

PALO VERDE COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
BOARD OF TRUSTEES
Tuesday, September 10, 2013
5:00 p.m.
One College Drive in Blythe – CL 101
(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)

Meeting 13-15

MINUTES

I. OPENING OF MEETING

1. Call to Order

The Regular Meeting of the Board of Trustees was called to order by the President of the Board, Ms. Rodriguez, at 4:59 p.m.

2. Flag Salute

The Salute to the American Flag was led by Mr. Gonzales, Trustee.

3. Roll Call

Trustees Present:

Millie Rodriguez, President
George Thomas, Vice President
Ted Arneson, Clerk of the Board
Lincoln Edmond, Trustee
Ed Gonzales, Trustee
Ned Hydeuke, Trustee
Jerry Lewis, Trustee
Alex Munoz, Student Trustee

Administrators Present:

Donald G. Wallace, Ph.D., Superintendent/President
Sharon Jones, Interim Vice President of Instructional and Student Services
Russ Egan, Chief Business Officer

Recorder:

Carrie Mullion, Administrative Assistant to Superintendent/President and Board of Trustees

Visitors:

On file in the Superintendent/President's Office.

4. Approval of the Minutes of the Regular Meeting of August 13, 2013.

It was moved by Mr. Gonzalez, seconded by Dr. Thomas, and unanimously carried, that the Minutes of the Regular Meeting of August 13, 2013 be approved.

5. Approval of the Minutes of the Special Meeting/Study Session of August 27, 2013.

It was moved by Mr. Lewis, seconded by Mr. Gonzalez, and unanimously carried, that the Minutes of the Special Meeting/Study Session of August 27, 2013 be approved.

(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion, a tape is available to the public for 30 days after the date of this meeting.)

I. OPENING OF MEETING (continued)

6. Approval of the Agenda for this meeting.

Ms. Rodriguez, President of the Board, requested to amend the Agenda as follows; Resolution 13-15 A-25 will be moved to an Action Item. It was moved by Mr. Arneson to approve the Agenda as amended, seconded by Mr. Lewis, and unanimously carried.

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

None.

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Interim Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

Dr. Thomas recused himself from Action Item – Resolution 13-15 A-25.

IV. RECESS TO CLOSED SESSION *(Refer to Item XIV at the end of this meeting)*

V. RECONVENE TO OPEN SESSION *(Not applicable)*

VI. PUBLIC NOTICE/HEARINGS

None.

VII. PRESENTATION/PROGRAM REVIEWS

1. Accreditation Update; Palo Verde College Student Learning Outcomes - Brian Thiebaut, Accreditation Liaison Officer.

Mr. Thiebaut provided a presentation on Student Learning Outcomes (SLO's) which highlighted the definition of SLO's. Statewide Academic Senate defined SLO's in a paper titled "SLO Guidelines", and Mr. Thiebaut provided clarification of the definition and the guidelines. Program Review, Palo Verde College's Mission Statement, and Accreditation Standard IV all tie into the importance of SLO's for accreditation.

Discussion occurred and Mr. Thiebaut answered questions from the Governing Board.

2. Kevin Eoff, Division Chair - History, Social and Behavioral Sciences, presented Alcohol and Drug Studies Program Review *(shown loose in Board folders)*.

Mr. Eoff provided a summary of the Alcohol and Drug Studies Program Review and answered questions from the Governing Board. Ms. Jones, Interim Vice President of Instructional and Student Services, provided input in regards to incarcerated students receiving the practicum component of the ADS Specialist Certificate. The practicum consists of 150 hours of field work which inmates are not able to complete due to being incarcerated. The hope is to create a research alternative so that there

VII. PRESENTATION/PROGRAM REVIEWS (continued)

would be a scientist path, and a clinician path that leads to the certificate. Ms. Jones also hopes to establish a partnership with the counselors at the prisons who would supervise the clinical component with inmate students so that they may receive the practicum portion, and thus receive the ADS Specialist Certificate.

