

Probation, Disqualification and Readmission

Reference: Title 5, Section 55756, 55759

Standards for Dismissal

A student who is on academic probation shall be subject to dismissal if the student has earned a cumulative grade point average of less than 2.0 in all units attempted in each of three (3) consecutive semesters.

A student who has been placed on progress probation shall be subject to dismissal if the percentage of units in which the student has been enrolled for which entries of "W," "I" and "NP" are recorded in at least 3 consecutive semesters reaches or exceeds fifty percent (50%).

Dismissal Letter

The letter notifying the student that he or she is subject to dismissal will cover, at a minimum, reference to this procedure, explanation of what dismissal means, procedure for reinstatement, and procedure to appeal the dismissal.

Appeal of Dismissal

The student has the right to appeal a proposed dismissal action if the student feels that facts exist that warrant an exception to the dismissal action. The student must file the written petition of appeal with the Vice President of Student Services within 10 days after the dismissal letter was mailed. If the student fails to file a written petition within the 10 days, the student waives all future rights to appeal the dismissal action. It is the student's responsibility to indicate on the petition a clear statement of the grounds on which continued enrollment should be granted and to provide evidence supporting the reasons. Petitions will be reviewed by the Petitions Committee.

The student will be continued on probation until the Petitions Committee decides on the student's appeal.

The decision of the Petitions Committee will be communicated to the student in writing by the Vice President of Student Services. The Vice President of Student Services will notify the student of the Petition Committee's action within 20 days of receipt of the student's appeal. The student may appeal the decision of the Petitions Committee in writing to the Superintendent/President or designee within 10 working days of the date of notification of the decision of the Petitions Committee. The decision of the Superintendent/President or designee is final.

If the dismissal appeal is granted, the student will be continued on probation for an additional semester. At the end of the additional semester, the student's academic record will again be evaluated to determine whether the student may be removed from probation, should be dismissed, or should be continued on probation.

Standards for Evaluating Appeals

Dismissal appeals may be granted under the following circumstances:

- If the dismissal determination is based on the academic record for one semester in which the record does not reflect the student's usual level of performance due to accident, illness, or other circumstances beyond the control of the student. Verification should be submitted with the appeal.
- The student enrolls in a corrective program designed to assist him or her in improving academic skills, such as obtaining academic counseling, and/or limiting course load.
- When there is evidence of significant improvement in academic achievement.

Reinstatement

A student applying for reinstatement shall not be reinstated until a minimum of one (1) semester (Fall or Spring) has elapsed since dismissal. A student applying for reinstatement must submit a petition for reinstatement to the Vice President of Student Services. The request shall explain what circumstances or conditions would justify reinstatement. A student who is reinstated shall receive individual counseling to assess his or her academic and career goals. Prior to registration, a reinstated student must have Counselor approval of his or her educational program.

See also BP 4220 - Standards of Scholarship

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