

PALO VERDE COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
BOARD OF TRUSTEES
Tuesday, August 13, 2013
5:00 p.m.
One College Drive in Blythe – CL 101

Meeting 13-13

MINUTES

I. OPENING OF MEETING

1. Call to Order

The Regular Meeting of the Board of Trustees was called to order by the President of the Board, Ms. Rodriguez, at 5:00 p.m.

2. Flag Salute

The Salute to the American Flag was led by Mr. Gonzales, Trustee.

3. Roll Call

Trustees Present: Millie Rodriguez, President
George Thomas, Vice President
Ted Arneson, Clerk of the Board
Lincoln Edmond, Trustee
Ed Gonzales, Trustee
Ned Hyduke, Trustee
Jerry Lewis, Trustee
Alex Munoz, Student Trustee

Administrators Present: Donald G. Wallace, Ph.D., Superintendent/President
Sharon Jones, Interim Vice President of Instructional
and Student Services
Russ Egan, Chief Business Officer

Recorder: Carrie Mullion, Administrative Assistant to
Superintendent/President and Board of Trustees

Visitors: On file in the Superintendent/President's Office.

4. Approval of the Minutes of the Regular Meeting of June 25, 2013.

It was moved by Mr. Arneson, seconded by Mr. Edmond, and unanimously carried, that the Minutes of the Regular Meeting of June 25, 2013 be approved.

5. Approval of the Agenda for this meeting.

Ms. Rodriguez, President of the Board, requested to amend the Agenda as follows: remove Resolution 13-13 C-95 and Resolution 13-13 C-105; amend Resolution 13-13 C-104; Resolution 13-13 C-106 has been added as an Addendum to the Agenda.

It was moved by Mr. Gonzales, seconded by Mr. Arneson, and unanimously carried, that the Agenda be approved as amended.

(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion, a tape is available to the public for 30 days after the date of this meeting.)

I. OPENING OF MEETING (continued)

6. Approval of the Minutes of the Special Meeting of July 9, 2013.

It was moved by Mr. Edmond, seconded by Mr. Lewis, and unanimously carried, that the Minutes of the Special Meeting of July 9, 2013 be approved.

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

None.

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

None.

IV. RECESS TO CLOSED SESSION

The Board of Trustees, Dr. Wallace Superintendent/President, Ms. Jones, Interim Vice President of Instructional and Student Services, and Ms. Egan, Chief Business Officer, recessed to Closed Session at 5:05 p.m. to discuss the following:

1. Conference with Legal Counsel – Anticipated litigation pursuant to Government Code Section 54956.9(b)(2); one(1) potential case regarding Terms and Conditions of employment.
2. Public Employee Discipline/Dismissal/Release pursuant to Government Code Section 54957.

V. RECONVENE TO OPEN SESSION

The Board of Trustees, Dr. Wallace Superintendent/President, Ms. Jones, Interim Vice President of Instructional and Student Services, and Ms. Egan, Chief Business Officer, reconvened to Open Session at 6:36 p.m. and announced that no action was taken.

VI. PUBLIC NOTICE/HEARINGS

None.

VII. PRESENTATION

1. Accreditation Update; Palo Verde College Student Learning Outcomes - Brian Thieboux, Accreditation Liaison Officer.

Brian Thieboux, Accreditation Liaison Officer, provided an Accreditation Update, and stated he hoped to give a series of reports to the Governing Board during the Accreditation cycle which is six years. The cycle started in 2008 and will end with a comprehensive Self Study report in 2014 along with an on-site visit by a team from the Accreditation Commission. An explanation of the Self Study Report of 2008, the Midterm Report of 2011, and the current financial reports required by the Accrediting Commission were provided. A Palo Verde College Accreditation Team of approximately twenty people representing each constituent group on campus has been in place for over one year. The PVC Accreditation Team has been reviewing

VII. PRESENTATION (continued)

standards and writing drafts for the Self Study report of 2014. These drafts are posted on the Palo Verde College website to review and critique. An Accreditation Update will also be presented to the faculty and staff at Institute Day on August 30, 2013.

Mr. Thiebaut, answered questions from the Governing Board, and thanked them for their input.

VIII. DISCUSSION

1. *Second Reading* revision of Board Policy 2745 – Board Self-Evaluation, as shown in Reference D-24.

