

Grants

Reference: Education Code Section 70902

Prior to applying for any grant, a Proposal for Submission of Grant Application shall be submitted to the Vice President of Instruction. The proposal shall be submitted in a manner that assures timely application for and processing of grant applications and funds, and describe the following:

- the problem or need that the grant would address;
- a description of the project;
- the mission and goals of the project;
- how the grant supports the District mission;
- the funding source and whether it is federal, state, local or private;
- the amount being requested;
- matching funds requirements and source;
- performance period;
- name of Project Director and/or Project Administrator; and
- other relevant characteristics or requirements that may impact the decision to submit the grant application.

Proposals for Submission of Grant Application shall be presented to the College Council/Strategic Planning Steering Committee in accordance with the District's collegial governance policy. Once approved, the grant application shall be completed and submitted to the funding agency.

When notification of a grant award is received, the Superintendent/President shall prepare a Board agenda item requesting acceptance of the funding. The agenda item must include background information in support of the grant, a detailed activity budget, project management and evaluation budget, and a Board resolution establishing the grant budgets from District funding sources, as applicable.

(Formerly PVC Board Policy 3160)

09/03/08 College Council Approval
09/23/08 Board First Read
10/28/08 Board Second Read and Approval