

PALO VERDE COMMUNITY COLLEGE DISTRICT CURRICULUM COMMITTEE

MINUTES

Thursday –December 10, 2015

3:00 PM – CS 236

I. Opening of Meeting

Meeting is called to order by Hortensia Rivera at 3:07 PM

1. Roll Call

ASG Representative	_____
Hortensia Rivera, Co-Chair	___X___
Sean Hancock, Co-Chair	___X___
Derek Copple, Division of Allied Health Chair	_____
<u>Kevin Eoff</u> & Karen Redwine, Division of Hist., Soc. & Beh. Sci. Chair	___X___
Brian Thieboux, Division of Lang. Arts & Comm. Studies Chair	___X___
Peter Martinez, Division of Business Chair	___X___
Scott Peterson, Division of Vocational Education Chair	_____
Sandra Sher, Division of Math & Science Chair	___X___
Lorenzo Lujano, Division of Student Academic Support Services Chair	___X___

Ex-Officio Members

Irma Dagnino, Articulation Officer	___X___
June Turner, Librarian	_____
Shelley Hamilton, Director of A&R	_____
Melinda Walnoha, Temporary Assistant	___X___

Guest(s): Dr. Alejandro Garcia and Greg Snider

Recorder: Denise Taylor, Instructional Services Manager,_____

II. Approval of Agenda and Minutes

1. Approval of Agenda

It was moved by Kevin Eoff and seconded by Peter Martinez to approve this agenda after the date is changed to reflect it is December 10, 2015.

2. Approval of Minutes

It was moved by Peter Martinez and seconded by Kevin Eoff to approve the minutes from the October 8, 2015 meeting.

III. Articulation Report – Irma Dagnino

1. As a follow up from the last meeting where I reported that over the summer I submitted BUS 210, PHE 156, THA 191 & 192. All four courses came back UC approved for transfer. I will be submitting this Friday, December 11th to CSU GE & IGETC for the THA courses

only as the BUS 210 doesn't fall into that area and the PHE is already approved for Area E in the PE section.

I made the announcement in the Senate already, but if there are any of your courses that are not part of CSU/GE in a certain area and you want it to be, let me know and I can review them quickly. I have to submit everything by tomorrow at 4:30. I don't think we have any courses that should be in that area and are not.

Working with Kevin on his History courses for CID to resubmit and all going well. We have to be sure all courses in our five ADT's all have CID designated numbers. I think they are all good. We are trying to move as many classes as we can into the CID arena to follow what the state is telling us to do.

IV. Discussion and Information Items:

1. Division Chairs - regarding the lists sent out last year to decide on whether to update or inactivate ABE/NBE classes in your division, this needs to be followed on as I haven't heard much from anyone and it is going on the second year. We need to either update the COR's for classes that will remain active or submit to Curriculum those you feel should be put on Inactive Status.
2. FYI - the Chancellor's Office is going to be switching to a new program to handle curriculum and we received notice the files will be moved this summer and any files that don't have proper documentation (CORs, Letters of Approval, etc.) attached will not be transferred to the new system. Melinda sent an email to the Chancellor's Office making inquiries as to the process and what needs to be done on our end, but hasn't received an answer yet. Notifying you now in anticipation of there needing to be quite a lot of work done and we will need help from the Division Chairs. We will update you once we have answers.
3. Melinda announced she would like to inactivate all ABE/NBE courses on Curricunet that are no longer in our catalog. Also, there are a number of them that have not been updated to correct the lecture/lab combination that are still in our catalog. She would also like to inactivate those as we are out of compliance.

V. Action Items – COURSES REVIEWED AND APPROVED BY TECHNICAL REVIEW (Date). ITEMS LISTED BELOW WILL BE ADDED TO 2016/2017 CATALOG.

1. New and Revised Courses and Programs:

1. **AST 101: F2F – ~~Non~~ Substantial, review, SLO's**

Dr. Garcia

Changed to Substantial due to change in units. Removed Correspondence modality as well. Motion to approve by Kevin Eoff, second by Peter Martinez - Unanimous, motion carried.