Dr. Wallace provided clarification.

2. *Second Reading* revision of Board Policy 6700 - Civic Center and Other Facilities Use, as shown in Reference D-25.

No Discussion occurred.

3. Board of Trustees Self Evaluation 2012-2013 and Goals 2013-2014 (*forms shown loose in Board folders*).

Dr. Wallace provided clarification regarding the timeline and process. The Trustees were instructed to bring their completed Self Evaluation form to the September Board Meeting. Board Goals 2013-2014 will be discussed during a Study Session later this year.

IX. REPORTS

1. Associated Student Government – Alex Munoz, Student Trustee
Mr. Munoz had no report.

2. Academic Senate - Biju Raman, President

- Academic Senate met today and organized the assignment list of various Senators on campus-wide committees and organizations. Dr. Wallace was welcomed at the meeting and spoke regarding going back to one Vice President of Instruction and Student Services position as opposed to two positions, and the rationale behind it. The reasons for supporting one position at this time is that it will cost less to fund, ensure compliance of the Fifty Percent Law, and Classified Managers are in place to help provide support in Instruction and Student Services which reduces the need for two positions.

Mr. Arneson asked if Academic Senate supports the decision to have one Vice President of Instruction and Student Services. Mr. Raman stated he does not see any future developments from Academic Senate in regards to going back to two positions. Mr. Raman stated that the expectations of FTES fell short which caused a million dollar deficit in the budget. Academic Senate has not taken a formal position on this, but they have listened to the recommendations and rationale of Dr. Wallace, and are very receptive. There was not any feedback from Senators that this arrangement would not be acceptable, and due to the fifty percent law and the financial shortfall, they could be persuaded to support the recommendation, as long as there is a search to find a person to fill the position that has more emphasis in the area of instruction. Dr. Thomas asked if the position of Academic Senate would change if the FTES went back up. Mr. Raman stated that an increase in FTES is not going to dramatically change the financial situation for the

IX. REPORTS (continued)

college for quite a while, and therefore he sees this being one position for some time.

- Mr. Raman emphasized in his report to Academic Senate today that one of the key points of Accreditation is going to be what the college is doing with SLO (Student Learning Outcome) data, and how the process is being documented.
 - The inauguration of the SMART Technology Classroom, CL 129, took place yesterday was well attended. Mr. Raman stated that the most up to date technology is being integrated between the Main Campus and the Needles Center, and that classroom instruction between the two campuses is now seamless.
 - Mr. Raman attended a TIDE (Technology Integration and Developmental Education) Conference this summer. Incorporating social media and technology in the classroom for student interaction was the main topic. Mr. Raman will be using tools like twitter, instagram, pinterest, and remind101, in his classes to channel student interest in subject areas.
3. CSEA, Chapter 180 - Richard Soto, President or designee
Not present for this meeting.
 4. CCA/CTA - Derek Copple, President
Biju Raman provided the report in Mr. Copple's absence.
 - CCA/CTA is happy to be back this new academic year. Welcomes Dr. Wallace and hopes to develop a good working relationship in the future.
 5. Don Wallace - Superintendent/President
 - Thanked Dr. Thomas and Mr. Edmond for attending the Academic Senate meeting today.
 - Palo Verde College orientation took place last week and approximately 60 students participated. It is Very exciting to see students on campus.
 - Presented the Board of Trustees with a certificate from Association of Community College Trustees (ACCT) honoring them as members in good standing and in Standards of Good Practice.
 - Thanked and commended the Board of Trustees on their efficiency.
 6. Sharon Jones - Interim Vice President of Instructional and Student Services
 - Excited that classes are back in session. There were 55 students that attended orientation, and the next orientation will be held tomorrow night.
 - Commended Mr. Raman on his very impressive presentation of the SMART Technology Classroom.
 - John Tribelhorn, the new music instructor, is teaching existing curriculum in piano, music appreciation, and history of rock, and has also added an experimental course in Jazz Ensemble.
 - Bruce Wallace, Child Development/Education Instructor, is teaching an experimental course, CHD 290. The class will teach students to use Hatch computers as instructional tools for 2-5 year olds. Mr. Wallace is also developing a course in conjunction with Hatch that will teach students, online and nationally, how to use Hatch computers for various educational purposes.
 - Palo Verde College is now officially affiliated with UCR's Cares Plus Grant. PVC is one of four community colleges in Riverside County to join. The grant will provide stipends to students pursuing child development courses, and the more progress made in the program, the larger the stipend. The hope is

