for services: \$30,214.24 annually. Term of Agreement: 4 year lease; shown as Reference B-44.

It was moved by Mr. Arneson, and seconded by Mr. Hyduke, that Resolution 15-12 B-44 be approved.

Discussion occurred, and Ms. Egan provided clarification.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

**Resolution 15-12 B-45 – APPROVAL OF LEASE FOR PITNEY BOWES POSTAGE MACHINE**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the lease of Pitney Bowes postage machine for use of all USPS outgoing college mail. Total cost: \$16,312.68. Term: 60 month lease; shown as Reference B-45.

It was moved by Mr. Arneson, and seconded by Ms. Rodriguez, that Resolution 15-12 B-45 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

**Resolution 15-12 B-46 – REQUEST TO SURPLUS ITEMS**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Inventory List of materials, supplies and equipment as surplus, and authorizes the Chief Business Officer/designee to auction, donate, or dispose of these items per Ed. Code 60510; shown as Reference B-46.

It was moved by Ms. Rodriguez, and seconded by Mr. Arneson, that Resolution 15-12 B-46 be approved.

Discussion occurred, and Ms. Egan provided clarification.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

**XII. ACTION ITEMS (continued)**

**Resolution 15-12 B-47 – AGREEMENT FOR FINANCIAL AID CONSULTANT SERVICES**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the Agreement for Consultant Services for Linda Pratt, to provide training to Financial Aid staff and handling of special reports during the academic year 2015-2016. Fee for services: \$120.00 per hour plus expenses, not to exceed \$8,000.00. Term of Agreement: July 1, 2015 through June 30, 2016; shown as Reference B-47.

It was moved by Mr. Lewis, and seconded by Ms. Rodriguez, that Resolution 15-12 B-47 be approved.

Discussion occurred, and Dr. Wallace provided clarification.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

**Resolution 15-12 B-48 – AGREEMENT FOR AGRICULTURE CONSULTANT SERVICES**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement for Consultant Services for Mark Mullion to provide the development of curriculum and supporting materials for new agriculture courses. Fee for services: \$1,000.00 per course development, not to exceed \$4,000.00. Term of Agreement: July 7, 2015 through December 31, 2015; shown as Reference B-48.

It was moved by Ms. Rodriguez, and seconded by Mr. Hyduke, that Resolution 15-12 B-48 be approved.

Discussion occurred, and Dr. Wallace provided clarification.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

**Resolution 15-12 B-49 – AGREEMENT FOR NURSING/ALLIED HEALTH CONSULTANT SERVICES**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves

the Agreement for Consultant Services for Maria Miranda-Copple to provide assistance in developing and formatting curriculum and support materials for courses as required by the Board of Vocational Nursing and Psychiatric Technicians. Fee for services: \$51.78 per hour, plus expenses, not to exceed \$19,883.52. Term of Agreement: August 5, 2015 through October 23, 2015; shown as Reference B-49.

It was moved by Ms. Woods, and seconded by Mr. Hyduke, that Resolution 15-12 B-49 be approved.

Discussion occurred, and Dr. Armstrong, Associate Dean of Nursing and Allied Health, provided clarification.

**XII. ACTION ITEMS (continued)**

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

**C. PERSONNEL**

**Resolution 15-12 C-55 – EMPLOYMENT OF ASSOCIATE DEAN OF NURSING/ALLIED HEALTH**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the employment and contract of Virginia Armstrong as Associate Dean of Nursing/Allied Health, a full-time 12 month position on Row 4, Step 10, of the Administrator Salary Schedule, effective July 1, 2015. Human Resources has verified that the applicant meets the required minimum qualifications.

It was moved by Mr. Arneson, and seconded by Ms. Woods that Resolution 15-12 C-55 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

**D. MISCELLANEOUS**

*(The following Resolution was tabled)*

**Resolution 15-12 D-29 – TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Trustee Ed Gonzales from the Regular Meeting on June 23, 2015.

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-12 D-29 be: \_\_\_\_\_ (approved) \_\_\_\_\_ (tabled until \_\_\_\_\_) \_\_\_\_\_ (denied)

Student Advisory	_____	Hyduke	_____	Thomas	_____
Arneson	_____	Lewis	_____	Woods	_____

Gonzales \_\_\_\_\_ Rodriguez \_\_\_\_\_

Motion carried/failed; Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**Resolution 15-12 D-30 – STUDENT TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Student Trustee Grace Quist from the Regular Meeting on June 23, 2015.

It was moved by Mr. Hyduke, and seconded by Mr. Arnesong, that Resolution 15-12 D-30 be approved.

**XII. ACTION ITEMS (continued)**

Student Advisory	<u>Abstain</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

**XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)**

*Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.*

Mr. Ron Baker, representing himself, spoke regarding Measure P funding. Mr. Baker provided the Trustees a handout, and also read the handout to the audience (handout attached to the end of these Minutes). Mr. Baker pointed out that the debt from the COP and Measure P Bond should be paid off as quickly as possible, and urged the Board to put a policy in place that would expedite paying off this debt.

Mr. Arneson stated he is glad there is a Bond Oversight Committee, and encouraged the committee to pay close attention to knowing what money comes in, and what money goes out. The Trustees expressed their appreciation for Mr. Baker, and his appeal to the Board.

Mr. Grant Chaffin, representing Chaffin Farms, spoke regarding his concern of the open-ended and vague wording of how to spend Measure P money. Mr. Chaffin stated he voted for Measure P because he felt like the Board of Trustees would respect the commitment that the land and property owners were giving the college in terms of providing money for the college. The Board of Trustees now have a tremendous responsibility to expeditiously retire the construction debt. It is understood that elements of the campus and its infrastructure need to be upgraded in order to attract students; the agriculture program is a great idea and a wonderful opportunity. We now have the opportunity to take the Palo Verde College to the next level, but also respect the investment that the property owners have given the Board of Trustees.

**XIV. ADJOURN TO CLOSED SESSION**

The Board of Trustees and Dr. Wallace, Superintendent/President, adjourned to Closed Session at 6:41 p.m. to discuss the following:

1. Conference with Legal Counsel—Existing Litigation; pursuant to Gov. Code 54956.9(a); one Case No. BLC1400012

2. Conference with Legal Counsel—Existing Litigation; pursuant to Gov. Code 54956.9(d)(1); one *Case No. 34-2014-80001969-CU-WM-GDS*
3. Conference with Legal Counsel—Anticipated Litigation; pursuant to Gov. Code 54956(d)(2): one case
4. Conference with Real Property Negotiators pursuant to Gov. Code 54956.8  
Property: 301 N. Main Street, Blythe, California  
Agency Negotiator: Donald G. Wallace
5. Conference with Labor Negotiators pursuant to Gov. Code 54957.6  
Agency Representative: Donald G. Wallace  
Employee Organization: CSEA Chapter 180
6. Public Employee Performance/Evaluation pursuant to Gov. Code 54957  
Title: Superintendent/President

The meeting was adjourned at 6:41 p.m. with no report out of Closed Session.

**Minutes approved at the September 8, 2015  
Regular Board Meeting.**

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**Donald G. Wallace, Secretary of the Board**