2. **AST 105: CE – Non Substantial, review, SLO’s** **Dr. Garcia**
Also added an advisory, removed Face to Face modality, and updated textbook. Motion to approve by Kevin Eoff, second by Peter Martinez - Unanimous, motion carried.
3. **AST 110: CE – Non Substantial, review, SLO’s** **Dr. Garcia**
Also added an advisory, removed Face to Face modality, and updated textbook. Motion to approve by Kevin Eoff, second by Peter Martinez - Unanimous, motion carried.
4. **BCT – Certificate of Career Preparation (New)** **S. Peterson**
Motion to approve by Peter Martinez, second by Kevin Eoff - Unanimous, motion carried.
5. **ENG 081: F2F - Substantial, unit change (Lec & Lab combo), prereqs** **R. Castillo**
Motion to approve by Kevin Eoff, second by Sandra Sher - Unanimous, motion carried.
6. **ENG 082: F2F – Substantial, unit change, (Lec & Lab combo) prereqs** **R. Castillo**
Motion to approve by Kevin Eoff, second by Sandra Sher - Unanimous, motion carried.
7. **ENG 096: CE – Non Substantial, prerequisites** **R. Castillo**
Motion to approve by Kevin Eoff, second by Peter Martinez - Unanimous, motion carried.
8. **ENG 099: F2F, CE, DE – Non Substantial, prerequisites** **R. Castillo**
Motion to approve F2F modality by Kevin Eoff, second by Sandra Sher - Unanimous, motion carried. Motion to approve CE modality by Kevin Eoff, second by Peter Martinez - Unanimous, motion carried. Motion to approve DE modality by Kevin Eoff, second by Peter Martinez - Unanimous, motion carried.
9. **FST 080: F2F – Non Substantial, review.** **B. Thiebaux**
10. **FST 186: F2F – Non Substantial, review.** **B. Thiebaux**
11. **FST 197: F2F – Non Substantial, review.** **B. Thiebaux**
12. **FST 200: F2F – Non Substantial, review.** **B. Thiebaux**
13. **FST 201: F2F – Non-Substantial, review.** **B. Thiebaux**
14. **FST 251: F2F – Non-Substantial, review.** **B. Thiebaux**
Items 9 - 14 were changed to Substantial for the following reasons: All had CB09, the SAMM code changed to "C" Clearly Occupational. Items 9, 12 & 13 had title changes, 9 also had content change, and 11 TOP code changed. Motion to approve as a group made by Peter Martinez, second by Kevin Eoff - Unanimous, motion carried.
15. **GES 101: F2F, CE, DE – Substantial, Top Code change & new template.** **H. Rivera**
Motion by Kevin Eoff to approve in all modalities, second by Peter Martinez - Unanimous, motion carried.
16. **HIS 110: F2F, CE, DE – Non Substantial, objectives added** **K. Eoff**
17. **HIS 120: F2F, CE, DE – Non Substantial, objectives added** **K. Eoff**
18. **HIS 130: F2F, CE, DE – Non Substantial, objectives added, Description** **K. Eoff**
19. **HIS 140: F2F, CE, DE – Non Substantial, objectives added** **K. Eoff**
Items 16 - 19 updated to align with CID recommendations to course objectives and a couple words added to the Course Description for HIS 130. Motion to approve all modalities by

Peter Martinez, second by Lorenzo Lujano - Unanimous, motion carried.

- 20. **MUS 161: F2F – New** **J. Singler**
- 21. **MUS 162: F2F – New** **J. Singler**
- 22. **MUS 261: F2F – New** **J. Singler**
- 23. **MUS 262: F2F – New** **J. Singler**
 Motion to approve items 20 - 23 by Peter Martinez, second by Kevin Eoff - Unanimous, motion carried.
- 24. **NBE 017: F2F – Non Substantial, review, SLO’s** **L. Cilenti**
- 25. **NBE 062: F2F – Substantial, Top code, review, SLO’s** **N. Knight**
 Motion to approve items 24 & 25 by Peter Martinez, second by Kevin Eoff - Unanimous, motion carried.
- 26. **NBE 073: F2F – Non Substantial, revised objectives, SLO’s** **J. Singler**
- 27. **NBE 076: F2F – Substantial, Lec/Lab hrs chng. revised objectives, SLO’s** **J. Singler**
 Motion to approve items 26 & 27 by Kevin Eoff, second by Peter Martinez - Unanimous, motion carried.
- 28. **PHE 176: F2F – Review, Changes (CB05 to C, CB24 to 2), SLO’s** **G. Snider**
- 29. **PHE 177: F2F - Review, Changes (CB05 to C, CB24 to 2), SLO’s** **G. Snider**
- 30. **PHE 178: F2F - Review, Changes (CB05 to C, CB24 to 2), SLO’s** **G. Snider**
- 31. **PHE 179: F2F - Review, Changes (CB05 to C, CB24 to 2), SLO’s** **G. Snider**
 Items 28 - 31 should be labeled Substantial. Motion to approve all four made by Kevin Eoff, second by Sandra Sher - Unanimous, motion carried.
- 32. **PHY 101: CE – Non Substantial, review, SLO’s** **Dr. Garcia**
 F2f & DE modalities were removed. Motion to approve by Kevin Eoff, second by Peter Martinez - Unanimous, motion carried.

2. Informational Items: SLO’s &/or Textbook Changes, & Other:

- 1. **ABE 081: F2F – Update on COR as per PCAH for CDCP** **M. Gamez**
- 2. **ABE 090: F2F – Update on COR as per PCAH for CDCP** **M. Gamez**
- 3. **NBE 016: F2F – Update on COR as per PCAH for CDCP** **M. Gamez**
 Also CB11 & CB24 were changed on items 1 - 3.
- 4. **AUT 107: CE – Update SLO & Textbook** **H. Rinaldi**
- 5. **AUT 108: CE – Update SLO & Textbook** **H. Rinaldi**
- 6. **AUT 109: CE – Update SLO & Textbook** **H. Rinaldi**
 Motion to approve items 1 - 6 made by Brian Thieboux, second by Peter Martinez - Unanimous, motion carried.

3. Courses and Programs to be on Inactive Status:

BIO 142	GEO 107	MAT 105	PHY 110	PHY 220
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Added GEO 107, MAT 105, PHY 110 & PHY 220 to list to be put on inactive status. Motion to approve by Peter Martinez, second by Brian Thieboux - Unanimous, motion carried.

A motion to place all courses in the CCCC Inventory that are no longer in our catalog on Inactive Status was made by Kevin Eoff, second by Brian Thieboux - Unanimous, motion carried.

VI. Upcoming Meetings

VII. Adjournment of Meeting

This meeting was adjourned at 5 : 11 PM