IX. REPORTS (continued)

- that these students will continue their education and obtain bachelor degrees in the field of Child Development/Education.
- Sarah Frid is the new Student Success Manager and she is working with counselors and categorical managers to develop market-segmented orientations, which are orientations specifically targeted towards high school students, online students, incarcerated students, and local students. This is part of the SSTF (Student Success Task Force) recommendations. Ms. Frid is also working with data to develop different reports that will inform Enrollment Management Committee. Ms. Jones and Ms. Frid will co-chair the Enrollment Management Committee, and the SSSP Committee (Student Success and Support Programs), which will replace the Matriculation Committee.
- The final FTES count for 2012-2013 is 1573. Our target was set high at 1801, which would have been full restoration following stabilization. The Chancellor's Office gives colleges three years to reach full restoration, because that is about how long it takes to stabilize. The number of FTES in face-to-face classes were down, but ISA's were up from the previous year. FTES in correspondence and online courses were substantially higher and showed an increase of more than 100 FTES over the previous year. The preliminary FTES comparison between fall 2012 and fall 2013 (current) is as follows:

Correspondence and online: 2012 = 327; 2013 = 318.

Face-to-face: 2012 = 245; 2013 = 215.

Needles Center: 2012 = 12; 2013 = 43.

ISA's are continuing to grow substantially.

Mr. Arneson asked if we have gotten students from the high school, and have we done a good job in recruiting those students for college courses. Ms. Jones stated that the vocational teachers have recruited at the high school.

Dr. Thomas asked if Palo Verde College representatives have gone to Palo Verde High School and talked to the faculty about endorsing Palo Verde College. Sharon Burgeson, Nursing and Allied Health Coordinator, stated she has gone to Palo Verde High School for the last two years to recruit and talk to students and it was well received. Dr. Thomas stated there is a misconception that only students with lower grades, or who are economically disadvantaged attend community colleges, and there is a need to inform all students that they can get the same quality education for their general studies here in our own community. Ms. Jones stated that Career Day and other events in the Fine and Performing Arts Center are bringing potential students to our campus.

Mr. Lewis stated there is a new Superintendent and a new High School principal in Needles, and they are very supportive of Palo Verde College. He and Mr. Gonzales are hopeful for good collaboration between Palo Verde College and Needles High School. Mr. Lewis asked about getting more FTES from ISA's, and also had questions regarding the course catalog, and Ms. Jones clarified.

Ms. Rodriguez asked about the Truck Driver Study, and Ms. Jones stated the data and report have been completed.

IX. REPORTS (continued)

Mr. Hyduke asked about the Arrest and Fire Arms class, and Ms. Jones clarified.

7. Russi Egan - Chief Business Officer

- Provided clarification of General Fund Cash Analysis for June and July 2013 *(shown loose in Board folders)*.
- Provided clarification of General Fund Comparative Statement of Revenue and Expenses June and July 2013 *(shown loose in Board folders)*.
- There is a FTES deficit of 202 for this year. Stabilization is set up for colleges to recover 33% per year, and our college recovered 50% which is significant. There is a budget plan in place that has been submitted to and accepted by ACCJC and the Chancellor's Office to compensate for the loss of FTES, and that is to use \$855,000 in the LAIF account that was intended for COP payment to make up the budget deficit. It is not the direction the college wanted to go, but it is the emergency backup plan. The budget will still be short by approximately \$120,000, but even after recording liability, the ending balance for 2012-13 has been increased by \$229,000. A significant amount of money was saved in salaries, legal fees, utilities, and other purchasing decreases. This puts the budget at a 9% reserve, which is almost twice the amount required.
- Paul Shibalovich, Math Instructor, has presented an idea regarding a reserve based on a set number of FTES. Ms. Egan and Mr. Shibalovich are going to draft a plan and present it to the Governing Board.
- The Budget Workshop for 2013-14 will take place on August 27, 2013. Currently, the 2013-14 budget is based on FTES of 1700-1725. Ms. Egan will be relying on Shelley Hamilton, Director of Admissions and Records, who has become an expert at estimating FTES.
- The sale of the Spring Street Property is complete.
- There will be a Chamber of Commerce Mixer