VIII. DISCUSSION

1. Board of Trustees Self Evaluation 2012-2013 (*forms shown loose in Board folders*).
The Governing Board was provided the 2012-13 Self-Evaluation Form at the June 25, 2013, and August 13, 2013 meetings. Ms. Rodriguez, President of the Board, lead discussion with each of the Trustees providing input. Dr. Wallace provided guidance and clarification. The forms were submitted to Ms. Mullion, Administrative Assistance to the Board of Trustees, to compile the data into one master form. Final submittal and approval will be on the October Board agenda. The Self-Evaluation will be used to establish Board Goals for 2013-14.
2. Review of Board Policy 2715 – Code of Ethics/Standards of Practice (*forms shown loose in Board folders*).
Discussion occurred and Ms. Mullion clarified that BP 2715 Code of Ethics/Standards of Practice will be reviewed annually.

IX. REPORTS

1. Associated Student Government – Alex Munoz, Student Trustee
 - The gym is now open for student’s use. Students must purchase an ASG card to be admitted.
 - The Pirate’s Cove will be serving \$1.00 snow cones on Tuesdays, and \$1.00 popcorn and movie on Wednesdays.
2. Academic Senate - Biju Raman, President
 - Academic Senate is ready to move forward with Faculty Inquiry Groups in reading apprenticeship, reading and writing across curriculum, online foreign transfer degree, and Massive Online Open Classes (MOOC’s). BSI will sponsor up to \$500 to help defray costs for information, resources, conferences, or travel to other colleges to meet and discuss issues regarding reading apprenticeship, reading and writing across curriculum, and MOOC’s for remedial classes.
 - Concerns of Academic Senate for future discussion are the need for the college to be more vigorous in addressing situations such as fire training, safety procedures, active shooter scenarios, handling of minor underage children in the classroom, college approved methods of contacting students, and plagiarism issues.
 - Academic Senate is working on documentation for equivalency procedures.
 - A handout was provided to the Trustees titled “Meeting Ground Rules for Collegiality” and “Resolution on Civil and Collegial Conduct”, which was adopted by all constituent groups including Academic Senate. Mr. Raman quoted from the Final Report on the Committee of Civility by the Seventh Federal Judicial Circuit, June 1992, which is what the framework for Palo Verde College’s Resolution on Civil and Collegial Conduct was built upon.

There was discussion regarding Palo Verde Valley Transit busing schedule, child care for students taking face-to-face classes, and safety procedures. Ms. Egan stated that the Facilities Committee will review the Emergency Response Plan and staff training will take place once it is once completed.

IX. REPORTS (continued)

3. CSEA, Chapter 180 - Richard Soto, President or designee
Not present for this meeting.
4. CCA/CTA - Derek Copple, President or designee
 - Faculty is looking forward to this year with the new President, and is happy that the budget seems to be moving in the right direction.
 - Faculty appreciates the commitment of the Board, Administration, and co-workers in trying to restore the budget and all the issues the college has faced.
 - CTA will hold a meeting in a few weeks, and a report from that meeting will be given at the next Board of Trustees Meeting.
5. Don Wallace - Superintendent/President
 - Institute Day was held on August 30, 2013, and was a success. The program highlighted new personnel or those who had new job titles and/or responsibilities. Faculty member Maria Gamez, ESL Instructor, is a real model for how the college needs to move forward. Ms. Gamez is reaching out to the community by advertising with a skit that is played on the local Spanish radio station. Another model is John Tribelhorn, Music Instructor. Mr. Tribelhorn has been to Palo Verde High School and has started a Jazz Ensemble with two high school students in it. These are good examples of looking to the future and establishing ways to increase FTES.
 - Recorded an interview with Jim Morris at local radio station KJMB that will be aired beginning tomorrow.
 - Board Finance and Audit Committee Meeting met today. Discussion in regards to exploring the feasibility of a general obligation bond for next year took place. The committee received a preliminary report from Magis Advisors, who suggested the college move forward to the next step in the process, which is to contact a bond council. The report from the bond council will be brought to the Board Finance and Audit Committee at their October meeting. As soon as the Committee feels there is a program, then a proposal will be brought to the Board of Trustees for consideration.
 - Miss Blythe competition will be held in the Fine and Performing Arts Center on October 5, 2013 at 6:00 p.m.
6. Sharon Jones - Interim Vice President of Instructional and Student Services
 - Open gym is a great success and is encouraging students to purchase ASG cards.
 - Week of Welcome was also a success. Palo Verde College Foundation gave away six laptop computers during the festivities.
 - Staci Lee, Student Development and Civic Center/Events Manager, has moved her office to FA 109, which is in the Fine and Performing Arts Complex. Ms. Lee has assembled a "Look Book" that has Civic Center rental prices as well as pictures for anyone wishing to rent facilities. Civic Center events include a training meeting for Chuckawalla Valley State Prison, a public meeting held by Bureau of Land Management on September 19, and a Chamber of Commerce Mixer on September 25, 2013.
 - The new CalWorks Clerk will begin working on September 11, 2013.
 - EOPS recently visited Needles Center. First contact for both Needles Center and the Main Campus has been conducted and goals have been met. EOPS is currently serving 300 students.

