

# PALO VERDE COMMUNITY COLLEGE DISTRICT

## REGULAR MEETING BOARD OF TRUSTEES

Tuesday, October 14, 2014

5:00 p.m.

Needles Center - 725 W. Broadway, Needles, CA.

(ITV held at Palo Verde College, CL 101 – One College Drive, Blythe, CA)

Meeting 14-15

### MINUTES

#### I. OPENING OF MEETING

1. Call to Order

The Regular Meeting of the Board of Trustees was called to order by Ms. Rodriguez, President of the Board, at 5:10 p.m.

2. Flag Salute

The Salute to the American Flag was led by Mr. Lewis, Trustee.

3. Roll Call

Trustees Present:

Millie Rodriguez, President  
George Thomas, Vice President  
Ned Hydeuke, Clerk  
Lincoln Edmond, Trustee  
Ed Gonzales, Trustee  
Jerry Lewis, Trustee  
Alex Munoz, Student Trustee

Administrators Present:

Donald G. Wallace, Superintendent/President  
Sean Hancock, Vice President of Instruction and  
Student Services  
Russi Egan, Chief Business Officer

Absent:

Ted Arneson, Trustee

Recorder:

Carrie Mullion, Administrative Assistant to  
Superintendent/President and Board of Trustees

Visitors:

On file in the Superintendent/President's Office

4. Approval of the Minutes of the Special Meeting/Study Session of August 26, 2014, approval of the Minutes of the Regular Meeting of September 9, 2014, and approval of the Special Meeting/Study Session of September 23, 2014.

Ms. Rodriguez stated a correction needs to be made to the Minutes of August 26, 2014. The flag salute was led by Alex Munoz, "Student Trustee", not "Clerk of the Board".

It was moved by Mr. Lewis, seconded by Dr. Thomas, and unanimously carried, that the Minutes of the Special Meeting/Study Session of August 26, 2014, Regular Meeting of September 9, 2014, and Special Meeting/Study Session of September 23, 2014, be approved as amended.

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(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion, a tape is available to the public for 30 days after the date of this meeting.)

**I. OPENING OF MEETING (continued)**

5. Approval of the Agenda for this meeting.  
It was moved by Mr. Edmond, seconded by Mr. Hyduke and unanimously carried, that the Agenda be approved.

**II. HEARING OF CITIZENS (AGENDA ITEMS)**

*Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."*

None.

**III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS**

*The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.*

None.

**IV. RECESS TO CLOSED SESSION** *(refer to the end of this meeting)*

**V. RECONVENE TO OPEN SESSION** *(not applicable)*

**VI. PUBLIC NOTICE/HEARING**

None.

**VII. PRESENTATION/PROGRAM REVIEW**

1. Nursing and Allied Health Program Review – Ms. Sharron Burgeson, Nursing and Allied Health Coordinator *(shown loose in Board folders)*.

Ms. Burgeson provided an overview of Nursing and Allied Health Program Review, and answered questions from the Governing Board.

**VIII. DISCUSSION**

1. Review and acceptance of 2014-15 Student Success and Support Program Plan – Dr. Sean Hancock, and Mr. Brian Thieboux *(shown loose in Board folders)*.

Dr. Hancock stated this report is ready for submission to the Chancellor's Office. No other discussion occurred.

2. Second Reading of Board of Trustees Self Evaluation 2013-2014 *(shown loose in Board folders)*.

No discussion occurred.

3. Second Reading of Board of Trustees Performance Goals for 2014-2015 *(shown loose in Board folders)*.

No discussion occurred.

## VIII. DISCUSSION (continued)

4. Second Reading of Board of Trustees Institutional Goals for 2014-2016 (*shown loose in Board folders*).

No discussion occurred.

