

**PALO VERDE COMMUNITY COLLEGE DISTRICT**

**SPECIAL MEETING/STUDY SESSION**

**BOARD OF TRUSTEES**

**Tuesday, September 22, 2015**

**4:30 p.m.**

**One College Drive, Blythe, CA – CL 101**

***(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA.)***

**Meeting 15-15**

**MINUTES**

**I. OPENING OF MEETING**

1. Call to Order

The Special Meeting/Study Session of the Board of Trustees was called to order by Dr. Thomas, President of the Board, at 4:45 p.m.

2. Flag Salute

The Salute to the American Flag was led by Ms. Woods, Trustee.

3. Roll Call

Trustees Present:

George Thomas, President  
Ned Hyduke II, Vice President  
Ernila Rodriguez, Clerk  
Ted Arneson, Trustee  
Ed Gonzales, Trustee  
Jerry Lewis, Trustee  
Suzanne Woods, Trustee

Administrators Present:

Donald G. Wallace, Superintendent/President  
Sean Hancock, Vice President of Instruction and  
Student Services  
Russi Egan, Chief Business Officer

Absent:

Grace Quist, Student Trustee

Recorder:

Carrie Mullion, Administrative Assistant to  
Superintendent/President and Board of Trustees

4. Approval of the Agenda for this meeting.

It was moved by Mr. Gonzales, seconded by Mr. Hyduke, and unanimously carried, that the Agenda be approved.

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(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion, a tape is available to the public for 30 days after the date of this meeting.)

**II. HEARING OF CITIZENS (AGENDA ITEMS)**

*Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."*

None.

**III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS**

*The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.*

None.

**IV. CONSENT RESOLUTIONS**

*(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)*

**A. INSTRUCTION**

**Resolution 15-15 A-22 – CURRICULUM APPROVAL**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves new and revised courses in various curriculum areas; *(curriculum will be handed out during this meeting).*

**C. PERSONNEL**

**Resolution 15-15 C-65 – LONG TERM TEMPORARY EMPLOYMENT OF BUILDING CONSTRUCTION TECHNOLOGY INSTRUCTOR**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the employment of Candelario Cesar Lozoya as Long Term Temporary Building Construction Technology Instructor, a full-time academic faculty position, 177 day contract, at a classification of Row 1, Column 7, on the Academic Salary Schedule, effective August 13, 2015. Human Resources has verified that the applicant meets the required minimum qualifications.

**Resolution 15-15 C-66 – EMPLOYMENT OF BASIC SKILLS INITIATIVE INSTRUCTIONAL AIDE**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the employment of Juan Miguel Gonzalez as part-time, 19 hours per week, Instructional Aide at classification Row 3, Step 3 on the Classified Hourly Salary Schedule, effective September 16, 2015. Human Resources has verified that the applicant meets the required minimum qualifications.

**Resolution 15-15 C-67 – REMEDIAL MATH TUTOR, VOLUNTEER**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves Ronda Dillon as a volunteer for PVC Needles Center in the area of Remedial Math Tutor, effective September 23, 2015.

**IV. CONSENT RESOLUTIONS (continued)**

**(Blanket Motion)**

It was moved by Mr. Lewis, and seconded by Mr. Gonzales, that Consent Resolutions be approved.

Discussion occurred regarding Resolution 15-15 A-22; Hortensia Rivera (Director of DSP&S) and Virginia Armstrong (Associate Dean of Nursing & Allied Health) provided clarification.

|                  |               |           |            |        |            |
|------------------|---------------|-----------|------------|--------|------------|
| Student Advisory | <u>Absent</u> | Hyduke    | <u>Yes</u> | Thomas | <u>Yes</u> |
| Arneson          | <u>Yes</u>    | Lewis     | <u>Yes</u> | Woods  | <u>Yes</u> |
| Gonzales         | <u>Yes</u>    | Rodriguez | <u>Yes</u> |        |            |

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**V. STUDY SESSION**

1. Board of Trustees Self Evaluation 2014-2015 *(shown loose in Board folders)*

Dr. Wallace reminded the Governing Board that this is their Self Evaluation. Dr. Wallace stated that Goal A.1. – the Strategic Plan is in effect 2013-2016, and the document has not changed. Dr. Wallace also commented on Goal A.3 – if more information or back-up material is needed for agenda items, he will be happy to provide it.