IX. REPORTS (continued)

- Current FTES projection, after no-shows and not counting Fire Science, is 571. The headcount is 1,756, which is the same as last year. The difference is that there are thirty-eight fewer sections, which means classes are filled to a higher capacity.
- Academic Senate was notified that there will not be late start classes this semester. The data indicates this was not successful in terms of generating FTES. Divisions will make recommendations for spring late start classes for consideration.
- Turn It In software has been purchased. This is the computer program that detects plagiarism. Faculty will be trained on how to use it in the near future.
- Student Services is running very well due to Directors and Managers in working key positions.

7. Russi Egan - Chief Business Officer

- General Fund Cash Analysis for August 2013 (*handouts were provided at the meeting*). Ms. Egan provided clarification.
- General Fund Comparative Statement of Revenue and Expenses August 2013 (*handouts were provided at the meeting*). Ms. Egan provided clarification.
- Quarterly Financial Status Report, CCFS-311-Q4 (*handouts were provided at the meeting*). Ms. Egan provided clarification.
- The Final Budget Fiscal Year 2013-2014 was handed out. The Budget is balanced with a board reserve of 12%, and the Fifty Percent Law at 51.13%. FTES Trend Data has been included in the report, which will provide a clearer understanding of FTES. Ms. Egan stated that Shelley Hamilton has provided valuable data that is clear and concise; and that she appreciates working with Ms. Hamilton.

Discussion occurred and Ms. Egan answered questions from the Trustees. Ms. Egan stated the change between the projected budget and the final budget is loss of income. A majority of money was saved by not making the COP payment out of the General Fund. A significant amount of money was saved on legal fees last year, as well as a large savings in electricity.

8. Board of Trustees Comments and Discussion

- Dr. Thomas, Vice President of the Board, announced the Back to School Teacher's Mixer at the Joe Wine Blythe Recreation Center, September 18, 2013 from 5:00-7:00 p.m.
- Mr. Arneson, Clerk of the Board, reported on the Board Finance and Audit Committee meeting. Mr. Lewis and Mr. Gonzalez were also in attendance at this meeting. There was discussion regarding FTES, budget, and the possibility of a general bond. The committee approved Dr. Wallace to move forward with researching the feasibility of a general bond in our district.
- Ms. Rodriguez, President of the Board, welcomed Eva Margarita Munguía, Interim Director of Needles Center.
- Mr. Gonzalez, Trustee, announced that he, Mr. Lewis, Dr. Munguía, and several members of the Education Department of the Mohave Indian Tribe will meet for lunch tomorrow. The meeting is to create networks and begin a collaborative effort with members of the Education Department of the Mohave Indian Tribe and Needles High School as we look forward to serving the student population from Needles and Mohave Valley. A very positive

IX. REPORTS (continued)

meeting also took place between Mr. Gonzalez, Mr. Lewis, and Dr. Munguía, and the Principal of Needles High School and the Superintendent of Schools. Mr. Gonzales stated that he will be out of the country October 1-28, 2013.

- Mr. Lewis, Trustee, stated he appreciated that Dr. Wallace attended the meeting with Dr. Mary McNeil, Superintendent of Needles Unified School District. Mr. Lewis also appreciates the expertise of Eva Munguía. The City of Needles will have their Centennial Celebration October 4-6, 2013. A semi-formal dinner honoring the City of Needles will take place at the Elks Lodge on October 4, 2013 beginning at 5:30 p.m. On September 23, 2013 from 6:00-8:00 p.m., Palo Verde College, Needles Center, will be hosting an Open House reception honoring all those who have been instrumental in establishing and developing the City of Needles. Mr. Lewis stated it would be greatly appreciated if Palo Verde College, Needles Center put an advertisement in the Needles Desert Star newspaper during these festivities.