## IX. REPORTS

1. Associated Student Government – Alex Munoz, Student Trustee
  - ASG provided assistance at the Miss Blythe Pageant that was held in the Fine and Performing Arts Theater. Congratulations to Derek Copple for a job well done in putting the event together.
  - Upcoming events are; a basketball tournament, Halloween lockdown, and canned food drive the month of November, and Ruth Brown student tours.
  - A fall basket gift basket will be raffled off at the end of October as an ASG fundraiser. Tickets may be purchased from any ASG student.
2. Academic Senate - Biju Raman, President
  - Equivalency process is moving forward. A first reading of the new policy has taken place. A tentative Special Meeting is scheduled for 2 weeks from now for second reading and approval of the Equivalency process.
  - Mr. Raman has been directed by the Senators to respond to the letter sent by Dr. Wallace on behalf of the Board of Trustees. The response letter will be approved by Academic Senate before being sent to administration.
  - In the interest of improving existing processes and forms, Academic Senate is revamping the Challenge Form. This will streamline the Challenge process so that students will be able to navigate the system smoothly and effectively.
  - Evaluating regular and effective contact between the faculty and students in online classes is taking place. Training to the faculty is ongoing so they are kept current with all the latest processes. Academic Senate looks for leadership from the CTA in these processes.
  - Dr. Gaubeca presented Academic Senate with the Financial Literacy Program Certificate for first reading. A second reading will take place at the next meeting.

Mr. Raman answered questions from the Governing Board.

3. CSEA, Chapter 180 - Richard Soto, President or designee  
Not present for this meeting.
4. CCA/CTA - Derek Copple, President
  - CCA/CTA is in the final stages of getting the Evaluation revise completed. It is hoped that an agreement can be met by the first of November. If this happens it will complete that portion of the MOU from last year.
  - CCA/CTA still has issues with the tenure situation. It is not a dead issue, and they will continue to press on with this issue. There needs to be clarity on both parts on this whole issue would be beneficial.
5. Don Wallace - Superintendent/President
  - Palo Verde High School Talent Show is upcoming, and a ticket to the show has been provided to the Trustees.
  - BP 2715, PVC Mission Statement and college values will be included in the monthly Board folders as a reminder of Board responsibilities.

## IX. REPORTS (continued)

### 6. Sean Hancock - Vice President of Instruction and Student Services

- Admission & Records:
  - MIS Annual Assessment File has been sent and accepted by the Chancellor's Office.
  - Student and Exchange Visitor Program (SEVP) in process of recertification for acceptance of International students.
  - National Student Clearinghouse (NSC) October enrollment file has been sent
  - Midterm Grades are due from faculty on 10/20.
  - FTES currently at 647.43; ISAs 21.58, Main Campus 567.14, and Needles Center 58.71.
- CalWORKs:
  - Staci Lee attended the Riverside Regional CAW meeting on October 9, 2014.
- Civic Center:
  - PVHS Talent Show will take place in the Fine and Performing Arts Theater on October 16, 18, and 19.
  - Zumba for Cancer was held on October 10, 2014 with all proceeds going to Cancer Resource Center of the Desert.
  - CVSP will hold a special population graduation on November 6, 2014.
  - The Energy Commission will hold a hearing on November 5, 2014 in CL101.
  - Department of Public Health Recognition will take place on November 8, 2014 in CL101 and CS123/124.
  - PVC Consort recital will take place on November 12, 2014, 3-5pm in FA 115.
- Counseling:
  - Academic follow up with at risk students/Academic and progress probation contracts
  - Academic follow up/educational plans.
  - Attending and following up on committee assignments.
  - Financial aid appeals were reviewed with Financial Aid staff and instructional faculty
  - Working on specific projects; EOPS Program Review, General Counseling Program Review, and translating the orientation into Spanish.
  - Attending various regional meetings and conferences.
  - Outreach continues at Blythe Middle School, Palo Verde High School, Twin Palms Adult School, and various Community Mixers.
  - Working with Mr. Thieboux gathering information needed for the Student Success and Support Program Plan.
- DSPS/TRiO:
  - On October 21-22, 2014, thirty students will be taking part in an educational activity through DSPS. They will tour the museum of the Titanic and Bodies Exhibition, as well as Knott's Berry Farm. The Titanic Exhibition features over 250 authentic artifacts that have been recovered from the actual wreck site. The Body Exhibition allows students to see over 200 human bodies.
- EOPS:
  - Attended training in Sacramento.
  - CSUSB recruiter will be on campus October 16, 2014 regarding

transfer.

- 2nd mandatory contact is scheduled for October 20 and 22, 2014.

