



**PALO VERDE COLLEGE
Curriculum Committee**

Minutes

**October 13, 2005
3:00 p.m.
CL 129**

I. Call to Order

Mickey Miranda-Copple

Meeting called to order at 3:10 p.m. with the following members in attendance:

(ASB)	_____	Mickey Miranda-Copple	✓	Jim Vikse	✓
Hortensia De Leon	_____	Sandra Sher	✓	Brian Thieboux	✓
Doretha Jones	✓	David Silva	✓	June Turner	_____
Chris Jones-Cage	✓	William Smith	✓	Melinda Walnoha	✓
Applewhite Minyard	✓	Sue Valenzuela	_____		_____

Guest(s): Biju Raman, Jose Hernandez, Scott Peterson, Louise Gallan, Rich Soto, Irma Dagnino
Recorder: Lisa Holmes/Corina Richards

II. Approval of Agenda – October 13, 2005

Action Item

The following revisions were made to the agenda: CIS 130, CIS 131, CIS 132 and CIS 133 were added as new courses; Certificate in Computer Animation was added as a new certificate; EDU 101 was deleted from the agenda; Alejandro Garcia’s name was deleted from MUS 137 and added to AST 110.

It was moved by Doretha Jones and seconded by Sandra Sher to approve the amended agenda for October 13, 2005. All members in favor; motion carried.

III. Approval of Minutes – May 12, 2005

Action Item

Mickey Miranda-Copple pointed out that according to the minutes, she adjourned the meeting. It should read adjourned by William Smith as she was absent.

It was moved by David Silva and seconded by Chris Jones-Cage to approve the minutes from May 12, 2005 as revised. All members in favor; motion carried.

IV. Old Business

Information/Action Items

None

V. New Business

Information/Action Items

A. Approval of New, Revised and Updated Programs:

- 1. Certificate in Journalism..... Applewhite Minyard

It was moved by Doretha Jones and seconded by Chris Jones-Cage to approve the Certificate in Journalism as a new certificate to become effective Spring 2006. All members in favor; motion carried.

- 2. Certificate in Computer Animation Scott Peterson

It was moved by David Silva and seconded by Brian Thieboux to approve the Certificate in Computer Animation as a new certificate to become effective Fall 2005. All members in favor; motion carried.

B. Approval of New, Revised and Updated Course Outlines:

1. New Courses

- a. ~~EDU 101 – Introduction to Education..... Brian Thieboux~~

This item was deleted from the agenda

- b. MUS 150 - Music Theory Jose Hernandez

It was moved by Chris Jones-Cage and seconded by David Silva to approve MUS 150 as a new course to be effective Fall 2006. All members in favor; motion carried.

This course would be considered an elective under Humanities.

- c. CIS 130 Introduction to 3D Computer Animation Scott Peterson
- d. CIS 131 Animation Principles and Production I Scott Peterson
- e. CIS 132 Animation Principles and Production II Scott Peterson
- f. CIS 133 Advanced 3D Computer Animation..... Scott Peterson

It was moved by David Silva and seconded by Brian Thieboux to approve CIS 130, CIS 131, CIS 132 and CIS 133 as new courses to become effective Fall 2005. All members in favor; motion carried.

2. Revised Courses

- a. AST 110 – Astronomy: Beyond the Solar System..... Brian Thieboux

It was moved by Chris Jones-Cage and seconded by Applewhite Minyard to approve AST 110 as a revised course with changes noted. All members in favor; motion carried.

Changes were made to the Examples of Lab Projects and a Lab Manual was added.

- b. CHD 205 - Adult supervision Mentoring in a Collaborative Learning Setting... Wallace

It was moved by Sandra Sher and seconded by Doretha Jones to approve CHD 205 as a revised course with changes noted. All members in favor; motion carried.

The hours were changed from 3 hours lecture to 2 hours lecture and the units were changed from 3 units to 2 units.

- c. FST 080 – Firefighter Basic Skills..... George Walters
d. FST 140 – Essentials of Firefighting..... George Walters
e. FST 201 – Fire Command 1B George Walters
f. FST 250 – HAZ MAT – Technician/Specialist Refresher I George Walters

It was moved by Sandra Sher and seconded by Chris Jones-Cage to approve FST 080, FST 140, FST 201 and FST 250 as revised course with changes noted. All members in favor; motion carried.

Changes: FST 080 – Changes were made to the hours; FST 140 – Changes were made to the hours and course description; FST 201 – Changes were made to the title, hours, unit, prerequisite and course description; FST 250 – Changes were made to the hours, prerequisite and course description.

