

**PALO VERDE COMMUNITY COLLEGE DISTRICT
SPECIAL MEETING
BOARD OF TRUSTEES
One College Drive - PVC
Assembly Room (CL 101) - Classroom/Lab Building
Tuesday, October 6, 2009
4:30 p.m.**

Meeting 09-16

MINUTES

OPENING OF MEETING

The Special Meeting of the Board of Trustees was called to order by Debbie Birdsong, President of the Board, at 4:30 p.m.

The salute to the American Flag was led by Ed Gonzales, Vice President of the Board.

Present: Debbie Birdsong, President
Ed Gonzales, Vice President
Millie Rodriguez, Clerk of the Board
Ted Arneson, Trustee
Lincoln Edmond, Trustee
Tara Perkins, Student Trustee

Absent: Sam Burton, Trustee
Jerry Lewis, Trustee

Administrators Present: James Hottois, Superintendent/President
Geri Butler, Vice President of Administrative Services
Diana Rodriguez, Vice President of Student Services
William Smith, Vice President of Instructional Services

Recorder: Lindy Stewart, Executive Assistant

Visitors: Victor Hernandez and James Spencer.

It was moved by Ms. Rodriguez, seconded by Mr. Edmond, and unanimously carried, that the Minutes of the Regular Meeting of September 22, 2009, be approved as submitted.

Dr. Hottois requested that Resolution D-28 on page 2 of the agenda be amended to change the word to accept (~~not approve~~) the Educational and Facilities Master Plan.

It was moved by Ms. Rodriguez, seconded by Mr. Edmond, and unanimously carried, that the Agenda for this meeting be approved as amended.

ITEMS FOR DISCUSSION IN CLOSED SESSION (AT END OF MEETING)

Ms. Birdsong announced the item for discussion in Closed Session at the end of the meeting: Public Employee Performance: Evaluation of Superintendent/President and presentation of Goals for 2009-10.

(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion a tape of the meeting is available to the public for 30 days after the date of this meeting.)

HEARING OF CITIZENS (AGENDA ITEMS)

There were no citizens requesting to speak.

PRESENTATION OF EDUCATIONAL AND FACILITIES MASTER PLAN

Dr. Hattois said about a year ago the Board approved a contract with Campus Planning Group (Jim Pell, Jim Spencer and Marilyn Keithley) to prepare an updated Educational and Facilities Master Plan for the District. The previous master plan was developed in 1996 and since then a portion of San Bernardino County was annexed and there have been many changes to the educational programs (including distance and inmate education). Jim Spencer was involved in the development of the plan and Jim Pell did the educational part of the master plan. Dr. Hattois introduced Jim Spencer who was here to present the plan as Jim Pell was unable to attend due to medical issues.

Jim Spencer provided an hour and a half power point presentation on the Educational and Facilities Master Plan (*previously mailed to trustees*). He noted that this same presentation had been made to the faculty and staff at today's Institute Day. During the report he responded to questions from trustees providing clarification. (*The entire presentation is recorded, on file with the permanent minutes, and available to the public.*)

At the end of the presentation, Dr. Hattois noted that during the presentation to the faculty and staff earlier today the plan was discussed in great detail with the staff providing really good input. Most of the concern was in the details rather than the general direction of the plan. There was a lot of discussion on the plan elements as they affect the nursing programs as well as developing health programs in Needles. Dr. Hattois said a decision will be made as to including these details in the plan or as an appendix/addendum to the plan. It is important, that this plan is completed in November prior to the accreditation visit. This is why the Board is being asked to accept the plan versus approving it. Trustees and the Superintendent/President thanked Jim Spencer for his presentation.

BOARD OF TRUSTEES EVALUATION

Dr. Hattois suggested that at other colleges each board member completes the evaluation individually, gives them to the CEO to compile and then discuss at the next meeting. Trustees agreed that this was a good idea and Ms. Birdsong said this can be done this way next year.

The Board of Trustees conducted their evaluation in Open Session as required by the Brown Act. The results of this evaluation will be provided at the next board meeting.

ACTION ITEMS

D. Miscellaneous

Resolution 09-16 D-28 - ACCEPTANCE OF EDUCATION AND FACILITIES MASTER PLAN

It was moved by Mr. Gonzales, seconded by Mr. Edmond, and unanimously carried, that the following resolution be approved. (Student Advisory Vote: Yes)

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees accepts the Educational and Facilities Master Plan presented at this meeting.

Resolution 09-16 D-29 - STUDY SESSION FOR OCTOBER 2009

It was moved by Mr. Edmond, seconded by Mr. Gonzales, and unanimously carried, that the following resolution be approved. (Student Advisory Vote: Yes)

BE IT RESOLVED that the Study Session for October 13, 2009, is canceled.

HEARING OF CITIZENS (NON-AGENDA ITEMS)

There were no citizens requesting to speak.

CLOSED SESSION

Trustees adjourned to Closed Session at 6:20 p.m. to discuss Public Employee Performance: Evaluation of Superintendent/President and presentation of Goals for 2009-10.

OPEN SESSION

Trustees and the Superintendent/President returned to Open Session at 8:05 p.m. and announced that they completed the evaluation for the Superintendent/President and changes to the contract will be presented in a resolution at the next meeting.

ADJOURNMENT

The meeting was adjourned at 8:06 p.m.

The next Regular Meeting will be held on Tuesday, October 27, 2009, in Needles.

**Minutes approved at the October 27, 2009
Regular Meeting of the Board of Trustees**

Secretary to the Board