## IX. REPORTS (continued)

- EOPS is currently serving 358 students.
- Visiting Needles, ISP & CVSP for their mandatory contacts soon.
- Financial Aid:
  - Has completed and submitted the MIS and FISA reports.
  - Currently working on the SSARC and OSHER reports.
  - Finalizing information in student files to order PELL checks.
  - FSEOG checks have been ordered.
  - Cal Grant checks will be ordered this week.
  - Four scholarships are due this month and will be awarded to students in November.
- Vice President of Instruction and Student Services:
  - Extended gratitude for being invited to the Needles Chamber of Commerce event. It was extremely well attended, and really enjoyed meeting some of the business and education leaders in the Needles community.
  - Attended Strengthening Student Success Conference in Costa Mesa October 8-10, 2014. Topics included SLO capture and alignment, leading an institution through ACCJC sanctions, accelerated basic skills courses, data analysis, and student success redefined. Also met with various vendors that have products that will help with strategic planning and use of student learning outcome data throughout the decision making process.
  - Continuing discussions on the equivalency process.
  - Negotiating evaluations to include language on SLOs, and making sure all modalities are addressed through the evaluations. Evaluations also being created for use in evaluating part time faculty members. Expect to conclude negotiations mid-November.
  - The SLO committee will meet and outline projects timelines for the ACCJC report that is due March 2015. Work on SLOs and CORs are already in motion.
  - The Program Review Committee is revising the Program Review Guide to address the use of SLOs and assessment data in the planning process.
  - Student Success and Support Program report completed and ready for submission to the Chancellor's office.

### 7. Russi Egan - Chief Business Officer

- The 311 Report has been completed and was submitted last week.
- Fifty Percent Law is at 50.42%.
- The ending balance was \$2,107,000.
- Reserve is at 18.82%.
- Maintenance & Operations:
  - Staff is working on adjusting the heating and cooling throughout the buildings due to outside temperature changes.
  - Preparations are being made to plant trees and shrubs at the Needles Center.
  - New trees and shrubs are being planted on the Blythe campus, as well as doing some nature trimming to help with lighting and safety of the campus.
  - Both campuses have passed the state required elevator fire life safety test, and will soon receive permits.

- Human Resources Department:
  - Staff will attend their annual conference next week. Workshops regarding payroll, retirement, and taxes are on the agenda.

## IX. REPORTS (continued)

8. Board of Trustees Comments and Discussion
  - Mr. Lewis stated he appreciates all the reports and those who traveled to Needles for this meeting. Mr. Lewis asked about the status of the geology equipment and old typewriters. Ms. Egan stated that M & O will bring all the requested items to Needles at the same time the trees and shrubs are taken to Needles.
  - Mr. Gonzales stated that a wonderful time was had at the Needles Chamber of Commerce event, and that he was happy to have representation from Palo Verde College. Charles Schulz, the creator of “Peanuts”, attended school in Needles, CA, so a statue of “Snoopy” was presented to Needles Chamber of Commerce.
  - Ms. Rodriguez congratulated Needles on the wonderful dinner event, and was very happy to hear that Dr. Wallace, Dr. Hancock, and Ms. Egan were able to attend.

## X. INFORMATION ITEMS

1. Report of Purchases and Warrants for September 2014 *(shown loose in Board folders)*.
2. Revised Administrative Procedure 2710 – Conflict of Interest *(shown loose in Board folders)*.
3. Revised Administrative Procedure 2712 – Conflict of Interest Code *(shown loose in Board folders)*.
4. The Palo Verde High School Talent Show will take place in the PVC Fine and Performing Arts Theater October 16, 18, and 19, 2014.
5. Upcoming CCLC conferences and events *(shown loose in Board folders)*.
6. ASG October Newsletter *(shown loose in Board folders)*.
7. PVC Consort presents a Recital of Live Music, November 12, 2014 at 4:00 p.m. in room FA-115 of the Fine and Performing Arts Complex *(shown loose in Board folders)*.
8. Out of state travel request for Cheryl Bruno-Mofu to travel with the Vocational Nursing students to La Paz Regional Hospital in Parker, AZ, Oct. 1-2, 7-8, 15-16, 22-23, and 29-30, 2014, to conduct clinicals.
9. Out of state travel request for Dr. Don Wallace, Dr. Sean Hancock, Russi Egan, Eva Munguía, and Bruce Wallace to travel to the Avi Resort and Casino in Laughlin, NV, October 11, 2014, to attend the Needles Chamber of Commerce Annual Dinner.
10. Out of state travel request for Biju Raman to travel to Phoenix, AZ for airline flight to Sacramento, CA, October 5-7, 2014, to attend AB86 Adult Education Regional Planning Summit.