8. Board of Trustees Comments and Discussion

- Dr. Thomas commented that the events taking place at the college need to be advertised in the newspaper in order to get the community involved in the activities. He also stated that the Chamber of Commerce will be sponsoring a Teacher's Mixer on September 18, at Blythe Recreation Center, welcoming teachers back to the new school year. Dr. Thomas commented that it would be nice to see PVC faculty at the event in order to establish relationships with faculty from Palo Verde Unified School District. Other Chamber events include a ribbon cutting ceremony for the Desert Learning Center on August 29, 2013, beginning at 5:30 p.m., and an Open House at the Elk's on September 4, 2013, at 5:00 p.m.
- Ms. Rodriguez encouraged all of the Trustees to attend the upcoming Chamber of Commerce Mixers that were mentioned by Dr. Thomas. Ms. Rodriguez also suggested that articles submitted by the college to the Palo Verde Times be submitted to the Needles Desert Star for publishing as well.
- Mr. Lewis announced that the City of Needles will be celebrating their Centennial on October 3, 2013, and more information will be forthcoming.

X. INFORMATION ITEMS

1. Report of Purchases and Warrants for June and July, 2013 *(shown loose in Board folders)*.
2. Acceptance of letter from the Accrediting Commission for Community and Junior Colleges (ACCJC) dated July 3, 2013, in response to the Special Report dated April 1, 2013 and the report of the evaluation team on May 6, 2013 *(shown as Reference X.2.)*.
3. CCLC Annual Convention and Partner Conferences at the Hyatt Regency San Francisco Airport in Burlingame, CA, November 21-23, 2013 *(shown loose in Board folders)*.
4. Dr. Wallace, Superintendent/President, will be traveling to Burlingame, CA, November 20-23, 2013 to attend the CCLC Annual Conference.
5. Ratification of out-of-state travel for Biju Raman to take airline flight from Phoenix, AZ to San Marcos, TX, July 21-27, 2013, to attend the TIDE Conference.
6. Out-of-state travel request for Cheryl Bruno-Mofu to travel to Parker, AZ on August 20-22, 27-29; September 3-5, 10-15, 17-19, 24-26; October 1-3, 8-10, 15-17, 22-24, 29-31, 2013; to conduct clinicals and NUR 127 course for Vocational Nursing students.

XI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. INSTRUCTION

Resolution 13-13 A-24 – K-12 ENROLLMENTS, FALL 2013

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves that K-12 students, completing approved college enrollment process, as shown in Reference A-24, be approved to attend classes at Palo Verde College for Fall 2013. Administration is recommending approval subject to space availability in classes.

C. PERSONNEL

(The following Resolution was approved at the June 25, 2013 Board meeting and was therefore removed from this Agenda)

Resolution 13-13 C-95 – ADVANCEMENT IN SALARY PLACEMENT (DAGNINO)

~~BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the salary placement for Irma Dagnino, Cooperative Work Experience Coordinator/Vocational Career Specialist, be advanced from Row 9, Column IV, to Row 9, Column VI, Double Master's, due to educational requirements met and in compliance with the CTA bargaining agreement. This change is effective Fall 2013 semester.~~

Resolution 13-13 C-96 – RECLASSIFICATION, CLASSIFIED MANAGEMENT/ CONFIDENTIAL CORRECTION TO PLACEMENT (GARCIA)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the corrected placement for the reclassification of Cecilia Garcia, approved at the 06/25/2013 board meeting. The error was that the placement quoted was on the old salary schedule and should have been on the new salary schedule, which changes her placement to Row 3, Column 9, on the Classified Management/Confidential Salary Schedule, effective June 26, 2013.

XI. CONSENT RESOLUTIONS (continued)

Resolution 13-13 C-97 – CORRECTION TO RESOLUTION 13-11 C-51, ERROR IN JOB TITLE (ANDRADE)

BE IT RESOLVED, that Palo Verde Community College Board of Trustees approves the correction to Resolution 13-11 C-51, which was made in error, and stated that Maria (Lupita) Andrade would be transferred to Admissions & Records Technician II position. The correct position is Admissions & Records Technician I.