X. INFORMATION ITEMS

1. Report of Purchases and Warrants for August 2013 *(shown loose in Board folders)*.
2. Association of Community College Trustees Fall 2013 Advisor publication *(shown loose in Board folders)*.
3. CCLC Annual Convention and Partner Conferences at the Hyatt Regency San Francisco Airport in Burlingame, CA, November 21-23, 2013. Registration deadline is October 31, 2013 *(shown loose in Board folders)*.
4. CCLC Excellence in Trusteeship Program brochure *(shown loose in Board folders)*.
5. Palo Verde College is hosting a Blythe Area Chamber of Commerce mixer on Wednesday, September 25 from 5:00-7:00 p.m. in the courtyard of the Fine and Performing Arts Complex.
6. Out-of-state travel for Sharon Jones, Sarah Frid, and Irma Dagnino to take airline flight from Phoenix, AZ, to Sacramento, CA, September 22-24, 2013, to attend the Student Success Summit hosted by the Chancellor's Office.

XI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. INSTRUCTION

(The following Resolution was moved to Action Item)

Resolution 13-15 A-25 – PART-TIME INSTRUCTORS/COUNSELORS FOR FALL SEMESTER 2013

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves instructors/counselors for fall semester 2013, as shown in Reference A-25.

Resolution 13-15 A-26 – K-12 ENROLLMENTS, FALL 2013

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves that K-12 students, completing approved college enrollment process, as shown in Reference A-26, be approved to attend classes at Palo Verde College for Fall 2013. Administration is recommending approval subject to space availability in classes.

XI. CONSENT RESOLUTIONS (continued)

C. PERSONNEL

Resolution 13-15 C-122 - ADVANCEMENT IN SALARY PLACEMENT (STOECKLE)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the salary placement for Sioux Stoeckle, English Instructor, be advanced from Column IV, to Column V, due to educational requirements met and in compliance with the CTA bargaining agreement. This change is effective Fall 2013 semester and retroactive to August 12, 2013.

Resolution 13-15 C-123 - EMPLOYMENT OF TEMPORARY HOURLY CalWORKS CLERK (WHETNIGHT)

BE IT RESOLVED that Palo Verde College District Board of Trustees approves the Temporary employment of Kelley Whetnight, for a temporary, hourly CalWORKS Clerk, on the Classified Salary Schedule Row 3, Step 1, not to exceed 19 hours per week, effective September 11, 2013. Human Resources has verified that the applicant meets State required minimum qualifications.

Resolution 13-15 C-124 - EMPLOYMENT OF TEMPORARY HOURLY EOPS CLERK (MACIEL)

BE IT RESOLVED that Palo Verde College District Board of Trustees approves the Temporary employment of Alicia Maciel, for a temporary, hourly EOPS Clerk, on the Classified Salary Schedule Row 3, Step 1, not to exceed 19 hours per week, effective September 11, 2013. Human Resources has verified that the applicant meets State required minimum qualifications.

Resolution 13-15 C-125 – RESIGNATION OF PART-TIME CUSTODIAN (KLEBER)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees accepts the letter of resignation from Lorindia Kleber, a Part-Time Custodian, effective September 9, 2013.

Resolution 13-15 C-126 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR FALL SEMESTER 2013

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Fall Semester 2013:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Bates, Raith	Peer Counselor/EOPS	\$8.75
Bequer, Cristina	In-Class Tutor/BSI	\$8.75
Bowley, Joseph	Tutor/DSP&S TRiO	\$8.75
Bugtai, Christopher	Tutor/DSP&S TRIO	\$8.75
Enbry, Catherine	Student Clerk/Business Office	\$8.25
Guilin, Sabrina	Student Aide/A&R	\$8.00
Joneson, Zane	Tutor/Recreation Center	\$8.75
Lowe, Amanda	Student Aide/Student Services	\$8.00
Mackey, Richard	Student Aide/IT Dept.	\$8.00
Marks, Brittany	Peer Counselor and Tutor/EOPS	\$8.75
Sanchez, Francisco Jr.	Student Aide/EOPS	\$8.00
Tennefos, Christopher	Peer Counselor/BFA	\$8.75
Weiss, Shane	Student Aide/Recreation Center	\$8.00

XI. CONSENT RESOLUTIONS (continued)

(Blanket Motion)

It was moved by Mr. Lewis, and seconded by Mr. Edmond, that Consent Resolutions be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

XII. ACTION ITEMS

A. INSTRUCTION

(The following Resolution was moved from Consent Items to Action Items and Dr. Thomas, Trustee, recused himself from voting.)