## XI. CONSENT RESOLUTIONS

***(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)***

### A. INSTRUCTION

#### **Resolution 14-15 A-16 – PART-TIME INSTRUCTORS/COUNSELORS FOR FALL SEMESTER 2014**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves instructors/counselors for fall semester 2014, shown as Reference A-16.

**XI. CONSENT RESOLUTIONS (continued)**

**Resolution 14-15 A-17 – CONFIRMATION OF INSTRUCTOR EQUIVALENCY**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees confirms equivalency for the following instructor pursuant to the Board’s letter dated June 29, 2004. A certification of equivalency means only that an applicant has met the minimum qualifications for a discipline, and has been put into a hiring pool. Equivalency is not a promise of future employment.

<b>Name</b>	<b>Discipline</b>	<b>Authorization for Service</b>	<b>Valid</b>	<b>Approval Date</b>
Lilley-Edgerton, Dennese	Speech	Instructor	Life	02/01/2005

**Resolution 14-15 A-18 – INSTRUCTORS RECOMMENDED EQUIVALENCY**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the recommendation of the Academic Senate, Equivalency Committee that the following instructors be granted equivalency. A certification of equivalency means only that an applicant has met the minimum qualifications for a discipline, and has been put into a hiring pool. Equivalency is not a promise of future employment.

<b>Name</b>	<b>Discipline</b>	<b>Authorization for Service</b>	<b>Valid</b>	<b>Senate &amp; Committee Approval Date</b>
E. David Atiyota	Health	Instructor	Life	09/04/2014

**B. BUSINESS**

**Resolution 14-15 B-40 – TRiO/STUDENT SUPPORT SERVICES GRANT AWARD NOTIFICATION PY 2014-2015**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Grant Award from the U.S. Department of Education for Palo Verde College TRiO/Student Support Services Program, in the amount of \$213,177.00 for academic year 2014-2015. This Grant Award will be used to serve students with disabilities, low-income, and who lack basic skills in reading and writing; shown as Reference B-40.

**C. PERSONNEL**

**Resolution 14-15 C-75 – REVISED JOB DESCRIPTIONS FOR FINANCIAL AID TECHNICIAN I/II/III**

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees approves the following revised job descriptions, shown as Reference C-75:

Financial Aid Technician I, a full-time, 12 month Classified position, Row 5 on the Classified salary schedule;

Financial Aid Technician II, a full-time, 12 month Classified position, Row 8 on the Classified salary schedule;

Financial Aid Technician III, a full-time, 12 month Classified position, Row 10 on the Classified salary schedule.

**XI. CONSENT RESOLUTIONS (continued)**

**Resolution 14-15 C-76 – NEW JOB DESCRIPTION FOR AB86 PROJECT COORDINATOR**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the job description for AB86 Project Coordinator, a Classified Management (exempt) position, on Row 6 of the Classified Management/Confidential salary schedule, for no more than 29 hours per week. This is a grant funded position to end June 30, 2015, shown as Reference C-76.

**Resolution 14-15 C-77 – PART-TIME CUSTODIAN (SABARZO VACA)**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the employment of Patricia Sabarzo Vaca as Custodian, a part-time, 19 hour per week classified position, at a salary placement on the hourly classified salary schedule of Row 1, Step 1, as soon as can be arranged. Human Resources has verified that the applicant meets the required minimum qualifications.

**Resolution 14-15 C-78 – SUBSTITUTE PART-TIME CUSTODIANS**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the substitute employment of Daniel Garnica and Raul Fernandez as Custodians, a substitute part-time, up to 19 hour per week classified position, at a salary placement on the hourly classified salary schedule of Row 1, Step 1, as soon as can be arranged. Human Resources has verified that the applicants meets the required minimum qualifications.

