

BOARD BYLAWS

PALO VERDE COMMUNITY COLLEGE DISTRICT ADMINISTRATIVE PROCEDURE

2429-PVC

Board Authority

Reference: Education Code Section 70902

As part of and in addition to the authority granted under Education Code Section 70902, the duties of the board are as follows:

1. To select and appoint the Superintendent/President of the District.
2. To determine the policies that will govern the operation of the District and to review them periodically.
3. To consider and act upon the curricular offerings of the college upon the recommendation of the Superintendent/President after consultation with the Academic Senate.
4. To require and consider reports from the Superintendent/President concerning the programs and conditions of the college.
5. To act upon the recommendations of the Superintendent/President pertaining to the appointment or dismissal of District employees.
6. To fix the rate of compensation of all employees and to review salary schedules annually subject to employee contracts.
7. To review and adopt the annual budget.
8. To approve the expenditure of all funds.
9. To provide for the establishment of the necessary procedures to assure proper accounting of receipts and disbursements of District funds, those of student organizations, and other funds under their supervision of the District.
10. To provide for the annual audit of all funds of the District, student organizations, and other funds under the supervision of the District.
11. To consider and act upon the annual calendar after consultation with the District constituencies.
12. To act upon the recommendations of the Superintendent/President on site and plan development, major capital outlay items and maintenance of buildings, grounds and equipment.
13. To consider communications and requests from citizens or organizations on matters of policy and administration.

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14. To establish ad hoc citizen advisory committees and curricular or vocational advisory committees, and to appoint, upon the recommendation of the Superintendent/President, the members of such committees.
15. To serve as a final appeal for complaints regarding administrative actions against students, employees, and citizens of the Palo Verde Community College District. The Board shall serve in its appellate role for students, employees, and citizens only after a decision on the matter in contention has been made by administrative action and then upon the basis of a request for reconsideration of the matter to the Board. Appeals on grievances and discipline matters of bargaining unit members will be handled in accordance with the Agreements.
16. To notify the President or Secretary of the Board when a member shall be absent from a Board meeting. Such notification shall be given as far in advance of the meeting as possible.
17. To evaluate annually, in writing (by September 30) the Superintendent/President's performance using selected evaluation instruments.
18. To evaluate annually, in writing (by July 30), the Board of Trustees performance using selected evaluation instruments.

(Formerly PVC Board Policy 7010)

1/14/06 Board First Read
1/24/06 Board Second Read and Approval