

PALO VERDE COMMUNITY COLLEGE DISTRICT
SPECIAL MEETING/STUDY SESSION
BOARD OF TRUSTEES
Tuesday, September 23, 2014
4:30 p.m.
One College Drive, Blythe, CA – CL 101

Meeting 14-14

MINUTES

I. OPENING OF MEETING

1. Call to Order

The Special Meeting/Study Session of the Board of Trustees was called to order by Ms. Rodriguez, President of the Board, at 4:32 p.m.

2. Flag Salute

The Salute to the American Flag was led by Dr. Thomas, Vice President of the Board.

3. Roll Call:

Trustees Present:

Millie Rodriguez, President
George Thomas, Vice President
Ned Hyduke, Clerk
Ted Arneson, Trustee
Lincoln Edmond, Trustee
Ed Gonzales, Trustee
Jerry Lewis, Trustee
Alex Munoz, Student Trustee

Administrators Present:

Donald G. Wallace, Superintendent/President

Absent:

Sean Hancock, Vice President of Instruction and Student Services
Russi Egan, Chief Business Officer

Recorder:

Carrie Mullion, Administrative Assistant to Superintendent/President and Board of Trustees

Visitors:

On file in the Superintendent/President's Office

4. Approval of the Agenda for this meeting.

It was moved by Dr. Thomas, seconded by Mr. Hyduke, and unanimously carried, that the Agenda be approved.

(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion, a tape is available to the public for 30 days after the date of this meeting.)

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

None.

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

None.

IV. STUDY SESSION

1. Board of Trustees Self Evaluation 2013-2014.

President Rodriguez stated that the comments and scores have been reviewed and consolidated into a draft master form. Discussion occurred regarding Goal D.2., and the three Trustees who scored "needs to improve" changed their score to "good". This will be reflected on the final master that will be presented for second read and approval at the next Board of Trustees meeting.

Mr. Arneson commented that the Strategic Plan needs to be reviewed, and Dr. Wallace stated that it will be in the near future.

Mr. Gonzales stated he did not score B.2. because he does not observe the Superintendent/President on a day-to-day basis.

Ms. Rodriguez stated that a final master Self Evaluation form will be tabulated with the above stated changes. It will be on the next Board agenda for second read and approval.

2. Board of Trustees Performance Goals for 2014-2015.

Dr. Wallace explained that the Performance Goals are directly related to the Self Evaluation, and that the goals are perennial. Goal A.3., Identify Superintendent/President Annual Goals, is repeated under Goal B. It will be removed from Goal A.3. and placed under Goal B.3. The Board of Trustees preference is to not do a 360 evaluation of the Superintendent/President, so that will be changed to "annually". Goal C.1. has been changed to "as needed" instead of "annually". Dr. Wallace suggested that Goal F.2. be changed to Educational and Facilities Master Plan. The Governing Board agreed to these changes.

Changes will be made, and Board of Trustees Performance Goals for 2014-2015 will be on the next Board agenda for second read and approval.

3. Board of Trustees Institutional Goals for 2014-2016.

Dr. Wallace commented that he does not feel the college is in a fiscal crisis so therefore suggested that Goal 1, the word "crisis" be changed to "operations". In Goal 4, the word "main" will be removed. The Governing Board agreed to these changes.

Changes will be made, and Board of Trustees Institutional Goals for 2014-2016 will

be on the next agenda for second read and approval.

V. ACTION ITEM

D. MISCELLANEOUS

Resolution 14-14 D-28 – AUTHORIZATION TO APPOINT PROXY (PALO VERDE IRRIGATION DISTRICT ELECTION)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees-ratifies the authorization of the Superintendent/President to appoint a proxy to cast votes on behalf of Palo Verde Community College District with regard to the Palo Verde Irrigation District Annual election. The Superintendent/President may appoint himself or some other District employee to cast any and all votes with regard to the aforementioned election on behalf of Palo Verde Community College District; shown as Reference D-28.

It was moved by Mr. Arneson, and seconded by Mr. Hyduke, that Resolution 14-14 D-28 be approved.

Discussion occurred and Dr. Wallace provided clarification.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

VI. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Mr. Biju Raman spoke on behalf of Academic Senate. A letter was sent to the Board of Trustees on September 9, 2014, requesting in writing the rationale behind granting tenure to Ms. Sheri Jones when Board Policy and Procedures are contingent upon following the contract. There has yet to be anything in writing from the Board of Trustees regarding this request. There is a time frame, and the hope is that there will be a response by the next Academic Senate meeting on October 14, 2014.

Mr. Raman also stated that he has urged the President to consider a non-compete clause as a Board Policy in the future. This would include all employees, not just Board members. There is currently a Conflict of Interest Policy for Board members, but Mr. Raman would like to request that this be expanded to include all employees. There are several such policies throughout the state, and an example has been forwarded to Dr. Wallace. A list of colleges that have this policy and procedure in place could be provided to the Board if they so request. Discussion occurred, and Dr. Wallace asked Mr. Raman to bring this to College Council for further discussion.

Mr. Raman provided an update on the Equivalency Policy. A first reading was given at College Council, and it was given back to the Equivalency Committee for review. Unfortunately, if the qualifications are very explicit then it becomes a case of minimum qualifications that can be determined by the administration itself. Equivalency cases are such that the nature of experience or the educational qualifications or not exactly compatible with the minimum qualifications which are formerly aid out by the California Community College Chancellor's Office. The Equivalency Committee is very eager to grant as many equivalencies as they possibly can, and wherever possible communicate to the candidates how they can supplement, augment, and compliment whatever materials they have submitted through the human resources office, so they have a second chance to file additional papers, degrees or coursework they have so they have a chance to appeal the process.

Mr. Raman answered questions from the Board of Trustees, and the Governing Board thanked him for his comments.

**VI. HEARING OF CITIZENS (NON-AGENDA ITEMS)
(continued)**

Dr. Wallace stated that in Closed Session tonight the Trustees will review a legal opinion regarding the Sheri Jones issues, and a letter from the Board of Trustees will be forthcoming. Dr. Wallace thanked Mr. Raman and his team for their diligent work on the Equivalency matter, and looks forward to working together on this.

VII. ADJOURN TO CLOSED SESSION

The Board of Trustees, and Dr. Wallace adjourned to Closed Session at 5:12 p.m. to discuss the following:

1. Public Employee Performance/Evaluation: Superintendent/President.
2. Conference with Legal Counsel – Anticipated Litigation; Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2): one case.

There was no report out of Closed Session.

**Minutes approved at the October 14, 2014
Regular Board Meeting.**

Donald G. Wallace, Secretary of the Board