**Resolution 14-15 C-79 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR FALL SEMESTER 2014**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Fall Semester 2014:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Adame, Alexia	Tutor - BSI/Tutor - FWS	\$9.75
Aguilar Mendoza, Casandra	Tutor – BSI	\$9.75
Banuelos, Yenelia	Tutor – BSI	\$9.75
Barcenas, Martinique	Student Clerk – CAW	\$9.25
Bowley, Joseph	Student Aide – FWS	\$9.00
Chavez, David	Tutor – Needles	\$9.75
Coronado, Andrea	Student Clerk – CAW	\$9.25
Dorame, Danielle	In-Class Tutor – BSI	\$9.75
Guilin, Sabrina	Student Aide – FWS	\$9.00
Hester, Cami	Student Aide – FWS	\$9.00
McCoy, Glynisha	Student Aide – FWS	\$9.00
Ruiz, Bella	Tutor – Blythe Rec. Center	\$9.75
Wilder, Eric	Student Clerk – CAW	\$9.25

**D. MISCELLANEOUS**

**Resolution 14-15 D-29 – OPERATING ASG CLUBS FOR 2014-2015**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following Associated Student Government (ASG) Clubs; that they have completed the



proper filing process in accordance with Board Policy, and they are conducting activities in the 2014-2015 academic year: Palo Verde College Colorado River Astronomy Club, and Nursing Club, and M.E.Ch.A.

**XI. CONSENT RESOLUTIONS (continued)**

**(Blanket Motion)**

It was moved by Mr. Edmond, and seconded by Dr. Thomas, that Consent Resolutions be approved.

Discussion occurred regarding Resolution 14-15 A-17, and Dr. Wallace provided clarification.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Absent</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

**XII. ACTION ITEMS**

**A. INSTRUCTION**

**Resolution 14-15 A-19 – PROGRAM REVIEW APPROVAL (NURSING AND ALLIED HEALTH)**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Program Review for Nursing and Allied Health, as presented at this meeting to the Governing Board (*shown loose in Board folders*).

It was moved by Mr. Gonzales, and seconded by Mr. Lewis, that Resolution 14-15 A-19 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Absent</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

**B. BUSINESS**

**Resolution 14-15 B-41 – RECORD DESTRUCTION RECOMMENDATION**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the recommendation of the Superintendent/President for the destruction of Financial Aid records, and certifies that no records are in conflict with the regulations set forth in AP 3310.

It was moved by Mr. Edmond, and seconded by Dr. Thomas, that Resolution 14-15 B-41 be approved.

Discussion occurred, and Dr. Wallace provided clarification.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Absent</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

**XII. ACTION ITEMS (continued)**

**D. MISCELLANEOUS**

**Resolution 14-15 D-30 – BOARD OF TRUSTEES SELF EVALUATION 2013-2014**

BE IT RESOLVED that the Board of Trustees Self Evaluation 2013-2014, conducted at the September 23, 2014 Board meeting, be approved as submitted and available to the public upon request *(shown loose in Board folders)*.

It was moved by Dr. Thomas, and seconded by Mr. Hyduke, that Resolution 14-15 D-30 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Absent</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

**Resolution 14-15 D-31 - ACCEPTANCE OF BOARD PERFORMANCE GOALS FOR 2014-2015**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Board Performance Goals for 2014-2015, *(shown loose in Board folders)*.

It was moved by Mr. Edmond, and seconded by Dr. Thomas, that Resolution 14-15 D-31 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Absent</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

**Resolution 14-15 D-32 - ACCEPTANCE OF INSTITUTIONAL GOALS FOR 2012-2014**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Institutional Goals for 2012-2014 *(shown loose in Board folders)*.

It was moved by Mr. Gonzales, and seconded by Mr. Hyduke, that Resolution 14-15 D-32 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Absent</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

**Resolution 14-15 D-33 – STUDENT TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves

the excused absence, per Board Policy 2725, for purposes of compensation, of Student Trustee Alex Munoz from the PVCCD Regular Meeting of August 12, 2014.

It was moved by Mr. Hyduke, and seconded by Mr. Edmond, that Resolution 14-15 D-33 be approved.

**XII. ACTION ITEMS (continued)**

Student Advisory	<u>Recuse</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Absent</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 0 Absent 1

**XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)**

*Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.*

None.

**XIV. RECESS TO CLOSED SESSION**

The Board of Trustees, and Dr. Wallace adjourned to Closed Session at 6:05 p.m. to discuss the following:

1. Public Employee Performance/Evaluation: Superintendent/President.
2. Public Employee Discipline/Dismissal/Release pursuant to Government Code Section 54957.

**CLOSED SESSION ACTION**

Ms. Rodriguez, President of the Board, gave the following report out of Closed Session:

“The Board of Trustees have completed the evaluation of the Superintendent/President”.

The meeting was adjourned at 6:07 p.m.

**Minutes approved at the November 18, 2014  
Regular Board Meeting.**

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**Donald G. Wallace, Secretary of the Board**