- g. HEA 132 – Certified Phlebotomy Tech I (CPT-I) Practical Experience..Sue Valenzuela

It was moved by Sandra Sher and seconded by Chris Jones-Cage to approve HEA 132 as a revised course with changes noted. All members in favor; motion carried.

The language "This course is offered as Credit/No-Credit" was added to the description.

- h. MUS 137 – History of Rock Brian Thieboux/~~Alejandro Garcia~~

It was moved by Applewhite Minyard and seconded by Brian Thieboux to approve MUS 137 as a revised course with changes noted. All members in favor; motion carried.

Changes were made to the course description and the body of the outline.

- i. NUR 109 – Medical-Surgical Nursing I – Lecture.....Sue Valenzuela
j. NUR 112 – Medical-Surgical Nursing II – LectureSue Valenzuela
k. NUR 115 – Pharmacology for Fast Track LVN's.....Sue Valenzuela
l. NUR 117 – Nutrition for LVN Fast Track.....Sue Valenzuela
m. NUR 118 – Certified Nursing Assistant – Clinical.....Sue Valenzuela
n. NUR 120 – Fundamentals of Nursing – LectureSue Valenzuela
o. NUR 121 – Fundamentals of Nursing – Clinical.....Sue Valenzuela
p. NUR 124 – Medical-Surgical Nursing I – ClinicalSue Valenzuela
q. NUR 127 – Medical-Surgical Nursing II – ClinicalSue Valenzuela
r. NUR 141 – Fast Track Fundamentals of Nursing – Clinical.....Sue Valenzuela
s. NUR 144 – Fast Track Medical-Surgical – Lecture.....Sue Valenzuela
t. NUR 145 – Fast Track LVN Clinical Focus.....Sue Valenzuela

It was moved by David Silva and seconded by Brian Thieboux to approve items i-t as revised courses with changes noted. All members in favor; motion carried.

Changes: NUR 109 – Changes were made to the hours and units; NUR 112 – Changes were made to the hours; NUR 115 – Changes were made to the title; NUR 117 – Changes were made to the title; NUR 118 - The language “This course is offered as Credit/No-Credit” was added to the description; NUR 120 – Changes were made to the hours and units; NUR 121 – Changes were made to the hours and units and the language “This course is offered as Credit/No-Credit” was added to the description.; NUR 124 – Changes were made to the hours and units and the language “This course is offered as Credit/No-Credit” was added to the description; NUR 127 – Changes were made to the hours and units and the language “This course is offered as Credit/No-Credit” was added to the description; NUR 141 - The language “This course is offered as Credit/No-Credit” was added to the description; NUR 144 – Changes were made to the units and the language “This course is offered as Credit/No-Credit” was added to the description; NUR 145 – Changes were made to the units and hours and the language “This course is offered as Credit/No-Credit” was added to the description.

3. Removal of courses from Catalog

- a. HEA/NUR 129 – Phlebotomy/Lab Assistant Procedures.....Sue Valenzuela
- b. NUR/HEA 129 – Phlebotomy/Lab Assistant Procedures.....Sue Valenzuela

It was moved by Brian Thieboux and seconded by Chris Jones-Cage to approve the removal of HEA/NUR 129 and NUR/HEA 129 from the catalog. All members in favor; motion carried.

These courses are now taught under HEA 130 and HEA 132.

VI. Discussion/Information Items

1. Advising Module issues Irma Dagnino/Rich Soto

Rich Soto, Irma Dagnino and David Silva spoke with the Curriculum Committee and explained how the Advising Module works and how everything done in the Curriculum Committee has an impact on the Module. Willie Smith asked David, Rich and Irma to make a presentation to the Division Chairs.

2. Consistency in 280 and 290 courses represented in the catalog..... Brian Thieboux

Brian Thieboux asked if all disciplines should have a 280 and/or 290 course listed in the catalog because some disciplines have 280's, some have 290's and some have both. The catalog should be consistent. It was agreed upon by the all that this needs to be looked at a future meeting.

3. Use of Different Course Numbers for same classes Biju Raman

Biju asked if he were to offer Elementary Algebra online, should he use a new number such as MAT 085. This would mean that PVC would offer MAT 083 Elementary Algebra (Distance Ed), MAT 084 Elementary Algebra with Lab (Face-to-Face) and MAT 085 Elementary Algebra (on-line). The committee agreed that this would cause too much confusion for everyone including counseling, registration, students, scheduling, etc. It was recommended that this issue be looked at more closely at the Division level for both Math and English courses.

VII. Next Meeting –

Committee/Information Item

November 10, 2005

VIII. Adjournment of Meeting

Mickey Miranda-Copple

Being no further business, the meeting adjourned at 4:05 p.m.

