

Library Services

Reference: Education Code Section 78100; Accreditation Standard II.C

Library Collection Management

The library's main purposes are to support the curriculum and help achieve the objective of the college by providing professionally chosen materials and implementing their use by guidance and service, and to assist students to become effective users of library services and of information in all of its forms.

Selection

A basic responsibility of the library is to support and enrich the teaching and learning process of each faculty member and student. To do this, the library, taking into account the students served, will provide materials without bias in all media -- which, for example, present both sides of an issue -- so that students may develop the skill of critical thinking, and will provide materials and guidance which will encourage intellectual inquiry. Accordingly, faculty are responsible for requesting books and materials in their special subject fields; the Librarian is responsible for planning and maintaining the overall quality and balance of the collection.

Selection Criteria

Principal criteria are listed in priority order:

1. Materials chosen to support the current curriculum, including continuations of materials coming in serially or on standing orders (e.g., all indexes), and materials which will best serve known student needs.
2. Materials to support the development of new courses, to anticipate the changing needs of the curriculum.
3. Reference and research information, including general reference works designed to support existing programs, to include the standard works and bibliographies in the major fields of knowledge.
4. Materials on topics not directly related to the present curriculum but which are important to the general educational function of the college, including representative works of high caliber which (1) satisfy broad informational and cultural interest and (2) arouse intellectual curiosity and develop critical thinking.
5. A basic collection of resources designed to aid the professional staff in their teaching, administrative, and support duties.

Interlibrary Loans

Students and citizens of the community shall be provided the opportunity to gain access to printed materials through interlibrary loans.

Gifts

Gifts to the Palo Verde College Library are welcome. It should be understood that the offer of a gift does not imply an obligation to make the gift a part of the permanent collection. When a gift is offered for inclusion into the library collection, the Librarian will recommend this at his or her own discretion. The acceptance of gifts shall be considered by the Board in accordance with Board Policy.

(Formerly a part of PVC Board Policy 6470; formerly PVC Board Policy 6480)

09/25/08 College Council Approval
10/28/08 Board First Read
11/18/08 Board Second Read and Approval