



**PALO VERDE COLLEGE  
Curriculum Committee**

Minutes

**December 8, 2005  
3:00 p.m.  
CL 129**

**I. Call to Order**

Mickey Miranda-Copple

Meeting called to order at 3:06 p.m. with the following members in attendance:

France Ward (ASB)	<u>✓</u>	Mickey Miranda-Copple	<u>✓</u>	Jim Vikse	<u>✓</u>
Hortensia De Leon	<u>✓</u>	Sandra Sher	<u>✓</u>	Brian Thieboux	<u>✓</u>
Doretha Jones	<u>✓</u>	David Silva	<u>✓</u>	June Turner	<u>✓</u>
Chris Jones-Cage	<u>✓</u>	William Smith	<u>✓</u>	Melinda Walnoha	<u>✓</u>
Applewhite Minyard	<u>✓</u>	Sue Valenzuela	<u>      </u>		

Guest(s): \_\_\_\_\_  
Recorder: Lisa Holmes/Corina Richards

**II. Approval of Agenda – December 8, 2005**

Action Item

**It was moved by France Ward and seconded by Sandra Sher to approve the agenda for December 8, 2005. All members in favor; motion carried.**

**III. Approval of Minutes – November 10, 2005**

Action Item

Brian Thieboux wanted it on the record that he was in attendance at the November 10, 2005 Curriculum meeting.

**It was moved by Doretha Jones and seconded by France Ward to approve the revised minutes of November 10, 2005. All members in favor; motion carried.**

**IV. Old Business**

Information/Action Items

**V. New Business**

Information/Action Items

A. Approval of New, Revised and Updated Course Outlines:

1. Revised Courses

a. ADJ 161 – Enhanced Officer Safety Training (EOST)® ..... George Walters

This item was postponed until the next Curriculum meeting.

b. ABE 083 – Word Processing® .....Doretha Jones

**It was moved by France Ward and seconded by Hortensia De Leon to approve ABE 083 as a revised course with changes noted. All members in favor; motion carried.**

*The Classification Code, TOP Code and Non-Credit Category was changed per the request of the Chancellor's Office.*

c. NBE 035 – CPR for Healthcare Workers® .....Sue Valenzuela

**It was moved by David Silva and seconded by Hortensia De Leon to approve NBE 035 as a revised course with changes noted. All members in favor; motion carried.**

*The Classification Code, SAM Code and Non-Credit Category was changed per the request of the Chancellor's Office.*

**VI. Discussion/Information Items**

**VII. Next Meeting –**

Committee/Information Item

February 9, 2006

**VIII. Adjournment of Meeting**

Mickey Miranda-Copple

Being no further business, the meeting adjourned at 3:16 p.m.