

**PALO VERDE COMMUNITY COLLEGE DISTRICT  
BOARD POLICY**

**6450**

**Wireless or Cellular Phone Use**

Reference: Vehicle Code Sections 12810.3, 23123, and 23124; Internal Revenue Code (I.R.C.) Sections 274(d)(4) and 280(d)(4)

The Superintendent/President shall determine if it is in the best interests of the District to provide a stipend or cellular/wireless phone at District expense.

The District shall require employees to keep records to distinguish between business and personal calls made on wireless or cellular telephones provide by the District. Cellular telephones provided by the District are classified by the Internal Revenue Service as “listed property” and may be included as employee wages, unless they are used exclusively for business purposes.

Motor vehicle drivers may not use wireless or cellular telephones while operating their vehicles without a hands-free listening device and shall comply with all requirements of California law regarding the use of wireless or cellular telephones in vehicles.

See Administrative Procedure 6450

11/19/08 College Council Approval  
12/09/08 Board First Read  
01/27/09 Board Second Read and Approval  
02/05/14 College Council Approval  
04/08/14 Board First Read  
05/13/14 Board Second Read and Approval