

**PALO VERDE COMMUNITY COLLEGE DISTRICT
BOARD POLICY**

6340

Contracts

Reference: Education Code Sections 81641 et seq.; Public Contracts Code Sections 20650 et seq.

The Board delegates to the Superintendent/President the authority to enter into contracts on behalf of the District and to establish administrative procedures for contract awards and management, subject to the following:

- Contracts are not enforceable obligations until they are ratified by the Board.
- Contracts for work to be done, services to be performed or for goods, equipment or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contracts Code Section 20651 shall require prior approval by the Board.
- When bids are required according to Public Contracts Code Section 20651, the Board shall award each such contract to the lowest responsible bidder who meets the specifications published by the District and who shall give such security as the Board requires, or reject all bids.

If the Superintendent/President concludes that the best interests of the District will be served by prequalification of bidders in accordance with the Public Contracts Code Section 20651.5, prequalification may be conducted in accordance with procedures that provide for a uniform system of rating on the basis of a questionnaire and financial statements.

If the best interests of the District will be served by a contract, lease, requisition or purchase order through any other public corporation or agency in accordance with Public Contracts Code Section 20652, the Superintendent/President is authorized to proceed with a contract.

See also BP/AP 6330 – Purchasing

11/19/08 College Council Approval
12/09/08 Board First Read
01/27/09 Board Second Read and Approval
07/26/11 Board Information Item
02/05/14 College Council Approval
04/08/14 Board First Read
05/13/14 Board Second Read and Approval