Resolution 13-15 A-25 – PART-TIME INSTRUCTORS/COUNSELORS FOR FALL SEMESTER 2013

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves instructors/counselors for fall semester 2013, as shown in Reference A-25.

It was moved by Mr. Gonzales, and seconded by Mr. Arneson, that Resolution 13-15 A-25 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Abstain</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 1 Absent 0

B. BUSINESS

Resolution 13-15 B-42 – APPROVAL OF PVCCD FINAL BUDGET 2013-2014

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves and adopts Palo Verde Community College District Final Budget FY 2013-2014 *(handouts to be provided at the meeting)*.

It was moved by Dr. Thomas, and seconded by Mr. Gonzales, that Resolution 13-15 B-42 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

Resolution 13-15 B-43 – EARLY TERMINATION OF CONTRACT (WHITTAKER)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the early termination of the Contract between Denise Whittaker and Palo Verde Community College District effective September 30, 2013. Services rendered shall be paid in full up to September 30, 2013.

XII. ACTION ITEMS (continued)

It was moved by Mr. Edmond, and seconded by Mr. Lewis, that Resolution 13-15 B-43 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

Resolution 13-15 B-44 – AGREEMENT FOR CONSULTANT SERVICES (PRATT)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the Agreement for Consultant Services for Linda Pratt to provide training to Financial Aid staff and handling of special reporting on an as needed basis, at a rate of \$90.00 per hour plus expenses as needed, effective August 15, 2013 through June 30, 2014.

It was moved by Mr. Lewis, and seconded by Dr. Thomas, that Resolution 13-15 B-44 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

Resolution 13-15 B-45 – AGREEMENT WITH RCOE FOR INFORMATION SYSTEMS SUPPORT (GALAXY)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement with Riverside County Office of Education (RCOE) to provide Information Systems Support (Galaxy) to Human Resources, Payroll, Accounts Payable, and other accounting processes, at a rate of \$16,559.00, with additional fees charged based on the number of optional services used, effective July 1, 2013 through June 30, 2014 , as shown in Reference B-45.

It was moved by Dr. Thomas, and seconded by Mr. Gonzales, that Resolution 13-15 B-45 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

Resolution 13-15 B-46 – RENEWAL OF MAINTENANCE AGREEMENT WITH EMCOR

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the renewal of the maintenance agreement with Emcor Services, to provide commercial building mechanical and automation services, for an annual fee of \$39,202, effective September 1, 2013 through August 31, 2013, as shown in Reference B-46.

It was moved by Mr. Arneson, and seconded by Mr. Gonzales, that Resolution 13-15 B-46 be approved.

Discussion occurred and Ms. Egan clarified.

XII. ACTION ITEMS (continued)

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

None.

XIV. RECESS TO CLOSED SESSION

The Board of Trustees, Dr. Wallace, Superintendent/President, Sharon Jones, Interim Vice President of Instructional and Student Services, and Ms. Egan, Chief Business Officer, recessed to Closed Session at 7:37 p.m. to discuss the following:

1. Public Employee Discipline/Dismissal/Release pursuant to Government Code Section 54957.
2. Conference with Real Property Negotiator pursuant to Government Code Section 54956.8;
Negotiator: Dr. Don Wallace
Property: Needles Center

XV. RECONVENE TO OPEN SESSION

The Board of Trustees, Dr. Wallace, Superintendent/President, Sharon Jones, Interim Vice President of Instructional and Student Services, and Ms. Egan, Chief Business Officer, reconvened to Open Session at 8:32 p.m. and announced that no reportable action had been taken.

XVI. ADJOURNMENT

The meeting was adjourned at 8:33 p.m.

**Minutes approved at the October 8, 2013,
Regular Board Meeting.**

Donald G. Wallace, Secretary of the Board