Mr. Arneson stated he would like the evaluation process of the Superintendent/President done in May or June. After that process has been completed discussion of potential salary options would take place. Ms. Woods stated that her comment on Goal B may be removed. Dr. Wallace stated that he felt the Trustees did an excellent job of meeting Goal B.

Discussion occurred regarding Goal C, documentation on retro pay increases. Dr. Wallace explained that there were no pay increases for anyone, just restoration of salaries. It was agreed that “retro pay increases” would be changed to “restoration”. It was also agreed that the comment on Goal C.4 would be deleted. Mr. Lewis stated that the comment on Goal C.3 may be removed.

Discussion occurred regarding Goal D. Dr. Wallace commented that the Board of Trustees is doing a great job in this area; they are very involved and ask a lot of questions. Dr. Thomas commented that sometimes the Governing Board gets their responsibilities and the responsibilities of the whole college confused. Ms. Woods would like a better understanding of the Student Scorecard; what it affects and what it means to the Board of Trustees.

Dr. Wallace handed out a memo from the California Community Colleges Chancellor’s Office titled “Q&A on Accreditation Task Force Report”. The memo states that all but 37 of the California community colleges were put on some level of sanction by ACCJC between February 2005 and July 2015. These numbers are inordinately high compared to the frequency of sanctions under other accreditors. Between 2009 and 2013 ACCJC’s sanction rate was 53%, compared to 12% sanction rates within six other accreditors. This has been a continual problem for the community colleges in California, and the Chancellor’s Office is preparing to take action. The issue is being discussed by the Board of Governors at this time. The recommendation of the report is that California community colleges get out of ACCJC and go to a new accreditor. Dr. Wallace also provided the Board of Trustees

**V. STUDY SESSION (continued)**

with ACCJC “Report of the External Evaluation Team” dated May 12, 2015. The report had to be kept confidential and not given general distribution until it was acted upon by ACCJC, which has now been done. The college received two outcome letters from ACCJC. The first letter from ACCJC stated that five of the eight recommendations had been met. A few weeks later ACCJC sent another letter stating that the college had only met one of the eight recommendations. This was very unusual. Dr. Wallace provided the Trustees with the college’s response letter to the Commission, dated May 18, 2015. The college did a wonderful job of meeting the requirements of the Commission, but the standards set by ACCJC are very difficult to attain.

Discussion occurred regarding Goal E. Mr. Gonzales stated he scored these goals based on his perspective in relationship to the Needles Center. Dr. Wallace commended the Trustees for all the work they do for the college. Dr. Wallace suggested that Goal E.2 be re-evaluated for next year.

Discussion occurred regarding Goal F. Dr. Wallace stated that there might be some confusion between budget enhancement requests and unmet needs (equipment needs). A budget enhancement request was identified in a College Council meeting in March for a Fiscal Services Manager. Ms. Woods agreed to delete comment on Goal F.2.

Dr. Thomas encouraged the Board of Trustees to remember that they are evaluating themselves, and that they do not have a lot of control of the outcome of these things. The Trustees do have control over how to support these things. Dr. Thomas stated that if any of the Trustees would like to make any other changes to contract Ms. Mullion.

Dr. Wallace stated that his Board letters have become slim, but if any of the Trustees have any questions on the agenda or support documents to please call, email, or come to the office. The Trustees are always encouraged to speak to the Superintendent/President if any questions occur.

**VI. HEARING OF CITIZENS (NON-AGENDA ITEMS)**

*Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.*

None.

**VII. ADJOURN TO CLOSED SESSION**

The Board of Trustees adjourned to Closed Session at 5:42 p.m. to discuss the following:

1. Public Employee Performance/Evaluation pursuant to Gov. Code 54957  
Title: Superintendent/President

There was no report out of Closed Session. The meeting was adjourned at 5:42 p.m.

**Minutes approved at the October 13, 2015  
Regular Board Meeting.**

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**Donald G. Wallace, Secretary of the Board**