Resolution 13-13 C-98 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SUMMER SEMESTER 2013 (RATIFICATION)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the following part-time temporary student employee for Summer Semester 2013:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Gonzalez, Imelda	Student Clerk/CalWorks and ASG	\$8.25

Resolution 13-13 C-99 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR FALL SEMESTER 2013

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Spring Semester 2013:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
McMillin, Noelle	Tutor/Basic Skills	\$8.75
Moreno, Jessica	Clerk/CalWorks	\$8.25
Riddle, Kelsey	In-Class Tutor/Basic Skills	\$8.75
Whetnight, Kelley	Clerk/Business Services	\$8..25

Resolution 13-13 C-100 – EMPLOYMENT OF RETIRED ANNUITANT (WALNOHA)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies Melinda Walnoha (retired annuitant) to assist in various duties in Instructional Services, Student Services, and Palo Verde College Foundation as needed, to be paid her current hourly per diem rate through June 30, 2014, not to exceed 960 hours.

(Blanket Motion)

It was moved by Mr. Lewis, and seconded by Mr. Hyduke, that Consent Resolutions be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

XII. ACTION ITEMS

B. BUSINESS

Resolution 13-13 B-40 – EARLY TERMINATION/CLOSEOUT OF PLUS 50 ENCORE COMPLETION GRANT

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the early termination/closeout of the Plus 50 Encore Completion Grant, funded by Deerbrook Charitable Trust. The Plus 50 Encore Completion Grant is not financially feasible for the college to participate in due to it being a matching Grant that offered very little benefit to the college and its student population. Letter of termination/closeout shown as Reference B-40.

It was moved by Dr. Thomas, and seconded by Mr. Edmond, that Resolution 13-13 B-40 be approved.

Discussion occurred and Dr. Wallace and Ms. Jones clarified.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

C. PERSONNEL

Resolution 13-13 C-101 – APPROVAL OF ADMINISTRATIVE STRUCTURE CHANGE REINSTATING VICE PRESIDENT OF INSTRUCTION AND STUDENT SERVICES

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves reinstating the administrative structure of a single Vice President of Instruction and Student Services, and deleting the Chief Instruction Officer (CIO) and the Chief Student Services Officer (CSSO) positions. The Vice President position will be an administrative position on Row 7 of the Administrative Salary Schedule.

It was moved by Mr. Edmond, and seconded by Dr. Thomas, that Resolution 13-13 C-101 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

Resolution 13-13 C-102 – AUTHORIZATION TO RECRUIT VICE PRESIDENT OF INSTRUCTION AND STUDENT SERVICES

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves and authorizes Administration to recruit for a full time Vice President of Instruction and Student Services in lieu of a Chief Instructional Officer and a Chief Student Services Officer.

It was moved by Mr. Gonzales, and seconded by Mr. Lewis, that Resolution 13-13 C-102 be approved.

Discussion occurred and Dr. Wallace clarified.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

XII. ACTION ITEMS (continued)

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

Resolution 13-13 C-103 – REVISED/CORRECTED CONTRACT FOR INTERIM VICE PRESIDENT OF INSTRUCTIONAL AND STUDENT SERVICES (JONES)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the revised and corrected contract for Sharon Jones, as Interim Vice President of Instructional and Student Services, through December 31, 2013, to be extended as needed, in order to maintain senior leadership continuity and provide time to hire a permanent Vice President of Instructional and Student Services. Contract shown as Reference C-103.

It was moved by Dr. Thomas, and seconded by Mr. Hyduke, that Resolution 13-13 C-103 be approved.

Discussion occurred and Dr. Wallace clarified. Mr. Lewis stated he is not in favor of extending the contract as needed, and wants to see a strong effort in getting this position filled. Dr. Wallace stated there is motivation to permanently fill this position, and it is expected to be done before December 31, 2013.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

(Amended)

Resolution 13-13 C-104 – EMPLOYMENT OF INTERIM DIRECTOR, NEEDLES CENTER

BE IT RESOLVED, that in order to maintain senior leadership continuity and provide time to hire a permanent Director of Needles Center, Palo Verde Community College District Board of Trustees approves the hiring of Eva Margarita Munquía, as Interim Director, Needles Center, a full-time position on Row 4, Step 3 of the Academic Administrator Salary Schedule, effective September 3, 2013. Human Resources has verified that the applicant meets State required minimum qualifications.

It was moved by Mr. Gonzales, and seconded by Mr. Edmond, that Resolution 13-13 C-104 be approved.

Discussion occurred and Dr. Wallace clarified.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

(The following Resolution was removed from the Agenda)

Resolution 13-13 C-105 – EMPLOYMENT OF CIS INSTRUCTOR

~~BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves and ratifies the employment of _____, as Computer Information Systems (CIS) Instructor, a full-time academic faculty position, 177 day contract, at a classification of Row __, Step __, on the Academic Salary Schedule, effective August 12, 2013. Human Resources has verified that the applicant meets State required minimum qualifications.~~

XII. ACTION ITEMS (continued)

It was moved by _____, and seconded by _____, that Resolution 13-13 C-105 be: _____ (approved) _____ (tabled until _____) _____ (denied)

Student Advisory _____ Gonzales _____ Rodriguez _____
Arneson _____ Hyduke _____ Thomas _____
Edmond _____ Lewis _____

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

(Addendum)

Resolution 13-13 C-106 – EXTENSION OF EMPLOYMENT TO OVERSEE MAINTENANCE AND OPERATIONS (LEE)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the extension of employment for Shad Lee to oversee and serve in a leadership capacity for Maintenance and Operations, 30 hours per week or as needed on an emergency basis, for a fee of \$38.79 per hour, effective August 12, 2013, until a date to be determined.

It was moved by Dr. Thomas, and seconded by Mr. Lewis, that Resolution 13-13 C-106 be approved.

Student Advisory Yes Gonzales Yes Rodriguez Yes
Arneson Yes Hyduke Yes Thomas Yes
Edmond Yes Lewis Yes

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

D. MISCELLANEOUS

Resolution 13-13 D-24 – REVISION OF BOARD POLICY 2745, BOARD SELF-EVALUATION

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the revision of Board Policy 2745, Board Self-Evaluation, as shown in Reference D-24

It was moved by Mr. Gonzales, and seconded by Mr. Edmond, that Resolution 13-13 D-24 be approved.

Student Advisory Yes Gonzales Yes Rodriguez Yes
Arneson Yes Hyduke Yes Thomas Yes
Edmond Yes Lewis Yes

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

Resolution 13-13 D-25 – REVISION OF BOARD POLICY 6700, CIVIC CENTER AND OTHER FACILITIES USE

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the revision of Board Policy 6700, Civic Center and Other Facilities Use, as shown in Reference D-25.

It was moved by Mr. Arneson, and seconded by Mr. Hyduke, that Resolution 13-13 D-25 be approved.

Discussion occurred and Dr. Wallace clarified.

XII. ACTION ITEMS (continued)

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

Resolution 13-13 D-26 – AUTHORIZATION OF GENERAL OBLIGATION BOND EXPLORATION

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves and authorizes the Superintendent/President to explore the feasibility of the District placing a General Obligation Bond on the voters ballot in 2014.

It was moved by Mr. Hyduke, and seconded by Mr. Edmond, that Resolution 13-13 D-26 be approved.

Discussion occurred and Dr. Wallace clarified that approval of this Resolution would only authorize him to explore the feasibility of a General Obligation Bond. Mr. Arneson stated he is voting “yes” with reservation, because when this was discussed in the Board Finance and Audit Committee Meeting one year ago it was not supported. Dr. Wallace stated that when he gathers all the data, he will present it to the Board Finance and Audit Committee for review.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

None.

XIV. RECESS TO CLOSED SESSION *(Refer to the beginning of this meeting)*

Members of the public may be present to hear the Closed Session announcements and/or action and will be given an opportunity to speak on any closed session items at this time. Persons wishing to address the Governing Board under this item should fill out a Speaker

Refer to the beginning of this meeting.

XV. RECONVENE TO OPEN SESSION *(Not applicable)*

XVI. ADJOURNMENT

The meeting was adjourned at 8:09 p.m.

The Board of Trustees will hold a Budget Study Session on August 27, 2013 at 4:30 p.m.

**Minutes approved at the September 10, 2013
Regular Board Meeting.**

Donald G. Wallace, Ph.D., Secretary of the Board